

4. PRE-EMPLOYMENT SCREENING & ON-CALL LABORATORY SERVICES -- HUMAN RESOURCES  
FUNDING -- HUMAN RESOURCES

(Request sent to 56 vendors)

RFP #23-0036 Contract

	American Screening, LLC	Applicant Insight, Inc. dba aINSIGHT
Pre-Employment Screening & On-Call Laboratory Services	Cost per each	Cost per each
Non-DOT Drug Test	\$30.80	\$27.65
DOT Drug Test	\$32.20	\$27.25
	ClearStar, Inc.	DSI Medical Services, Inc.
Pre-Employment Screening & On-Call Laboratory Services	Cost per each	Cost per each
Non-DOT Drug Test	\$27.00	\$45.00
DOT Drug Test	\$29.00	\$45.00
	National Screening Bureau (NATSB) dba National Screening Bureau, LLC	
Pre-Employment Screening & On-Call Laboratory Services	Cost per each	
Non-DOT Drug Test	\$33.00	
DOT Drug Test	\$50.00	
No Submission	Alcohol & Drug Testing Services, LLC	Ascension Via Christi Occupational Health
	Axis Forensic Toxicology	ComplianceOne
	First Advantage	HireRight, LLC
	Medical Disposables Corp.	Utility Consultants, Inc. (UCI)

On the recommendation of Britt Rosencutter, on behalf of Human Resources, Brandi Baily moved to **accept the proposal from National Screening Bureau (NATSB) dba National Screening Bureau, LLC at the rates provided for three (3) years with two (2) one (1) year options to renew.** Tim Myers seconded the motion. The motion passed 4-5 with Anna Meyerhoff-Cole abstaining.

A committee comprised of Amy Murray, Anna Meyerhoff-Cole, Camara Campbell, and Dalia Ortiz-Saucedo - Human Resources; Keah Beaver - Enterprise Resource Planning; Joe Currier - Division of Information Technology; and Britt Rosencutter - Purchasing reviewed all proposals and based on the criteria set forth in the RFP, the committee unanimously chose the above mentioned vendor.

Sedgwick County is seeking a vendor to provide pre-employment, reasonable suspicion, and accident testing services per personnel policies 4.302 Pre-Employment Screening and Driving and 4.310 Drug Testing and Substance Abuse. These services are needed during routine business hours and on an On-Call basis outside routine hours.

Screenings include criminal background checks, motor vehicle reports, drug screens to also include Department of Transportation (DOT) specific drug testing, and education verifications. Included in this service request is the ability for integration between the vendor's system and our current applicant tracking system, SuccessFactors. This integration will allow for streamlined services and quicker processing times between the two (2) systems.

Notes:

National Screening Bureau, LLC is our current vendor. Approximate annual spend is \$60,111.50.

American Screening LLC – Response did not meet RFP specifications. Missing information requested.

Applicant Insight dba aINSIGHT – An additional integration cost if revenue didn't exceed \$100,000.00.

ClearStar, Inc. – Provided info for high level staff but did not provide information about assigned staff that would directly support Sedgwick County.

DSI Medical Services, Inc. - DSI is third party between county and laboratories.

This is a proposal not a bid. Proposals are scored based on criteria set forth in the RFP. There are six (6) components to this RFP.

Component	Points
a. <b>Scope of Proposal:</b> How well does the proposal address the services and requirements contained in the RFP?	20
b. <b>Assigned Personnel:</b> Do the persons who will be providing the services have the necessary skills? Are sufficient people of the requisite skills available?	20
c. <b>Systems &amp; Procedures:</b> Does the firm have the systems, software and support to provide requested services, online access? Accessibility? Results reporting? Security? Quality Assurance? Regulatory compliance and updates?	20
d. <b>Cost:</b> Are the fees presented reasonable for the effort required in each service?	15
e. <b>Integration:</b> Was integration well explained, is the vendor an SAP partner or SAP certified? Does this vendor provide implementation support or just a document for the customer to use for implementation? Does this vendor provide ongoing support for their software and integration? Does the vendor allow access to their database or replicated database?	15
f. <b>Ability to provide both services:</b> Pre-employment screening and on-call laboratory services.	10
<b>Total Points</b>	<b>100</b>