



Glen Wiltse
 Director of Code Enforcement
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Mission:

- Ensure a safe living, working and recreational environment for the residents and citizens of Sedgwick County by creating partnerships with the public to ensure the enforcement of building, construction, zoning, subdivision, nuisance and environmental regulations.

The core function of Code Enforcement is to ensure that all rules and regulations involving life safety and quality of life are upheld within the unincorporated areas of Sedgwick County. The department is also responsible for enforcing rules and regulations concerning all construction projects within the unincorporated area and eleven smaller cities within the County. Construction inspections pertain to electrical, plumbing, heating and air-conditioning, private wastewater, drainage, nuisance and zoning issues.

Code Enforcement is in the final phases of providing a "One-Stop-Shop" location for citizens to obtain the proper permits needed for construction projects. In the past, citizens were forced to make multiple stops at various destinations to obtain all necessary permits. Permits for building construction, wastewater, floodplain, mortgage inspection, and water wells can now be picked up from the Code Enforcement office at 1144 S. Seneca. The department recently finished an office remodel, effectively reducing citizens' wait time.

Budget Adjustments:		Amount:
Item:		
• No Adjustments		
Total		\$0

In 2006 the department converted one of its Inspectors to a Permit Processor to speed up the permit process. In addition to construction project inspections, Code Enforcement is now in charge of all private water well inspections in the unincorporated areas of Sedgwick County. Until July 1, 2005, the City of Wichita performed these inspections. Code Enforcement was able to enhance its "One-Stop-Shop" capabilities by assuming this responsibility for property owners and developers. The department has also been awarded the Local Environmental Protection Program grant to assist in funding this program. In early 2006, Code Enforcement also took over supervision of duties of the Animal Control Department, effectively placing all enforcement of County codes under on department. The Animal Control budget can be referenced within the Health and Welfare section of this document.

Budget Summary by Category

	2006 Actual	2007 Adopted	2007 Revised	2008 Budget	% Chg. 07-08
Expenditures					
Personnel	947,995	1,008,025	1,008,025	1,016,670	0.9%
Contractual Services	165,843	131,226	137,483	146,000	6.2%
Debt Service	-	-	-	-	-
Commodities	36,830	26,409	26,409	27,981	6.0%
Capital Improvements	-	-	-	-	-
Equipment	30,313	-	150	-	-100.0%
Interfund Transfers	-	-	-	-	-
Total Expenditures	1,180,981	1,165,660	1,172,067	1,190,651	1.6%
Revenue					
Taxes	-	-	-	-	-
Intergovernmental	125,000	151,456	151,456	127,500	-15.8%
Charges For Service	772,002	708,241	708,241	828,348	17.0%
Other Revenue	439,173	409,251	409,251	500,001	22.2%
Total Revenue	1,336,174	1,268,948	1,268,948	1,455,849	14.7%
Full-Time Equivalents (FTEs)	17.00	17.00	17.00	17.00	0.0%

Budget Summary by Fund

	2007 Revised	2008 Budget
Expenditures		
General Fund	1,043,767	1,064,985
Misc. Grants	128,300	125,665
Total Expenditures	1,172,067	1,190,651



Budget Summary by Program

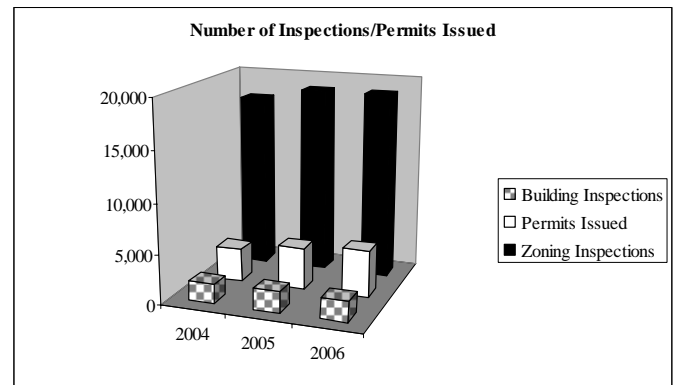
Program	Expenditures				Full-Time Equivalents (FTEs)				
	2006 Actual	2007 Adopted	2007 Revised	2008 Budget	% Chg. 07-08	2007 Adopted	2007 Revised	2008 Budget	% Chg. 07-08
Code & LEPP	446,917	431,715	438,122	462,218	5.5%	7.10	7.00	7.00	0.0%
Building Insp.	560,839	577,116	577,116	498,021	-13.7%	7.90	7.00	7.00	0.0%
Land Use	140,225	156,829	156,829	230,412	46.9%	2.00	3.00	3.00	0.0%
Other Grants	33,000	-	-	-	-	-	-	-	-
Total	1,180,981	1,165,660	1,172,067	1,190,651	1.6%	17.00	17.00	17.00	0.0%

