



SEDGWICK COUNTY, KANSAS
DIVISION OF FINANCE
PURCHASING DEPARTMENT
525 N. Main, Suite 823 ~ Wichita, KS 67203
Phone: 316 660-7255 Fax: 316 383-7055

Request for Proposal
PARKING MANAGEMENT
SEDGWICK COUNTY COURTHOUSE COMPLEX
#13-0001

January 3, 2013

Sedgwick County is seeking a firm to provide Parking Management Services at the Courthouse Complex. If your firm is interested in submitting a response, please do so in accordance with the instructions contained within the attached Request for Proposal.

Sincerely,

Angee Sisco
Senior Purchasing Agent

A pre-proposal meeting has been scheduled for Thursday, January 10, 2013 at 11:00 a.m. See Section C of proposal document for further details.

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A. Purpose and Objectives

Sedgwick County, Kansas (hereinafter referred to as "County"), desires to select a firm to provide parking management services.

Broadly stated, the County desires to select:

1. A reputable firm to manage and maintain all County parking zones indicated in the documents below.
2. A reputable firm to provide an auditable monthly account of all monetary assets earned by the parking zones.
3. A professional parking facility management company that has a demonstrated track record of operating similar parking facilities in a reliable and accountable manner.

B. Submittals

Carefully review this Request for Proposal. It provides specific technical information necessary to aid participating firms in formulating a thorough response. Should you elect to participate, submit one (1) original and three (3) copies of the entire document with any supplementary materials to:

Angee Sisco
Sedgwick County Purchasing Department
525 N. Main, Suite 823
Wichita, KS 67203

SUBMITTALS are due NO LATER THAN 1:45 p.m. TUESDAY JANUARY 29, 2013. Responses must be sealed and marked on the lower left-hand corner with the firm name and address, proposal number, and proposal due date. Late or incomplete responses will not be accepted and will not receive consideration for final award.

Proposal responses will be acknowledged and read into record at proposal opening which will occur at 2:00 p.m. on the due date. No information other than the respondent's name will be disclosed at proposal opening.

C. Questions and Clarifications

Any questions regarding this document must be submitted in writing to Angee Sisco at asisco@sedgwick.gov and Brandy McCune at bmccune@sedgwick.gov by 3:00 p.m. January 17, 2013. Any questions of a substantive nature will be answered in written form as an addendum and posted on the purchasing website at <http://sedgwickcounty.org/finance/purchasing.asp>, under online services; current RFPs/RFQs; to the right of the RFP number by 5:00 p.m. January 18, 2013. Vendors are responsible for checking the web site and acknowledging any addendums on their response form.

A pre-proposal meeting has been scheduled for Thursday January 10, 2013, at 11:00 a.m. at 603 N. Main (Visitor Parking Garage) – meet at the corner of Elm and Main on the Northwest side. Attendance is strongly recommended.

The purpose of this meeting is to allow potential vendors the opportunity to ask questions of County staff and view the parking sites to be under contract. Conference calls will not be an acceptable alternative, as the site is outside. All questions from the meeting of substantive nature will be posted in the addendum.

D. About this Document

This document is a Request for Proposal. It differs from a Request for Bid/Quotation in that the County is seeking a solution, not a bid/quotation, meeting firm specifications for the lowest price. As such, the lowest price proposed will not guarantee an award recommendation. As defined in Charter Resolution No. 65, Competitive Sealed Proposals will be evaluated based upon criteria formulated around the most important features of a product or service, of which quality testing, references, availability or capability, may be overriding factors, and price may not be determinative in the issuance of a contract or award. The proposal evaluation criteria should be viewed as standards that measure how well a vendor's approach meets the desired requirements and needs of the County. Those criteria that will be used and considered in evaluation for award are set forth in this document. The County will thoroughly review all proposals

received. The County will also utilize its best judgment when determining whether to schedule a pre-proposal conference before proposals are accepted, or meeting with vendors, after receipt of all proposals. A Purchase Order/Contract will be awarded to a qualified vendor submitting the best proposal. Sedgwick County reserves the right to select, and subsequently recommend for award, the proposed equipment/service which best meets its required needs, quality levels, and budget constraints.

The nature of this work is for a public entity and will require the expenditure of public funds and/or use of public facilities, therefore the successful proposer will understand that portions (potentially all) of their proposal may become public record at any time after receipt of proposals. Proposal responses, purchase orders and final contracts are subject to public disclosure after award. All confidential or proprietary information should be clearly denoted in proposal responses and responders should understand this information will be considered prior to release, however no guarantee is made that information will be withheld from public view.

E. Background Information

Sedgwick County, located in south-central Kansas, is one of the most populous of Kansas' 105 counties with a population estimated at more than 480,000 persons. It is the sixteenth largest in area, with 1008 square miles, and reportedly has the second highest per capita wealth among Kansas' counties. Organizationally, the County is a Commission/Manager entity, employs nearly 2,800 persons, and hosts or provides a full range of municipal services, e.g. – public safety, public works, criminal justice, recreation, entertainment, cultural, human/social, and education.

The County constructed a parking garage in 1986 to provide parking for certain employees and patrons of the Courthouse Complex (Employee/Public Garage, located at 603 N. Main, Wichita, KS 67203). A second parking garage was constructed in 1997 to accommodate approximately 437 additional employees (New Employee Garage, located at 626 N. Water, Wichita, KS 67203). All patrons of the parking garage are required to pay for parking privileges except for jurors, Eighteenth Judicial District victims, witnesses, and special visitors to County facilities.

The parking facilities grossed approximately \$285,400 in 2011 and \$298,800 for 2010. The County owns all equipment (gates, parking ticket dispensers, etc.). A garage attendant "shack" and an administrative office (unfurnished) are available for use by the successful firm, with vendor responsible to pay telephone bill.

Previous Solicitation - http://www.sedgwickcounty.org/Purchasing/pdf_files/07-0196.pdf

Previous Bidders/Fee Proposals - http://www.sedgwickcounty.org/Purchasing/bid_tabs/07-0196BT.pdf

The following information is provided to assist interested vendors in providing a responsive proposal. Information is current; however, it is subject to change without notice.

The County maintains two (2) parking garages that are used by the public and/or county employees as well as 25 parking meters on Water Street Access Way. All facilities will be serviced under this contract.

Lot 1 New Employee Garage – is a parking zone of 437 spaces generally the north half of the Sedgwick County parking garage with a three lane entrance/exit from Pine Street. The lot is currently used by County and State employees at a quarterly rate of \$40.00.

Lot 2 Employee/Public Garage – is a parking zone of 437 spaces located on the northwest corner of Main and Elm Streets. The lot is currently used by County and State employees at a quarterly rate of \$40.00. The lot is also used by the public at a rate of \$0.75 per half-hour and \$5.00 for all day. Jurors, victims, witnesses and special visitors park at no cost with a validated parking ticket.

Water Street Access Way – is a parking zone of 25 parking meters located directly west of the parking garages on Water Street.

Approximately 250 employees and public patrons use the employee/public garage, and 420 employees use the employee garage daily during normal business hours. (Second and third shift employees are not included in these counts.)

