

ITEMS REQUIRING BOCC APPROVAL
November 10, 2022
(3 Items)

1. LEARNING LIBRARY -- HUMAN RESOURCES
FUNDING -- HUMAN RESOURCES

(Request sent to 10 vendors)

RFP #22-0065 Contract

Carahsoft Technology Corporation			
Year 1	3,000-3,999 Users	\$16.500 per user	\$49,500.00
Year 2	3,000-3,999 Users	\$17.300 per user	\$51,900.00
Year 3	3,000-3,999 Users	\$18.150 per user	\$54,450.00
Year 4	3,000-3,999 Users	\$19.058 per user	\$57,174.00
Noverant			
Year 1	2,500 Users	\$17.468 per user	\$43,670.00
Year 2	2,500 Users	\$17.468 per user	\$43,670.00
Year 3	2,500 Users	\$17.468 per user	\$43,670.00
Year 4	2,500 Users	\$17.468 per user	\$43,670.00
Emtrain, Inc. dba Emtrain			
Year 1	2,500 Users	\$24.610 per seat	\$61,525.00
	Customization - One time charge		\$1,000.00
	Implementation - One time charge (*waived if signed on or before November 15, 2022)		\$995.00
	Total		\$63,520.00
Year 2	2,500 Users	\$24.610 per seat	\$61,525.00
Pilot, Inc.			
Non-Responsive			

On the recommendation of Britt Rosencutter, on behalf of Human Resources, Greg Gann moved to **accept the proposal from Carahsoft Technology Corporation at the rates listed above for a contract period of two (2) years with two (2) one (1) year options to renew.** Brandi Baily seconded the motion. The motion passed unanimously.

An evaluation committee comprised of Greg Baker - Human Resources; Keah Baker - Division of Information & Technology; Christine Collins-Thoman - Department of Corrections; Monica Cissell - Department on Aging; and Tammy Culley - Purchasing evaluated the proposal responses based on criteria set forth in the RFP. The committee unanimously agreed to accept the proposal from Carahsoft Technology Corporation.

Due to the social distancing requirements and health concerns related to the COVID-19 Pandemic, Human Resources reduced the attendance capacity and/or suspended the majority of face-to-face training classes. Additionally, recognizing the need to transition to online course delivery to resume the comprehensive support and development of the employee population, particularly employees working hours outside of an 8:00 am – 5:00 pm schedule. The current Moodle-based training system was implemented in an emergency transition from its predecessor, Training Register, and is not capable of effectively managing and monitoring online training. Its purpose was to provide basic enrollment and training history reporting for county-based face-to-face training until a more comprehensive solution could be developed or purchased. It does not interface with SAP or other SuccessFactors modules.

The proposed online Learning Library will interface with SAP and SuccessFactors modules and provide a wide variety of competency-based content that covers soft skills (i.e., leadership & management, remote work best practices) and hard skills (i.e., Microsoft applications) for entry-level to long-term employees and beginning to experienced online learners.

Notes:

This is a proposal and not a bid. Proposals are scored based on criteria set forth in the RFP. There were seven (7) components to evaluate:

Component	Points
A. Ability to provide the preferred learning content accessible from a variety of mobile devices as defined in the RFP Scope	10
B. Ability to offer licenses that may be reassigned	20
C. Ability to interface directly with Sedgwick County’s Success Factor’s LMS	30
D. Evaluation of course samples	15
E. Evaluation of system demonstration	10
F. Vendor experience and staff qualifications	10
G. Cost	5
Total Points	100

Questions and Answers

Greg Gann: Given the emergency implementation of Moodle, what's the intended timeline for transition from Moodle to this proposed solution?

Greg Baker: We're in the transition process now and we will be freeing this system up at the end of November. Moodle will be closed by the end of this year. We'll transition over to the new the first of 2023.

Brandi Baily: Will this training module completely eliminate in-person training?

Greg Baker: No, not at all. It will better allow us to monitor and manage and actually schedule in-person training. It just provides us a wide variety of additional ways to provide training for our employees that we don't currently have.

Brandi Baily: Will each of the modules be reviewed by HR first before it's put out there to the employees to make sure that it is relevant to Sedgwick County?

Greg Baker: Absolutely. That was one of the requirements that we not only have the ability to review the module but we also have the ability to see if there are any courses that are built into the Learning Library that do not align appropriately with our values and to actually remove them from visibility.

Russell Leeds: Do we have the ability to add courses we develop ourselves?

Greg Baker: Yes we do.