

ITEMS REQUIRING BOCC APPROVAL
September 1, 2022
(3 Items)

1. LONE STAR PROMASTER 3500 3.6L V6 VAN - DEPARTMENT ON AGING
FUNDING - SENIOR SERVICES

(Joint Governmental Purchase - State of Oklahoma Contract #SW0797C FY 2022)

#22-2051 SC #8000204089

	Creative Bus Sales
Lone Star Promaster 3500 3.6L V6 Van	\$119,920.00
Options	\$1,185.00
Other Available Options	\$5,451.00
Unpublished Options	\$2,936.00
Total	\$129,492.00

On the recommendation of Britt Rosencutter, on behalf of Department on Aging, Brandi Baily moved to **accept the proposal from the State of Oklahoma Contract #SW0797C FY 2022 with Creative Bus Sales in the amount of \$129,492.00**. Anna Meyerhoff-Cole seconded the motion. The motion passed unanimously.

Department on Aging’s Sedgwick County Transportation (SCT) program seeks to obtain a new vehicle using mill levy funds to increase the ability to assist and transport individuals utilizing large mobility devices above the minimum ADA standards. The current SCT fleet has five (5) vehicles that are at or over their useful life and require on-going maintenance, which can be costly. Of the seven (7) vehicle fleet, the three (3) minivans have limited capability to transport a non-ambulatory rider and additional riders at the same time, especially now, to maintain social distancing.

This van is larger than a minivan, but less bodied than a cutaway small bus and more maneuverable. A bonus to this low floor vehicle is having a ramp rather than a lift. Lifts are all-electric and have more chance of breakdowns over time due to weight strain, hydraulic issues, sensor issues, and etc. Furthermore, a ramp is a low cost maintenance product due to its limited movable parts and having zero electronics. The ramp is reinforced for a maximum load capacity of 1,000 lbs., which can be needed with the heavier mobility devices that are more in use. The ramp can also be deployed for any individual with limited leg lift who uses a walker. The vehicle type will result in less fuel costs than a small bus. The useful life of this vehicle is five (5) years or 100,000 miles.

Notes:

Vehicle being replaced: SG ID #9606 – 2012, Ford E-350 Fiberglass Cutaway Bus

Year: 2012

VIN: 1FDEE3FS0CDA67417

FTA 80/20 Project 0799-32

Service: September 2012

Age: 10 years

Miles as of 7/14/22: 223,201

This is a replacement vehicle. Surplus will be sold on Purple Wave.

Questions and Answers

Brandi Baily: Listed under the actual price of the van there are three (3) options. There is options, other available options, and unpublished options. What are the options and what do they consist of? Why are there (3) different line items? I just want to know what we are paying for.

Joe Thomas: Kandace, do you happen to have the quote that divided the options into three (3) sections?

Kandace Bonnesen: Yes, I am looking at it right now.

Joe Thomas: Could you read under each section what the options include? Brandi is asking for more specific information on each option category.

Kandace Bonnesen read into the record the information from the pricing options table below:

Options

Qty	Description	FY 2022 List Price	QTY Total
1	Additional Wheelchair Securement Position (includes Q'Straint Q'UBE system)	\$ 1,185.00	\$ 1,185.00
Subtotal Manufacturer Options:			\$ 1,185.00

Other Available Options

Qty	Description	FY 2022 List Price	QTY Total
1	Q'Straint InQline winch system	\$ 3,356.00	\$ 3,356.00
1	Driver's Barrier kit for Promaster 3500	\$ 1,795.00	\$ 1,795.00
1	Installation of driver's barrier kit (per vehicle)	\$ 300.00	\$ 300.00
Subtotal Manufacturer Options:			\$ 5,451.00

CBS Unpublished Options

Qty	Description	FY 2022 List Price	QTY Total
1	Flip down foot rest for front passenger seat	\$ 495.00	\$ 495.00
1	Remove copilot seat and install storage rack in copilot position	\$ 900.00	\$ 900.00
1	Freight to Wichita, KS	\$ 1,125.00	\$ 1,125.00
1	Upgrade passenger seats in last 2 rows to 19" in lieu of standard 17" seats	\$ 416.00	\$ 416.00
Subtotal CBS Unpublished Options:			\$ 2,936.00

Brandi Baily: That is what I needed. Thank you.



