

## Minutes – May 8, 2008

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<u>Members Present</u>		<u>Staff Present:</u>	<u>Members Absent:</u>
Jaya Escobar	Bob Hinshaw	Mark Masterson	Delores Craig
Bruce Kouba	Kevin Myles	Donna Hajjar	Nile Dillmore
Clark Owens	Mary San Martin	Jay Holmes	Julie McManus-Palmer
Janet Valente-Pape		Cecile Gough	Terrri Moses
			Ann Swegle

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### **I. INTRODUCTIONS & ANNOUNCEMENTS**

There were none.

### **II. APRIL MINUTES**

Cecile Gough stated that she noticed an error on the April minutes. Cecile is shown as being present, but was on vacation. A motion to accept the April minutes with the noted change was made by Janet Valente-Pape, seconded by Bruce Kouba and unanimously approved.

### **III. VOTE TO CHANGE BY-LAWS EXPANDING QUORUM FROM 5 TO 7**

Mark Masterson reminded the Board that at the last meeting a motion passed to bring this item back for action. This action is needed due to a recommendation made by the Kansas Department of Corrections that the Board change the number needed for a quorum to 7, which is a simple majority.

A motion to change the number needed for a quorum from five (5) to seven (7) was made by Kevin Myles, seconded by Mary San Martin and unanimously approved.

### **IV. KDOC AUDIT – REPLY AND CORRECTIVE ACTION PLANS**

Mark Masterson provided a brief overview of the KDOC audit reply and corrective action plans. The one item that we are hoping KDOC will waive is a purchasing policy issue. We follow the County guidelines for purchasing, which include a purchase exceeding \$1,500 requires three written bids before the decision is made to purchase. The State's requirement is \$1,000.

### **V. APPROVAL OF SFY09 COMPREHENSIVE PLAN**

Mark Masterson provided a brief review of the SFY09 Comprehensive Plan and Cecile Gough provided a brief review of the budget section of the SFY09 Comprehensive Plan. A motion to approve the SFY09 Comprehensive Plan was made by Janet Valente-Pape, seconded by Bruce Kouba and unanimously approved.

### **VI. REVIEW QUARTERLY PROGRESS REPORT**

A copy of the SB14 Risk Reduction Initiative Quarterly Report was provided to the Board. Mark Masterson indicated that information in the RRI quarterly report was included as part of the SFY09 Comprehensive Plan.

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## **VII. SB14 IMPLEMENTATION UPDATE**

Four ISO staff have received training, which focused on the material and facilitation skills, to become trainers of the adopted cognitive skills curriculum. They returned from training energized and ready to train all staff on the Risk Reduction teams and plan to have a four hour trainings on group facilitation skills followed by several mini trainings on the material. All staff will begin groups with their clients later in May 2008.

Three staff have completed the process to become an Advanced Communication and Motivational Strategies (ACMS) trainers. This training was two weeks in Topeka, with KDOC trainers providing positive feedback regarding performance of the three attending SCDOC staff.

## **VIII. CJCC RETREAT AND NEXT STEPS**

Mark Masterson stated that one item reviewed at the CJCC retreat was Board membership and the possible expansion of members. The County has hired a consulting firm to follow-up on the previous consultant report to determine next steps toward achieving the goal of reducing jail population by 25%.

## **IX. PROGRAM UPDATES**

### **A. AISP & SB123**

1. AISP ADP for April was 1,266.  
SB123 ADP for April was 256 active clients and 18 pre-sentence clients.
2. The annual Lake Afton retreat is scheduled for May 22, 2008. Detective Miller will provide the latest information on gang activity in the Wichita area and what to look for with some of our offenders. Jeff King, Sex Offender Therapist from Prairie View will provide training on sex offender typology and how it ties to risk reduction.
3. A Clear Direction is a new program that has begun work with our SB123 clients.

### **B. Residential**

1. Client success rate is currently at 81%.
2. There were 0 AWOLS in April.
3. Staff will be receiving Cognitive Skills and Motivational interviewing train by the end of May.

*Meeting Adjourned*  
Mary Fulghum, Recorder