F. Requirements and Scope of Work

The following information is provided to assist proposers in providing a thorough response. Proposals received must reflect in detail their inclusion and the degree provided. Vendor shall:

1. The successful firm shall be responsible for managing the previously identified parking zones Monday through Friday, from 7:00 a.m. through 6:00 p.m. daily, excluding weekends and County holidays. The gates shall be lifted/closed according to the attached schedule. The County reserves the right to change the hours of operation with a 30 day written notice to the successful vendor.
 - 1a. The successful firm shall provide a trained on-site manager (8 a.m. through 5 p.m., days as identified above) to supervise parking operations, ensure all contract requirements are adhered to and collect end of the day register receipts. The on-site manager shall be trained in customer service, money handling, maintenance duties, use of equipment (see attached literature), as well as all other duties necessary to ensure safe and proper operation of facilities.
 - 1b. The successful firm shall provide uniformed attendants during the times and days identified above. Each attendant shall wear a shirt containing a company logo and a badge identifying first name. Each attendant shall be trained and disciplined in the performance of their duties with verification to be provided upon request.
 - 1c. The successful firm shall be obligated to control the actions of its employees and require its employees to be clean and neat in their appearance.
2. The successful firm shall be responsible for routine building/ground maintenance of the parking zones including, but not limited to the following:
 - 2a. Notifying the County of necessary structural repairs to the parking facility, changes and replacement required of operating equipment, replacement of fixtures, and landscaping while following specific obligations and the general guidelines of the Parking Garage Maintenance Manual of the Parking Consultants Council and National Parking Association.
 - 2b. Maintaining the equipment supplied by the County in good condition and repair, and keeping the same in operating condition. Upon expiration or termination of the contractual agreement, return the same to the County in good working condition and repair. (Reasonable wear and tear and loss or damage by fire or other incident of force majeure is expected.)
 - 2c. Keeping the premises in a clean and orderly condition by performing trash removal and such other housekeeping services three (3) times a week minimum, and as needed at the request of the County.
 - 2d. Applying ice melt, removing snow and plowing of the roof, entrance and exit areas to and from the parking garages. As deemed necessary by weather this is to be completed no later than 6:00 a.m. (Ice melt shall be provided by the vendor, as needed especially at exposed ramps.)
 - 2e. Striping and maintenance painting (including supplies and labor) annually, or as needed at request of the County.
 - 2f. Cleaning of the parking garage floor surfaces using a suitable high pressure/flush of all surfaces periodically and as necessary, but not less than twice per year, to remove sand, salt, oil, grease, and other items which are a slipping/driving hazard or could cause damage to the floor surface.
 - 2g. The successful firm shall maintain and repair the parking meters on Water Street access way.
 - 2h. The successful firm shall provide the County with an annual schedule of planned maintenance activities. Completion of such maintenance activities shall be documented and provided to the County semi-annual basis in June and December.

3. The successful firm shall furnish all expendable supplies (i.e., office supplies, trash bags, cleaning supplies) necessary for the operation/management of the parking zones. (Country owned dumpsters located directly south of garages may be used for disposal at no cost.)
4. The successful firm shall keep accurate and complete records, in accordance with generally accepted accounting principles, reflecting all gross receipts, operating expenses and net profit with respect to the parking zones. The successful firm shall institute internal control procedures to ensure that all receipts and expenditures are properly accounted for.
 - 4a. The successful firm shall provide monthly statements of profit and/or loss accounting within ten (10) calendar days after the end of each month. Statements shall include all information as indicated on attached form.
 - 4b. Within thirty (30) days following the end of each contract year, and every twelve (12) months thereafter, the successful firm shall provide the County a statement showing the annual gross receipts for the preceding contract year, the amount due and payable to the County for the preceding year and the amount of validated juror and witness tickets.
 - 4c. The successful firm shall permit the County to audit the books and records of the parking zones operation during any regular business day.
 - 4d. The successful firm shall collect all earnings, deduct monthly management fee and provide remainder of funds by check no later than the 15th day of each month.
5. The successful firm shall provide and maintain, subject to the approval of the County, insurance coverage during the terms of the agreement and extensions thereof. The expense of which shall be treated as an operating expense. The successful firm shall furnish to the County certificates of the required insurance coverage. It shall be further understood that if any insurance furnished by the successful firm contains a deductible clause, any claims paid under such deductible clause shall be considered an operating expense of the premises and payable for gross receipts.
 - 5a. The successful firm shall possess and maintain Worker's Compensation and Employer's Liability coverage for all persons employed at the premises in accordance with applicable State law. The successful firm shall obtain and maintain any and all necessary licenses and permits required by a governmental body or agency having jurisdiction in connection with any activities at the premises and will abide by the terms and provisions of any such licenses and permit. Any expense incurred by the successful firms to obtain such licenses and permits shall be treated as an operating expense.
7. The successful firm shall NOT use, and shall make every reasonable effort to prevent any person from using, any part of the premises for any use or purpose, which is directly or indirectly forbidden by public law or which may be violation of the laws of the State of Kansas, of any City of Wichita ordinance or which may be dangerous to life, limb or property.
8. The successful firm shall provide no-charge parking for employees and other reserved spaces. The successful firm shall provide free parking for authorized press vehicles, Boards, Commissioners, Governmental bodies, Contractors with County issued Contractor badges, Law Enforcement, employees who come to the Courthouse Complex for training and other persons as deemed necessary by the County and agreed upon by the successful firm.
 - 8a. The successful firm shall supervise and administer a system for validated juror and witness parking whereby these tickets would be identified and stamped by Jury Clerks and or other persons so authorized by the County. The amount of parking fees incurred would be reported monthly and annually to the County.
 - 8b. The successful firm shall honor as valid all current permits held by persons other than County employees, e.g. attorneys. The entry/exit access card and monthly rates are to be reviewed prior to commencement of any

renewal term. The number of such monthly permits shall be limited to a total of seventy (70). Currently, non-employees are charged a key card deposit of \$15.00 in addition to \$40 quarterly for Con-Med (contracted medical staff in the detention facility) and \$120 quarterly (\$40/month) for all other monthly parkers.

8c. The successful firm shall offer parking stamp books to be used as credit for future use by patrons. The stamps shall be sold at a cost equal to the hourly and daily fees charged to transient parkers.

8d. The successful firm shall provide marked spaces for persons with disabilities in accordance with K.S.A. 8-1,128.

8e. The successful firm shall NOT contract with, rent, lease, or otherwise offer for a fee any parking space located on the premises to any employee of the County or Eighteenth Judicial District individually, except for those parking spaces which are specifically allocated for rental by such employees as designated by the county.