BOARD OF BIDS AND CONTRACTS SEPTEMBER 1, 2022

2. SCHEDULING AND PAYMENT MANAGEMENT FOR HOSPITAL GUARD DUTY -- SHERIFF'S OFFICE

FUNDING -- SHERIFF'S OFFICE

(Request sent to 87 vendors)

RFP #22-0049 Contract

	Hart Halsey, LLC dba Extra Duty Solutions
Scheduling Fee - Hourly Rate for Each Hour of Guard Duty Performed	\$2.50
Payment Management Fee - Hourly Rate for Each Hour of Outside Guard Duty Performed	\$2.50
Guard Duty - Hourly Rate Not Staffed by Sedgwick County Deputies	\$40.00
No Bid	Arnold & Associates of Wichita, Inc.
	Bilkins, Inc.
	Cynet Systems, Inc.
	Exhibit Arts, LLC
	Manpower
	Premier Staffing Source, Inc.
	Randstad
	Smart Security Inc.
	Syndeo Staffing
Zack Group	

On the recommendation of Theresa Rhodes, on behalf of the Sheriff's Office, Anna Meyerhoff-Cole moved to **accept the proposal from Hart Halsey, LLC dba Extra Duty Solutions at the rates listed above and establish contract pricing for two (2) years with three (3) one (1) year options to renew.** Brandi Baily seconded the motion. The motion passed three out of four with Tim Myers abstaining.

A review committee comprised of Brian White, Keith Allen, Mark Pierce, and Tracy Spreier - Sheriff's Office; Theresa Rhodes and Jaimee Witmer - Purchasing, evaluated the proposal response based on criteria set forth in the RFP. The committee agreed to accept the proposal from Hart Halsey, LLC dba Extra Duty Solutions.

This contract will provide scheduling and payment management for hospital guard duty assignments to preselected qualified law enforcement personnel. The Sedgwick County Sheriff's Office will supply the vendor with a list of qualified law enforcement personnel.

When a hospital duty assignment becomes available (24 hours a day, seven (7) days a week), a Sheriff's Office supervisor will notify the vendor. The vendor will identify a law enforcement officer from the list of qualified personnel (including law enforcement officers other than Sedgwick County Deputies) and schedule the work. The work shifts will be a minimum of four (4) hours in length and a maximum of eight (8) hours in length. The on duty Sheriff's Office Deputy will transport the inmate to the hospital and the guard duty scheduling will continue until the inmate is released from the hospital. The on duty Sheriff's Office Deputy will then transport the inmate back to the jail.

The vendor will then make payment to the individual that completed the hospital duty assignment with funds supplied by Sedgwick County, with the exception of Sedgwick County employees who will receive payment through the county's standard payroll.

Notes:

This is a proposal and not a bid. Proposals are scored based on criteria set forth in the RFP. There were five (5) components to evaluate:

Component	Points
a. Provide 24 hour 365 day a year scheduling and payment management for hospital guard duty provided to the firm by the Sheriff's Office.	25
b. Utilize a list of individuals who can complete the work assignments that have been vetted by the Sheriff's Office.	20
c. Vendor ability to adhere to the response time stated in the Scope of Work.	15
d. Provide references verifying exemplary service levels for similar work.	25
e. Cost	15
Total Points	100

Questions and Answers

Brandi Baily: This was sent to 87 vendors, and you have several listed as No Bids, was Hart Halsey, LLC dba Extra Duty Solutions the only one that bid on this?

Theresa Rhodes : Yes.

