

ITEMS REQUIRING BOCC APPROVAL
December 1, 2022
(6 Items)

1. ON-CALL SAP SUPPORT SERVICES -- ENTERPRISE RESOURCE PLANNING (ERP)

FUNDING -- ENTERPRISE RESOURCE PLANNING

(Single Source)

#22-2080 S/C #Pending

	HR Focal Point, LLC
HR Focal Point Managed Support Services Agreement January 1, 2023 - December 31, 2028	\$180.00/hr. Remote

On the recommendation of Lee Barrier, on behalf of Enterprise Resource Planning, Tim Meyers moved to **accept the quote from HR Focal Point, LLC at the contract rate listed above for a term of five (5) years.** Brandi Baily seconded the motion. The motion passed unanimously.

This extends the existing SAP HCM (Human Capital Management) Professional Services agreement that originated in 2015 for an additional five (5) years.

Over the course of the past seven (7) years, several other agreements for additional SAP SuccessFactors Modules have been signed: Recruiting & Onboarding in 2019, Employee Central & Employee Central Payroll in 2020, and Performance & Goals and LMS (Learning Management System) in 2021. All of these are five (5) year agreements.

Notes:

No change from the existing agreement except a small increase in the hourly rate (was \$170.00/hr. now \$180.00/hr.).

Questions and Answers

Brandi Baily: How much do you spend annually on average?

Mike Elpers: It varies quite a bit. It is based on the initiatives that are taken within HR and within Payroll. Since 2018, it's varied from the low of \$13,940.00 all the way up to \$42,245.00. That \$42,000.00 was actually in this year, in 2022, due to a new benefit provider for COBRA as well as well as several compensation adjustments that were made throughout the year. It just varies with the amount of activity that is going on in HR.

Tim Myers: I see we only have a small increase of the hourly rate from what it was the previous contract. \$10.00 an hour, is that correct?

Lee Barrier: Yes.

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2. ONLINE MARKETPLACE -- VARIOUS DEPARTMENTS

FUNDING -- VARIOUS DEPARTMENTS

(Joint Governmental Purchase - Harris County, Texas Department of Education/Choice Partners Contract #22/045KN-01)

#22-2083 Contract

	Amazon Business
Online Marketplace	Special business pricing for over 100 million items

On the recommendation of Jamiee Witmer, on behalf of various departments, Joni Wilson-Colby moved to **establish a contract with Amazon Business utilizing the Harris County, Texas Department of Education/Choice Partners Contract #22/045KN-01, in effect through August 16, 2023 with options to renew for four (4) additional one (1) year periods.** Brandi Baily seconded the motion. The motion passed unanimously.

Through Choice Partners, Amazon Business was awarded a competitively solicited contract, which offers state-level and agency-level public sector organizations a compliant contract vehicle and meets all 2 CFR 200 Uniform Guidance.

As an Amazon Business Prime member, Sedgwick County acquires business-only pricing across 11 categories with quantity price breaks and free shipping. Currently, there are more than 7,000 small/medium businesses selling on Amazon that are based in the state of Kansas.

Notes:

Harris County, Texas Department of Education is the lead agency who conducted a competitive solicitation process and received twenty (20) sealed proposals.

Questions and Answers

Brandi Baily: To clarify, this is not a change from what we currently have now it is just an extension to be able to use them longer, is that correct?

Jaimee Witmer: It won't change anything currently for Sedgwick County. This is just a different cooperative agreement with Amazon. Our current contract is through Omnia Partners. We'd like to use the new cooperative, it is really attractive with the 2 CFR 200 Uniform Guidance which is something they really look for with Federal Funding - ARPA, things like that. It is just an extra level of protection for items that might be purchased from ARPA funds. That is why we are making the switch. As far as Sedgwick County shoppers and things like that, everything will be the same.

Brandi Baily: The pricing will still be similar?

Jaimee Witmer: Correct, still free shipping with one (1) to two (2) day shipping on most items. Everything will remain basically the same.

