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Law Enforcement Training Center Joint Board		
Meeting Minutes: January 5, 2021	Location: Virtual, Zoom	Prepared by: Aneesa Redd Management Intern
Attendance		
Voting Members (three is a quorum)	Voting Designees	
<input checked="" type="checkbox"/> Sheriff Jeff Easter, Sedgwick County	<input checked="" type="checkbox"/> Colonel Greg Pollock, Sedgwick County	
<input type="checkbox"/> Chief of Police Gordon Ramsay, City of Wichita	<input checked="" type="checkbox"/> Captain Lem Moore, City of Wichita	
<input checked="" type="checkbox"/> Commissioner Jim Howell, Sedgwick County	<input type="checkbox"/> Commissioner David Dennis, Sedgwick County	
<input checked="" type="checkbox"/> Mayor Brandon Whipple, City of Wichita	<input type="checkbox"/> Vice Mayor Brandon Johnson, City of Wichita	
<input checked="" type="checkbox"/> Dr. Andra Bannister, (Chair) Wichita State University	<input type="checkbox"/> Dr. Michael Birzer, Wichita State University	
Other attendees:	Crystal Stegeman (Wichita State University), Aneesa Redd (Sedgwick County), Tania Cole (Sedgwick County), Rusty Leeds (Sedgwick County), Elora Forshee (Sedgwick County), Eason Bryer (Wichita State University), Michael Pepoon (Sedgwick County), Stacia Bolden (Wichita State University), Keith Allen (Sedgwick County), Valarie Kaster (Sedgwick County)	

Dr. Andra Bannister, Chair, called the January 5, 2021 meeting to order at 3:06 PM. A quorum was present.

I. Approval of Minutes

Sheriff Jeff Easter, Sedgwick County Sheriff's Office, made a motion to approve the meeting minutes from February 3, 2020. Dr. Andra Bannister, Wichita State University seconded the motion. The approval of the minutes passed unanimously.

II. Old Business

- A. Report on Artifacts/Memorabilia (1st Floor North Hall) – Valerie Kaster, Project Services Manager said the recruit and award wall has been installed on the first floor of the Law Enforcement Training Facility and as of today 90 plaques have been hung. There has also been an entry added to the hallway along with a couple electrical data connections for the wall and entry lobby space. These data and electrical connections are for two 55 inch kiosks which will be used for the different graduating classes to uploaded photos that will be on display. This is currently still being constructed. There are some security details that need to be worked out before being finalized.



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- B. Report on Honor Wall (Project CIP) – Valarie Kaster, Project Services Manager states that there are a few more designs details that are being critiqued and that design should be complete by the end of this week. Once the design is complete it will be sent out to various sign and electric companies for bids. Kaster gives a brief explanation of the design and states that it a large police American Flag that will be a grey shade with a blue line in the background. There will be a number of 8 x 10 inch acrylic plaques that will highlight each of the fallen officers. Currently there is information on 32 officers that will be featured on the honor wall. In total there will be 48 spaces available for plaques, so there will be additional space if needed.

Sheriff Jeff Easter, Sedgwick County Sheriff's Office asks Dr. Bannister if the report on the Honor Wall is something that needs to be voted on. Kaster responds to the question and states that this project is something that has been voted on by both parties involved and this report is just a status update. Sheriff Jeff Easter, follows up with a comment and states that he would prefer if the cause of death not be included on the plaques, Lem Moore, Wichita Police Department agrees with Sheriff Easter.

Commissioner Jim Howell, Sedgwick County asks if the criteria for consideration defined in the policy anywhere. What would be qualified as memorial versus one that is not? Sheriff Jeff Easter, states that the Sheriff's Department does not have a policy – their department follows what the Federal Government considers an in the line of duty death. Sheriff Easter states he would rather not write a policy with circumstances changing often.

III. New Business

- A. Legal Review, contract status– Michael Pepoon, Sedgwick County Counselor, said he would be going over some of the contracts that he has recently reviewed. The first contract is between Wichita State University and Wichita State Innovation Alliance, Inc. (WSIA), Sedgwick County, and the City of Wichita to develop, build, and operate a new training center. This was done through a series of contracts. The first contract that Mr. Pepoon would like to focus on is the First Amendment to Ground Sublease, which really includes the City and County. This contract was executed on December 20th, 2017 and some of the high points of this contract includes allowing the rent of commencement date be February 01, 2018 and this would be a ninety nine yearlong lease at \$1.00 per year. The operating expenses for the initial five years were to be assumed by WSIA and this included everything except for roof and foundation repair, custodial services, and major capital repairs. After the initial five year period that runs from February 01, 2018 to January 31, 2023 the utilities and maintenance would be transferred to the City of Wichita and Sedgwick County. There is also reference in this agreement to Wichita State University who has a separate lease to the third floor of the LETC



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building for \$1.00 per year and when the initial maintenance period expires Wichita State University will pay its proportionate share of the utilities and maintenance based of square footage.

