

**ITEMS REQUIRING BOCC APPROVAL**

July 21, 2022

(4 Items)

**1. SS-1H OIL -- PUBLIC WORKS**

**FUNDING -- PUBLIC WORKS**

(Request sent to 38 vendors)

RFB #22-0053 Contract

	Ergon Asphalt & Emulsions, Inc.		
	Quantity	Price Per Gallon	TOTAL
Emulsified Oil, SS-1H Per KDOT Standard Specifications, 2015 Edition, Division 1200, Section 1203, Emulsified Asphalt, Table 1203-1. <b>Price per gallon (FOB plant site) Sedgwick County will haul.</b>	12,000	\$2.65	\$31,800.00
Location of Plant Site	Eldorado, KS		
Ready for pickup calendar days	Monday through Friday		
No Bid	Wildcat Construction Co., Inc.		

On the recommendation of Lee Barrier, on behalf of Public Works, Tim Meyers **moved to accept the bid from Ergon Asphalt & Emulsions, Inc. for the initial purchase of \$31,800.00 and for a contract period of one (1) year with two (2) one (1) year options to renew.** Jennifer Blasi seconded the motion. The motion passed unanimously.

SS-1H is a polymer emulsified oil used to complete the paving, repaving or patching of asphalt roadways. The increased usage in 2022 is due to the implementation of an asphalt paver recently added to the Public Works Fleet. Prior to the paver program previous year usage was 2,821 gallons or \$5,641.00.

**Questions and Answers**

Tim Myers: Have we used Ergon Asphalt & Emulsions, Inc. previously?

Lynn Packer: Yes, we have used Ergon. In fact, they have been the primary supplier of our emulsifiers for a number of years now.

Tim Myers: Thank you.

Brandi Baily: Previous year usage was 2,821 gallons and I know you said the increase is due to the implementation of an asphalt paver recently added. Approximately how many miles do you anticipate completing this year that is adding to this increase?

Lynn Packer: Right now we are estimating about nine (9) miles of two (2) lane highway will be used for the paver in addition to our normal uses of that emulsification, which is when we do a pothole repair or any other minor fix on our road, we also use this as well. It's basically after you clean the area it provides a tack to be able to bond this new asphalt with the existing asphalt that is already there.

Brandi Baily: Where did we get it before? Who did we use prior?

Lynn Packer: I actually don't remember the previous vendor. We have used Ergon pretty much exclusively in my 20 years. I know there have been others but Ergon is the closest and are located in El Dorado. They typically get the bid because of transportation costs involved and our ability to go up and get it. Last year it was about \$2.00 per gallon. This year it is \$2.65. Frankly I am very pleased with the unit price given everything being as volatile as it is with the oil industry.

Brandi Baily: I guess what I should've asked is are they our current vendor?

Lynn Packer: That is correct.

**BOARD OF BIDS AND CONTRACTS JULY 21, 2022**

**2. CHECK COLLECTION SERVICES -- VARIOUS DEPARTMENTS**

**FUNDING -- TREASURER**

(Request sent to 35 vendors)

RFP #22-0024 Contract

	Butler & Associates, P.A.	CBK, Inc.	RECHECK, Inc.	TSI	Value Recovery Holding, LLC
Amount of Non-sufficient funds check returned to county	100%	100%	<b>100%</b>	100%	100%
Vendor Collection Fee (non-litigation)	\$30.00 check fee and 50% of interest collected	\$30.00 check fee	<b>\$20.00 check fee</b>	\$13.25 per debtor assigned	\$30.00 check fee
Vendor Collection Fee (litigation)	\$30.00 check fee, attorney fees, and 50% of interest and damages to Butler & Associates	\$30.00 check fee, attorney fees, and 50% of interest and damages to CBK, Inc.	<b>\$20.00 check fee</b>	Phase 2 Collection - 35% of total assignment Litigation - 50% of total assignment (Typically must be over \$500.00 to pursue) Mailskips/Bad Addresses - 50% of total assignment	50% of the awarded judgment county receives 50% of the awarded judgment + \$30.00 check fee
No Bid	American Municipal Services		Central States Recovery		Client Services, Inc.

On the recommendation of Jaimee Witmer, on behalf of various departments, Jennifer Blasi moved to **accept the proposal from RECHECK, Inc. at the rates listed above for a period of two (2) years with two (2) one (1) year options to renew.** Greg Gann seconded. The motion passed unanimously with Brandi Baily abstaining.

A committee comprised of Jeremy Gibbs, Amber Burnett, and Christine Wilson - Treasurer's Office; Brad Ashens - Health Department; Maria Bias - Metropolitan Area Building and Construction Department (MABCD); and Jaimee Witmer - Purchasing, evaluated all proposal responses based on the criteria set forth in the RFP. The committee unanimously agreed to accept the proposal from RECHECK, Inc.

Annually, Sedgwick County employees collect a variety of real estate, vehicle, and special taxes, as well as fees for services throughout many county departments. Sedgwick County currently accepts cash, check, and credit card payments. This solicitation is seeking a qualified firm to provide check collection services for the recovery of returned checks. Sedgwick County has historically utilized check collection services for the Treasurer's Office (Tag and Tax), Health Department, EMS, Metropolitan Area Building and Construction Department (MABCD), and COMCARE (Community Mental Health Center), although any tax or fee accepting department may utilize the contract.

