



SEDGWICK COUNTY, KANSAS

DIVISION OF FINANCE

*Purchasing Department*

100 N. Broadway, Suite 610 ~ Wichita, KS 67202

Phone: 316 660-7255 Fax: 316 660-1839

<http://sedgwickcounty.org/finance/purchasing.asp>

**ADDENDUM #1**

**RFP #23-0076**

**ASSISTANCE WITH THE EVALUATION AND PERFORMANCE MEASUREMENT PLAN  
OF THE OVERDOSE PREVENTION OD2A: LOCAL GRANT**

December 18, 2023

The following is to ensure that vendors have complete information prior to submitting a proposal. Here are some clarifications regarding the proposal for Assistance with the Evaluation and Performance Measurement Plan of the Overdose Prevention OD2A: Local Grant.

Questions and/or statements of clarification are in **bold** font, and answers to specific questions are *italicized*.

- 1. Is it possible, and of interest to the county, for an agency to respond to the evaluation RFP (23-0076) in addition to another program that might eventually be evaluated (e.g. 23-0086)?**

*Answer: Yes, it is possible for an agency to respond to the evaluation RFP (23-0076) in addition to other OD2A: Local RFPs of which the activities may eventually be evaluated.*

- 2. This RFP includes several dates that are not going to be feasible since notification of the award will not occur until after some of the due dates. It appears that the grant was funded in August, so having the RFP for evaluation due in January of next year, there are some dates that will likely be missed. At the same time, I assume some dates will not be flexible. Do we propose alternate dates in this proposal, or do we need to pay closer attention to the “assist with” phrases, assuming that the county will proceed with an evaluation plan, and the selected evaluator will get caught up ASAP?**

*Answer:*

- a. Several of the dates in the RFP for evaluation are set by the CDC and are not flexible. However, they have adjusted dates for the Needs Assessment (now due 6/30/24) and the Evaluation Plan (now due 7/31/24), so these have been expanded to be longer than the original six-month post-award timeline listed in the RFP.*
- b. Per the CDC and SCHD’s agreement around evaluation, someone employed by SCHD through OD2A must be involved in all evaluation processes. SCHD has also created an evaluation team that are currently working on both the Needs Assessment and the Evaluation Plan to ensure deadlines are met. For the upcoming closer deadlines for grant requirements, the selected evaluator would be incorporated into the SCHD evaluation team and would assist SCHD with this process at whatever point SCHD is at in the process when the contract is signed, as well as with future evaluation requirements.*

**3. Please advise regarding the allowable indirect rate.**

*Answer: An indirect rate developed in accordance with 2 CFR Part 200 would be accepted.*

Firms interested in submitting a proposal must respond with complete information and **deliver on or before 1:45 pm CST, Tuesday, January 16, 2024**. Late proposals will not be accepted and will not receive consideration for final award.

**“PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE PROPOSAL RESPONSE PAGE.”**

Sincerely,

*Joseph Thomas*

Joe Thomas, NIGP-CPP, CPSM, CPSD, C.P.M.  
Director of Purchasing

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