



Kansas Vehicle Registration and Property Tax Refund Worksheet

The following **must be submitted together** when applying for a refund:

1. Current registration receipt. Please include \$1.00 for reprint of the current registration if needed.
2. The unexpired Kansas license plate.
3. If this is a lease vehicle: a copy of your canceled tax/tag payment check, or your credit card receipt for payment, or a copy of your lease agreement showing who is responsible for payment.

Please print your name and contact information below. The refund check will be made payable to all parties on the registration as they appear on the registration and mailed to the address on this form.

Plate # _____ Date Vehicle was Sold/Transferred _____

Name/Business Name _____

Address _____

City _____ State _____ Zip _____

Phone Number _____

Registered owner's Social Security number(s) /Federal ID number (for businesses). _____

Signature(s) _____

If it is determined that the sale did not consummate, by signing this form, I agree to make prompt and complete restitution of all refund amounts to the Sedgwick County Treasurer.

A properly executed POWER OF ATTORNEY is required if the applicant for refund is not named on the vehicle title, or if worksheet is not signed by vehicle owner.

Upon receipt of the completed application and supporting documents, your refund will be mailed within 30 working days directly from the County Treasurer. Large truck refunds are mailed from the Kansas Department of Revenue and may take up to 6 weeks.

Pursuant to K.S.A. 79-5107, Refunds are calculated from the date your application is processed in our office, not the date of sale. To maximize your refund, application should be made prior to the last working day of the month the vehicle was sold. Refunds of less than Five Dollars (\$5.00) are prohibited by Kansas Law.

Pursuant to K.S.A. 79-2011, if delinquent personal property tax and/or delinquent real estate tax are due, the County Treasurer's Office will apply refund amount to those taxes and a refund check for any remaining refund above \$5.00 will be issued to you.

Send completed form to: Refund Desk, Sedgwick County Treasurer, P.O. Box 2909, Wichita, KS 67201