

# Emergency Management

***Mission: Sedgwick County Emergency Management exists to help people, organizations (governmental and non-governmental) and businesses prepare for, respond to, recover from and mitigate disasters –whether natural, technological or homeland security.***

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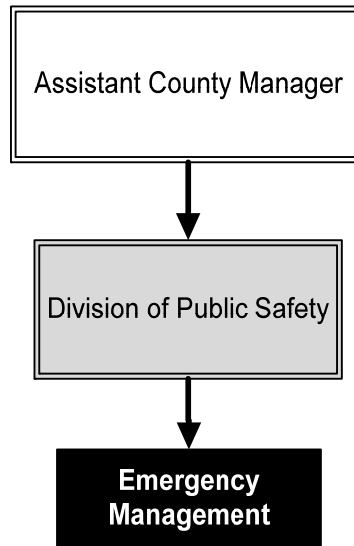
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## Overview

Emergency Management is responsible for mitigating, preparing for, responding to and recovering from disasters and emergencies regardless of their cause, including natural causes, man-made causes and homeland security causes.

Although Emergency Management's jurisdiction is Sedgwick County, the Department may respond to emergencies and disasters outside of Sedgwick County at the request of the Kansas Division of Emergency Management.

The Department benefits the community by providing education about potential hazards and the most effective ways to protect residents. The Department is also the point-of-contact for assistance from the State and Federal levels of government when disasters or emergencies occur.



## Strategic Goals:

- *Effectively assist people, organizations and businesses to prepare for, respond to, mitigate and recover from disasters of all types*
- *Maintain an effective, well-trained and equipped staff*
- *Maintain an effective, well-equipped facility*

## Highlights

- Earned credentialed status as emergency managers from the Kansas Emergency Management Association (KEMA) and the International Association of Emergency Managers (IAEM-USA)
- Maintained a Local Emergency Operations Plan, which is reviewed and approved by the Kansas Division of Emergency Management



# Accomplishments and Priorities

## Accomplishments

Sedgwick County Emergency Management has implemented the upgrade of outdoor warning devices. The new devices allow for selective activation to provide warning for those areas most at risk of damage during severe weather and reduce area-wide sirens when a storm is on a specific storm track.

In addition, Emergency Management maintains a Local Emergency Operations Plan reviewed and approved by the Kansas Division of Emergency Management as required by State statute. The Department's staff are credentialed as emergency managers by the Kansas Emergency Management Association (KEMA) and the International Association of Emergency Managers (IAEM-USA).

## Priorities

The Department continues to be focused on carrying out its mission: to help people, organizations (governmental and non-governmental) and businesses prepare for, respond to, recover from and mitigate disasters—whether natural, technological or homeland security.

Several of the Department's priorities align with Sedgwick County's values:

- Equal Opportunity—Emergency Management is prepared to provide disaster response no matter the age, gender, national origin, or religious preference of the population being served.
- Commitment—Emergency Management staff completes regular continued education and training in order to provide adequate response to all disaster situations.
- Open Communication—Emergency Management fosters partnerships with numerous local and state agencies to provide the best possible disaster response.



## Significant Budget Adjustments

Changes to Emergency Management's 2014 budget include an increase in contractual funds for maintenance and utility costs associated with the outdoor warning system.



**Significant Adjustments From Previous Budget Year**

• Increase in contractual funds for maintenance and utility costs of outdoor warning system	<u>Expenditures</u>	<u>Revenue</u>	<u>FTEs</u>
	19,100		

**Total**      19,100      -      -

**Budget Summary by Category**      **Budget Summary by Fund**

Expenditures	2012	2013	2013	2014	% Chg.	Expenditures	2013	2014
	Actual	Adopted	Revised				Budget	'13-'14
Personnel	306,913	312,299	318,740	332,716	4.4%	General Fund-110	382,404	413,782
Contractual Services	144,514	127,093	117,093	148,968	27.2%	Emer Mgmt Grants-257	79,202	76,402
Debt Service	-	-	-	-	-			
Commodities	12,361	15,773	25,773	8,500	-67.0%			
Capital Improvements	-	-	-	-	-			
Capital Equipment	-	-	-	-	-			
Interfund Transfers	-	-	-	-	-			
<b>Total Expenditures</b>	<b>463,788</b>	<b>455,165</b>	<b>461,606</b>	<b>490,184</b>	<b>6.2%</b>	<b>Total Expenditures</b>	<b>461,606</b>	<b>490,184</b>
<b>Revenue</b>								
Taxes	-	-	-	-	-			
Intergovernmental	(9,404)	113,821	113,821	107,790	-5.3%			
Charges For Service	-	-	-	-	-			
Other Revenue	7,668	140	140	22	-84.3%			
<b>Total Revenue</b>	<b>(1,736)</b>	<b>113,961</b>	<b>113,961</b>	<b>107,812</b>	<b>-5.4%</b>			
<b>Full-Time Equivalents (FTEs)</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>0.0%</b>			