G. Sedgwick County’s Responsibilities:

- Provide timely payment of undisputed invoices in ACH form.
- Provide information, as legally allowed, in possession of the County, which relates to the County’s requirements or which is relevant to this project.
- Designate a person to act as the County Contract Manager with respect to the work to be performed under this contract. Such person shall have the authority to transmit instructions, receive information, interpret and define the County’s policies and decisions with respect to the scope of work.
- The County shall guarantee that on the first day of the contractual period that the parking zones shall be suitable for use as parking facilities for motor vehicles and shall be fixtured to comply with all laws, regulations, ordinances and codes applicable thereto which are now in existence. The County and the successful firm shall conduct a joint inspection of the premises and equipment and shall record the results in written condition survey signed by both parties.
- Assist the vendor in obtaining permission to enter public and private property as required for vendor to perform services.
- Examine all studies, test results, reports, sketches, drawings, specifications, proposals, and other documents presented/forwarded by the vendor.

H. Tentative Time Line

The following dates are provided for information purposes and are subject to change without notice. Contact Angee Sisco, Purchasing Department at (316) 660-7267 to confirm any/all dates.

Distribution of Request for Proposal to interested parties	January 3, 2013
Pre-Proposal Meeting	January 10, 2013
Clarification, Information and Questions submitted in writing by 3:00 p.m.	January 17, 2013
Addendum Issued in writing by 5:00 p.m.	January 18, 2013
Sealed Proposal due before 1:45 p.m.	January 29, 2013
Evaluation Period	January 20, 2013 to February 6, 2013
Board of Bids and Contracts Recommendation	February 7, 2013
Board of County Commission Award	February 13, 2013

I. Selection Criteria

The selection process will be based on the responses to this solicitation document. Proposals will be screened by a review committee. This committee may select a limited number of prospective vendors to short-list for interview.

The County will judge each response on the following criteria (listed in no particular order):

- Meeting or exceeding all solicitation conditions and instructions as outlined herein to include clarity, completeness, and comprehensiveness of the response.
- Ability to meet or exceed all requirements and scope of work.
- Proven ability to provide high quality service.
- Qualifications and expertise.
- The most advantageous and prudent methodology and costs as determined by the County.

Any final negotiations for services and terms and conditions will be based, in part, on the Vendor's method of providing the service and the fee schedule achieved through discussions and agreement with the County's review committee. The County is under no obligation to accept the lowest priced proposal and reserves the right to further negotiate services and costs that are proposed. The County also reserves the sole right to recommend for award the proposal and plan that it deems to be in its best interest.

J. Questionnaire

In your response document, respond to all questions and requests listed below. Please precede your answer with a copy of the question. A copy of the questionnaire will be provided in WORD format for ease of completion. Please note that in the case of a discrepancy this document will prevail.

1. Provide a brief description of firm, include years in service, number of employees, types of services provided, etc.
2. Provide contact name, title, qualifications, phone number and email address of site supervisor (if known) and other lead professional personnel assigned to the County account.
3. Provide a plan of operation, to include, but not necessarily limited to: a detailed budget and program for overseeing the daily operation of the identified parking facilities, a description of the planned method of communication between the County and successful vendor on both policy matters and emergency situations, and a detailed description of anticipated maintenance and facility updating.
4. Provide four (4) references verifying exemplary service. These references must have received services similar to those proposed under this RFP. Provide the business name, address, contact name, phone number, e-mail address, length of service, and a brief description of services provided for each reference.
5. Provide insurance certification.
6. Provide a bank reference statement and/or copy of the most recent, audited financial statement indicating the ability to financially manage the scope of this project.
7. Describe any current local, state or federal violations and any ongoing litigation that may cause conflicts or affect the firm's ability to provide service.
8. Provide detailed information regarding any exception to any requirement, scope of work, term or condition within solicitation.

K. Proposal Content and Format

Proposals received should reflect in detail their inclusion and the degree provided. The Proposal should be organized in the following format and information sequence:

1. Completed Questionnaire and requested supporting documents within.
2. A signed, completed Proposal Response Form.

L. Proposal Terms

1. Minimum Firm Qualifications/General Requirements

This section lists the criteria to be considered in evaluating the ability of firms interested in providing the service(s) and/or product(s) specified in this Request for Proposal. Firms must meet or exceed these qualifications to be considered for award. Any exceptions to the requirements listed should be clearly detailed in proposer's response.

Proposers shall:

1. Have a minimum of five (5) years experience in providing services similar to those specified in this RFP.
2. Have an understanding of industry standards and best practices.
3. Have experience in managing projects of comparable size and complexity to that being proposed.
4. Have knowledge of and comply with all currently applicable, and as they become enacted during the contract term, federal, state and local laws, statutes, ordinances, rules and regulations. All laws of the State of Kansas, whether substantive or procedural, shall apply to the contract, and all statutory, charter, and ordinance provisions that are applicable to public contracts in the County shall be followed with respect to the contract.
5. Municipal and County government experience is desired, however, the County will make the final determination based on responses received and the evaluation process.
6. Have the capacity to acquire all bonds, escrows or insurances at outlined in the terms of this RFP.
7. Be certified/licensed, and ensure that all sub-contractors are certified/licensed, for the types of services specified and proposed.
8. Discuss any current violations of code and/or any ongoing litigation that may cause conflicts or affect the ability of the proposer to provide services.

II. Contract Period and Payment Terms

The contract period with the successful proposer shall begin immediately following formal approval of the Board of County Commissioners, anticipated to be February 2013, and continue for a period of three (3) years. The County may, at its own option, offer to extend the contract for two (2) 1-year periods for the terms and prices proposed or as negotiated. Any change in law that will affect the terms, conditions, or costs subsequent to contract initiation will be negotiated on an as need basis with Sedgwick County maintaining the final right of approval to determine applicability.

Payments for all specified service(s) and/or products to the successful proposer can be made with the following criteria taken into consideration:

- Successful completion of the service(s) or product(s) requested;
- Completion of any necessary forms and/or service results;
- Monthly receipt of a detailed invoice.

III. Insurance Requirements

Generic Requirements

Worker's Compensation:	
Applicable State Statutory Employer's Liability	
Employer's Liability Insurance:	\$100,000.00
Contractor's Liability Insurance:	
Form of insurance shall be by a Commercial General Liability and include Automobile comprehensive/liability	
Bodily Injury:	
Each Occurrence	\$500,000.00
Aggregate	\$500,000.00
Property Damage:	
Each Occurrence	\$500,000.00
Aggregate	\$500,000.00
Personal Injury:	
Each Person Aggregate	\$500,000.00
General Aggregate	\$500,000.00
Automobile Liability-Owned, Non-owned and Hired	
Bodily Injury Each Person	\$500,000.00
Bodily Injury Each Occurrence	\$500,000.00
Professional Liability	\$500,000.00

Liability insurance coverage indicated above must be considered as primary and not as excess insurance. Contractor shall furnish a certificate evidencing such coverage, with County listed as an additional insured, except for professional liability, worker's compensation and employer's liability. Certificate shall be provided with bid/proposal submittals. Certificate shall remain in force during the duration of the project/services and will not be canceled, reduced, modified, limited, or restricted until thirty (30) days after County receives written notice of such change. All insurance must be with an insurance company with a minimum BEST rating of A-VIII and licensed to do business in the State of Kansas. It is the responsibility of Contractor to require that any and all approved subcontractors meet the minimum insurance requirements. Contractor shall obtain the above referenced certificate(s) of insurance, and in accordance with this Agreement, provide copies of such certificates to County.

