

How to join or affiliate with a volunteer program.

This guide will assist you through process of signing up for specific programs through the SGReDI platform.

1. Make sure you have created an account and signed into it.
2. The Dashboard will open and have tabs on the left side select the opportunities tab.

Welcome back, Reagan! Here's your volunteer snapshot for August 11, 2021

CLOSE SNAPSHOT

OPPORTUNITIES

VOLUNTEER HOURS

IMPACT VALUE

OPPORTUNITY RESPONSES

PROGRAMS FANNED

HOURS BY SKILL

No hours by skill found.

View your full Volunteer Resume

3. In this tab there will be the opportunities posted to sign up for the different program(s) currently active.

DASHBOARD

OPPORTUNITIES

PROGRAMS

Opportunities

SEARCH BY Search Phrase

SORT BY -- SELECT SORTING --

FILTER BY -- SELECT A FILTER --

OPPORTUNITY/PROGRAM	DATE/TIME	ACTIONS
Medical Reserve Corps Sign up for Non-Medical Volunteers (Please Read Description.) Medical Reserve Corps.	Is Ongoing	VIEW DETAILS EDIT
SCHD Ambassador Sign-up SCHD Ambassador Program	Is Ongoing	VIEW DETAILS EDIT
Adopt-a-Siren Adopt-a-Siren	Is Ongoing	VIEW DETAILS EDIT
SCEM K9 Sign-Up K9 Search Team	Is Ongoing	VIEW DETAILS EDIT
Become a RACES member here! Radio Amateur Civil Emergency Services -R.A.C.E.S.	Is Ongoing	VIEW DETAILS EDIT

4. Select “View details” on the program you are interested in (If the program has multiple different opportunities please sign up for the correct role you wish to volunteer for. (For example: Medical Reserve Corps takes both medically trained volunteers and non-medical volunteers, so there is a sign up opportunity for both. If you are a medical provider you would select the sign-up opportunity for the “Medical Volunteers”)
5. It will open the specific opportunity screen with a description of what each area can do. To continue hit the respond button located in either the top right or the bottom right corners.
6. After clicking on the sign up button. A pop up window will appear. It will have certain requirements that will need to be completed and verified by the administration staff prior to you being cleared through to be a volunteer with that specific program.
 - a. MRC specifically will require a background check and upload of a medical certification or license (if applying as a medical provider).
 - b. Fill out the background check form that will appear on the application. (Note if you are previous member please reach out MRC@sedgwick.gov prior to submitting a background check. As if you are already a member your background check may still be valid.)
 - c. You will be directed to fill out a form on the site and then you will be redirected to Sterling volunteers and go through that process. (If you are applying as medical Line D will come first.)
 - d. (If applying as medical.) Please upload proof of your medical certification as either a pdf, scan, or image. It must include your certification or license number, expiration date, and the type of certification. (I recommend scanning a copy or pulling it from the online database of the specific board or issuer of the certification.)
 - e. Once you have completed the steps you will have to wait for the background check to be completed and for you to be approved. You should receive an alert of any updates. If not –please check the alert bell in the top right area of the screen to see if there are updates.
 - f. Once you have been approved to join the program it should have more information readily available in the opportunities tab.
7. There may also be other “qualifications” required to be filled out prior to volunteering but those will be tied to the specific “shift” and you will only need to fill out once.