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Law Enforcement Training Center Joint Board		
Meeting Minutes: September 11, 2018	Location: LETC, 4210 E. 19 <sup>th</sup> , Room #249	Prepared by: Haither Zaragoza Management Intern
Attendance		
Voting Members (three is a quorum)		Voting Designees
<input type="checkbox"/> Sheriff Jeff Easter, Sedgwick County		<input checked="" type="checkbox"/> Colonel Richard Powell, Sedgwick County
<input type="checkbox"/> Chief of Police Gordon Ramsay, City of Wichita		<input checked="" type="checkbox"/> Captain Brian White, City of Wichita
<input checked="" type="checkbox"/> Commissioner David Unruh, Sedgwick County		<input type="checkbox"/> Commissioner David Dennis, Sedgwick County
<input type="checkbox"/> Mayor Jeff Longwell, City of Wichita		<input checked="" type="checkbox"/> Vice Mayor Bryan Frye, City of Wichita
<input type="checkbox"/> Dr. Andra Bannister, (Chair) Wichita State University		<input checked="" type="checkbox"/> Dr. Michael Birzer, Wichita State University
<b>Other attendees:</b>	Karen Powell (Sedgwick County), Haither Zaragoza (Sedgwick County)	

**Dr. Michael Birzer**, Chair Designee, called the September 11<sup>th</sup>, 2018 meeting to order at 3:03 PM. A quorum was present.

I. Approval of Minutes

**Commissioner Unruh** made a motion to approve the meeting minutes from June 12, 2018. **Vice Mayor Frye** seconded the motion. The approval of the minutes passed unanimously.

II. Old Business

There was no old business.

III. New Business

A. Plaque placement – Chief Ramsay was not at the meeting to discuss this item. The group discovered there were three separate issues with the plaque placement discussion.

1. The old plaques Chief Ramsay found dating back from 1938.
2. The official plaque dedication to former Sheriff Mike Hill and former Police Chief Richard LaMunyon.



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3. The general memorabilia from the old training center and how to incorporate it into the new training center.

No one in the group had spoken with GLMV Architecture. **Rusty Leeds** was nominated to contact GLMV for these issues. **Commission Unruh** stated he believed that former Sheriff Mike Hill and former Police Chief Richard LaMunyon did not want an official dedication. **Captain White** believed Commissioner Unruh was correct. This will need to be verified.

**Haither Zaragoza** stated plaque placement will be added to “Old Business” on the next agenda and will make sure all three issues are separated. Haither Zaragoza will also notify Rusty Leeds about contacting GLMV.

#### B. 2019 Meetings

**Commissioner Unruh** asked if we needed quarterly meetings or just have one meeting and take care of necessary administrative items and then not have another meeting until there is something to discuss. **Karen Powell** discussed the inter-local agreement and why the board was created. Due to the inter-local agreement, the LETC Advisory Board meets quarterly for the first three years to discuss building usage, operations, and maintenance. **Commissioner Unruh** said the County and the City representatives would like to not take the time of the members if it is not needed. **Karen Powell** discussed the by-laws.

**Col. Powell** made a motion to amend the by-laws. **Dr. Birzer** seconded the motion. The approval to amend the by-laws passed unanimously. Another motion was made by **Col. Powell** for the LETC Advisory Board will meet yearly on the anniversary of when the LECT building was dedicated (January 5<sup>th</sup>). If the date falls on a weekend, the meeting will take place on the weekday closest to the anniversary date and as needed. **Vice Mayor Frye** seconded the motion. The approval of meetings annually or as needed passed unanimously.

#### C. Building and Activity

**Col. Powell** day to day operations of the building are well coordinated. He then updated equipment and structural issues continue to address on a regular ongoing basis to the General Contractor or the 3<sup>rd</sup> party contractors. As repeat or new situations occur, there is a notification process that occurs. From WSU’s side, they do not have any concerns. **Commissioner Unruh** asked about supplies. **Captain White** the City has an employee on staff. That staff member is spilt between the City and County. Wichita State University supplies all the supplies for five years.

#### IV. Other Business



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- A. Next meeting: November 13<sup>th</sup>, 2018 will be canceled due to the amendment to the by-laws. New next meeting will be **Friday, January 4<sup>th</sup> at 3 pm.**
- V. Public Comment

**Vice Mayor Frye** made a motion to adjourn the meeting. Col. Powell seconded the motion. Meeting adjourned at 3:21 pm.