IV. Indemnification

To the fullest extent of the law, the Provider, its subcontractor, agents, servants, officers or employees shall indemnify and hold harmless Sedgwick County, including, but not limited to, its elected and appointed officials, officers, employees and agents, from any and all claims brought by any person or entity whatsoever, arising from any act, error, or omission of the provider during the providers performance of the agreement or any other agreements of the provider entered into by reason thereof. The provider shall indemnify and defend Sedgwick County, including, but not limited to, its elected and appointed officials, officers, employees and agents, with respect to any claim arising, or alleged to have arisen from negligence, and/or willful, wanton or reckless acts or omissions of the provider, its subcontractor, agents, servants, officers, or employees and any and all losses or liabilities resulting from any such claims, including, but not limited to, damage awards, costs and reasonable attorney's fees. This indemnification shall not be affected by any other portions of the agreement relating to insurance requirements. The provider agrees that it will procure and keep in force at all times at its own expense insurance in accordance with these specifications.

V. Confidential Matters and Data Ownership

The successful proposer agrees all data, records and information, which the proposer, its agents and employees, which is the subject of this proposal, obtain access, remains at all times exclusively the property of Sedgwick County. The successful proposer agrees all such data, records, plans and information constitutes at all times proprietary information of Sedgwick County. The successful proposer agrees that it will not disclose, provide, or make available any of such proprietary information in any form to any person or entity. In addition, the successful proposer agrees it will not use any names or addresses contained in such data, records, plans and information for the purpose of selling or offering for sale any property or service to any person or entity who resides at any address in such data. In addition, the successful proposer agrees it will not sell, give or otherwise make available to any person or entity any names or addresses contained in or derived from such data, records and information for the purpose of allowing such person to sell or offer for sale any property or service to any person or entity named in such data. Successful proposer agrees it will take all reasonable steps and the same protective precautions to protect Sedgwick County's proprietary information from disclosure to third parties as with successful proposer's own proprietary and confidential information. **Proposer agrees that all data, regardless of form that is generated as a result of this Request for Proposal is the property of Sedgwick County.**

VI. Proposal Conditions

In submitting a response to this Request for Proposal, vendors hereby understand the following (if duplication exists, previous sections prevail):

<http://www.sedgwickcounty.org/purchasing/RfqRfq/rfpcond.pdf>

All times indicated in solicitation document are Central Standard/Daylight as applicable.

VII. General Contract Provisions

The following appendix is language the County requires for all contracts that are entered in. If Duplication exists, previous sections prevail.

http://www.sedgwickcounty.org/purchasing/pdf_files/General_Contract_Provisions.pdf

M. Final Considerations

1. For purposes of addressing questions concerning this RFP or for seeking alternative contract terms, the sole contact will be the County's Purchasing Department. Upon issuance of this RFP, employees and representatives (including elected officials) of the County must not be contacted regarding this RFP process. Failure to observe this restriction may result in disqualification of any vendor response. This restriction does not preclude discussions between affected parties for the purpose of conducting business unrelated to this procurement.
2. The County will not consider the submission of unsolicited, additional terms, after the response deadline. This RFP and all written material received from the successful vendor will be incorporated into the contract between the County and the firm unless specifically superseded in the signed contract. All information becomes the property of the County and will be subject to the Kansas Open Public Records Act.
3. The County will not be liable for any costs incurred by vendors in the preparation and presentation of information submitted in response to the RFP or in the participation in demonstrations.
4. The County will not recognize any assignment or transfer of interest in the contract without written notice to and written acceptance by the County.
5. If Partnerships and/or subcontracting is used in order to meet the requirements and scope of work in this RFP, a prime vendor should be identified and the partners and subcontractors should be listed along with a statement of who will be responsible for providing what service, and a statement of the nature of any legal relationship. The proposal response should clearly delineate who will be the prime vendor for contracting purposes.
6. The terms outlined in this RFP must be guaranteed up to and through the negotiation of the final contract.

N. Response Form

Request for Proposal
PARKING MANAGEMENT
SEDGWICK COUNTY COURTHOUSE COMPLEX
#13-0001

The undersigned, on behalf of the Proposer, certifies that: (1) this offer is made without previous understanding, agreement or connection with any person, firm, or corporation submitting a proposal on the same project; (2) is in all respects fair and without collusion or fraud; (3) the person whose signature appears below is legally empowered to bind the firm in whose name the proposal is entered; (4) they have read the complete Request for Proposal and understands all provisions; (5) if accepted by the County, this proposal is guaranteed as written and amended and will be implemented as stated; and (6) mistakes in writing of the submitted proposal will be their responsibility.

NAME _____

DBA/SAME _____

CONTACT _____

ADDRESS _____ CITY/STATE _____ ZIP _____

PHONE _____ FAX _____ HOURS _____

TAX PAYER I.D. NUMBER _____ STATE _____

INCORPORATED _____

COMPANY WEB SITE ADDRESS _____ E-MAIL _____

NUMBER OF LOCATIONS _____ NUMBER OF PERSONS EMPLOYED _____

TYPE OF ORGANIZATION: Public Corporation _____ Private Corporation _____ Sole Proprietorship _____

Partnership _____ Small Business _____ Manufacturer _____ Distributor _____ Retail _____ Dealer _____

General Nature of Business _____ FEIN/SS # _____ W-9 included _____

Not a Minority Owned Business _____ Minority Owned Business: _____ Certification # _____

African American _____ Asian _____ Hispanic _____ Native American _____ Other _____ Woman Owned Business _____

Monthly Parking Management Fee \$ _____

Cost must be all inclusive of all terms, conditions, and scope within this solicitation.
Please indicate if price increases apply to the initial term.

ACKNOWLEDGE RECEIPT OF ADDENDA: All addendum(s) are posted to our RFQ/RFP web page and it is the vendor's responsibility to check and confirm all addendum(s) related to this document by going to www.sedgwickcounty.org/purchasing.