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**3. HARDWARE AND SOFTWARE RELATED PRODUCTS -- DIVISION OF INFORMATION & TECHNOLOGY (DIT)
FUNDING -- DIVISION OF INFORMATION & TECHNOLOGY (DIT)**

[Joint Governmental Purchase - Midwestern Higher Education Compact (MHEC) Contract #04152022]

#22-2084 Contract

	Dell
Dell Hardware / Software Products and VMWare	Discounted pricing per contract

On the recommendation of Lee Barrier, on behalf of Division of Information & Technology, Tim Myers moved to **establish a contract with Dell utilizing the Midwestern Higher Education Compact (MHEC) Contract #04152022 in effect through June 30, 2025.** Brandi Baily seconded the motion. The motion passed unanimously.

The Division of Information & Technology would like to add the above listed Valued Added Reseller (VAR) as an approved vendor for the county.

Questions and Answers

Brandi Baily: When you say you would like to add them as a Valued Added Reseller, don't we already use Dell, or am I misunderstanding what this is?

Lee Barrier: No, we do use Dell and I'm going to let James explain why we are adding them as Valued Added Reseller.

Brandi Baily: Adding Dell as a second vendor?

Lee Barrier: It's adding the option to use Dell software and hardware that we don't use now. For instance, we have a contract with SHI for our licenses. Dell also offers that software that we don't have right now. So this would be a way for us to keep competitive pricing with SHI. James can probably explain it better.

James Arnce: This is just the addition of us being able to use software through Dell. Currently we have PC servers, that kind of hardware where you go directly through them, we already have that established. Our contract has come up I believe with VMWare which is part of the software portion. So that falls under back up of all of our virtual systems. This would also, like Lee mentioned, it would give us the ability to compete with SHI. Currently when we go to buy software, SHI is our only option. If we need to go out and look at different pricing to compete, we only have only option. This would allow us to expand that to be able to look at other pricing options.

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4. CISCO SWITCHING PRODUCTS -- DIVISION OF INFORMATION & TECHNOLOGY (DIT)

FUNDING -- DIVISION OF INFORMATION & TECHNOLOGY (DIT)

(Joint Governmental Purchase - State of Kansas Contract #47258)

#22-2085 Contract

	Logicalis
Cisco Switching Products	Discounted pricing per contract

On the recommendation of Lee Barrier, on behalf of Division of Information & Technology, Joni Wilson-Colby moved to **establish a contract utilizing the State of Kansas Contract #47258 in effect through September 30, 2024**. Russell Leeds seconded the motion. The motion passed unanimously.

The Division of Information & Technology would like to add the above listed Valued Added Reseller (VAR) as an approved vendor for the county.

Notes:

Logicalis is new to the Wichita area.

Questions and Answers

Brandi Baily: Is Logicalis the new vendor that we are looking at to add or is it still Cisco?

James Arnce: Logicalis. Cisco would actually be the product we are purchasing. Again it kind of goes back to that last contract we are adding more vendors to be competitive in pricing.

Tim Myers: So we aren't saying we're actually going to use this vendor, we're just adding them in case they are better at pricing and that way we could utilize them?

James Arnce: Correct.

Russell Leeds: How many approved vendors do we have currently have right now to buy these switches?

James Arnce: Currently right now, one (1). This would add a second one. In the future, we are looking to add a third one.

Tim Myers: We're just trying to add these vendors so we can be more competitive?

James Arnce: Correct. So we are not just limited to one (1) vendor and kind of pigeon-holed right there.

Russell Leeds: These switches are fairly pricey, is that correct?

James Arnce: It depends on what you are buying. Normally, you are looking at \$2,000.00 to \$10,000.00 range depending on what you are needing.