**Budget Summary by Program**

Program	Fund	Expenditures				2014	% Chg.	Full-Time Equivalents (FTEs)		
		2012	2013	2013	2014			2013	2013	2014
		Actual	Adopted	Revised	Budget	'13-'14	Adopted	Revised	Budget	
Emergency Management	110	387,931	377,263	382,404	413,782	8.2%	3.00	3.00	3.00	
Hazardous Materials	110	3,328	-	-	-	-	-	-	-	
HomInd. Sec. Planner	257	66,104	67,902	69,202	72,211	4.3%	1.00	1.00	1.00	
EM Other Grants	257	6,425	10,000	10,000	4,191	-58.1%	-	-	-	
<b>Total</b>		<b>463,788</b>	<b>455,165</b>	<b>461,606</b>	<b>490,184</b>	<b>6.2%</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	



**Personnel Summary by Fund**

Position Title(s)	Fund	Band	Budgeted Personnel Costs			Full-Time Equivalents (FTEs)			
			2013 Adopted	2013 Revised	2014 Budget	2013 Adopted	2013 Revised	2014 Budget	
Emergency Management Director	110	B428	75,645	77,537	77,537	1.00	1.00	1.00	
Deputy Director Emergency Managen	110	B325	-	52,020	52,020	-	1.00	1.00	
Deputy Director Emergency Manage	110	B325	50,763	-	-	1.00	-	-	
Emergency Mgmt Exercise and Traini	110	B322	-	48,795	48,795	-	1.00	1.00	
Emergency Mgmt Exercise and Trai	110	B322	47,605	-	-	1.00	-	-	
Emergency Management Planner	257	B322	44,318	45,426	45,426	1.00	1.00	1.00	
<b>Subtotal</b>					<b>223,778</b>		<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
Add:									
Budgeted Personnel Savings (Turnover)					-				
Compensation Adjustments					5,595				
Overtime/On Call/Holiday Pay					1,612				
Benefits					101,731				
<b>Total Personnel Budget</b>					<b>332,716</b>				



### ● Emergency Management

Emergency Management Administration provides general management and support to the Department. Major programs operated under this fund center include the Emergency Operations Center (EOC) and the Outdoor Warning Device (Siren) program. The volunteer programs, which include the Radio Amateur Civil Emergency Service (RACES), Emergency Service Unit (ESU), the Wichita/Sedgwick County Fire Reserve (WSCFR), and the Sedgwick County Canine Search and Rescue Team, are also funded in this program..

#### Fund(s): General Fund 110

13001-110

	2012	2013	2013	2014	% Chg.
	Actual	Adopted	Revised	Budget	'13-'14
<b>Expenditures</b>					
Personnel	240,809	244,397	249,538	260,505	4.4%
Contractual Services	144,234	124,093	114,093	146,777	28.6%
Debt Service	-	-	-	-	-
Commodities	2,888	8,773	18,773	6,500	-65.4%
Capital Improvements	-	-	-	-	-
Capital Equipment	-	-	-	-	-
Interfund Transfers	-	-	-	-	-
<b>Total Expenditures</b>	<b>387,931</b>	<b>377,263</b>	<b>382,404</b>	<b>413,782</b>	<b>8.2%</b>
<b>Revenue</b>					
Taxes	-	-	-	-	-
Intergovernmental	-	35,003	35,003	34,361	-1.8%
Charges For Service	-	-	-	-	-
Other Revenue	7,668	140	140	22	-84.3%
<b>Total Revenue</b>	<b>7,668</b>	<b>35,143</b>	<b>35,143</b>	<b>34,383</b>	<b>-2.2%</b>
<b>Full-Time Equivalents (FTEs)</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>0.0%</b>

#### Goal(s):

- To maintain an effective, well-trained and equipped staff
- To maintain an effective and well-equipped facility
- To effectively prepare for, respond to, and recover from disasters of all types

### ● Hazardous Materials

The Wichita / Sedgwick County Hazardous Materials Team was funded for its operation through the Emergency Management budget until 2013, when funding responsibility shifted to the departments comprising the team. The team consists of members of the Wichita Fire Department and Sedgwick County Fire District 1 as well as personnel from the City of Wichita Department of Environmental Health, Sedgwick County Emergency Medical Services, and McConnell Air Force Base.

