Sedgwick County Developmental Disability Organization

<u>Mission</u>: Assisting people with developmental disabilities to receive quality services and achieve greater independence.

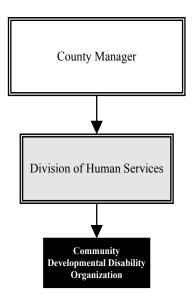
Dee Staudt SCDDO Director

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Overview

The Sedgwick County Developmental Disability Organization (SCDDO) provides a single point of access for Sedgwick County residents seeking services for individuals intellectual developmental and disabilities (ID/DD). Staff completes eligibility determinations functional assessments for those seeking services and supports.

The SCDDO ensures consumers are advised of choices available to them for services needed and monitors system capacity to develop resources where gaps may be identified. The Department ensures quality services are available to meet the needs of persons with ID/DD through collaboration and contracting with a variety of community service providers who deliver an array of programs and services.



Strategic Goals:

- SCDDO will build capacity of our community to support persons with I/DD
- SCDDO will work with stakeholders to improve the coordination of services to persons with I/DD
- SCDDO will work with stakeholders to make the I/DD system easier to navigate

Highlights

- SCDDO spearheaded planning activities to address the needs of persons with I/DD.
- SCDDO celebrated the successful launch of the Business Leadership Network (BLN) of Sedgwick County.
- SCDDO continues to expand Project Search, an employment program assigned to high school students with disabilities



Accomplishments and Priorities

Accomplishments

SCDDO spearheaded planning activities to address the needs of persons with I/DD using a process conducted by the Wichita State University Center for Community Support and Research. A planning team analyzed collected data and generated five priority areas for local efforts over the next three years.

The Business Leadership Network (BLN) of Sedgwick County, a business-to-business coalition that provides networking opportunities and shares best practices for including talent with disabilities in their diversity strategies, formally launched in August 2013 and currently has 20 paid members.

During the past year, the SCDDO partnered with two new Sedgwick County departments, Aging and Finance, to create internship opportunities for students participating in Project Search.

Priorities

SCDDO continues to be vigilant in supporting the transition of services for the I/DD population into the State's new model for Medicaid managed care (KanCare). The SCDDO must work closely with the community service provider network, the State and the three managed care organizations (MCOs) to ensure that barriers to a smooth transition for the target population are removed or overcome. SCDDO staff is focused on modifying current policies and practices to adjust to the new way of work. On-going training with the affiliate provider network is a key component of implementing these necessary changes. The State has committed to eliminating the underserved waiting list as part of the plan for including the I/DD population into KanCare. While this is a very positive development, it will create a gap between demand and available community capacity. SCDDO has completed a review of data available and has identified a significant capacity deficit in the area of residential services. The Department will need to work with system stakeholders to develop a plan to increase capacity to meet the needs of the underserved.

One of the most significant priorities of the SCDDO during the present and upcoming budget year is the implementation of Health Homes. As part of KanCare, the State plans to implement Health Homes for Medicaid members who have serious mental illness and/or chronic health conditions. The State's plan includes special conditions for individuals with I/DD. The SCDDO will need to work with stakeholders to ensure persons served receive appropriate access to quality Health Home services.



Significant Budget Adjustments

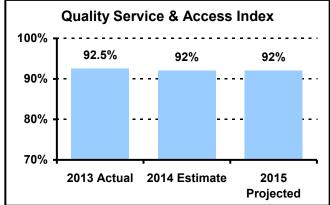
Changes to the Sedgwick County Developmental Disabilities Organization's 2015 budget include a shift of \$200,000 from property tax supported funds to grant funds for Subsidized Live-In Support and \$250,000 in grant funding for Capacity Development to assist local community service providers increase their residential capacity for those individuals eligible for I/DD program services.

PERFORMANCE MEASURE HIGHLIGHTS

The following chart illustrates the Key Performance Indicator (KPI) of the Sedgwick County Developmental Disability Organization.

