

RESOLUTION NO. 906-2023

DATE PUBLISHED: \_\_\_\_\_

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS  
OF SEDGWICK COUNTY, KANSAS SITTING AS THE GOVERNING BODY FOR  
SEDGWICK COUNTY FIRE DISTRICT NUMBER ONE TO REPEAL AND REPLACE  
RESOLUTION NUMBER 913-2022 REGARDING THE SEDGWICK COUNTY FIRE  
DISTRICT NUMBER ONE STEERING COUNCIL**

**WHEREAS**, the Board of County Commissioners sits as the governing body for Sedgwick County Fire District Number One; and

**WHEREAS**, the Board of County Commissioners sitting as the governing body for the Fire District may exercise the powers indicated within K.S.A. 19-3601a, including doing all things necessary to effectuate the purposes of K.S.A. 19-3601, *et seq.*; and

**WHEREAS**, in order to most effectively exercise the powers as the governing body for Sedgwick County Fire District Number One, the Board of County Commissioners established the Sedgwick County Fire District Number One Steering Council within Resolution No. 913-2022 on December 8, 2022 to generally advise and make recommendations to the Board on matters that pertain to Sedgwick County Fire District Number One; and

**WHEREAS**, the Board sees fit to amend Resolution No. 913-2022 as stated within this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SEDGWICK COUNTY, KANSAS SITTING AS THE GOVERNING BODY FOR SEDGWICK COUNTY FIRE DISTRICT NUMBER ONE that:

**Section 1. Repeal and replacement of Resolution No. 913-2022.**

Resolution No. 913-2022 is repealed in its entirety and replaced with the provisions contained within this resolution.

**Section 2. Creation.**

For the purpose of advising the Board of County Commissioners on matters pertaining to Sedgwick County Fire District Number One, the Board of County Commissioners sitting as the governing body for Sedgwick County Fire District Number One hereby creates the Sedgwick County Fire District Number One Steering Council (“Steering Council”).

**Section 3. Composition.**

The Steering Council shall be comprised of the following nine (9) members, with such members’ staggered term lengths specified alongside each such member position:

- A. Five (5) members shall be nominated for potential appointment by cities located within Sedgwick County Fire District Number One. Each of the city councils for the cities

included in this subsection shall be entitled to nominate for appointment one (1) individual to the Steering Council who meets the applicable specifications outlined within Section 3.C. of this resolution and then convey a written notice of such nomination to the Board of County Commissioners. Such cities shall include:

1. City of Goddard (each term shall be for 4 years);
2. City of Maize (the initial term shall be for 2 years and all subsequent terms shall be for 4 years);
3. City of Park City (each term shall be for 4 years);
4. City of Haysville (the initial term shall be for 2 years and all subsequent terms shall be for 4 years); and
5. City of Bel Aire (each term shall be for 4 years).

B. Four (4) members, specifically listed within Section 3.B.1. through 4. of this resolution, appointed at-large who meet the applicable specifications outlined within Section 3.C. of this resolution by the Board of County Commissioners sitting as the governing body for Sedgwick County Fire District Number One.

1. At-large Member #1 (each term shall be for 4 years)—Unincorporated Area;
2. At-large Member #2 (each term shall be for 4 years)—Sedgwick County Association of Cities;
3. At-large Member #3 (the initial term shall be for 2 years and all subsequent terms shall be for 4 years)—Unincorporated Area; and
4. At-large Member #4 (the initial term shall be for 2 years and all subsequent terms shall be for 4 years)—Aircraft Manufacturing.

C. Specifications for Steering Council member eligibility

1. Steering Council members nominated for appointment by city councils pursuant to Section 3.A. of this resolution must meet one (1) or both of the following qualifications:
  - (a) such person has owned his or her residence that is subject to *ad valorem* property taxation by Sedgwick County Fire District Number One and within the nominating city for at least two (2) years at the time of nomination; or
  - (b) such person has owned a business that owns real property that is subject to *ad valorem* property taxation by Sedgwick County Fire District Number One and within the nominating city for at least two (2) years at the time of nomination.
2. Steering Council members appointed by the Board of County Commissioners sitting as the governing body for Sedgwick County Fire District Number One pursuant to Section 3.B. of this resolution must meet the following qualifications for their respective positions:
  - (a) At-large Members #1 and #3—Unincorporated Area