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**5. SPECIAL PROCESS SERVER - 18TH JUDICIAL DISTRICT COURT - COURT TRUSTEE NON IV-D
FUNDING -- COURT TRUSTEE NON IV-D**

(Request sent to 22 vendors)

RFP #22-0052 Contract

	Jacob Mark Peterson dba EGI Investigations	Red Spade Investigations, Inc.
Cost per Serve Year 1	\$55.00	\$89.44
Cost per Serve Year 2	\$55.00	\$92.12
Cost per Serve Year 3	\$55.00	\$94.88
Cost per Serve Year 4	\$55.00	\$97.73
Cost per Serve Year 5	\$55.00	\$100.66
No Bid	Eidon Solutions	Mike Ware, LPI

On the recommendation of Theresa Rhodes, on behalf of 18th Judicial District Court - Court Trustee Non IV-D, Brandi Baily moved to **accept the proposal from Red Spade Investigations, Inc. and establish contract pricing for a period of two (2) years with three (3) one (1) year options to renew.** Russell Leeds seconded the motion. The motion passed unanimously with Joni Wilson-Colby abstaining from the vote.

A review committer comprised of Leilah Arnn, Lisa Long-Horton, and Carl Wheeler - 18th Judicial District Court, Court Trustee Non IV-D; and Theresa Rhodes - Purchasing, evaluated all proposal responses based on the criteria set forth in the RFP. The committee unanimously agreed to accept the proposal from Red Spade Investigations, Inc.

In the enforcement efforts of the office there are times it is required to serve parties with various court documents. The most common document that requires personal service of a party is a contempt action. A contempt action is a civil action prepared that needs personal service to proceed within the courts. These actions are prepared when all other enforcement remedies in the office have been unsuccessful. The goal of the Court Trustee Office is to collect the money owed on these child support and spousal maintenance cases.

Notes:

This is a proposal and not a bid. Proposals are scored based on criteria set forth in the RFP. There were four (4) components to evaluate.

Component	Points
a. Effectiveness – Percentage rate of successful personal serves.	50
b. Data Security – Security measures to protect sensitive information per Scope of Work.	30
c. References – Provide five (5) professional references.	10
d. Cost	10
Total Points	100

Sedgwick County Court Trustee is an agency within Sedgwick County District Court that enforces Non IV-D Child Support and Spousal Maintenance cases. Any case filed after February 1, 1996 and is not referred under the Federal IV-D program falls under this category. All orders for payment of child support, except temporary orders, are assigned to the Court Trustees Office for monitoring and enforcement unless a “good cause” exception is granted by the Administrative Judge. There is a 3.5% fee of the support collected used to defray the expenses of operating this department. The Court Trustee's Office is a self-funded department from the fees collected.

Questions and Answers

Brandi Baily: Do we use either one of these vendors who responded currently?

Leilah Arnn: No, we do not use either one of these vendors currently.

Brandi Baily: So our current vendor did not respond?

Leilah Arnn: They did not. We actually do not have a contract with the current vendor. The company that currently serves for us is a vendor who the State of Kansas IV-D offices use and when the IV-D office was still in the courthouse, before our contract was lost, did serve our actions as well but they were sent the proposal and did not respond.

Brandi Baily: What kind of pricing do we pay now as to comparison to what it was issued in the proposal?

Leilah Arnn: Right now it's \$55.00. We may get one (1) or two (2) a month.

Brandi Baily: We're asking to go with Red Spade, do we know the price comparison? Over the five (5) year period it's almost double the price. Is there a good reason why we didn't go with the other bid?

Leilah Arnn: Red Spade has multiple employees to go and serve and the other is just a single process server who serves for a large law firm here in town. We don't think he will be able to keep up with the quantity we are going to send him.

Brandi Baily: Is Red Spade local?

Leilah Arnn: Yes.

Brandi Baily: What do you spend currently annually?

Leilah Arnn: I don't have an annual figure but I know that the most I've had served in the last few months is six (6).

Russell Leeds: How is this fee collected across the state?

Leilah Arnn: The enforcement fee that is collected off of the cases that we enforce is what will pay for this.

Russell Leeds: So essentially the people we are serving to will pay for the cost of this indirectly or directly?

Leilah Arnn: Yes.