Quality Service and Timely Access Provided to those in need -

 The primary KPI for the SCDDO is an index of five secondary indicators: Utilization of Available Resources, Contract Monitoring Results for Day Programs, Contract Monitoring Results for Residential Services, Contract Monitoring Results for Case Management, and Eligibility Timeliness



Department Performance Measures	2013 Actual	2014 Est.	2015 Proj.
Goal: SCDDO Quality Service and Access Index (KPI)			Ü
Primary index for SCDDO services	92.5%	92.0%	92.0%
Goal: Resource Utilization			
Cost of planned services to clients as a percent of allocated resources to CDDO from granted state program funds	100%	100%	100%
Goal: Day Program Quality			
Percent of contract requirements met by Day Service providers per annual contract review	100%	100%	95%
Goal: Residential Program Quality			
Percent of contract requirements met by Residential Service providers per annual contract review	100%	100%	95%
Goal: Case Management Quality			
Percent of contract requirements met by Case Management Services per annual contract review	100%	100%	95%
Goal: Eligibility Timeliness			
Percent of monthly eligibility determinations made within the State required timeframe	100%	100%	100%

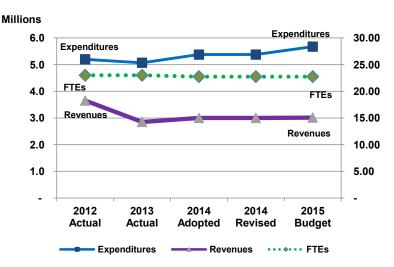
Departmental Graphical Summary

Sedgwick Co. Dev. Disablity Org.

Percent of Total County Operating Budget

Expenditures, Program Revenue & FTEs

All Operating Funds



Buag	et Su	mmary	by C	atego	ſy
-					_

Expenditures	2012 Actual	2013 Actual	2014 Adopted	2014 Revised	2015 Budget	Amount Chg	% Chg '14 Rev'15
Personnel	1,231,191	1,297,780	1,387,570	1,387,570	1,480,276	92,706	6.68%
Contractual Services	3,943,337	3,731,788	3,962,621	3,962,621	4,168,122	205,501	5.19%
Debt Service	-	-	-	-	-	-	
Commodities	25,943	39,016	24,700	24,700	24,700	-	-
Capital Improvements	-	-	-	-	-	-	
Capital Equipment	-	-	-	-	-	-	
Interfund Transfers	-	-	-	-	-	-	
Total Expenditures	5,200,471	5,068,584	5,374,891	5,374,891	5,673,098	298,207	5.55%
Revenues							
Tax Revenues	-	-	-	-	-	-	
Licenses and Permits	-	-	-	-	-	-	
Intergovernmental	3,478,157	2,656,583	2,819,544	2,819,544	2,833,868	14,324	0.51%
Charges for Services	173,588	181,530	180,000	180,000	180,000	-	0.00%
All Other Revenue	16	14,154	-	-	-	-	
Total Revenues	3,651,761	2,852,267	2,999,544	2,999,544	3,013,868	14,324	0.48%
Full-Time Equivalents (FTEs)							
Property Tax Funded	-	-	-	-	-	-	
Non-Property Tax Funded	23.00	23.00	22.75	22.75	22.75	<u>-</u>	0.00%
Total FTEs	23.00	23.00	22.75	22.75	22.75	-	0.00%

	2012	2013	2014	2014	2015	Amount Chg	% Chg
Fund	Actual	Actual	Adopted	Revised	Budget	'14 Rev'15	'14 Rev'15
General Fund	2,505,279	2,345,040	2,345,048	2,345,048	2,345,048	-	0.00%
CDDO Grants	2,695,192	2,723,544	3,029,843	3,029,843	3,328,050	298,207	9.84%
Total Expenditures	5,200,471	5,068,584	5,374,891	5,374,891	5,673,098	298,207	5.55%

Significant Budget Adjustments from Prior Year Revised Budget

Expenditures Revenues FTEs

The Consumer Services program ended in June 2014

Capacity Development funding to help community providers increase residential capacity

Shift \$200,000 from property tax supported "Subsidized Live-In Support" to grant funds

