





Sedgwick County  
Register of Deeds - Tonya Buckingham  
Doc.#/Flm-Pg:  
Receipt #: \_\_\_\_\_  
Pages Recorded: \_\_\_\_\_ Recording Fee: \_\_\_\_\_  
Cashier: \_\_\_\_\_ Authorized By: *Tonya Buckingham*  
Date Recorded: 02/16/2016 08:32:52 AM

**Refile Label**

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*1<sup>st</sup> page needs sufficient space  
for a recording label*

## REQUIRED FORMAT FOR RECORDING DOCUMENTS

### Margins and Paper Size

Pursuant to K.S.A. 28-115 (e):

The Register of Deeds has authority to establish requirements for margins.

If sufficient space is not provided for the necessary recording information and certification on a document, such recording information shall be placed on an added sheet and such sheet shall be counted as a page. The document shall be of sufficient legibility so as to produce a clear and legible reproduction. If a document is judged not to be of sufficient legibility so as to produce a clear and legible reproduction, such document shall be accompanied by an exact copy which shall be of sufficient legibility so as to produce a clear and legible reproduction and which shall be recorded contemporaneously with the document and shall be counted as additional pages. The register of deeds may reject any document which is not of sufficient legibility so as to produce a clear and legible reproduction.

**Note:** Font size should be no smaller than 8 pt.

We accept both standard and legal size documents, as well as double-sided documents.

*Page 2, 3, etc. needs a 1- Inch margin*

Document Number Imprint

# Document Text

1" margin



1" margin



1" margin