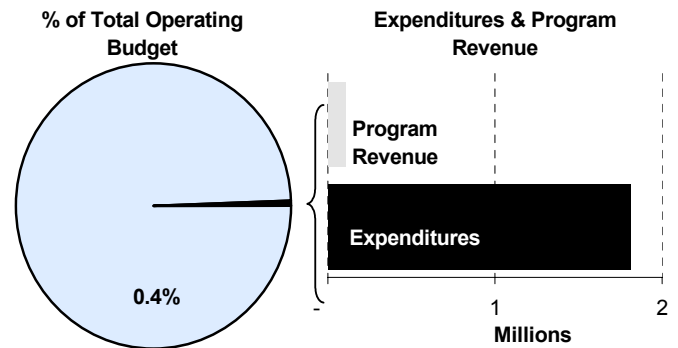
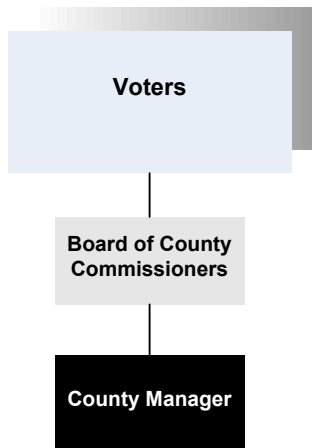


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**Mission:**

- Assure quality public services are provided for the present and future well-being of the citizens of Sedgwick County by providing efficient and responsive support to the Board of County Commissioners and effective administration of the Sedgwick County organization.



**Program Information**

Since 1981, Sedgwick County has been recognized by the International City-County Management Association (ICMA) as a Council-Manager form of government. Accordingly, the Board of County Commissioners appoints a professional County Manager who serves as the chief administrative officer of Sedgwick County. The County Manager reports directly to the Board of County Commissioners, and works continually to implement the priorities and goals of the County Commissioners, in order to improve quality public service for citizens of Sedgwick County. The County Manager's responsibilities include policy generation, positions and alternatives, research on issues and concerns of the County, supervision of major divisions of County Government and preparation of the weekly agendas for Commission meetings.

The County Manager's Office, which works to ensure essential services and programs are provided to citizens in an efficient, effective, and timely manner, also includes two Assistant County Managers who report directly to the Manager. The Assistant County Managers

maintain line responsibility over their own divisions and departments within the County.

Two additional components to the County Manager's Office are Communications and Community Initiatives and ADA Coordination and Implementation. Serving as a valuable link between both County employees and the citizens of the community, Communications and Community Initiatives provides information about the current activities of the County Government and works on major projects and community initiatives. Communications and Community Initiatives relays public information to citizens and media through publications, Internet content, video, and fulfilling media requests for interviews. Additionally, Communications and Community Initiatives provides services to multiple County departments.

Functions within the Communications and Community Initiatives Office include Government and Community Relations and the County Manager Intern Program. The responsibilities of Government Relations include monitoring state and federal legislative activity, and informing Sedgwick County of legislative issues,

researching and summarizing potential impacts on Sedgwick County while working with the County departments to identify and ensure passage of priority issues at the state and federal levels. Community Relations focuses on providing assistance on local projects and initiatives.

ADA Coordination and Implementation also takes place in the County Manager’s Office. In 2006, an ADA Coordinator was hired to address ADA issues within the organization. Since then, a Self-Evaluation and Transition Plan document has been prepared, which involved a review of the County’s facilities, policies, and practices for compliance with the Americans with Disabilities Act (ADA). The ADA Coordinator is now working to begin implementing the ADA Transition Plan and address ADA issues throughout the Sedgwick County organization.

**Departmental Sustainability Initiatives**

The County Manager’s Office contributes to the economic sustainability in the community by working on community initiatives and projects with the sole purpose of building and maintaining the creation of wealth and employment opportunities for the region. These projects include the Unified Legislative Agenda, the Kansas Affordable Airfares Program, and Workforce Solutions.

This Office also works to improve the County organization’s environmental position by placing a staff member on the County’s waste minimization team and two staff members on the Sustainability Taskforce, which is examining sustainability at an organizational level. Additionally, staff are working to reduce the number of phone books needed for the organization in an effort to reduce waste, and are promoting carpooling to reduce fuel usage and maintain healthy air for the environment.