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Total 204,134 (45,866) -

		2012	2013	2014	2014	2015	% Chg	14'-15'
Program	Fund	Actual	Actual	Adopted	Revised	Budget	'14 Rev'15	FTEs
Challenging Behaviors	110	85,392	85,479	85,480	85,480	85,480	-	-
Operations	Multi.	2,434,790	2,281,735	2,439,568	2,370,567	2,439,568	2.91%	-
Service Acc. & Outreach	251	433,376	476,911	511,501	460,726	480,885	4.38%	8.50
Quality Assurance	251	185,039	220,025	237,695	288,470	323,473	12.13%	5.00
State Aid	251	1,173,755	1,063,354	1,121,807	1,202,275	1,121,807	-6.69%	-
Consumer Services	251	36,190	43,981	45,866	34,399	-	-100.00%	-
Administration & Finance	251	820,523	896,657	932,974	932,974	971,885	4.17%	9.25
Great Expectations	251	31,405	442	-	-	-	-	-
Total		5,200,471	5,068,584	5,374,891	5,374,891	5,673,098	5.55%	22.75

Personnel Summary By Fund

rersonner outlinary by runa			Budgeted Co	mpensation C	omparison	FT	E Comparis	on
Position Titles	Fund	Grade	2014	2014	2015	2014	2014	2015
			Adopted	Revised	Budget	Adopted	Revised	Budget
Director of Human Services	251	GRADE144	24,000	25,104	27,615	0.25	0.25	0.25
Director of Developmental Disabilities Assistant Director of CDDO	251 251	GRADE138 GRADE132	69,540 60,017	72,740 69,076	72,740 69,076	1.00 1.00	1.00 1.00	1.00 1.00
Quality Assurance Coordinator	251	GRADE132 GRADE129	45,716	47,820	47,820	1.00	1.00	1.00
Senior Administrative Officer	251	GRADE127	102,654	107,364	107,364	2.00	2.00	2.00
Senior Social Worker	251	GRADE126	42,157	42,373	42,373	1.00	1.00	1.00
Accountant	251	GRADE125	42,442	43,527	43,527	1.00	1.00	1.00
Administrative Officer	251	GRADE124	154,169	156,725	156,725	4.00	4.00	4.00
Administrative Specialist	251	GRADE123	35,073	36,686	36,686	1.00	1.00	1.00
Case Coordinator	251	GRADE123	38,150	33,842	33,842	1.00	1.00	1.00
Quality Assurance Specialist	251	GRADE121	26,759	-	-	1.00	-	-
Administrative Assistant	251	GRADE120	31,450	32,897	32,897	1.00	1.00	1.00
Case Manager II	251	GRADE120	115,558	121,706	121,706	4.00	4.00	4.00
Quality Assurance Specialist	251	GRADE120	36,437	68,815	68,815	1.00	2.00	2.00
Bookkeeper	251	GRADE119	28,402	29,710	29,710	1.00	1.00	1.00
Office Specialist KZ6 Administrative Support B115	251 251	GRADE117 EXCEPT	26,202 10,629	27,408 9,880	27,408 9,880	1.00 0.50	1.00 0.50	1.00 0.50
	Subtot	Add: Budgeted Compens	Personnel Savin ation Adjustment On Call/Holiday I udget	S	928,184 - 36,732 - 515,360 1,480,276	22.75	22.75	22.75

• Challenging Behaviors

Funding for the Challenging Behaviors initiative was established in 2008 to address recommendations by the Sedgwick County Ad Hoc Taskforce on Developmental Disabilities and Mental Illness. The Task Force worked to learn about problems created in the community when individuals with developmental disabilities and mental illness engage in aggressive behaviors. Recommendations were then made to the Board of County Commissioners on how to meet the needs of individuals with developmental disabilities and mental illness. These services assist individuals and families in need through stakeholder input. The SCDDO developed an RFP to ensure funded programs reflect current need and best practices.

Fund(s): County General Fund 110

Expenditures	2012 Actual	2013 Actual	2014 Adopted	2014 Revised	2015 Budget	Amnt. Chg. '14 - '15	% Chg. '14 - '15
Personnel	-	-	-	-	-	-	0.0%
Contractual Services	85,392	85,479	85,480	85,480	85,480	-	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Commodities	-	-	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	-	-	0.0%
Capital Equipment	-	-	-	-	-	-	0.0%
Interfund Transfers	-	-	-	-	-	-	0.0%
Total Expenditures	85,392	85,479	85,480	85,480	85,480	-	0.0%
Revenues							
Taxes	-	-	-	-	-	-	0.0%
Intergovernmental	-	-	-	-	-	-	0.0%
Charges For Service	-	-	-	-	-	-	0.0%
All Other Revenue	-	-	•	-	-	-	0.0%
Total Revenues	-	-	-	-	-	-	0.0%
Full-Time Equivalents (FTEs)	-	-	-	-	-	-	0.0%

Operations

The SCDDO contracts with a variety of community service providers to deliver essential services to individuals in the Intellectual/Developmental Disability system. Throughout this process, the SCDDO plays an essential role in bringing funding, service providers, and clients together to provide the greatest benefit. Operations provides for the local County Finance Plan which funds provider agencies serving individuals in residential and day programs. The County Finance Plan also provides for programs as outlined in affiliation agreements.

