



SEDGWICK COUNTY, KANSAS
DIVISION OF FINANCE

Purchasing Department

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<http://sedgwickcounty.org/finance/purchasing.asp>

ADDENDUM #1
RFP #23-0061
INDIRECT COST RATE CONSULTANT

September 22, 2023

The following is to ensure that vendors have complete information prior to submitting a *proposal*. Here are some clarifications regarding the proposal for *Indirect Cost Rate Consultant* for *various departments*.

Questions and/or statements of clarification are in **bold** font, and answers to specific questions are *italicized*.

1. **Can the county provide copies of the most recent County Cost Allocation Plan, Health Department Cost Allocation Plan, Jail Rate Analysis, and Personnel Rates report?**

Yes. All documents are attached. The most recent COMCARE rate study was completed for FY19. The other reports were all completed this year. Please click [here](#) to access these reports.

2. **Is the Health Department Cost Allocation Plan submitted to the State of Kansas Department of Health & Environment (KDHE) for review & approval?**

Yes.

3. **Does the county expect the vendor to work onsite for part of the engagement? Data collection, Interview Managers, draft review?**

No.

4. **Is the COMCARE rate reviewed or approved by any State or Federal entity?**

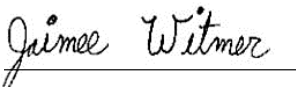
No. It is informational for Sedgwick County.

5. **Are all four (4) requested deliverables produced annually?**

The County Cost Allocation Plan, the Health Department Cost Allocation Plan, and Jail Rate Analysis are all produced annually. The COMCARE Rate Study is produced bi-annually starting in 2025.

Firms interested in submitting a *proposal*, must respond with complete information and **deliver on or before 1:45 pm CDT, October 3, 2023**. Late *proposals* will not be accepted and will not receive consideration for final award.

“PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE *PROPOSAL* RESPONSE PAGE.”



Jaimee Witmer
Purchasing Agent

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