

ITEMS REQUIRING BOCC APPROVAL
July 27, 2023
(3 Items)

1. PARKING MANAGEMENT SEDGWICK COUNTY COURTHOUSE COMPLEX -- COURTHOUSE POLICE

FUNDING -- COURTHOUSE POLICE

(Request sent to 10 vendors)

RFP #23-0039 Contract

| | First Class Valet, Inc. dba FC Parking | PCAM, LLC dba Parking Company of America Management or Parking Company of America | The Car Park, LLC Option A | The Car Park, LLC Option B |
|-------------------------------|--|---|----------------------------|----------------------------|
| Annual Parking Management Fee | \$154,800.00 | \$167,659.68 | \$153,576.00 | \$130,652.00 |

On the recommendation of Tammy Culley, on behalf of Courthouse Police, Anna Meyerhoff-Cole moved to **accept the proposal from PCAM, LLC dba Parking Company of America Management or Parking Company of America and establish contract pricing at the rates listed above for three (3) years with two (2) one (1) year option to renew.** Jennifer Blasi seconded the motion. The motion passed unanimously.

A committee comprised of Darrell Haynes - Courthouse Police, Kendal Ewing - Facilities, Mark Manning - Treasurer, City of Wichita and Tammy Culley - Purchasing reviewed and scored the proposal responses based on the criteria set forth in the RFP. The committee unanimously agreed to accept the proposal from PCAM, LLC for parking garage management.

Under this contract, the vendor will provide public and employee parking garage management; Water Street meter collection, maintenance, and minor repair. Services provided include, but are not limited to: an on site lot attendant from 7:00 AM to 5:30 PM M-F, building cleaning and ground maintenance, snow removal, emptying meters, access card administration, fee collection, and operation of gates. The monthly administrative fee is deducted from the monthly gross receipts that the vendor collects from parking charges, with the remaining sum being returned to Sedgwick County in the form of a wire transfer each month.

The Car Park, LLC offered two (2) options. Option A somewhat met the requirements of the RFP. Option B proposed an automated system. This option is more call center based and would not have full time staff or a manager on site. The Committee discussed automation, and concluded that they will see how well the transition of the City of Wichita to automation works out. At the conclusion of this contract, this might be something the county should investigate, and include in a future RFP, but at this time the committee did not think this was the best option, especially given the high volume of vehicles, at specific times and days related to Jury Duty.

First Class Valet, Inc. dba FC Parking scored lowest because their response did not address all of the county's needs.

PCAM, LLC is the current vendor. Their proposal addressed all the requirements listed in the RFP. They have demonstrated consistent responsiveness to a variety of needs, and have accommodated all requests made by the county. During the last contract period including the two (2) renewal options PCAM, LLC has not increased their annual rate. The proposed annual cost is a 19% increase.

Notes:

The gross revenue from 2022 was \$187,310.04

Year to date 2023 \$89,429.72

This is a proposal and not a bid. Proposals are scored based on criteria set forth in the RFP. There were five (5) components to this RFP.

| Component | Points |
|--|------------|
| a. Demonstrated ability to perform the scope of work | 20 |
| b. Process and strategy for providing required services | 20 |
| c. Qualifications | 20 |
| d. Proposal response organization, thoroughness, and completeness | 20 |
| e. Cost | 20 |
| Total Points | 100 |

BOARD OF BIDS AND CONTRACTS JULY 27, 2023

**2. JANITORIAL AND SANITATION SUPPLIES AND EQUIPMENT -- VARIOUS DEPARTMENTS
FUNDING -- VARIOUS DEPARTMENTS**

(Joint Governmental Purchase - OMNIA Partners Contract #211301)

#23-2054 Contract

| | |
|--|---|
| | Brady Industries |
| Janitorial and Sanitation Supplies and Equipment | See Purchasing Department for contract details |

On the recommendation of Britt Rosencutter, on behalf of various departments, Anna Meyerhoff-Cole moved to **establish a contract with Brady Industries based on OMNIA Partners Contract #211301, good through January 1, 2025 with two (2) one (1) year options to renew.** Kenly Zehring seconded the motion. The motion passed unanimously.

A comprehensive line of quality made janitorial and sanitation supplies to support daily maintenance and operation functions are included in this contract. Categories include but are not limited to: industrial paper and dispensers, hard floor care, restroom care, waste receptacles, compactors, liners, machines and accessories, institutional, industrial laundry and kitchen supplies, industrial tools and supplies, packaging and shipping supplies, and food service supplies.

The discounting percentages off of list pricing range from 45%-55%.

