



**AmeriCorps  
Seniors**



Department on Aging  
*Sedgwick County...*  
*working for you*

271 W 3<sup>rd</sup> St, Suite 500  
Wichita, KS 67202  
316-660-5134 - Phone  
316-660-1936 - Fax  
scrsvp@sedgwick.gov

## VOLUNTEER REGISTRATION

\_\_\_\_\_ T-Shirt Size: \_\_\_\_\_  
(LAST) (FIRST) (MI)

STREET ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_ PHONE: \_\_\_\_\_

BIRTHDATE: \_\_\_\_\_ E-Mail \_\_\_\_\_

Provide Own Transportation: Yes \_\_\_ No \_\_\_ Auto Liability Insurance: Yes \_\_\_ No \_\_\_

Driver's License #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Health Insurance: Yes \_\_\_ No \_\_\_

Beneficiary for RSVP Insurance:

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

Emergency Contact: (check box if same as beneficiary )

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

Employment Experience \_\_\_\_\_

Special Skills/Interests/Languages \_\_\_\_\_

Volunteer Experience (Current, Past, Preferred) \_\_\_\_\_

When are you available? Mon \_\_\_ Tues \_\_\_ Wed \_\_\_ Thu \_\_\_ Fri \_\_\_ Mornings \_\_\_ Afternoons \_\_\_

Special Needs: \_\_\_\_\_

*SCDoA does not discriminate on the basis of race, color, ethnic or national origin, religion, sex, age or disability. If you feel you have been discriminated against, you have the right to file a complaint with SCDoA (316) 660-7298 or (800) 367-7298, or TDD: (800) 766-3777*

**Have you ever been convicted of a crime other than a minor traffic citation? Yes or No**

If yes, provide the date and disposition. A conviction will not automatically bar you from becoming a volunteer. \_\_\_\_\_

**Optional Questions (These questions will not affect your enrollment in RSVP):**

Are you a Veteran of or retired from the U.S. Armed Forces? Yes \_\_\_ No \_\_\_

Are you the spouse of a Veteran? Yes \_\_\_ No \_\_\_

Ethnicity: \_\_\_ Hispanic or Latino \_\_\_ Non-Hispanic or Non-Latino

Racial Group: \_\_\_ American Indian or Alaskan Native \_\_\_ Asian \_\_\_ Black or African American  
\_\_\_ Native Hawaiian or Pacific Island \_\_\_ White

**By signing below, I acknowledge that I have read and understand the following statements:**

I hereby state that I am 55 years of age or older and offer my services as a volunteer for Sedgwick County RSVP. I understand that I am not an employee of the RSVP Project, the sponsor, Sedgwick County, the volunteer station or the Federal Government and agree to serve without compensation.

I understand that if I use my personal automobile in my volunteer service, I will arrange to keep in effect automobile liability insurance equal to the minimum limits required by the State of Kansas.

I understand that the information provided on this form may be disclosed for the purposes of volunteerism only.

I grant to Sedgwick County (“the County”), its agents and employees, and/or any person or entity hired by the County or acting on behalf of the County (including the person’s or entity’s assigns, licensees, successors in interest, legal representatives, and heirs) the irrevocable right to film or photograph me, to use my name (or fictional name), picture, portrait, likeness, or photograph in all forms and media.

The above information that I have provided is accurate and correct.

**VOLUNTEER SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**OFFICE ONLY**

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

Primary Site: \_\_\_\_\_

Notes:

# VOLUNTEER INTEREST & SKILLS INVENTORY

Please describe your area(s) of interest. Include the type of service you wish to provide, whether you prefer to work in an office or directly with clients, interest in particular age groups, etc. Positions working directly with vulnerable populations may be asked to supply additional information.

*Please check the boxes that apply:*

Prior Experience and Skills		Volunteer Interest	
<b>Office Skills</b>		Accounting/Bookkeeping	
Reception Desk		Administration	
File & maintain records		Advocate	
Plan meetings		After School Programs	
Greet visitors		Animal Welfare/Working with Animals	
Mass Mailings		Assisted Living	
<b>Finance Skills</b>		Blood Services Support	
Analyze financial data		Computer Instructor	
Budgeting		Construction	
Auditing		Data Entry	
Create spreadsheets		Disaster Preparedness/Recovery	
<b>Marketing Skills</b>		Gardening	
Create marketing plans		Historical Restoration/Museum	
Event planning		Mailings	
Develop marketing strategies		Meal on Wheels	
<b>Technology Skills</b>		Medicare Counselor	
Excel		Mental Health Programs	
PowerPoint		Mentor/Tutor/Public Schools	
Website		Newsletter Editor	
Social Media		Peer Support Partner	
Database Management		Reading to Children	
Troubleshooting PC's		Recycling	
<b>Professional Skills</b>		Senior Center	
Public Speaking		Social Work/Counseling	
Community Affairs Knowledge		Special Events	
Write proposals & reports		Tax Assistance	
Supervised staff		Transportation/Coordination/Driver	
Fundraising		Thrift Store	
<b>Language Skills</b>		Web Design	
Spanish		Veterans/Military Families	
Other:		Volunteer Recruiter	
		Caring Caller Program	

**Other Skills (Please List)**