Code Enforcement provides semi-annual continuing education seminars for private wastewater system installers and contractors. These seminars allow industry professionals to train on new systems and keep all necessary licensures up-to-date. The department also takes part in the annual spring Wichita Home Show and is available to answer questions concerning construction projects and building requirements.

Sedgwick County and the City of Wichita adopt identical unified building and construction codes, providing area developers and builders a consistent set of requirements for completing construction and remodel projects. Individual boards comprised of City and County Code Enforcement staff and members of the surrounding business trade groups and associations meet annually to analyze newly revised codes and make recommendations on adopting new codes. These recommendations are required to be approved by the Kansas State Legislature before becoming enforceable.

Current Codes in Use in Sedgwick County

- 2000 Uniform Plumbing Code
- 2005 National Electric Code
- 2006 Uniform Mechanical Systems Code
- 2006 International Building Code for Commercial Construction
- 2006 International Residential Code



Department Performance Measures and Goals

Key Performance Indicator	2006 Actual	2007 Est.	2008 Proj.
Inspection request	N/A	18,900	18,900
Secondary Indicators			
Land use complaints	1,668	1,550	1,700
Permits issued	3,208	3,300	3,200
Tertiary Indicators			
Vehicle usage	133,621	140,000	140,000
Inspections per Inspector	1,338	1,650	1,500
Plan Review	169	130	150
Stakeholders satisfaction	N/A	90%	90%

Goals:

- Perform 90% of inspections within 24 hours and 100% of inspections within 48 hours of receiving notification
- Increase permitting opportunities by establishing a one-stop shop for building, wastewater, floodplain and sign permits

• **Code Administration**

Administrative staff issues building permits for the unincorporated areas of the County, reviews and issues building permits for twelve cities within Sedgwick County, licenses trade contractors and building and trade companies, and furnishes zoning and subdivision information to citizens, realtors, appraisers, and contractors. Building permit fees are also collected here for the unincorporated area of Sedgwick County and the twelve communities in which inspection services are provided.

Duties also include monitoring the Local Environmental Protection Plan (LEPP) grant, which the County assumed 100% responsibility for in July of 2005 from the City of Wichita.

	2006 Actual	2007 Adopted	2007 Revised	2008 Budget	% Chg. 07-08
Expenditures					
Personnel	378,243	389,544	389,544	410,237	5.3%
Contractual Services	57,944	40,076	46,483	46,000	-1.0%
Debt Service	-	-	-	-	
Commodities	6,472	2,095	2,095	5,981	185.5%
Capital Improvements	-	-	-	-	
Equipment	4,259	-	-	-	
Interfund Transfers	-	-	-	-	
Total Expenditures	446,917	431,715	438,122	462,218	5.5%
Revenue					
Taxes	-	-	-	-	
Intergovernmental	125,000	151,456	151,456	127,500	-15.8%
Charges For Service	772,002	708,241	708,241	828,348	17.0%
Other Revenue	439,173	409,251	409,251	500,001	22.2%
Total Revenue	1,336,174	1,268,948	1,268,948	1,455,849	14.7%
Full-Time Equivalents (FTEs)	7.00	7.10	7.00	7.00	0.0%

Goals:

- Increase customer service to homeowners and contractors
- Create additional reference materials for citizens
- Provide additional services to contractors and the public

• **Building Inspections**

The Building Inspection program inspects construction projects in the unincorporated area of Sedgwick County. This consists of building, electrical, plumbing and mechanical inspections during the construction phase of all building projects. This also includes the eleven communities with whom the County has contracts to perform inspection services. Commercial project plans are reviewed prior to construction. In addition to building inspections, this department has taken over the enforcement of the sanitary code. This involves review of soils and groundwater information for issuing private wastewater disposal system permits, subdivision reviews for private wastewater system approval, complaints, and consultations for existing wastewater systems.

