



SEDGWICK COUNTY, KANSAS
DIVISION OF FINANCE
PURCHASING DEPARTMENT

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www.sedgwickcounty.org/purchasing

REQUEST FOR PROPOSAL
#13-0015
SUBSTANCE ABUSE TREATMENT SERVICES

ADDENDUM #1

March 18, 2013

The following information is in regard to **RFP 13-0015**

Questions are in bold, answers are in italics.

1. Does our agency have to establish a satellite office in Derby?

No, it is not a requirement that an agency have an office in the City of Derby.

2. Will treatment services be reimbursed for the parent as well as the youth?

Yes. Treatment services provided for both students and their direct family member (see the RFP for a list of those included as a "direct family member") referred under this program will be reimbursable.

3. What services will be reimbursable?

We would like agencies to detail all the services that they are willing to offer under this program, but this might include assessments, individual therapy, group therapy, education services, etc.

4. What is the estimated budget for this project?

During the first year of the project, up to \$16,000.00 is available for expenditure.

5. How will this be billed? As a cost reimbursement?

Yes, vendors will be paid on a reimbursement basis after submitting an invoice for services provided.

6. Describe the progressive implementation steps with this program (high school, middle school, and elementary school).

The current plan is to begin implementation at Derby High School the first year (starting fall 2013), expand to the existing Derby Middle School in year two, and then incorporate the new Middle School in year three (starting fall 2015).

- 7. Will these services be provided on the school premises or are at the vendor's business location? If at the business location, will there be reimbursement for provided transportation?**

The current preference is for services to be provided off the school site, although exceptions may be made on a case by case basis. If transportation is a barrier for the student to receive services and transportation must be arranged by the vendor, we will consider reimbursing for this expense also on a case by case basis.

- 8. Do you have an estimate as to how many students will participate during the year?**

We do not have an estimate at this time as to how many students may be served, as this is a brand new initiative.

- 9. The RFP requires 5 years of experience; does this apply to established addiction programs or to the experience of the personnel working in the related field?**

It would apply more to the experience of the individual persons who would be providing services.

- 10. Should vendors submit a separate proposal for each service they are willing to provide?**

No. A vendor should submit one proposal that details all of the services they are willing to provide under this program.

Vendors are responsible for checking the web site and **acknowledging any addendums on the proposal response form.**

Kimberly Evans
Purchasing Agent

**CITY OF DERBY SPECIAL LIQUOR TAX SUBSTANCE USE TREATMENT PROPOSAL
ATTACHMENT B: OUTCOME MEASURES**

AGENCY:

PROGRAM:

GOALS	TARGET POPULATION	ACTIVITIES	MEASUREMENT TOOL	OUTCOMES
<i>EXAMPLE: Increase knowledge of harm caused by alcohol and substance abuse</i>	<i>Students referred by Derby High School</i>	<i>Conduct 5 classroom based seminars on the dangers of alcohol and substance abuse</i>	<i>Pre- and post-tests given to participating students before the first seminar and upon concluding the last</i>	<i>90% of youth will demonstrate an increase in knowledge regarding the harm caused by alcohol and drug abuse, as measured by pre- and post-tests</i>