NO. _____, DATED _____; NO. _____, DATED _____; NO. _____, DATED _____

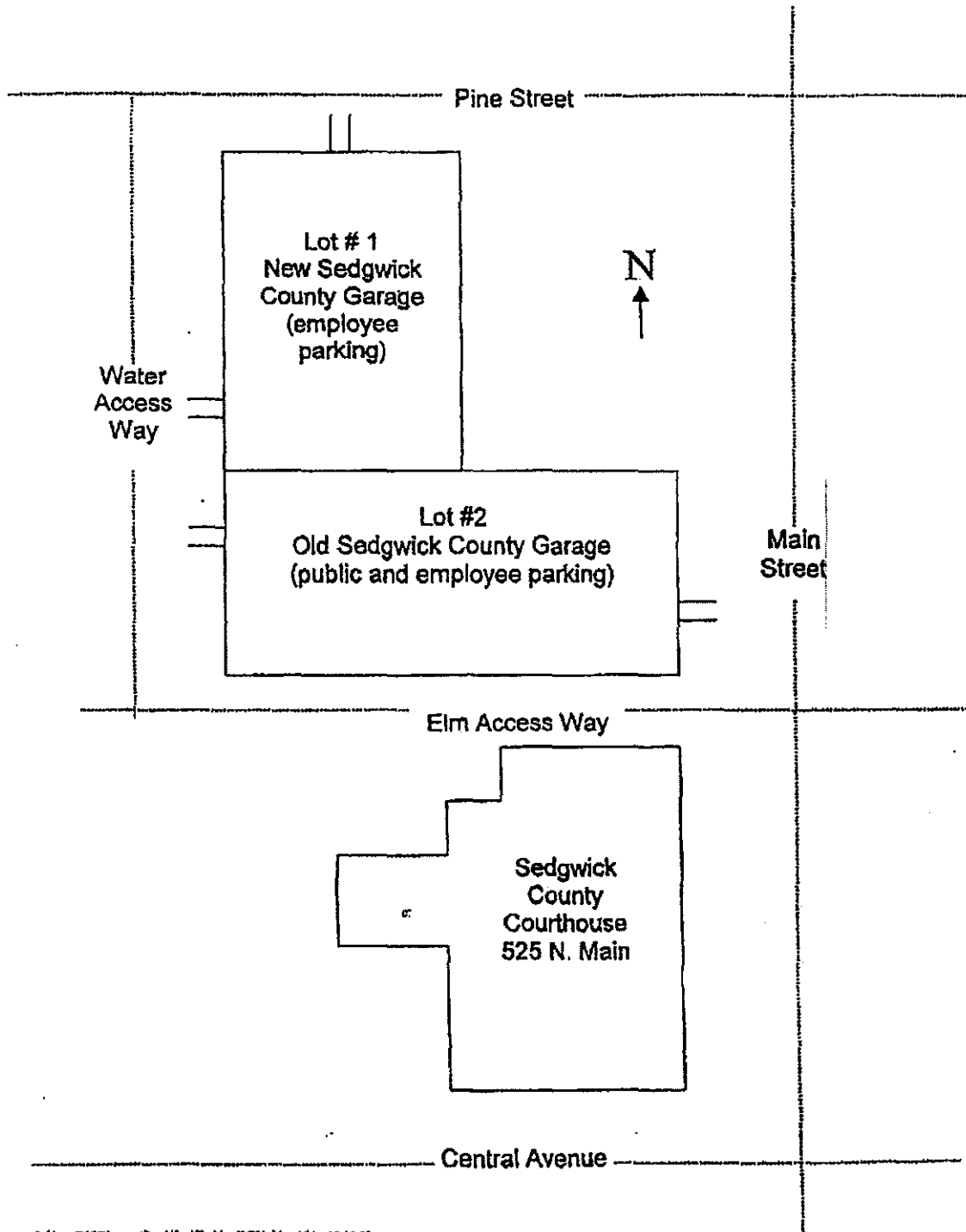
In submitting a response to this document, vendor acknowledges acceptance of all sections of the entire document (including terms and conditions and general contract provisions through imbedded hyperlinks) and has clearly delineated and detailed any exceptions.

Signature _____ Title _____

Print Name _____ Dated _____

Exhibit "A"

SEDGWICK COUNTY PARKING ZONES
(Lot #1, Lot #2, and meters on Water Street Access Way)



Schedule for Parking Garages:

Monday- Friday

Pine St. Exit Only:

- goes up at 3:30pm

- goes back down at 6pm

Pine St. Center reversible lane:

- Entrance down at 6am

- Entrance goes up/Exit goes down at 10:30am

- Exit goes up/Entrance goes down at 12:30pm

- Both open at 3:30pm

- Entrance goes down at 6pm

Pine St. Entrance Only:

- Always Down

Water St. Employee:

- Always Down

Water St. Public:

- Entrance and Exit go up at 6pm and down at 7am

Main St:

- Entrance and Exit go up at 6pm and down at 7am

ATTN: LELA ALBRIGHT
525 N. MAIN, ROOM 112
WICHITA, KS 67203

15-Dec-12

REVENUE DATES: NOVEMBER 1 – NOVEMBER 30, 2012

REVENUE BREAKDOWN:

INVOICED REVENUE:	
CASH AND CREDIT REVENUE:	
REIMBURSEMENTS:	
TOTAL NET REVENUE:	

MANAGEMENT FEE:	
------------------------	--

REIMBURSEMENT TO COUNTY	
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BREAKDOWN OF REVENUE

CASH REVENUE BREAKDOWN:

DAILY TRANSIENT TOTAL:	
METER COLLECTION TOTAL:	
STAMP BOOK SALES:	
KEY CARD DEPOSITS:	
TRANSIENT CREDIT CARD TOTAL:	
MISCELLANEOUS CREDIT CARD TOTAL:	
CASH AND CREDIT TOTAL	

INVOICED REVENUE BREAKDOWN

CONMED & DISTRICT COURT TOTAL:	
COUNTY EMP TOTAL	
OTHER MONTHLY TOTAL:	
INVOICE TOTAL	

TOTAL REVENUE:	
-----------------------	--

TOTAL REIMBURSEMENT

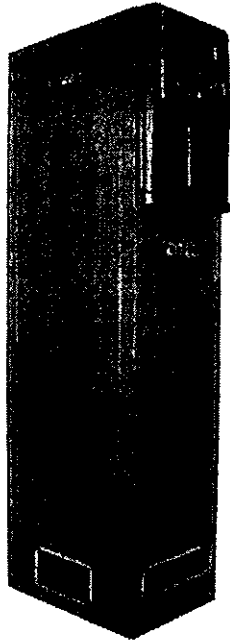
NET REVENUE	
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TOTAL VALIDATIONS:	
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May 14, 2012

POD500

PRINT ON DEMAND Ticket Dispenser



P POD500 - TICKET DISPENSER

Simplicity *in Parking Ticket Dispensing*

Slim design - easy service

The POD500 ticket dispenser is a versatile NEW ticket dispenser featuring a new slim design. This easy-to-service dispenser is a revenue control device that provides a vend signal when a ticket is issued. This device is field programmable using a PDA (Personal Digital Assistant) and operates in either machine-readable or man-readable mode, on-line or off-line.

In the man-readable mode the POD500 prints the time and date on the ticket. In the machine-readable mode the POD500 prints a unique bar code with time, date, lane number, facility code and ticket number. The POD500 thermal printer features a programmable ticket header and footer printed from a thermal paper roll.

Features:

Flash memory.
Infrared interface.
Weather proof.
Issues tickets within 1.5 seconds.
LCD display and push for ticket button.
Ethernet connectivity for flash programming.
Handheld PDA interface
Field programmable via PDA.

Optional:

Intercom.

User-Friendly Operation Modes

The POD500 Bar Code Ticket Dispenser is designed to provide the following operations:

Man-Readable: This configuration will provide the ability to imprint a man-readable ticket number as it is issued. The printed characters will include the ticket number, date, time, facility code, fee number and lane number.

Bar Code: This configuration will provide all of the features and functionality of the man-readable model and in addition, incorporate the ability to print a one-dimensional bar code information on ticket.