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6. 2023 RECOMMENDED INSURANCE RENEWALS – RISK MANAGEMENT

FUNDING -- RISK MANAGEMENT

(Insurance Premiums)

#22-2087 Contract

Coverage	Effective: Month - Day	2023 Insurance Premiums	Limits and Deductibles & Renewal Notes
Crime	Jan. 1	Travelers	Policy Limits: \$500,000.00 each for Computer Fraud, Employee Dishonesty, Forgery & Alteration, Funds Transfer Fraud, Social Engineering Fraud, Deductible = \$50,000.00
Renewal Premium		\$9,660.00	
Miscellaneous Bonds – Public Officials	Jan. 8	Travelers	Fidelity Bonds for 10 public officials with various limits.
Number of Public Officials		10	
Renewal Premium		\$1,250.00	
Excess Workers Compensation	Jan. 1	Safety National	Coverage for claims exceeding \$750,000.00 for Workers' Compensation Injuries to Employees. Despite hard insurance market, our rate remained the same.
Renewal Premium		\$234,083.00	
COMCARE - Professional Liability	Jan. 1	Chubb	Chubb Limits: \$500,000.00 per claim / \$1,500,000.00 aggregate + Healthcare Stabilization Fund Limits: \$500,000.00 per claim / \$1,500,000.00 aggregate; Professional Liability limits for Non-Fund Participants: \$1,000,000.00 per claim / \$3,000,000.00 aggregate
Renewal Premium		\$59,970.00	
COMCARE - Professional Liability – Doctors	Jan. 1	KaMMCO	KaMMCO Limits: \$500,000.00 per claim / \$1,500,000.00 aggregate + Healthcare Stabilization Fund Limits: \$500,000.00 per claim / \$1,500,000.00 aggregate.
Number of Doctors		5	
Premium		\$29,652.00	
Regional Forensic Science Center - Professional Liability	Jan. 1	KaMMCO	KaMMCO Limits: \$500,000.00 per claim / \$1,500,000.00 aggregate + Healthcare Stabilization Fund Limits: \$500,000.00 per claim / \$1,500,000.00 aggregate.
Number of Doctors		3	
Premium		\$17,846.00	
OMD - Physician Professional Liability**	Jan. 1	KaMMCO	KaMMCO Limits: \$500,000.00 per claim / \$1,500,000.00 aggregate + Healthcare Stabilization Fund Limits: \$500,000.00 per claim / \$1,500,000.00 aggregate.
Number of Doctors		1	
Premium		\$20,984.00	
Health Department - Professional Liability	Dec. 31	Ironshore	Limits: \$500,000.00 per claim / \$1,500,000.00 aggregate - \$5,000.00 per claim deductible. Claims related to COVID-19 are included but are capped at \$500,000.00 an annual aggregate.
Premium		\$34,911.10	
Aircraft Hull & Liability	Jan. 1	Chubb	Liability Limit: \$10,000,000.00 For 2023: Rate increase due to age of aircraft, crew history, and hard insurance market.
Number of seats		8	
Premium		\$31,715.00	
Renewal Premium as Issued*		\$440,071.10	

*Does not include endorsements or audits

**Estimated Premium

On the recommendation of Joe Thomas, on behalf of Risk Management, Tim Myers moved to **accept the insurance premium renewals as listed for an estimated total cost of \$440,071.10.** Joni Wilson-Colby seconded the motion. The motion passed unanimously.

The insurance premiums reflect minimal changes from last year's quotes. However, there was an increase in the premium renewal for Excess Workers' Compensation mainly due to an increase in payroll.

The premium listed for aviation coverage is for the county's current airplane.

Notes:

Last year's premiums totaled was \$419,247.02.

Questions and Answers

Brandi Baily: In personal life, they say it's good to shop around for insurance coverage. Do we shop around?

Elizabeth Wingo: We purchase our insurance through a broker and so the broker does go out and get multiple quotes if it's available on the line of insurance. Most of these only have one (1) person offering insurance on a lot of these lines right now.