Fund:	General Fund					42001-110
	2006 Actual	2007 Adopted	2007 Revised	2008 Budget	% Chg. 07-08	
Expenditures						
Personnel	458,653	502,697	502,697	426,021	-15.3%	
Contractual Services	55,593	56,450	56,300	60,000	6.6%	
Debt Service	-	-	-	-		
Commodities	20,539	17,969	17,969	12,000	-33.2%	
Capital Improvements	-	-	-	-		
Equipment	26,055	-	150	-	-100.0%	
Interfund Transfers	-	-	-	-		
Total Expenditures	560,839	577,116	577,116	498,021	-13.7%	
Revenue						
Taxes	-	-	-	-		
Intergovernmental	-	-	-	-		
Charges For Service	-	-	-	-		
Other Revenue	-	-	-	-		
Total Revenue	-	-	-	-		
Full-Time Equivalents (FTEs)	7.00	7.90	7.00	7.00	0.0%	

Goals:

- Reduce re-inspections of contractors' projects by enhancing inspection services
- Offer "one-stop" service for permits related to building construction and zoning requirements
- Reduce response time for inspections
- Provide increased customer service to contractors and public for private sewage system installations



• Land Use

Land Use is responsible for enforcement of the Wichita & Sedgwick County Unified Zoning Code Regulations and the Sedgwick County Nuisance Codes Resolution. Zoning regulations include the review and monitoring of conditional uses, home occupations, land use issues and compliance. Enforcement of the nuisance code resolution generally consists of responding to citizen complaints dealing with inoperable vehicles, trash, tall grass, salvage material, and open and abandoned structures.

Fund: General Fund				42002-110	
	2006 Actual	2007 Adopted	2007 Revised	2008 Budget	% Chg. 07-08
Expenditures					
Personnel	111,099	115,784	115,784	180,412	55.8%
Contractual Services	19,306	34,700	34,700	40,000	15.3%
Debt Service	-	-	-	-	-
Commodities	9,819	6,345	6,345	10,000	57.6%
Capital Improvements	-	-	-	-	-
Equipment	-	-	-	-	-
Interfund Transfers	-	-	-	-	-
Total Expenditures	140,225	156,829	156,829	230,412	46.9%
Revenue					
Taxes	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Charges For Service	-	-	-	-	-
Other Revenue	-	-	-	-	-
Total Revenue	-	-	-	-	-
Full-Time Equivalents (FTEs)	3.00	2.00	3.00	3.00	0.0%

Goals:

- Offer “one-stop” service for citizen complaints related to nuisance and zoning compliance
- Update website for access to code information by general public

• Other Grants

The Kansas Department of Health and Environment funds Code Enforcement with specifically targeted grants for a purpose in relation to the environment. The most recent grants were for a Water Supply and Wastewater Assessment Grant, a Sensitive Ground Water Grant, and a Sandpit Assessment Grant. Past grants have included continuing education funding for inspectors responsible for waste water enforcement, seminars for installers, wastewater assessment capacity and for sandpit water assessment. At this time, the department is not certain if a grant award will be allocated in 2007.

Fund: Misc Grants				42002-279	
	2006 Actual	2007 Adopted	2007 Revised	2008 Budget	% Chg. 07-08
Expenditures					
Personnel	-	-	-	-	-
Contractual Services	33,000	-	-	-	-
Debt Service	-	-	-	-	-
Commodities	-	-	-	-	-
Capital Improvements	-	-	-	-	-
Equipment	-	-	-	-	-
Interfund Transfers	-	-	-	-	-
Total Expenditures	33,000	-	-	-	-
Revenue					
Taxes	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Charges For Service	-	-	-	-	-
Other Revenue	-	-	-	-	-
Total Revenue	-	-	-	-	-
Full-Time Equivalents (FTEs)	-	-	-	-	-

Goals:

- Explore potential grant opportunities for protecting and enhancing the environment
- Adhere to grant guidelines to accomplish specified tasks from KDHE