Fund(s): Cddo - Grants 251 / County General Fund 110

Expenditures	2012 Actual	2013 Actual	2014 Adopted	2014 Revised	2015 Budget	Amnt. Chg. '14 - '15	% Chg. '14 - '15
Personnel	-	(6)	-	-	-	-	0.0%
Contractual Services	2,434,790	2,281,741	2,439,568	2,370,567	2,439,568	69,001	2.9%
Debt Service	-	-	-	-	-	-	0.0%
Commodities	-	-	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	-	-	0.0%
Capital Equipment	-	-	-	-	-	-	0.0%
Interfund Transfers	-	-	-	-	-	-	0.0%
Total Expenditures	2,434,790	2,281,735	2,439,568	2,370,567	2,439,568	69,001	2.9%
Revenues							
Taxes	-	-	-	-	-	-	0.0%
Intergovernmental	-	-	-	-	-	-	0.0%
Charges For Service	173,588	175,731	180,000	180,000	180,000	-	0.0%
All Other Revenue	-	13,661	-	-	-	-	0.0%
Total Revenues	173,588	189,392	180,000	180,000	180,000	-	0.0%
Full-Time Equivalents (FTEs)	-	-	-	-	-	-	0.0%

Service Access & Outreach

Service Access and Outreach (SAO) acts as a central point of application and information for individuals entering the CDDO system. This function is designed to provide consumers with the information they need to make informed choices about services available while alleviating misinformation, confusion, and uncertainty for new consumers. The sub-program is also the only place in the Intellectual/Developmental Disability system in which the eligibility of clients for services is determined. Once eligibility has been determined, SAO then provides options counseling to consumers to select a provider of case management. Request to change providers or newly funded individuals receive options counseling from SAO staff to ensure informed choice.

Fund(s): Cddo - Grants 251

Expenditures	2012 Actual	2013 Actual	2014 Adopted	2014 Revised	2015 Budget	Amnt. Chg. '14 - '15	% Chg. '14 - '15
Personnel	427,325	471,330	504,301	453,526	471,985	18,459	4.1%
Contractual Services	6,051	5,581	7,200	7,200	7,900	700	9.7%
Debt Service	-	-	-	-	-	-	0.0%
Commodities	-	-	-	-	1,000	1,000	0.0%
Capital Improvements	-	-	-	-	-	-	0.0%
Capital Equipment	-	-	-	-	-	-	0.0%
Interfund Transfers	-	-	-	-	-	-	0.0%
Total Expenditures	433,376	476,911	511,501	460,726	480,885	20,159	4.4%
Revenues							
Taxes	-	-	-	-	-	-	0.0%
Intergovernmental	585,546	427,963	490,427	490,427	462,938	(27,489)	-5.6%
Charges For Service	-	-	-	-	-	-	0.0%
All Other Revenue	-	-	-	-	-	-	0.0%
Total Revenues	585,546	427,963	490,427	490,427	462,938	(27,489)	-5.6%
Full-Time Equivalents (FTEs)	9.00	9.00	9.00	8.50	8.50	-	0.0%

Quality Assurance

Quality Assurance partners with affiliated service providers to ensure clients receive high-quality services that meet their individualized support needs. Quality Assurance makes regular site visits to service settings, meets with providers of services to discuss programs, and maintains a quality assurance committee that visits a 10 percent sample of clients. Quality Assurance also performs contract-monitoring to ensure that affiliated service providers are meeting the terms and expectations of the annual affiliation agreement. Quality Assurance manages the annual training plan for the affiliate network.

