

SEDGWICK COUNTY ELECTION OFFICE

*working for you...to provide opportunities
to register to vote and to participate in
elections.*

Successful Voter Registration Drives will:

- Increase the number of citizens who can participate in elections.
- Provide a service to citizens who face mobility or language challenges.
- Raise the number of valid signatures on petition drives.
- Give citizens the opportunity to be aware of issues or the offices and candidates for which they are eligible to vote.

Action Plan for a Successful Voter Registration Drive



SEDGWICK COUNTY ELECTION OFFICE

Historic Courthouse
510 North Main, Suite 101
Wichita, Kansas 67203

Phone: 316-660-7100
Toll Free: 877-530-7194
Fax: 316-660-7125
Website: www.sedgwickcounty.org/elections

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Voter Registration Drive Action Plan

GETTING STARTED

Decide on Type of Registration Drive. Site-specific drives require making arrangements with a facility prior to the drive. Door-to-door drives require mapping out a specific area to cover. A variety of maps are available on the Election Office website free of charge, or can be purchased at the Election Office.

Get a Voter Registration Packet. The Election Office has packets available at no charge that contain Voter Registration Applications, Advance Voting Applications, and informational materials. The packet is also available online at the Election Office website, and its contents can be printed in any amount.

Make Arrangements with Volunteers & Gather Additional Materials. Black ink pens, clipboards, paperclips, and maps of the registration drive district are all helpful. Also include the phone number and website address of the Election Office to assist in answering questions.

Kansas Voter Registration Application
 Qualifications: If you mark "NO" in response to either of these questions, do not complete this form.
 Are you a citizen of the United States of America? YES NO Will you be 18 years of age on or before Election Day? YES NO

Personal Information Please print					
Last Name	First Name	Middle	or Suffix		
Residence address (include apt. or space number)	City	County	Zip	Precinct/County/Range or ward name	
Mailing address (if different than residence address)	City	Zip	Date of Birth		Sex <input type="radio"/> Male <input type="radio"/> Female
Date of Birth	Daytime phone number (if available)	Naturalization number (if applicable)	Driver's license number or last four digits of Social Security number		
Party Affiliation	Choose one of the following: <input type="radio"/> Democratic <input type="radio"/> Republican <input type="radio"/> Libertarian <input type="radio"/> Reform <input type="radio"/> Not affiliated with a party				
Complete if previously registered Please print					
Previous Name	Previous address	City	State	Zip	County
Signature I swear or affirm that I am a citizen of the United States and a Kansas resident; that I will be 18 years old before the next election; that I am not convicted of a felony; that I have not my civil rights restored; that I have abandoned my former residence under state law; and that I have not the vote on this application.					
Sign here _____ Date today _____					
Warning: If you submit a voter registration application, you may be convicted and sentenced to up to 12 months in prison.					
FOR OFFICIAL USE ONLY					
Filed	Tab	Pre	Of/Comm	School Dist.	Member Dist.

FILLING OUT THE VOTER REGISTRATION CARD

Qualifications Questions. Darken the appropriate circles. If the answer to either question is "No", do not complete the card.

Personal Information. Print all information in black ink. **Residence address** must be current residence address, not a business address or an address of a home not yet occupied. **Mailing address** is where to enter a post office box number; a box number without a residence address cannot be accepted. **Naturalization data** is for citizens born outside the United States, and should include either the person's naturalization number or the city and year in which the person was naturalized. **Driver's license or SSN:** a person can choose to give either the entire driver's license number or the last 4 digits of the Social Security number.

Party Affiliation. Darken appropriate circle. If a person answers "independent", mark "Not affiliated with a party".

Previous Registration. Complete information in this section if the person had previously registered to vote anywhere in the United States.

Signature. Have the person sign and date the Voter Registration Application. Unsigned applications cannot be accepted.

COMPLETING THE PROCESS

Offer additional materials from the registration packet, like the "Voting Made Simple" brochure or an Advance Voting Application. If a person completes an Advance Voting Application along with the Voter Registration Application, clip both applications together. Advance Voting Applications are accepted up to 90 days before a scheduled election.

Bring completed applications to the Election Office within 5 days or before Voter Registration closes, whichever is shorter. Voter Registration always closes the 15th day before an election for the district in which the election is held. Check the Election Office website for registration deadlines on scheduled elections.



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