

RESOLUTION 004 - 2022

**A RESOLUTION ESTABLISHING A SEDGWICK COUNTY REGIONAL FORENSIC SCIENCE CENTER ADVISORY BOARD; PRESCRIBING THE NUMBER, QUALIFICATIONS, AND MANNER OF APPOINTING ITS MEMBERS AND ESTABLISHING ITS POWERS AND DUTIES, AND RESCINDING SEDGWICK COUNTY RESOLUTION NO. 269-1996**

**WHEREAS**, Resolution 269-1996 was adopted by the Board of County Commissioners on the 18<sup>th</sup> day of December, 1996;

**WHEREAS**, said resolution appointed advisory board members from the Regional Forensic Science Center under the 1996 organizational structure and when digital meeting forums did not exist;

**WHEREAS**, it is therefore the desire of the Board of County Commissioners to rescind said resolution and provide a substitute resolution establishing the Sedgwick County Regional Forensic Science Center Advisory Board.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SEDGWICK COUNTY KANSAS:**

**Section 1. CREATION.** There is hereby created the Sedgwick County Regional Forensic Science Advisory Board ("Board").

**Section 2. MEMBERSHIP AND TERM OF OFFICE.** The Board shall consist of the following members: the Sedgwick County Sheriff, the District Coroner for the Eighteenth Judicial District, the District Attorney for the Eighteenth Judicial District, the Chief of Police of the City of Wichita, the Chief of the City of Wichita's Fire Department, the Chief of the Sedgwick County Fire District, the Sedgwick County Emergency Medical Services Director, the Dean of the University of Kansas School of Medicine-Wichita, the Director of Hugo Wall School of Urban and Public Affairs of Wichita State University, the County Manager, the Wichita City Manager, and the Regional Forensic Science Center Director. Such Board members shall assume membership upon appointment or election to their respective positions of office or employment, and will continue to serve thereon as long as they hold their said respective positions. Any such Board member may appoint a designee to fulfill the former's duties and responsibilities on the Board.

In addition, the following members shall be appointed by the Board of County Commissioners: a law enforcement officer from one of the municipalities of the second or third class within Sedgwick County, and a representative of one organization outside of Sedgwick County doing business with the Regional Forensic Science Center. These two members shall serve a term of office of two (2) years.

**Section 3: MEETINGS AND RECORDS.** The Board shall convene for its meetings at least twice per year at such time and place fixed by the Regional Forensic Science Center Director,

who serves as Chairperson of the Advisory Board. Quarterly reports coinciding with the meetings and at the approximate mid-point(s) between meetings will be made available to the Board.

**Section 4: RESPONSIBILITIES.** The purpose of the Board is to enhance communication between the Forensic Science Center and its stakeholders, advise the Coroner and County Manager on matters of policy and procedure regarding forensic laboratory services, and provide for the orderly development of forensic laboratory services in cooperation with law enforcement agencies and educational institutions to serve the community in the most efficient manner possible.

The Board shall not be responsible for determining operational policies and procedures or for reviewing budgets of the Forensic Science Center. If the position of the Director or District Coroner becomes vacant, the Board may participate in the recruitment and selection process for these positions if requested to do so by the County Manager.

**Section 5: REPEAL OF RESOLUTION NO. 269-1996.** Sedgwick County Resolution No. 269-1996 is hereby repealed in its entirety.

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Commissioners present and voting were:

PETER F. MEITZNER  
SARAH LOPEZ  
DAVID T. DENNIS  
LACEY D. CRUSE  
JAMES M. HOWELL

Aye  
Aye  
Aye  
Aye  
Aye

Dated this 12<sup>th</sup> day of January, 2022.

BOARD OF COUNTY COMMISSIONERS  
OF SEDGWICK COUNTY, KANSAS

ATTEST:

[Signature]  
KELLY B. ARNOLD, County Clerk



[Signature]  
PETER F. MEITZNER, Chairman  
Commissioner, First District

[Signature]  
LACEY D. CRUSE, Chair Pro Tem  
Commissioner, Fourth District

APPROVED AS TO FORM:

[Signature]  
KEVIN T. STAMPER  
Assistant County Counselor

[Signature]  
SARAH LOPEZ  
Commissioner, Second District

[Signature]  
DAVID T. DENNIS  
Commissioner, Third District

[Signature]  
JAMES M. HOWELL  
Commissioner, Fifth District