Fund(s): Cddo - Grants 251

Expenditures	2012 Actual	2013 Actual	2014 Adopted	2014 Revised	2015 Budget	Amnt. Chg. '14 - '15	% Chg. '14 - '15
Personnel	182,308	216,081	234,695	285,470	319,973	34,503	12.1%
Contractual Services	2,732	3,945	3,000	3,000	3,500	500	16.7%
Debt Service	-	-	-	-	-	-	0.0%
Commodities	-	-	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	-	-	0.0%
Capital Equipment	-	-	-	-	-	-	0.0%
Interfund Transfers	-	-	-	-	-	-	0.0%
Total Expenditures	185,039	220,025	237,695	288,470	323,473	35,003	12.1%
Revenues							
Taxes	-	-	-	-	-	-	0.0%
Intergovernmental	286,069	207,073	229,343	229,343	304,358	75,015	32.7%
Charges For Service	-	-	-	-	-	-	0.0%
All Other Revenue	-	10	-	-	-	-	0.0%
Total Revenues	286,069	207,083	229,343	229,343	304,358	75,015	32.7%
Full-Time Equivalents (FTEs)	4.50	4.50	4.50	5.00	5.00	-	0.0%

State Aid

Prior to SFY'14, these funds were available through the State of Kansas to be used at the discretion of each CDDO. The current State contract restricts the discretion of CDDO's to priority service areas. These priority service areas include: transportation, children's services, direct service provision, non-Medicaid eligible case management, flex funding, and emergent need. In 2013, SCDDO met with stakeholders to identify local priorities while accounting for State restrictions. State Aid funds continue to be a key component in the County Finance Plan and are pooled with funding from Sedgwick County to meet identified needs not otherwise funded.

F	und	S):	Cddo -	· Gr	ants	251
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Expenditures	2012 Actual	2013 Actual	2014 Adopted	2014 Revised	2015 Budget	Amnt. Chg. '14 - '15	% Chg. '14 - '15
Personnel	-	-	-	-	-	-	0.0%
Contractual Services	1,173,755	1,063,354	1,121,807	1,202,275	1,121,807	(80,468)	-6.7%
Debt Service	-	-	-	-	-	-	0.0%
Commodities	-	-	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	-	-	0.0%
Capital Equipment	-	-	-	-	-	-	0.0%
Interfund Transfers	-	-	-	-	-	-	0.0%
Total Expenditures	1,173,755	1,063,354	1,121,807	1,202,275	1,121,807	(80,468)	-6.7%
Revenues							
Taxes	-	-	-	-	-	-	0.0%
Intergovernmental	1,405,692	1,121,807	1,121,807	1,121,807	1,121,807	-	0.0%
Charges For Service	-	-	-	-	-	-	0.0%
All Other Revenue	-	-	-	-	-	-	0.0%
Total Revenues	1,405,692	1,121,807	1,121,807	1,121,807	1,121,807	-	0.0%
Full-Time Equivalents (FTEs)	-	-	-	-	-	-	0.0%

Consumer Services

These grant funds are restricted to the reimbursement of children's residential services approved through special arrangement negotiated by the Kansas Department of Children and Family Services (DCF). This program ended in June 2014.

Fund(s): Cddo - Grants 251

Expenditures	2012 Actual	2013 Actual	2014 Adopted	2014 Revised	2015 Budget	Amnt. Chg. '14 - '15	% Chg. '14 - '15
Personnel	-	-	-	-	-	-	0.0%
Contractual Services	36,190	43,981	45,866	34,399	-	(34,399)	-100.0%
Debt Service	-	-	-	-	-	-	0.0%
Commodities	-	-	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	-	-	0.0%
Capital Equipment	-	-	-	-	-	-	0.0%
Interfund Transfers	-	-	-	-	-	-	0.0%
Total Expenditures	36,190	43,981	45,866	34,399	-	(34,399)	-100.0%
Revenues							
Taxes	-	-	-	-	-	-	0.0%
Intergovernmental	56,435	45,866	45,866	45,866	-	(45,866)	-100.0%
Charges For Service	-	-	-	-	-	-	0.0%
All Other Revenue	-	-	-	-	-	-	0.0%
Total Revenues	56,435	45,866	45,866	45,866	-	(45,866)	-100.0%
Full-Time Equivalents (FTEs)	-	-	-	-	-	-	0.0%

• Administration & Finance

The SCDDO receives funding from the State of Kansas for the administration of the SCDDO. This funding is to be used to defray the administration of the 1995 Developmental Disabilities reform Act and cannot be used to serve individuals. The Service and Outreach and Quality Assurance areas also are funded through this source. This area represents the Administration and Finance staff and functions of the Department including the day-to-day expenditures.