User-Friendly Programming

PDA Programming:
The POD500 Ticket Dispenser is capable of receiving commands and programming from a PDA. This can be done in either on-line mode or off-line mode.

Field Programmable with wireless PDA. Choose from three languages.



ScanNet® Programming:
Federal APD's Central Parking Management Software, ScanNet® is recognized by this device. All programming and commands can be used to customize your selection criteria.



CERTIFIED
ISO 9001:2000

FEDERAL APD

Federal Signal Corporation

www.federalapd.com

Note: For more information please see reverse side.

1. Purpose

The POD500 Bar Code Ticket Dispenser is a revenue control device that provides a vend signal when a ticket is issued. The vend signal will cause a gate arm or other device to activate to allow patron to access parking facility.

2. Features/Functions

The POD500 Bar Code Ticket Dispenser provides the following configurations.

a. **Man-Readable-** This configuration provides the ability to imprint a man-readable ticket number as it is issued. The printed characters include: ticket number, date, time, fee number, and lane number.

b. **Bar Code -** This configuration provides all of the features and functionality of the Man-Readable but in addition the ability to print bar code information on the ticket.

3. Dimensions

The POD500 Bar Code Ticket Dispenser cabinet is 10 inches W x 44 inches H x 17 inches D (254 mm W x 1118 mm H x 431 cm D).

4. Enclosure

a. **General:**

1. All cabinet components are constructed of aluminum 0.125 inches in thickness.
2. All internal mechanical components are constructed of galvanized steel.
3. All enclosure components are powder-coated to prevent corrosion.
4. The enclosure will have locks to prevent access from the outside.

b. **Capabilities:**

The enclosure is weather resistant so as to permit proper operation in all weather conditions.

c. **Interface Features:**

1. Thermal Paper roll with approximately 3,000 ticket capacity with the 85cm ticket size.
2. Thermal Printer with cutter
3. Controller Board
4. Universal Power Supply
5. Heater and Thermostat

5. Patron Interface

- a. Ticket Throat: Prominent and highly visible.
- b. "Push for Ticket Button": the button is back-lite, weatherproof, in prominent location and highly visible.
- c. Patron interface will provide message to indicate facility full or out-of-service conditions.
- d. Patron Display is lite and weatherproof. The characters display will be large enough to be visible. The display will indicate time in either AM/PM or military mode.

6. Hardware/Electrical

- a. **Controller Board**
 1. Controller board is a 68332 based board with I/O sufficient to operate device.
 2. Interface is provided to allow in-circuit programming of all devices (JTAG).
 3. An RS 422 port for ScanNet[®] management system is provided.
- b. **Power Supply**
 1. The unit operates on-line voltage 85 to 260 VAC, 50 to 60 Hz: it will provide 24 VDC power.
- c. **Field Wiring**
 1. All field wiring terminates at controller board mounted in device cabinet.

7. Programming

The POD500 Ticket Dispenser is designed to provide the following programming operation:

ScanNet[®] Central Parking Management Program. Using this program the POD500 Ticket Dispenser can be programmed with the following commands:

1. Date / Time.
2. Ticket Number.
3. Ticket Counts.
4. Initialize.

You can program the following:

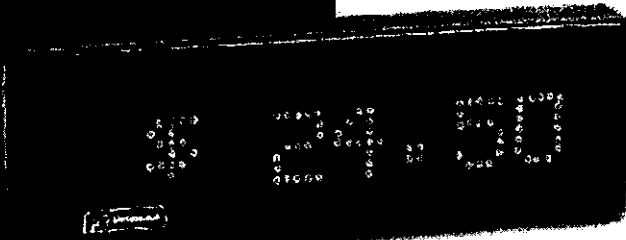
1. Ticket header and footer.
2. Lane Number.
3. Fee Number.
4. Facility Code.
5. Ticket Size.
6. Languages (English, Spanish, Portuguese).
7. Current Date.
8. Time (AM/PM, Military).



42775 Nine Mile Road • Novi, Michigan 48375 • U.S.A.
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Sales: (800) 521-9330 • Canada: (800) 331-9144
<http://www.FederalAPD.com>

Distributed by:

LED Fee Display



Features

- Superior legibility for motorists with 2.3" characters (formed) with high intensity LED pixels
- Point-of-sale messages include:
 - Amount (including the transaction)
 - "Thank you" after the transaction
 - Time (in AM/PM format) when idle
 - "Closed" when station is closed
- Low profile and is designed to be installed overhead
- Weather resistant for outdoor use
- Built-in maintenance
- Manual override for cash payment

Enhanced Customer Service

The LED Fee Display provides enhanced customer service with a message display designed specifically for parking point-of-sale systems. Wired directly to the Auditor PowerPad Fee Computer, the remote fee display greatly enhances the speed of transaction processing. This is especially helpful in the noisy environments common in most parking facilities.

Superior Legibility

The LED Fee Display features oversized 2.3" characters that are easy to read. The display can be mounted directly on the cashier booth, or can be pedestal mounted. The high intensity LED pixels provide superior legibility for the motorist, even in direct sunlight.

Convenient Messages

The fee display is programmed to provide your patrons with a number of convenient messages. Integrated with the Auditor PowerPad Fee Computer, the LED Fee Display presents the amount

due as calculated by the fee computer. After the transaction is completed, the fee display will alternate between the amount paid and a "Thank You" message. The fee display will automatically default to display the current time (in AM/PM format) when the cashier station is idle.

When the cashier station is closed, the display will alternate between the current time and a "Closed" message.

Resistant to the Environment

The all-aluminum housing is rust-resistant for years of carefree operation. The display components and electronics operate in all types of hostile environments and withstand exposure to humidity.

Solid state LED display technology and electronics mean less maintenance and reduced life cycle cost. LED manufacturers estimate a 100,000 hour average life. An LED is considered failed when its light output has degraded to 50% of its original intensity.



Freedom for Control

LED Fee Display Specifications

Features

- Displays a one line message, up to eight characters
- Displayed messages are the amount due during the transaction, "Thank You" after the transaction, the current time (in AM/PM format) when idle, and "Closed" when not in use
- Display color is red (660nm)
- Alpha character font is 5 x 7 dot matrix, 2" H (51mm H)
- Numeric character font is 5 x 8 dot matrix, 2.3" H (58mm H)
- Display brightness is 51000mcd
- Point-of-sale messages include:
 - Amount due during the transaction
 - "Thank you" after the transaction
 - Time (in AM/PM format) when idle
 - "Closed" when not in use

Mechanical

- Booth mounted with a 25' (762cm) cable. An optional pedestal stand is available
- Heavy-gauge, aluminum welded construction
- Optional 40W heater
- Overall dimensions are 18.3" W x 5.83" H x 2.5" D (465mm W x 148mm H x 63mm D)

Electrical

- Power supply: 5VDC, 4W consumption



Freedom for Control

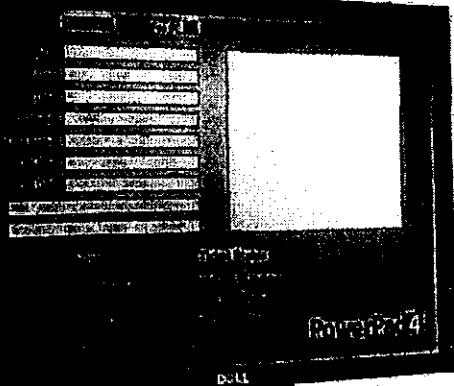
For more information
federalapd.com
800.521.9330

Distributed by:

(Booth)
 May 14, 2012

FEE COMPUTER

Auditor PowerPad4



Revenue control solutions

The Auditor PowerPad4 is designed for parking professionals who need to harness the sophisticated opportunities of revenue collection. It can process a wide range of payment options and provide detailed activity reports. Packed with features and configurable functionality, this advanced revenue control device simplifies

transactions and limits employee discretion as configured by facility management.