Brandi Baily: Is Travelers who we currently have right now?

Elizabeth Wingo: For just two (2) of the policies, Crime and Public Officials. The rest of them are spread out.

Brandi Baily: I see.

Tim Myers: Even with the increase in the premium in Excess Workers' Compensation and the increase in payroll, we're still looking at \$20,000.00 over what we paid for last year?

Elizabeth Wingo: Correct. Given the state of the insurance market, we were incredibly pleased with the quotes we got this year.

Coverage	Description
1) Property Insurance - Includes Buildings, Business Personal Property	Insurance for the Buildings, Business Personal Property, Property in the Open. Transfers the risk of Fire, Lightning, hail damage, theft, wind to insurance.
1) Property Insurance - Includes Boiler and Machinery	Insurance for the sudden and accidental damage to boilers, machinery, or HVAC systems. Provides coverage if there is sudden damage to these items that is not caused by wear and tear, or normal breakdown.
2) Cyber	Third Party Liability - 2,000,000 limit for liability, Penalties, Website Media Content, \$1,000,000 for Privacy Notification Costs First Party - 2,000,000 Cyber Extortion, Data Protection and Business Interruption loss
3) Pollution	Coverage for First and Third party claim arising out of a pollution condition on, at, under or migrating from a covered location Includes Transportation and Non-Owned Disposal Site Coverage
5) Underground Storage Tanks	Insurance to provide services for cleanup of sudden and accidental Pollution incidents for the underground storage tanks. It's required by Kansas law to carry the coverage.
Provides coverage for several types of crime coverage: Employee Theft (an employee steals money or property), Computer Fraud - someone uses your computers to steal money, etc; Forgery and Alteration - an employee alters or forges documents; Funds Transfer Fraud - an employee transfers funds into another account for monetary gain; Social Engineering - an employee willingly sends funds to a third party without verifying the request.G9	Coverage for the Fire units (vehicles) for Comprehensive and Collision coverage. Comprehensive coverage is Fire, theft, hail damage, glass breakage. Collision coverage is when you collide with anything, including hit-and-run incidents.
9)Crime	Provides coverage for several types of crime coverage: Employee Theft (an employee steals money or property), Computer Fraud - someone uses your computers to steal money, etc; Forgery and Alteration - an employee alters or forges documents; Funds Transfer Fraud - an employee transfers funds into another account for monetary gain; Social Engineering - an employee willingly sends funds to a third party without verifying the request.
11) Miscellaneous Bonds – public officials	These bonds are required by the state and county for various public officials.
14) Excess Workers Compensation	Insurance that provides excess Work Comp and Employers Liability coverage for Self-insured Work Comp insureds, over a self-insured retention.
14) COMCARE -Professional Liability	Medical Malpractice coverage for COMCARE facility, and its employees who are non-defined healthcare providers. You might also be contractually obligated to carry this coverage for reimbursement from health insurance carriers.
15) Comcare - Professional Liability – Doctors	Medical Malpractice coverage for COMCARE physicians - Physicians are required by KS law to carry this coverage. You might also be contractually obligated to carry this coverage for reimbursement from health insurance carriers.
16) Regional Forensic Science Center - Professional Liability - Doctors	Medical Malpractice coverage for Forensic Center physicians - Physicians are required by KS law to carry this coverage. You might also be contractually obligated to carry this coverage for reimbursement from health insurance carriers.

17) EMS - Professional Liability – Doctor	Medical Malpractice coverage for EMS Physician - Physicians are required by KS law to carry this coverage. You might also be contractually obligated to carry this coverage for reimbursement from health insurance carriers.
18) Health Department -Professional Liability	Medical Malpractice coverage for your Health Department facility, and its employees who are non-defined healthcare providers. You might also be contractually obligated to carry this coverage for reimbursement from health insurance carriers.
19) Aircraft Hull & Liability	Insurance coverage for the Liability of owning and operating an aircraft, and Physical Damage to the aircraft if there is damage due to fire, theft, hail, etc.