#### Fund(s): General Fund 110

13002-110

	2012	2013	2013	2014	% Chg.
	Actual	Adopted	Revised	Budget	'13-'14
<b>Expenditures</b>					
Personnel	-	-	-	-	-
Contractual Services	280	-	-	-	-
Debt Service	-	-	-	-	-
Commodities	3,048	-	-	-	-
Capital Improvements	-	-	-	-	-
Capital Equipment	-	-	-	-	-
Interfund Transfers	-	-	-	-	-
<b>Total Expenditures</b>	<b>3,328</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Revenue</b>					
Taxes	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Charges For Service	-	-	-	-	-
Other Revenue	-	-	-	-	-
<b>Total Revenue</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Full-Time Equivalents (FTEs)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

#### Goal(s):

- To provide for new equipment and maintenance of existing equipment utilized in the operation of the Wichita / Sedgwick County Hazardous Materials Team
- To provide for initial training for new members of the Wichita / Sedgwick County Hazardous Materials Team
- To provide for on-going training for members of the Wichita / Sedgwick County Hazardous Materials Team

### • Homeland Security Planner

The Emergency Management Planner is responsible for the creation and maintenance of all-hazards analysis plans, commodity flow surveys, gap analysis plans, and hazardous materials plans in Sedgwick County. This includes the creation and maintenance of a Computer-Aided Management of Emergency Operations (CAMEO) database and mapping system identifying critical infrastructure concerns, susceptible populace areas, potential threats to the communities, and other homeland security issues. Additional responsibilities are the mitigation and business continuity planning for potential hazards possibly impacting businesses and communities as a result of cascading disaster events.

#### Fund(s): Emer Mgmt Grants 257

13012-257

	2012	2013	2013	2014	% Chg.
	Actual	Adopted	Revised	Budget	'13-'14
<b>Expenditures</b>					
Personnel	66,104	67,902	69,202	72,211	4.3%
Contractual Services	-	-	-	-	-
Debt Service	-	-	-	-	-
Commodities	-	-	-	-	-
Capital Improvements	-	-	-	-	-
Capital Equipment	-	-	-	-	-
Interfund Transfers	-	-	-	-	-
<b>Total Expenditures</b>	<b>66,104</b>	<b>67,902</b>	<b>69,202</b>	<b>72,211</b>	<b>4.3%</b>
<b>Revenue</b>					
Taxes	-	-	-	-	-
Intergovernmental	(27,109)	68,818	68,818	69,238	0.6%
Charges For Service	-	-	-	-	-
Other Revenue	-	-	-	-	-
<b>Total Revenue</b>	<b>(27,109)</b>	<b>68,818</b>	<b>68,818</b>	<b>69,238</b>	<b>0.6%</b>
<b>Full-Time Equivalents (FTEs)</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.0%</b>

#### Goal(s):

- To complete an effective hazardous materials response plan for Sedgwick County
- To coordinate an update of the Sedgwick County Local Emergency Operations Plan as directed by the Kansas Planning Standards document
- To provide for equipment and services as directed by the Kansas Division of Emergency Management

### • Emergency Management Other Grants

Emergency Management Other grants are typically provided by the Department of Homeland Security through the Kansas Division of Emergency Management to enhance the preparedness of Sedgwick County. This includes the Mitigation Grant which funded an update to the Hazard Mitigation plan as required under the Disaster Mitigation Act of 2000.

#### Fund(s): Emer Mgmt Grants 257

	2012	2013	2013	2014	% Chg.
	Actual	Adopted	Revised	Budget	'13-'14
<b>Expenditures</b>					
Personnel	-	-	-	-	-
Contractual Services	-	3,000	3,000	2,191	-27.0%
Debt Service	-	-	-	-	-
Commodities	6,425	7,000	7,000	2,000	-71.4%
Capital Improvements	-	-	-	-	-
Capital Equipment	-	-	-	-	-
Interfund Transfers	-	-	-	-	-
<b>Total Expenditures</b>	<b>6,425</b>	<b>10,000</b>	<b>10,000</b>	<b>4,191</b>	<b>-58.1%</b>
<b>Revenue</b>					
Taxes	-	-	-	-	-
Intergovernmental	17,705	10,000	10,000	4,191	-58.1%
Charges For Service	-	-	-	-	-
Other Revenue	-	-	-	-	-
<b>Total Revenue</b>	<b>17,705</b>	<b>10,000</b>	<b>10,000</b>	<b>4,191</b>	<b>-58.1%</b>
<b>Full-Time Equivalents (FTEs)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

#### Goal(s):

- To use grants in an appropriate manner as designated by the grant funding agency.