- (1) Such person has owned his or her residence that is subject to *ad valorem* property taxation by Sedgwick County Fire District Number One and is located in the unincorporated area of Sedgwick County for at least two (2) years at the time of appointment; or
    - (2) such person has owned a business that owns real property subject to *ad valorem* property taxation by Sedgwick County Fire District Number One and is located in the unincorporated area of Sedgwick County for at least two (2) years at the time of appointment.
  - (b) At-large Member #2—Sedgwick County Association of Cities
    - (1) Such person has been nominated for potential appointment to the Steering Council by the Sedgwick County Association of Cities; and
    - (2) such person has owned his or her residence that is subject to *ad valorem* property taxation by Sedgwick County Fire District Number One that is located within a city not included within Section 3.A. of this resolution for at least two (2) years at the time of nomination; or
    - (3) such person has owned a business that owns real property that is subject to *ad valorem* property taxation by Sedgwick County Fire District Number One and within a city not included within Section 3.A. of this resolution for at least two (2) years at the time of nomination.
  - (c) At-large Member #4—Aircraft Manufacturing
    - (1) Such person has been nominated for potential appointment to the Steering Council by an aircraft manufacturing company that owns real property within Sedgwick County Fire District Number One and employs not less than 5,000 employees within Sedgwick County.
  - (d) Unfilled Vacancies—In the event that any of the Steering Council positions identified within Section 3.B. of this resolution shall remain unfilled due to a lack of candidates meeting the specified qualifications, the Board of County Commissioners sitting as the governing body for Sedgwick County Fire District Number One is authorized, by a two-thirds (2/3) vote, to fill such vacancies with any person who has owned his or her residence that is subject to *ad valorem* property taxes within Sedgwick County Fire District Number One for at least two (2) years at the time of appointment.
3. When city councils make nominations for appointment and when the Board of County Commissioners sitting as the governing body for Sedgwick County Fire District Number One makes appointments to the Steering Council, preference shall be given to individuals who possess at least five (5) years of experience in any the following: accounting, human resources, practice of law, and ownership

or management of a business with at least 25 employees.

4. Current and former employees of Sedgwick County Fire District Number One and current and former employees of any fire district or fire department that have a mutual aid agreement, an enhanced first responder agreement, or an automatic aid agreement with Sedgwick County Fire District Number One shall not be eligible for appointment to the Steering Council.
  5. Members appointed to the Steering Council shall generally reflect the diversity of the community comprising Sedgwick County Fire District Number One. Such diversity shall include, but not be limited to, diversity of sex, race, age, and geography.
- D. In the event a member of the Steering Council does not complete their term, any member appointed to fill such vacancy shall be appointed to serve the remainder of the unexpired term.
  - E. Members of the Steering Council shall not serve more than two (2) four-year terms as a member of the Steering Council. Any partial term a member may serve pursuant to Section 3.D. of this resolution or an initial two-year term shall not count as a term for purposes of this term limitation.
  - F. Members of the Steering Council serve at the pleasure of the Board of County Commissioners sitting as the governing body of Sedgwick County Fire District Number One.
  - G. If a member of the Steering Council no longer meets the member eligibility specifications stated within this section (e.g., if such member is no longer a Sedgwick County Fire District Number One taxpayer due to moving out of the district), such member shall submit their resignation from the Steering Council.

#### **Section 4. Purpose.**

The Steering Council shall act in an advisory capacity only to the Board of County Commissioners sitting as the governing body for Sedgwick County Fire District Number One. The scope of the Steering Council shall include any matters pertaining to Sedgwick County Fire District Number One, except those items specifically excluded in Section 4.B.

- A. Items the Steering Council may advise upon include, but are not limited to the following: human resources policies, information technology, salary and pay policies, operation and staffing of fire stations, and any operational policies of Sedgwick County Fire District Number One.
- B. The Steering Council would not act in an advisory capacity or have access to information regarding matters pertaining to specific individuals' employment and/or disciplinary matters, information protected by attorney-client privilege, and other private, personal, or otherwise confidential information.

**Section 5. Meetings.**

All meetings of the Steering Council shall be held in accordance with the Kansas Open Meetings Act (K.S.A. 75-4317, *et seq.*) and such meetings shall be held within property owned by Sedgwick County Fire District Number One. The Sedgwick County Fire Chief or his/her designee(s) shall staff Steering Council meetings. The Sedgwick County Fire Chief or his/her designee(s) shall be responsible for ensuring compliance with the Kansas Open Meetings Act, receiving requests for notice of meetings, and, if applicable, the preparation of agendas for Steering Council meetings.

**Section 6. Effective Date.**

This resolution shall become effective upon its publication.

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Commissioners present and voting were:

PETER F. MEITZNER  
SARAH LOPEZ  
DAVID T. DENNIS  
RYAN K. BATY  
JAMES M. HOWELL

aye  
Absent  
aye  
aye  
aye

Dated this 22 day of March, 2023.

BOARD OF COUNTY COMMISSIONERS  
OF SEDGWICK COUNTY, KANSAS  
SITTING AS THE GOVERNING BODY  
OF SEDGWICK COUNTY FIRE  
DISTRICT NUMBER ONE

ATTEST:

*for Kelly B. Arnold*



KELLY B. ARNOLD, County Clerk

*Peter F. Meitzner*

PETER F. MEITZNER, Chairman  
Commissioner, First District

*James M. Howell*

JAMES M. HOWELL, Chair Pro Tem  
Commissioner, Fifth District

*Sarah Lopez*

SARAH LOPEZ  
Commissioner, Second District

*David T. Dennis*

DAVID T. DENNIS  
Commissioner, Third District

*R. K. Baty*

RYAN K. BATY  
Commissioner, Fourth District

APPROVED AS TO FORM:

*Justin M. Waggoner*  
JUSTIN M. WAGGONER  
Deputy County Counselor