

Minutes – January 14, 2010

| <u>Members Present</u> | | <u>Staff Present:</u> | <u>Members Absent:</u> |
|------------------------|------------------|-----------------------|------------------------|
| Deanna Carrithers | Kenya Cox | Mark Masterson | Nile Dillmore |
| Delores Craig | Bob Hinshaw | Mary Fulghum | Bruce Kouba |
| Terri Moses | Kevin Myles | Cecile Gough | Julie McManus-Palmer |
| Clark Owens | Taunya Rutenbeck | Jay Holmes | Ann Swegle |
| Mary San Martin | | Lori Resnik | |

I. INTRODUCTIONS & ANNOUNCEMENTS

KDOC staff members Tina Waldron and Vickie Brungardt were present at this Board meeting. They came to facilitate strategic planning with staff as part of restructuring the newly consolidated Community Corrections Division. The Advisory Board members and staff introduced themselves.

II. DECEMBER MINUTES

A motion to approve the December minutes was made by Deanna Carrithers, seconded by Delores Craig and unanimously approved.

III. ANNUAL ELECTION OF OFFICERS

After a brief discussion it was decided that a form would be created and sent to Board members requesting that they respond indicating their interest in serving as Chair, Vic-Chair or Secretary for the Advisory Board during the next year. The results will be reviewed at the next meeting and election of officers will be completed.

IV. STRATEGIC PLAN UPDATE

Jay Holmes provided the Board with an update of the merger of Adult Field Services and the Adult Residential Center. There are three areas identified to focus on for planning and training activities.

- A. Corrections direct care staff.
- B. Residential and Re-entry ISO job duties and cross training.
- C. Administrative support staff.

V. BUDGET ISSUES AND POTENTIAL IMPACTS

The Governor's budget has been released and no more cuts to Community Corrections are to be made so long as there is a revenue increase. If taxes are raised to address the State's budget shortfall, Community Corrections' budget will stay where it is now. If there are further reductions it would mean closing Winfield, loss of funding to Residential Centers and \$399,000 reductions to Community Corrections Adult Field Services state-wide. Discussion followed and the impacts of the proposed reductions discussed.

Supplemental budget needs for SFY2010 (January thru June 2010):

- A. \$350,000 to maintain current staffing (does not add positions for projected growth of 45 ADP by June 30, 2010).
- B. Program income will be needed to support basic operations resulting in loss of funds that has been historically used to pay the annual mortgage of \$153,209.75 for the Adult Residential facility.

If no supplemental funding is awarded, the results will include:

- A. Cancellation of contracts.
- B. Elimination and/or layoff of staff currently in positions.
- C. Reduced client drug testing.
- D. Elimination of electronic monitoring services.
- E. Far less face-to-face supervision.
- F. Sever reductions in programming.

VI. PROGRAM UPDATES

A. Adult Field Services

- Jay Holmes stated that over the last six month 343 clients (over 3,000 hours) have been served in Cognitive Skills groups.
- Monica Harris and Brad Brush are working with WSU MSW department to develop them as a resource we can use to provide additional Cognitive Skills groups.
- SB123 numbers have been consistent over the last year. We added on new provider during the last quarter.
- AISP ADP is 1,387 and SB123 ADP is 330.

B. Residential

- Residential ADP is 118.
- The waiting is currently in the jail is 57. The total list is 81.

Meeting Adjourned.

Elaine Stull, Recorder