- Standard – for cashiering of manual tickets (time/date stamped)
- Magstripe – for cashiering of read/write magstripe tickets
- Barcode – for cashiering of pre-printed barcode tickets
- POD Barcode - for cashiering of barcode tickets printed at a POD Ticket Dispenser

Reports keep you in control

The Powerpad4 tracks lane activity and transactions. From this data it can produce an extensive array of reports for detailed analysis of your complete parking operation.

People + automation

The PowerPad4 automates many of the cashier operations. Multiple fee schedules, account validations, currency exchange calculations, taxes, activity reporting, auditing, facility counts and many more aspects of your business are handled quickly and accurately. These features speed up patron processing and allow your employees more time to attend to the service aspects of your business.

Options

- Peripherals (cash drawers, fee display, multi-station printer)
- Magstripe validator to read/write tickets and read credit cards
- Barcode scanner to read barcode tickets
- Ticket tracking system
- ValueCard™ system
- Validation/voucher system
- Fee display
- Credit card swipe reader

Features

- Payment methods: cash, credit cards, magstripe, barcode, POD
- Customer friendly interface and keypad
- Automatic ticket and receipt printing
- Configurable menu structure
- Multiple user profiles
- Real-time reporting
- Audit trail
- Configurable security
- Configurable validation
- Configurable voucher
- Configurable fee schedule
- Configurable tax
- Configurable currency
- Configurable language
- Configurable time zone
- Configurable date format
- Configurable time format
- Configurable ticket format
- Configurable receipt format
- Configurable printer
- Configurable display
- Configurable keypad
- Configurable scanner
- Configurable validator
- Configurable dispenser
- Configurable printer
- Configurable display
- Configurable keypad
- Configurable scanner
- Configurable validator
- Configurable dispenser

The PowerPad4 speeds up the patron's egress, eases the cashier's workload, provides better marketing opportunities to area merchants, answers the needs of the parking manager, and increases the revenues and profits of the parking operation.

Optimal efficiency

The streamlined design of the PowerPad4 offers a cashier-friendly interface and a high speed printer for validating tickets, and printing receipts and journal tapes. The tactile touch keypad includes 84 customer-defined keys, allowing facility managers the ability to custom tailor the PowerPad4 to their needs.

The right choice

The PowerPad4 is an integral part of your parking control system. Several versions are available to fit your parking operation:



FEDERAL APD

A Federal Signal Company

Freedom for Control

Auditor PowerPad4

Specifications

Intelligence

- Configurable remotely over network from ScanNet™
- Configurable locally using keypad
- Configuration options:
 - Patron display messages
 - Currency handling
 - Reports
 - Validations
- Networkable via RS-422
- Fully functional when online or offline
 - Buffers up to 1900 credit card or 7700 cash transactions

User Interaction

- Off-the-shelf display (VGA connection)
- Tactile, configurable keyboard
- LED diagnostic indicators for:
 - Tx/Rx Online (to ScanNet™)
 - Comm IRQ
 - Reset
 - Tx/Rx Printer
 - Power

Electrical (external power supply)

- 90-130VAC or 180-240VAC external power
 - Typical draw – Standard configuration with 17" monitor: 1.5A
- 24VDC circuit for peripheral component power

Mechanical

- 2.6" H x 12.5" W x 9.5" D (6.5cm H x 31.7cm W x 24.2cm D)
- Weight – keyboard only: 4 lbs (1.8kg)

Peripherals supported

- FAPD Magstripe Validator
- Barcode scanner
- Two (2) cash drawers
- Multi-station printers
- Fee display
- Configurable I/O:
 - Three (3) RS-232 serial ports
 - Five (5) RS422/485 serial ports (optional)



Freedom for Control

For more information
federalapd.com
800.521.9330



Distributed by:

Fisher 2344

(Installed Public Garage)
May 14, 2012

VEHICLE BARRIER

Parking Barrier Gate

G-90 CD Series

Design and Function

The G-90 CD Series barrier gate provides microcomputer intelligence, multiple programming options and on-board controls for total lane management.

Protect Your Investment

The G-90 CD Series continues the tradition of high quality barriers that you depend on from Federal APD. The gate is extremely durable in the harshest environments. Its heavy-gauge aluminum cabinet is armored with a weather-resistant finish to keep your installation looking clean and new for years of rust-free service.

Omega LCD Controller™

The heart of this gate is the Omega LCD Controller™. This fully integrated controller provides a systems approach for convenient, accurate and cost-effective lane management.

Lane Configuration

The G-90 CD Series can handle any type of lane configuration possible – including reversing lanes and lanes with three vehicle detectors – with software options embedded into the unit's Configuration Module. This factory programmed microcontroller plugs into the power board and defines the software options used in the gate.

Counts You Can Count On

The G-90 CD Series allows you to design an on-board information center with counting functions integrated into a single self-contained device. The controller's software logic integrates optional counting functions such as resettable and nonresettable totalizing counts, single and dual differential counts, hourly counts and a host of statistical counts. These counts can be viewed on the controller's visual display and are accessed by the menu-driven keypad.

Vehicle Detectors

Three integrated and automatically self-tuning vehicle detectors are available. These high-speed detectors provide a sensitive tailgating recognition system that is capable of recognizing two separate vehicles traveling over a detector loop simultaneously. Diagnostic and metering tools are also built into the controller.

Sensitive Reversing Logic™

An advanced, maintenance-free safety and monitoring system is designed into every gate: Sensitive Reversing Logic™ (SRL). This system provides safer gate operations by instantly sensing gate arm obstructions, limit switch failures, and gate arm position – without the use of electromechanical systems. The SRL sensing system also features self-tuning capabilities.