The next agreement that Mr. Pepoon reviewed relating to this issue is the agreement with that the City of Wichita and Sedgwick County has with Wichita State University for lease of the third floor. As mentioned above Wichita State University will lease the third floor for \$1.00 per year and the term of this agreement is for two years February 01, 2018 to January 31, 2020. There are forty-eight separate two year renewal periods that Wichita State University is required to give the City of Wichita and Sedgwick County notice if they intend to continue the initial terms. Currently, Wichita State University is in the first additional term that will expire January 31, 2022.

The third agreement is an interlocal between the City and the County approved by the Attorney General. This agreement replaces the original agreement when there was a joint Law Enforcement Training Center on North Amidon in 1984. The new agreement states that the City and County will split the purchase price of the new facility that has already happened. The contract also formed this joint board, which states that this board has to meet at least once annually. The agreement states that the City and County should adopt a budget for Law Enforcement Training each year, and after each quarter the County bills the City for its share of the operating expenses. Emergency repairs need to be reported to each governing body by members of the LETC Advisory board and the County will bill the City for half of the emergency repairs. Non-emergency upgrades, repairs, and maintenance should be discussed between the City and County in advance and she be decided at that time.

Lem Moore, Wichita Police Department asks if there is anything in the contracts referencing the temperature and if it has to be set at a specific number. Mr. Pepoon states that the agreement addresses payments of utilities, but does not mention what the temperature has to be set at.

Stacia Bolden, Wichita State University, General Counsel states that as long as Wichita State University are paying and controlling the utilities for the entire building, Wichita State University has followed the same guidelines used across the entire campus. Ms. Bolden states that the temperature was turned up quite a bit in order to compromise and there has been no other complaints since that. Crystal Stegeman, Wichita State University, Facilities Manager states that when there is an issue on any of the campuses it is policy to submit a work order and issues would be addressed.

- B. Building Maintenance Status – Crystal Stegeman, Wichita State University Property Manager, states that Wichita State University is starting year four of occupying the Law Enforcement Training Facility and in the past years there have



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been challenges with relating to water proofing the facility as there have been some leaks and warranty issues. Wichita State University had hopes of resolving these issues by winter of 2020, but the same issues returned that following spring. From Stegeman's understanding, the City and the County have taken began direct oversight with Crossland Construction, which Andrew Diltz, with Sedgwick County has had direct contact with this company. Stegeman states that she has not received any update on the situation and suggests that the situation has been resolved.

Sheriff Jeff Easter, states that everyone is aware of the water leak issue and every time that he has been at the facility Crossland Construction has been at the facility testing the water system. Sheriff Easter states that he has not received any complaints at this time.

Lem Moore, Wichita Police Department states that at this point in time there have been no water leak issues. The only issue that has come up on their radar is one of the windows has received a crack, but no further issues.

Dr. Andra Bannister, Wichita State University states the same follows for the third floor. There have been no issues in regards to a water leak.

Tania Cole, Sedgwick County states that she would like to provide some history in regards to what Crystal Stegeman referred to. Back in March of 2020 Ms. Cole was contacted by Chief Ramsey and Sheriff Easter to let her know that they were still having some water infiltration, which she was not aware of. From there she got all parties involved to discuss frustrations about the water infiltration, and from there Ms. Cole coordinated together a meeting with Crossland Construction and GLMV, who are the architects for the building. Between all parties all issued were addressed. It was helpful that the architects were involved to assist Crossland Construction. Ms. Cole has also been in touch with Andrew Diltz and the facilities personnel at the LETC and all issues have been addressed.

C. Building use and activities

1. Training and Academics – Lem Moore states that as far as training and academics on the Wichita Police Department side they currently have 54 recruits that are going through the academy and are scheduled to graduate on January 21st at 3:00 pm. This will be a closed graduation and all recruits will graduate except for one that they lost, so in total there will be 53 graduates 19 females, 11 Latinos, 6 African Americans, and 2 Asians. The next class will start Monday January 11th, this class will have 29 recruits and 17 of the recruits are females. The new class is a more mature class, over half of the recruits are over the age of 30. For the Sheriff's standpoint they are 75 people down from inside of the jail and they



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are constantly having classes – the next class will consist of 13 or 14 recruits.

2. Crime Gun Intelligence Center Update – No information on this topic was discussed.
3. W.S.U. report on student/facility activities – Dr. Andra Bannister states that most of their students are still online, there are some hybrid courses so some students come to the third floor and they are following proper social distancing and mask requirement. For the most part it is very quiet.
4. Emergency Communications use/activities – Elora Forshee, Sedgwick County, Emergency Communications Director, states that in 2020 her department did not slow down – they had 11 new classes that went through the academy, six of those were new hires and five of those were dispatcher academies were they rotate call takers up to become dispatchers. There were two activations of the backup site – where the downtown site was fully moved into the LETC building.

IV. Other Business

- A. Next meeting: January 5, 2022

V. Adjournment

Sheriff Jeff Easter made a motion to adjourn the meeting. Lem Moore, Wichita Police Department seconded the motion. Motion passed unanimously. The meeting adjourned at 3:50 PM.