



SEDGWICK COUNTY, KANSAS
FINANCE DEPARTMENT
Division of Purchasing
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ADDENDUM 1
17-2043
BROADCASTING PROVIDER

January 12, 2018

The following is to ensure that vendors have complete information prior to submitting a proposal. Here are some clarifications regarding the Request for Information listed above. Questions and/or statements of clarification are in **bold** font, and answers to specific questions are *italicized*.

1. Is this something you want broadcast every Thursday?

BoCC (Board of County Commissioners) meetings occur on the first three Wednesdays of the month, and the occasional night meeting. The Wednesday meetings should be live. Any other night or special meeting could be recorded and posted later on the county website and YouTube channel. The option to request special meetings to be produced live would be beneficial to staff.

2. Would the vendor shoot these meetings or would you provide the live feed?

The county's current vendor provides a tech to run the cameras/produce the meeting. That is the preference going forward.

3. Do you have a budget for this or are you looking for us to just carry the live meeting?

There will be a budget and contract determined in the future.

4. Are BoCC meetings always three (3) hours long?

The County has guaranteed air time with our current provider from 9 a.m. to 1 p.m. (four hours) each Wednesday. Our meetings average from one to three hours, and it is almost impossible to say exactly how long each with last.

5. Are there other sources of content that need to be included?

At this time, no other sources of content will need to be included.

6. Nothing is said about the current equipment at the county. Are you expecting respondents to provide that? If so, are there any expectations regarding standard definition or high definition quality?

The County will continue to broadcast a standard definition signal, utilizing the cameras and equipment owned by Sedgwick County, which are located in Board of County Commissioners meeting room.

7. What are the technical specs on signals required to broadcast the meeting?

The county will continue to broadcast a standard definition signal from the BoCC meeting room.

8. I could design a system and provide estimated budgetary information on equipment but not so easily the costs to rewire your facility as might be required. What type of cabling is already in place in the room? Seeking to understand if it is sufficient for other systems if that is the way you wish to go.

A new system design is not necessary, and the county will continue to use the existing audio and video equipment in the BoCC meeting room within its current configuration.

9. Regarding this effort, are you looking for a quote to shoot and produce this content, or will you be providing your own cameras/cameramen etc.?

This is to shoot and produce, with county owned cameras. There are four remote cameras in place to capture the meeting. Currently, the existing vendor supplies a tech to shoot and produce content. The county is interested in obtaining information regarding all available solutions for these types of services as part of this Request for Information.

Firms interested in responding to this Request for Information must respond by e-mail on or before January 31, 2018 by 5:00pm CST. Late responses will not be accepted.



Paul Regehr
Purchasing Agent