Notes:

The awarded pricing has over 1,400 "market basket" items from the following manufacturers: 3M, Diversey, Ecolab, Essity, Georgia Pacific, Heritage, Kimberly Clark, Rubbermaid, and Clorox. The "non-market" basket items are all other items outside of these that are competitively priced with these and other suppliers.

Brady Industries was formerly known as MASSCO.

Questions and Answers

Russell Leeds: Brady used to be MASSCO. Have we done business with MASSCO?

Britt Rosencutter: Yes, they are the current vendor and we've done business with them for approximately 8 (eight) years.

Russell Leeds: Obviously we're satisfied with the service?

Britt Rosencutter: Absolutely. We have great representation. Their rep is excellent with helping us out.

BOARD OF BIDS AND CONTRACTS JULY 27, 2023

**3. ALTERNATIVE DISPUTE RESOLUTION - DOMESTIC CONCILIATION SERVICES (GROUP 2) -- 18TH JUDICIAL DISTRICT COURT
FUNDING -- 18TH JUDICIAL DISTRICT COURT (AMERICAN RESCUE PLAN ACT - ARPA)**

(Request sent to 115 vendors)

RFP #23-0026 Contracts

| | | | | |
|---|---|------------------------------------|-------------------|--------------|
| | Christine Campbell dba Franklin Law Office | Dennis McHugh dba DM Mediation LLC | | |
| Alternative Dispute Resolution - Domestic Conciliation Services (Group 2) | \$250.00/hour | Incomplete | | |
| | James G. Beasley | Jennifer Lautz | | |
| Alternative Dispute Resolution - Domestic Conciliation Services (Group 2) | \$250.00/hour | \$175.00/hour | | |
| | Collaborative Success, Inc. | | | |
| Alternative Dispute Resolution - Domestic Conciliation Services (Group 2) | Incomplete | | | |
| No Submission | Aaron Breitenbach | Adrienn Clark | Alex Flores | Ashley Davis |
| | Candice Farha | Carolyn Edwards | Diane Sherwood | Eric Commer |
| | Eric Yost | Grant Brazill | Jeanne Erikson | Jeffrey Lowe |
| | Jerry Bogle | Jon Von Achen | Kristina Retzlaff | Larry Linn |
| | Lynnette Herrman | Patricia Gilman | Patrick Mitchell | Sara Zafar |
| | Sarah Foster | | | |

On the recommendation of Joe Thomas, on behalf of the 18th Judicial District Court, Tim Myers moved to **accept the proposals from Christine Campbell dba Franklin Law Office; James G. Beasley; and Jennifer Lautz for a contract period extending until all assigned ARPA funding has been utilized.** Anna Meyerhoff-Cole seconded the motion. The motion passed four out of five with Jennifer Blasi abstaining.

A committee comprised of 18th Judicial District Court personnel included: Charly Pegg - Court Program Analyst, Lorrie Seltzer - Dispute Resolutions Coordinator, Judge Kellie Hogan, Judge Linda Kirby, and Judge Jeffrey Dewey; and Joe Thomas - Purchasing reviewed and scored all proposal responses and unanimously agreed to award all complete respondents.

In the years prior to the pandemic, the Family Law Department saw an explosion of divorce cases. A full-time judge was moved from the Civil Department to the Family Law Department leaving five (5) judges to cover all Civil cases and making five (5) judges assigned to Family Law.

Alternative Dispute Resolution (ADR) is a tool necessary to assist in disposing of Family Law cases. When parties are unable to agree on issues such as division of assets, custody, visitation, etc. the judge can order them to ADR for a neutral third party to assist in conciliation and if not successful, make the recommendation to the court. Conciliation is expensive and many parties cannot afford to participate in this process.

The Supreme Court of Kansas put into effect January 1, 2020 rules governing Rules Relating to Dispute Resolution. Domestic Conciliation means a non-confidential process in which a neutral person assists the parties in reconciliation efforts by improving communication, reconciling differences, and helping the parties develop solutions to a dispute, complaint, or conflict. Maximum allocated cost per case is \$4,000.00.

Funding for these services are provided by ARPA.

Notes:

This is a proposal and not a bid. Proposals are scored based on criteria set forth in our RFP. There were four (4) components to evaluate:

| Components | Points |
|---|------------|
| A. Accuracy and Completion of Proposal Submission | 20 |
| B. Experience (Low 20, Average 25, High 30) | 30 |
| C. References and Professionalism | 35 |
| D. Cost* | 15 |
| Total Points | 100 |

Questions and Answers

Russell Leeds: I know this is an important tool for Family Court to keep these cases moving along and resolve them as efficiently and cooperatively as possible and they have ARPA funding to facilitate that.

Joe Thomas: Yes sir.