Omega LCD Controller™

FEDERAL APD
A Federal Signal Company

Freedom for Control



Parking Barrier Gate

Specifications

Features

Omega LCD Controller™ provides all logic control and monitoring functions

- 11 digital inputs
- 14 outputs, 1A at 24VDC/VAC
- 16 character LCD display and a keypad to perform programming, send commands and monitor lane operations
- Two integrated, self-tuning loop detectors, third optional
- Logic for one-way lanes, two-way lanes, operations with automatic ticket dispensers, push-button ticket dispensers, card locks and token units. Is easily field programmable through the use of DIP switches or keypad buttons. Maximum counting accuracy
- Stores successive vend inputs of any type and sequentially processes each vend
- LED indicator lights provide operational status of detectors and controller
- Configuration Module (a 20-pin, 8-bit, fully static, EPROM/ROM based micro-controller) defines available software options
- Diagnostic mode facilitates on-site testing of loop detectors, LCD keypad buttons, LCD display, internal clock, Configuration module, 115V power supply line voltage, Omega LCD communication ports, and I/O
- Sensitive Reversing Logic™ (SRL) ensures gate arm automatically rises upon contact with any object during descent
- "AUTO-MANUAL" switch provided to test motor and limit switches or to raise arm manually
- UL Listed (Canada/U.S.)

Electrical

- Input: 115VAC, 15A standard, 220V optional
- One (1) high voltage plug-in relay with two form C contacts, second relay optional
- 115VAC convenience outlet provided
- Built-in thermal overload switch protection

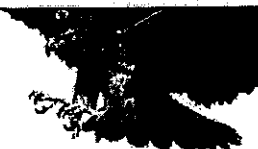
Mechanical

- Cabinet constructed of heavy-gauge aluminum, finished in a weather-resistant powder coat
- All reducers and motors mounted on a single 1/4" (6.25 mm) uni-bracket weldment for maximum strength in high load applications
- Gasketed door has flush-mounted, T-handle lock
- 1/3 HP, heavy duty, high output torque, 115VAC, single phase, instant-reversing motor.
- Cams allow adjustment of gate arm travel, no mechanical stops or braking devices required
- 15" W x 40" H x 15" D (381mm W x 1016mm H x 381mm D) with a flange arm height of 35.5" (902mm)

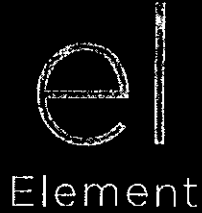


Freedom for Control

For more information
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Distributed by:



Element

(Installed Public Garage)
May 14, 2012

Element

Enterprise Facility Management System

Features

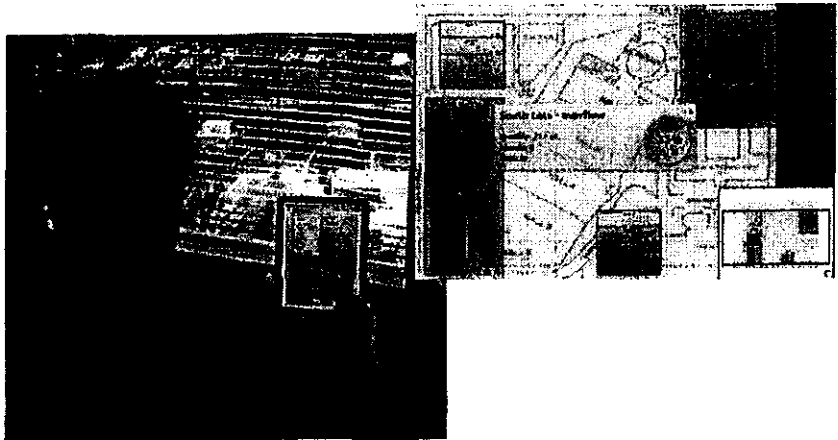
- Interoperable platform
- Scalable to any size operation
- Flexibility through open XML interface
- Secured interprocess communications
- Stable .NET environment
- Hosted services capability
- Accessible from anywhere, anytime, anyplace
- High reliability through configurable load distribution
- PA/DSS Certification
- MS SQL ODBC Database
- Backwards compatible to legacy lane equipment

Today, operational excellence starts with software. Hardware is certainly vital to your parking enterprise. Yet it does not possess the power to drive your business toward top tier performance and lasting operational excellence. So what will be the most critical element for future success? We believe it's a smarter, more data-driven software platform.

We put more into Element, so you can get more out of it. Element's software platform coalesces years of acquired systems expertise gleaned from thousands of installed customer sites and exacting real-world environments into the very best in modern software architecture. At once, you'll see that your user experience is specifically designed to turn raw data into useful, accessible information. Plus, Element features an open, interoperable, and scalable platform. So you can easily use solutions from a variety of providers - and gain maximum flexibility in creating business rules that fit your operational design.

Enjoy the flexibility to manage your current systems on your own terms.

Element is a bold step forward in operational management - but it's only our first step. As we build more software modules, hardware options and third party interfaces onto the platform, you can be sure they'll exhibit the same focused attention to delivering real world value that's elementally different.



Cloud Technology

The Element platform and remote hosting capabilities support cloud computing, allowing you to access your data anywhere at any time and create a central point of control.

Standardized Platform

Element uses the industry standard TCP/IP protocol for ALL inter-process communication.

Open and Flexible Structure

Element will allow access and licensing to all service API's within Element to 3rd party developers. Customers and 3rd party developers will continue to expand Element through the development of applications.

Scalable

The Element platform is fully scalable to the size of your operation by allowing you to deploy any combination of modules upon one to many servers. This means that critical services such as credit card may be hosted on a separate server, fully isolated from the main network.

Modular Architecture

The Element platform's modular architecture facilitates integration, isolates services in a modular format and further simplifies development and upgrades. Because of its modular architecture, additional Element modules can be developed without modifying the foundation platform code. This feature promotes system stability and long term reliability.

Interoperability

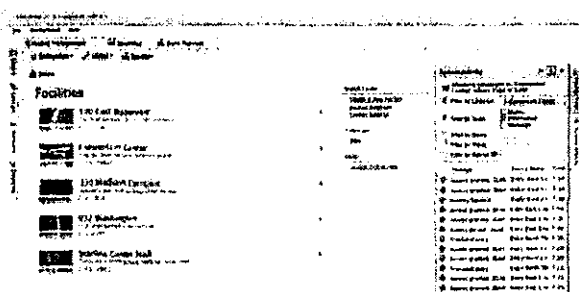
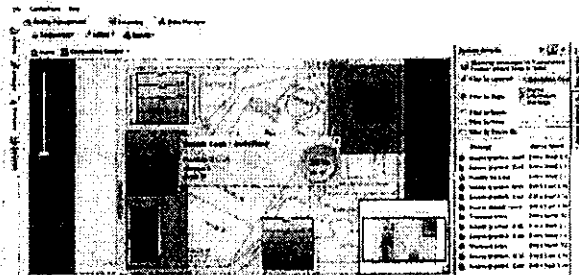
Interoperability promotes the capability for third party hardware (devices) to be recognized by the platform. Additional device modules may be developed and integrated with the platform, facilitating the platform's interoperable capability.

Standard SQL Database

Element has a standard MS SQL Database Management System with ODBC accessibility. SQL gives you maximum options for open architecture (data sharing among multiple software systems) and scalability, unlike other open-architecture solutions.

Single, Standard Interface

Element uses a standard XML module through which all exposed APIs may be accessed by third party applications. Everything that can be hooked into the platform can do so through the XML module. One place to interface, one standard way of doing it.



Get the free mobile app for your phone
<http://gettag.mobi>

Use your mobile app to take a tour of Element.

www.federalapd.com
800.521.9330

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