Social equity is being performed through the implementation of ADA Closed Captioning for the

Board of County Commission (BoCC) meetings viewed on the local public television station, and BoCC meetings viewed on the website. Community initiatives such as Health Access also focus on social equity.

As for Financial and Institutional Viability, the Manager’s Office assists other departments when needs arise. This Office played an integral role in the development of the Homeless Taskforce and Homeless TECH Plan. Additionally, Communications and Community Initiatives has begun working with Project Services on two high profile projects and continues to provide on-going Elections support.

**Alignment with County Values**

- **Equal Opportunity** - Ensure that County programs and services are usable by all people, including individuals with disabilities
- **Open Communication** - Information is provided to the public in multiple formats, and feedback from the public is always welcome and encouraged through public meetings, internet, and County Advisory Boards

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**Goals & Initiatives**

- **Assist the Board of County Commissioners in implementing policy and program initiatives**
- **Enhance communication between the Manager, Leadership Team and the entire organization to improve awareness of issues**
- **Engage citizens, employees and other government entities and community leaders in a collaborative environment**

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**Awards & Accreditations**

- National Association of County Information Officers Award of Excellence

**Department Accomplishments**

Recent accomplishments for the County Manager’s Office include:

- The completion of the Homeless TECH Plan, which is intended to benefit those citizens that have the unfortunate disposition of being without a home;
- Continued progress with Health Access, which is intended to guide those citizens without health insurance to get medical assistance;
- Creation of the Sustainability Taskforce, which is reviewing the status and recommending policies and procedures that focus on a more sustainable organization

now and in the future; and

- Continued progress with Workforce Development to build capacity for a trained workforce to meet future job demands.

**Budget Adjustments**

Supplemental funding of \$21,410 has been included in the budget for implementation of the ADA Transition Plan. A \$278,350 adjustment was also made for ADA compliance projects, which are cash funded CIP projects.



**Budget Adjustments From Previous Fiscal Year**

	Expenditures	Revenue	FTEs
- KPTS closed captioning of County Commission meetings	22,500		
- Americans with Disabilities Act Transition Plan implementation	21,410		
- CIP Cash Project: Compliance with Americans with Disabilities Act projects	278,350		
<b>Total</b>	322,260	-	-

**Budget Summary by Category**

**Budget Summary by Fund**

	2007	2008	2008	2009	% Chg.		2008	2009
	Actual	Adopted	Revised	Budget	08-09		Expenditures	Revised
<b>Expenditures</b>						<b>Expenditures</b>		
Personnel	1,111,889	1,204,871	1,204,871	1,290,253	7.1%	General Fund	1,415,257	1,810,207
Contractual Services	137,811	168,903	153,153	192,461	25.7%			
Debt Service	-	-	-	-				
Commodities	49,965	23,033	57,233	34,143	-40.3%			
Capital Improvements	-	-	-	293,350				
Capital Equipment	-	-	-	-				
Interfund Transfers	-	-	-	-				
<b>Total Expenditures</b>	<b>1,299,665</b>	<b>1,396,807</b>	<b>1,415,257</b>	<b>1,810,207</b>	<b>27.9%</b>	<b>Total Expenditures</b>	<b>1,415,257</b>	<b>1,810,207</b>
<b>Revenue</b>								
Taxes	-	-	-	-				
Intergovernmental	-	-	-	-				
Charges For Service	-	-	-	-				
Other Revenue	12,476	85,397	85,397	102,710	20.3%			
<b>Total Revenue</b>	<b>12,476</b>	<b>85,397</b>	<b>85,397</b>	<b>102,710</b>	<b>20.3%</b>			
<b>Full-Time Equivalents (FTEs)</b>	<b>14.60</b>	<b>14.60</b>	<b>14.60</b>	<b>14.60</b>	<b>0.0%</b>			

**Budget Summary by Program**

Program	Fund	Expenditures					Full-Time Equivalents (FTEs)		
		2007 Actual	2008 Adopted	2008 Revised	2009 Budget	% Chg. 08-09	2008 Adopted	2008 Revised	2009 Budget
County Manager	110	1,299,665	1,396,807	1,415,257	1,810,207	27.9%	14.60	14.60	14.60
<b>Total</b>		<b>1,299,665</b>	<b>1,396,807</b>	<b>1,415,257</b>	<b>1,810,207</b>	<b>27.9%</b>	<b>14.60</b>	<b>14.60</b>	<b>14.60</b>



