# Application for Sign Permit

Location: _____
STREET ADDRESS BLDG/SUITE LEGAL DESCRIPTION (If no address)

_____
TAX KEY # ZONING DISTRICT

Installer: _____
COMPANY NAME CONTACT NAME

_____
ADDRESS PHONE # LICENSE #

Sign: _____
FUNCTIONAL TYPE (i.e. Billboard, construction, real estate, etc) STRUCTURAL TYPE (building, ground, pole, portable) ILLUMINATED Y / N (If yes, Electrical permit required)

☐ / ☐ / ☐ / ☐ ☐ ☐ _____
ERECT ALTER REPAIR MOVE ON SITE / OFF SITE DISTANCE TO NEAREST OFFSITE SIGN

_____
# OF FACES MAXIMUM GROSS SURFACE AREA # OF POLES HEIGHT TO TOP

For Temporary Signs: Installation Date: _____ Removal Date: _____

For Special Event Signs: Installation Date: _____ Removal Date: _____

## Fees

_____New (placed, located, erected, constructed, reconstructed, remodeled, relocated , altered, hung, affixed, created by painting) -
$25.00 + $6.00 per each 10 square feet of gross surface area or fraction thereof

_____Altered to increase size or height - $25.00 + $6.00 per each 10 square feet of gross surface area or fraction thereof

_____Face or Copy change only - $25.00

_____ Real Estate Sign (over 8 square feet) - $15.00 + $4.00 per each 10 square feet of gross surface area of fraction thereof

_____Temporary Sign - $10.00 + $1.00 per each 10 square feet of gross surface area or fraction thereof

_____Commercial Balloon Sign - $15.00 per each 7-day permit

Amount enclosed: $ _____ made payable to **SEDGWICK COUNTY CODE ENFORCEMENT**

Forward application, fee, site plan and sign design to: Sedgwick County – Dept. of Code Enforcement
1144 S Seneca
Wichita KS 67213-4443

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For Office Use Only

Date Received: _____Permit Issued: # _____Permit Denied: _____

Inspected by: _____