

Minutes – February 12, 2009

<u>Members Present</u>		<u>Staff Present:</u>	<u>Members Absent:</u>
Bob Hinshaw	Bruce Kouba	Mark Masterson	Delores Craig
Julie McManus-Palmer	Terri Moses	Donna Hajjar	Nile Dillmore
Clark Owens	Mary San Martin	Jay Holmes	Jaya Escobar
Ann Sweigle	Janet Valente-Pape	Chris Morales	Kevin Myles

I. INTRODUCTIONS & ANNOUNCEMENTS

Dr. Charles Coleman from the Day Reporting Center was present and introductions were made. Terri Patterson from the Day Reporting Center arrived later in the meeting.

II. JANUARY MINUTES

A motion to accept the January minutes was made by Janet Valente-Pape, seconded by Terri Moses and unanimously approved.

III. AWARD OF SFY 2008 UNEXPENDED FUNDS

Mark Masterson reported that we received a \$262,268.10 award from our SFY2008 Unexpended Funds application. These funds will be used for personnel, computers and client services (substance abuse and flex funds).

A motion to accept the SFY 2008 Unexpended Funds award was made by Terri Moses, seconded by Mary San Martin and unanimously approved.

IV. SFY09 COMPREHENSIVE PLAN MODIFICATION – ACTION ITEM

Mark Masterson indicated that we would like to request a modification to the SFY 2009 Comprehensive Plan to add at least six (6) ISO positions to the Adult Intensive Supervision Program in order to serve the RRI population without the residential center. These positions are needed now to facilitate the transition and address the growth in client demand we are experiencing because of our success. We need to have enough staff to maintain an officer to client ratio of 1 to 20. We currently have caseloads of 30 or more for these high and moderate risk officers.

A motion to approve the SFY 2009 Comprehensive Plan modification was made by Bruce Kouba, seconded by Terri Moses and unanimously approved.

V. SFY 2010 BUDGET OUTLOOK

Mark Masterson stated that the SFY 2010 budget outlook is not good. Current energy is being put toward keeping the Adult Residential Center open. Mark encouraged Board member to contact their legislators advocating for the Adult Residential Center.

