

**BOCC APPROVAL APRIL 5, 2023
BOARD OF BIDS AND CONTRACTS MARCH 30, 2023**

**6. CONSERVATION TREATMENT FOR THE SEDGWICK COUNTY SOLDIERS AND SAILORS CIVIL WAR MONUMENT --
FACILITIES MAINTENANCE
FUNDING -- FACILITIES MAINTENANCE**

(Request sent to 21 vendors)

RFP #23-0006 Contract

	Displays, LLC dba Displays Fine Art Services	Russell-Marti Conservation Services, Inc
Materials and installation to perform tri-annual maintenance for 2023	\$16,055.00	\$14,750.00
Materials and installation to perform annual maintenance for 2024	\$15,615.00	\$14,750.00
Materials and installation to perform annual maintenance for 2025	\$15,615.00	\$14,750.00
Materials and installation to perform tri-annual maintenance for 2026	\$16,055.00	\$14,750.00
Materials and installation to perform annual maintenance for 2027	\$15,615.00	\$14,750.00
Total	\$78,955.00	\$73,750.00
Hourly labor rate for additional work	\$95.00	\$135.00

On the recommendation of Theresa Rhodes, on behalf of Facilities Maintenance, Tim Myers moved to **accept the proposal from Russell-Marti Conservation Services, Inc for the amount of \$73,750.00 for annual maintenance for a term of five (5) years and establish the above contract hourly rate for any additional work.** Anna Meyerhoff-Cole seconded the motion. The motion passed unanimously.

A committee comprised of Kendal Ewing - Facilities Maintenance; Greg Gann - Division of Information Technology; Darrell Haynes - Courthouse Police; and Theresa Rhodes - Purchasing, evaluated all proposal responses based on the criteria set forth in the RFP. The committee unanimously agreed to accept the proposal from Russell-Marti Conservation Services, Inc.

The scope of this work is to provide conservation treatment and maintenance services for the historic Soldiers and Sailors Monument located on the south side of the Historic Courthouse. Russell-Marti Conservation Services, Inc has previous experience in conservation work with this monument. They have an excellent reputation for this type of work and county personnel confirmed that their previous experience with this company is exceptional.

The monument was constructed in 1912-1913 and has been placed on the National Register of Historical Places by the National Park Service and United States Department of the Interior, November 1998. The experience and references provided weighed significantly in the evaluation to ensure the highest level of care be given.

Notes:

The tri-annual service is a more in-depth treatment and includes additional preservation steps that are not required annually. Treatment plans are created in conjunction with county staff and best practices in preservation techniques as suggested by trained professionals. This is the same maintenance plan the county has used over the past 15 years.

The county does not anticipate utilizing any additional hours. There were no additional hours used on the previous contracts for these services. It is best practice to contract a fixed rate in case they are needed.

This is a proposal not a bid. Proposals are scored based on criteria set forth in the RFP. There are five (5) components to this RFP.

Component	Points
a. Experience in similar projects clearly identified successful projects with details of treatment provided and outcomes	30
b. Quality of provided references	20
c. Complete and thorough response, clearly organized and detailed	20
d. Meeting all minimum requirements, following all directions as indicated herein and providing all requested information	20
e. Overall cost of services	10
Total Points	100

Questions and Answers

Tim Myers: Who is the current vendor that has been taking care of the monument?

Theresa Rhodes: Russell-Marti Conservation.

Brandi Baily: So looking at some of the notes it says we do not anticipate utilizing any additional hours. How many hours does this give us? I'm assuming this \$14,750.00 is the annual cost?

Kendal Ewing: It usually takes them approximately two (2) weeks to do maintenance on the monument.

Brandi Baily: It also says that this tri-annual service is more in depth and includes additional preservation that does not require annual treatment plans. If it doesn't require an annual treatment plan why are we doing it annually?

Kendal Ewing: The tri-annual was just something that was in the RFP. It has been decided, based on treatment of the monument, that the tri-annual is really not needed. So reflected in the cost from the bidders that is just an annual treatment cost.

Tim Myers: So if I understand it correctly, since we do the annual maintenance on the monument, the tri-annual which is more in depth, is no longer needed?

Kendal Ewing: When the RFP was originally put out, the monument was in pretty bad shape and we needed the tri-annual maintenance to kind of bring everything together to establish a good, routine maintenance on the monument. Now, it is the contractor's opinion that annual maintenance is all that is needed.

Brandi Baily: So what does maintenance look like on a statue?

Kendal Ewing: They get up there with toothbrushes and different cleaners that are specific to those type of statues. We can't just use 409 or something like that, it is a very specific cleaner that they have to use. They get into every crevice of the statues and every crevice of the actual monument. It is a thorough cleaning. Then they do a wax on top of that. Once they've cleaned everything there is a paraffin wax that they utilize to go over the statues to keep try and keep them in condition until the next round.

Brandi Baily: To keep this on the National Register of Historical Places, is it required to do this maintenance?

Kendal Ewing: I don't know that it is required but we wouldn't want the monument in disarray especially sitting where it is in conjunction with the Historic Courthouse.