

**BOCC APPROVAL DECEMBER 7, 2022**  
**BOARD OF BIDS AND CONTRACTS DECEMBER 1, 2022**

**5. SPECIAL PROCESS SERVER - 18TH JUDICIAL DISTRICT COURT - COURT TRUSTEE NON IV-D**  
**FUNDING -- COURT TRUSTEE NON IV-D**

(Request sent to 22 vendors)

RFP #22-0052 Contract

	Jacob Mark Peterson dba EGI Investigations	Red Spade Investigations, Inc.
<b>Cost per Serve Year 1</b>	\$55.00	<b>\$89.44</b>
<b>Cost per Serve Year 2</b>	\$55.00	<b>\$92.12</b>
<b>Cost per Serve Year 3</b>	\$55.00	<b>\$94.88</b>
<b>Cost per Serve Year 4</b>	\$55.00	<b>\$97.73</b>
<b>Cost per Serve Year 5</b>	\$55.00	<b>\$100.66</b>
No Bid	Eidon Solutions	Mike Ware, LPI

On the recommendation of Theresa Rhodes, on behalf of 18th Judicial District Court - Court Trustee Non IV-D, Brandi Baily moved to **accept the proposal from Red Spade Investigations, Inc. and establish contract pricing for a period of two (2) years with three (3) one (1) year options to renew.** Russell Leeds seconded the motion. The motion passed unanimously with Joni Wilson-Colby abstaining from the vote.

A review committer comprised of Leilah Arnn, Lisa Long-Horton, and Carl Wheeler - 18th Judicial District Court, Court Trustee Non IV-D; and Theresa Rhodes - Purchasing, evaluated all proposal responses based on the criteria set forth in the RFP. The committee unanimously agreed to accept the proposal from Red Spade Investigations, Inc.

In the enforcement efforts of the office there are times it is required to serve parties with various court documents. The most common document that requires personal service of a party is a contempt action. A contempt action is a civil action prepared that needs personal service to proceed within the courts. These actions are prepared when all other enforcement remedies in the office have been unsuccessful. The goal of the Court Trustee Office is to collect the money owed on these child support and spousal maintenance cases.

Notes:

This is a proposal and not a bid. Proposals are scored based on criteria set forth in the RFP. There were four (4) components to evaluate.

Component	Points
a. Effectiveness – Percentage rate of successful personal serves.	50
b. Data Security – Security measures to protect sensitive information per Scope of Work.	30
c. References – Provide five (5) professional references.	10
d. Cost	10
<b>Total Points</b>	<b>100</b>

Sedgwick County Court Trustee is an agency within Sedgwick County District Court that enforces Non IV-D Child Support and Spousal Maintenance cases. Any case filed after February 1, 1996 and is not referred under the Federal IV-D program falls under this category. All orders for payment of child support, except temporary orders, are assigned to the Court Trustees Office for monitoring and enforcement unless a “good cause” exception is granted by the Administrative Judge. There is a 3.5% fee of the support collected used to defray the expenses of operating this department. The Court Trustee's Office is a self-funded department from the fees collected.

## Questions and Answers

Brandi Baily: Do we use either one of these vendors who responded currently?

Leilah Arnn: No, we do not use either one of these vendors currently.

Brandi Baily: So our current vendor did not respond?

Leilah Arnn: They did not. We actually do not have a contract with the current vendor. The company that currently serves for us is a vendor who the State of Kansas IV-D offices use and when the IV-D office was still in the courthouse, before our contract was lost, did serve our actions as well but they were sent the proposal and did not respond.

Brandi Baily: What kind of pricing do we pay now as to comparison to what it was issued in the proposal?

Leilah Arnn: Right now it's \$55.00. We may get one (1) or two (2) a month.

Brandi Baily: We're asking to go with Red Spade, do we know the price comparison? Over the five (5) year period it's almost double the price. Is there a good reason why we didn't go with the other bid?

Leilah Arnn: Red Spade has multiple employees to go and serve and the other is just a single process server who serves for a large law firm here in town. We don't think he will be able to keep up with the quantity we are going to send him.

Brandi Baily: Is Red Spade local?

Leilah Arnn: Yes.

Brandi Baily: What do you spend currently annually?

Leilah Arnn: I don't have an annual figure but I know that the most I've had served in the last few months is six (6).

Russell Leeds: How is this fee collected across the state?

Leilah Arnn: The enforcement fee that is collected off of the cases that we enforce is what will pay for this.

Russell Leeds: So essentially the people we are serving to will pay for the cost of this indirectly or directly?

Leilah Arnn: Yes.