Fund(s)	: Cddo -	Grants 251
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Expenditures	2012 Actual	2013 Actual	2014 Adopted	2014 Revised	2015 Budget	Amnt. Chg. '14 - '15	% Chg.
Personnel	621,558	610,375	648,574	648,574	688,318	39,744	6.1%
Contractual Services	173,022	247,267	259,700	259,700	259,867	167	0.1%
Debt Service	-	,	-	-	-	-	0.0%
Commodities	25,943	39,016	24,700	24,700	23,700	(1,000)	-4.0%
Capital Improvements	,	-		,		-	0.0%
Capital Equipment	_	_	_	_	_	_	0.0%
Interfund Transfers	-	-	-	-	-	-	0.0%
Total Expenditures	820,523	896,657	932,974	932,974	971,885	38,911	4.2%
Revenues							
Taxes	-	-	-	-	-	-	0.0%
Intergovernmental	1,105,950	846,170	932,101	932,101	944,765	12,664	1.4%
Charges For Service	-	5,799	-	-	-	-	0.0%
All Other Revenue	16	41	-	-	-	-	0.0%
Total Revenues	1,105,966	852,010	932,101	932,101	944,765	12,664	1.4%
Full-Time Equivalents (FTEs)	9.50	9.50	9.25	9.25	9.25	-	0.0%

Great Expectations

The SCDDO was awarded a two-year contract in December 2010 with Kansas Rehabilitation Services. Through this contract, the Department worked to change the perception of competitive, integrated employment. The goal is for 90 individuals with intellectual and/or developmental disabilities to gain and maintain employment in the community. This contract ended in 2013.

Fund(s): Cddo - Grants 251

Expenditures	2012 Actual	2013 Actual	2014 Adopted	2014 Revised	2015 Budget	Amnt. Chg. '14 - '15	% Chg. '14 - '15
Personnel	-	-	-	-	-	-	0.0%
Contractual Services	31,405	442	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Commodities	-	-	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	-	-	0.0%
Capital Equipment	-	-	-	-	-	-	0.0%
Interfund Transfers	-	-	-	-	-	-	0.0%
Total Expenditures	31,405	442	-	-	-	-	0.0%
Revenues							
Taxes	-	-	-	-	-	-	0.0%
Intergovernmental	38,464	7,704	-	-	-	-	0.0%
Charges For Service	-	-	-	-	-	-	0.0%
All Other Revenue	-	442	-	-	-	-	0.0%
Total Revenues	38,464	8,146	-	-	-	-	0.0%
Full-Time Equivalents (FTEs)	-	-	-	-	-	-	0.0%

Capacity Development

The Community Capacity Development program addresses the needs of the Sedgwick County I/DD population through providing financial assistance to local community service providers to increase their capacity to deliver services to those in need of long-term supports. The program offers matching funds to affiliated community service providers for capital projects designed to increase immediate and future availability of services for those individuals eligible for I/DD program services but who are currently waiting.

Expenditures	2012 Actual	2013 Actual	2014 Adopted	2014 Revised	2015 Budget	Amnt. Chg. '14 - '15	% Chg. '14 - '15
Personnel	-	-	-	-	-	-	0.0%
Contractual Services	-	-	-	-	250,000	250,000	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Commodities	-	-	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	-	-	0.0%
Capital Equipment	-	-	-	-	-	-	0.0%
Interfund Transfers	-	-	-	-	-	-	0.0%
Total Expenditures	-	-	-	-	250,000	250,000	0.0%
Revenues							
Taxes	-	-	-	-	-	-	0.0%
Intergovernmental	-	-	-	-	-	-	0.0%
Charges For Service	-	-	-	-	-	-	0.0%
All Other Revenue	-	-	-	-	-	-	0.0%
Total Revenues	-	=	-	-	-	-	0.0%
Full-Time Equivalents (FTEs)	-	-	-	-	-	-	0.0%