



SEDGWICK COUNTY, KANSAS
DIVISION OF FINANCE
Purchasing Division
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<http://sedgwickcounty.org/finance/purchasing.asp>

EMPLOYEE ASSISTANCE PROGRAM SERVICES
#17-0013
ADDENDUM 1

April 3, 2017

The following is to ensure that vendors have complete information prior to submitting a response. Below are some clarifications regarding Employee Assistance Program Services:

Questions and/or statements of clarification are in bold font, and answers to specific questions are italicized.

1. List the first known date, but benefit, per contract:

Answer: DISCLAIMER-Some vendors have an earlier start date with Sedgwick County than listed

- A. *Dental: Delta Dental – 1/1/2009 (this is one that started earlier, but I don't have exact date)*
- B. *Vision: Superior Vision – 1/1/2012*
- C. *Flexible Spending Accounts: ASI Flex -1/1/2012*
- D. *Life & AD&D Insurance: Advance Life-1/1/2010*
- E. *Cobra Retiree Administration: Harrington Health -1/1/2003*
- F. *Employee Assistance Program: EMPAC – 1/1/2012*
- G. *Voluntary Products: We do not currently offer Voluntary Products-no vendor*

2. Why has the County decided to bid these services at this time (fees, service issues, standard due diligence, etc.)?

Answer: Current contracts are due for a new RFP.

3. Are the claims technology adequate for the County and participants?

Answer: Yes

4. What would be the catalyst for the County to change administrators?

Answer: Meeting or exceeding all solicitation conditions and instructions as outlined herein to include clarity, completeness, and comprehensiveness of the response, proven ability to provide high quality service, qualifications and expertise and, the most advantageous proposal as determined by Sedgwick County.

5. Does the current administrator/vendor provide the County with a dedicated account team to work with for onboarding and plan administration?

Answer: Yes, each of the RFP's have a dedicated account team. Regular meetings are required between Sedgwick County Human Resources and the vendor. Depending on the product, a regular scorecard will be provided to the vendors to discuss differing levels of expectations (i.e. customer satisfaction, account administration).

6. How many informational seminars does the County anticipate the TPA will need to provide?

Answer: If the TPA is new, seminars would be required before a go live date. Depending on the product TPA is administrating, there may be Open Enrollment meetings for the TPA to attend/conduct. Some products will not require seminars (i.e. Cobra Retiree administration) and some products will require more (i.e. Employee Assistance Program).

7. Is the County required to prefund the FSA with their current TPA?

Answer: No

8. What is the turnaround time for claims with the current TPA?

Answer: Varies by vendor

9. Does the current TPA provide online and mobile claims and account inquiry technology?

Answer: Dental, Vision, Flexible Spending Accounts all provide online and mobile access.

10. Any plan design alternatives desired?

Answer: We are willing to review any plan design options your company offers.

11. Does Sedgwick County currently utilize a ben admin/HRIS/payroll/enrollment vendor? If so, who?

Answer: No all eligibility/payroll/benefits administration is handled in-house.

Included with this document is the All Benefit Eligible Employees spreadsheet.

Firms interested in submitting a *proposal* must respond with complete information and **deliver on or before 1:45 p.m. April 25, 2017**. Late *proposals* will not be accepted and will not receive consideration for final award.

“PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE *PROPOSAL* RESPONSE PAGE.”



Kara Kingsley
Purchasing Agent

Row Labels	Count of DOB
18	2
Female	2
19	5
Female	3
Male	2
20	19
Female	4
Male	15
21	28
Female	10
Male	18
22	30
Female	16
Male	14
23	50
Female	28
Male	22
24	55
Female	31
Male	24
25	49
Female	20
Male	29
26	57
Female	26
Male	31
27	68
Female	37
Male	31
28	70
Female	38
Male	32
29	73
Female	33
Male	40
30	65
Female	34
Male	31
31	67
Female	29
Male	38
32	68
Female	30
Male	38
33	80
Female	53
Male	27
34	83
Female	51
Male	32
35	84
Female	38

Male	46
36	84
Female	48
Male	36
37	57
Female	31
Male	26
38	59
Female	30
Male	29
39	53
Female	29
Male	24
40	63
Female	32
Male	31
41	61
Female	25
Male	36
42	53
Female	27
Male	26
43	66
Female	33
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45	60
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Male	33
46	70
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57	51
Female	31
Male	20
58	42
Female	22
Male	20
59	38
Female	24
Male	14
60	44
Female	28
Male	16
61	51
Female	26
Male	25
62	36
Female	20
Male	16
63	27
Female	19
Male	8
64	21
Female	14
Male	7
65	20
Female	8
Male	12
66	14
Female	7
Male	7
67	8
Female	6
Male	2
68	4
Female	2
Male	2
69	5
Female	2
Male	3
70	3
Male	3
71	1
Male	1
72	2
Female	1
Male	1

73	2
Male	2
74	2
Female	1
Male	1
76	2
Female	2
80	1
Male	1
89	1
Female	1
(blank)	
(blank)	
Grand Total	2561