Brandi Baily: Who do we use now, do we use this service now?

Theresa Rhodes : No.

Anna Meyerhoff-Cole: It says the Sedgwick County Sheriff's Office will supply the vendor with a list of qualified law enforcement personnel. How do we intend to identify those? It sounds like it is not just Sedgwick County employees?

Tracy Spreier: It would be outside law enforcement agencies that are located within Sedgwick County, current certified law enforcement officers.

Anna Meyerhoff-Cole: How do we intend to identify them?

Tracy Spreier: We would speak with those agencies and see if anyone has an interest in working a part time position. As long as they are certified and do not have any historical issues or problems we might be concerned with, we would allow them to work the part time job. It is a law enforcement function and they are law enforcement officers. We would grant that approval of that officer.

Anna Meyerhoff-Cole: Our officers would be paid their normal rate plus the \$2.50 and for law enforcement officers who are not part of the Sheriff's Office would get \$40.00 an hour?

Tracy Spreier: Correct. Outside agencies would be paid \$40.00 an hour. If we use our own personnel, which we currently do, some of the individuals are on regular shift hours. We also utilize officers for overtime. Which in most cases is greater than the \$40.00 an hour flat rate we would pay this agency. So in a sense it would save us money.

Anna Meyerhoff-Cole: Our deputies will be paid their normal rate of pay, then they would get the \$2.50 paid to them by Hart Halsey, LLC dba Extra Duty Solutions?

Tracy Spreier: That I am not sure of but yes, they would make their normal hourly wage unless they were working overtime.

Joe Thomas: The \$2.50 is the payment management fee to the vendor to manage it.

Tracy Spreier: I believe that is correct.

Joe Thomas: The scheduling fee would also be paid to the vendor. It is their fee to do the scheduling.

Anna Meyerhoff-Cole: So our staff will be paid whatever they would normally be paid whether it is their normally rate of pay or if they are in overtime, they will be paid overtime. This company will just handle scheduling them?

Tracy Spreier: Correct.

Anna Meyerhoff-Cole: They are paid to schedule them, our officers get no additional payment?

Joe Thomas: Tracy, is it true that they (vendor) would also be responsible for paying those deputies outside of Sedgwick County.

Tracy Spreier: Yes. I believe that is correct.

Joe Thomas: That is where the \$40.00 comes in per hour. We pay that amount to the managing vendor who will in turn pay the hourly rate to the non Sedgwick County law enforcement personnel.

Tracy Spreier: Correct.

Joe Thomas: So basically they are not on our payroll. We have our people covered but this company will take care of those who are not on our payroll, plus they are charging a management and scheduling fee to take care of their hourly rate.

Tracy Spreier: Correct.

Brandi Baily: Why go out for a vendor to do that? What are we using now for inmates that are in need of guard duty? Are we just using the Sheriff's Office employees?

Tracy Spreier: That is correct, currently that is covered by commissioned personnel. With the shortages in the jail we are back-filling those positions with commissioned officers from the streets and other areas of the department and when we get someone from the facility that needs to go to the hospital we also cover that with commissioned personnel. This would relieve some of the extra duties for our staff and it would certainly cut down on some of the overtime we have to pay. Our folks that fill these other positions, it is a plus plus for the agency. It takes the pressure off the employees as well as saves money.

Brandi Baily: Are the employees who do it now, doing it on a voluntary basis?

Tracy Spreier: No. We have mandatory schedules maintained for both the facility and the hospital schedule.

Brandi Baily: Going to this, will it be volunteering or will it still be mandatory?

Tracy Spreier: We will still maintain a list of employees that may have to cover this incase Duty Solutions is not able to fill those positions or if they do not have anyone they can rely on. Then we would mandate someone internally to cover that position. The goal is to get us off the hospital schedule as best we can, or at least limit the amount of staff we put towards that.

Anna Meyerhoff-Cole: If the goal is for it not to include Sheriff's Office employees, why are we including Sheriff's Offices employees in this?