The county averages about two (2) returned checks each day with a total annual value of approximately \$200,000.00, although either of these amounts could fluctuate greatly. Approximately 90% of the returned checks are private with the remaining 10% commercial.

Notes:

This is a proposal and not a bid. Proposals are scored based on criteria set forth in the RFP. There are five (5) components to this RFP:

Component	Points
a. Meeting or exceeding all solicitation conditions and instructions as outlined herein to include clarity, completeness, and comprehensiveness of the response	20
b. Ability to meet or exceed all requirements and scope of work	20
c. Proven ability to provide high quality service	20
d. Qualifications and expertise	20
e. The most advantageous and prudent methodology and costs as determined by the county	20
Total Points	100

**Questions and Answers**

Greg Gann: I see the proposal refunds the amount of nonsufficient checks returned to the county at 100%. I'm assuming the vendor's fee is \$20.00? Is that how they make their money?

Jaimee Witmer: Yes. They keep that \$20.00 fee. It's actually a \$30.00 fee per the State of Kansas but they are only keeping \$20.00 of that. It's actually not as much as they could be charging.

Russell Leeds: So that's an additional cost to the consumer?

Jaimee Witmer: Correct.

Russell Leeds: Who is our current vendor since we've used services for this before?

Jaimee Witmer: Recheck is the current vendor.

Tim Myers: Have we been happy with Recheck's performance up to this point?

Jeremy Gibbs: Yes. We've been happy with their performance and what they have done for us.

**BOARD OF BIDS AND CONTRACTS JULY 21, 2022**

**4. 10 EA. LARGE OR MID-SIZE SEDANS -- FLEET MANAGEMENT & SHERIFF'S OFFICE**

**FUNDING -- 2023 CHEVROLET MALIBU LS 4DR SEDAN**

(Request sent to 99 vendors)

RFB #22-0055 S/C #8000203626

		<b>Whiteside of St. Clairsville, Inc.</b>	
Description	Qty.	Unit cost	Extended Cost
Large or Mid-Size Sedans	10	\$27,300.00	\$273,000.00
Total		\$273,000.00	
Make & Model:		2023 Chevrolet Malibu LS	
Order Cutoff Date		7/14/2022	
Delivery Date		Estimated 180 Days ARO	
No Bid		Family Auto Group	Hatchett Hyundai East
		Mel Hamblen Ford	Orr Nissan of Wichita, Inc.

On the recommendation of Britt Rosencutter, on behalf of Fleet Management and Sheriff's Office, Brandi Baily moved to **accept the bid from Whiteside of St. Clairsville, Inc. in the amount of \$273,000.00**. Greg Gann seconded the motion. The motion passed unanimously with Tim Myers abstaining.

These vehicles will be used by Sheriff's Office Investigation personnel for their everyday tasks. Sedgwick County Fleet Management will equip these vehicles with lights and sirens.

**Notes:**

Fleet evaluates all vehicles and equipment up for replacement before requesting bids.

Vehicle #	Year	Make & Model	VIN #	Points	Mileage
3241	2008	Chevrolet Impala	2G1WS553481235594	19.1	124,233
3262	2008	Chevrolet Impala	2G1WS553281236744	20.0	181,417
3707	2008	Dodge Charger	2B3KA43R58H333262	19.2	160,564
3735	2009	Chevrolet Impala	2G1WB57K591305609	19.2	143,643
3743	2009	Chevrolet Impala	2G1WB57K691305764	18.2	141,904
3746	2009	Chevrolet Impala	2G1WB57K491306279	18.1	142,564
3754	2009	Chevrolet Impala	2G1WB57K291307172	19.6	138,714
3756	2009	Chevrolet Impala	2G1WB57K391306550	19.6	136,578
3791	2010	Chevrolet Impala	2G1WA5EK5A123063	19.6	145,777 Totaled
3841	2013	Chevrolet Impala	2G1WF5E36D1104360	13.6	105,226 Totaled

This RFB was originally sent out requesting 10 vehicles. No bids meeting specifications were received. We reissued the RFB with revised specs so other dealers could bid and also reduced the quantity to six (6) vehicles. We received no bids on this RFB. We revised the specs again and sent out a third RFB for six (6) vehicles. Due to only receiving one (1) response and the Sheriff's Office losing two (2) vehicles to accidents, we increased the quantity to 10. This is considered to be a public exigency.

These are replacement vehicles. Surplus will be sold on Purple Wave.

**Questions and Answers**

Brandi Baily: Is the Malibu the only vehicle that fit the particular specs that you were looking for?

Beau Bergeron: Pretty much anything with wheels and an engine fit the specs. After the first three (3) bids, we dropped the specs low enough that a small engine with four (4) tires, and a sedan would pass. These were the only ones that were bid on.

Brandi Baily: Is the Malibu a sufficient vehicle for the Sheriff's Office?

Beau Bergeron: For Investigations, yes. Most of them are in Impalas. GM is doing away with the Impala and they increased the size of the Malibu so it is roughly about the same size.

Greg Gann: Is the transportation cost included in this price? I assume the vendor is from Ohio.

Britt Rosencutter: Yes, it is the delivered price.