Tracy Spreier: Those people are in custody, so if we do not have someone to fill that, we are obligated to maintain security over that inmate. We still have to have that as an option that is required to sit on that inmate that is in our custody.

Anna Meyerhoff-Cole: Will they go from the list of non-Sheriff's Office employees first to schedule before the scheduled Sheriff's Office employees?

Tracy Spreier: Yes. That is the goal.

BOARD OF BIDS AND CONTRACTS SEPTEMBER 1, 2022

**3. TEMPORARY IT PROJECT MANAGER -- DIVISION OF INFORMATION & TECHNOLOGY (DIT)
FUNDING -- DIVISION OF INFORMATION & TECHNOLOGY**

#22-0048 Contract

	SoftSages, LLC
	Rate Per Hour
Candidate 1 - Interviewed - SAP and Public Sector experience	\$150.00
Candidate 2 - Did not interview - No SAP experience	\$120.00
Candidate 3 - Did not interview - No SAP experience	\$110.00
	COGENT Infotech Corporation
	Rate Per Hour
Candidate 1 - No longer available when scheduling interviews	\$93.00
Candidate 2 - Did not interview - No SAP experience	\$98.00
Candidate 3 - Did not interview - No SAP financials experience	\$95.00
Candidate 4 - Did not interview - No SAP experience	\$90.00
	Kelly Services, Inc.
	Rate Per Hour
Candidate 1 - No longer available when scheduling interviews	\$139.50
Candidate 2 - No longer available when scheduling interviews	\$139.50
	MoxieIT Solutions, Inc.
	Rate Per Hour
Candidate 1 - Interviewed - No Public sector SAP experience	\$121.60
	Part-Time Pros, LLC, DBA ProRecruiters
	Rate Per Hour
Candidate 1 - Did not interview - No SAP experience	\$120.21
	Sage Group Technologies, Inc.
	Rate Per Hour
Candidate 1	\$160.00
	SMACT Works, Inc.
	Rate Per Hour
Candidate 1	\$165.00
Candidate 2	\$178.00
	Cambay Consulting, LLC
	Rate Per Hour
Candidate 1 - Interviewed - No SAP experience	\$81.00
Candidate 2 - No longer available when scheduling interviews	\$94.50
Candidate 3 - Interviewed - No SAP experience	\$81.00
No Bid	Manpower
	Medicashift, LLC
	Pure Health Nursing LLC
	Randstad
	Staff Mark Group
	Zack Group

On the recommendation of Lee Barrier, on behalf of Division of Information & Technology (DIT), Tim Myers moved to **accept the low responsive bid for Candidate 1 from SoftSages, LLC at the rate listed above.** Anna Meyerhoff-Cole seconded the motion. The motion passed unanimously.

DIT is recruiting for an IT Project Manager for a short-term contract assignment to assist with the implementation of SAP's BusinessByDesign and Ariba solutions.

Resumes were submitted by agencies listed above and reviewed by ERP staff. Candidates whose resumes best fit the job description and fell within budgetary means were then scheduled for interviews.

Questions and Answers

Tim Myers: I see on here from Sage Group Technologies, Inc., we had a Candidate 1 and from SMOCT Works, Inc., we had Candidates 1 and 2. Were they not interviewed strictly based on the price per hour?

Lee Barrier: Correct.

Brandi Baily: Were those candidates interviewed and just not selected or were they not interviewed?

Lee Barrier: We didn't interview them because they were above the budget.

Brandi Baily: So we only have one (1) option. Were they qualified though?

Lee Barrier: Two (2) of them had SAP experience but it wasn't on the financial side of it. The other one had no SAP experience. Sage Group had no SAP experience. Candidate 1 and 2 from SMOCT had SAP experience but not on the financial side. It was more on the production side of SAP.

Brandi Baily: So we truly only had one (1) candidate?

Lee Barrier: We really did.