

Recommendation revised at BoCC meeting of August 9th - see notes below.

BOARD OF BIDS AND CONTRACTS AUGUST 3, 2023

2. MID-SIZE AWD 4-DOOR SUV -- COMCARE

FUNDING -- ADM-ADMIN II FY'24

(Request sent to 100 vendors)

RFB #23-0046 S/C #8000220923

		Don Hattan Chevrolet (Cloth Package)
Description	Qty.	Unit Cost
Mid-Size AWD 4-Door SUV	1	\$27,850.00
Make and Model:		2024 Chevrolet Equinox LS
Order Cutoff Date:		None
Delivery Date:		90-120 days ETA
		Don Hattan Chevrolet (Leather Package)
Description	Qty.	Unit Cost
Mid-Size AWD 4-Door SUV	1	\$34,850.00
Make and Model:		2024 Chevrolet Equinox RS
Order Cutoff Date:		None
Delivery Date:		90-120 days ETA
		Don Hattan Chevrolet - (On the lot option)
Description	Qty.	Unit Cost
Mid-Size AWD 4-Door SUV	1	\$35,650.00
Make and Model:		2023 Chevrolet Traverse 1FL-LS
Order Cutoff Date:		None
Delivery Date:		In stock, subject to prior sale
		Whiteside of St. Clairsville, Inc.
Description	Qty.	Unit Cost
Mid-Size AWD 4-Door SUV	1	\$42,560.00
Make and Model:		2024 Chevrolet Blazer LT
Order Cutoff Date:		TBA
Delivery Date:		Estimated 6 months
No Bid		Kiesler Police Supply Masters Transportation

On the recommendation of Britt Rosencutter, on behalf of COMCARE, Jennifer Blasi moved to **accept the low and responsive bid from Don Hattan Chevrolet in the amount of \$34,850.00 (Leather Package)**. Anna Meyerhoff-Cole seconded the motion. The motion passed unanimously.

This vehicle will be primarily used for Sedgwick County COMCARE Admin staff transportation to and from various Sedgwick County COMCARE locations as well as the Sedgwick County Health Department locations.

One of the major uses for this vehicle will be for the Health and Human Services Facilities Manager to transport tools, materials, and equipment to and from the various COMCARE sites for repairs, maintenance, and other various facility related purposes. There are often times where larger items such as ladders, chairs, cabinets, and other items need to be transported that otherwise wouldn't fit in the employee's vehicle.

The vehicle may also be used for COMCARE IT staff delivering computer equipment, etc. to various COMCARE locations as well as for the COMCARE mail carrier to deliver interoffice mail to various COMCARE locations.

COMCARE staff also attends various trainings, events, and career fairs across Kansas. This vehicle will allow several employees to ride together reducing both emissions and the need to pay mileage reimbursement to multiple employees.

Notes:

This vehicle is included in COMCARE's 2023 budget.

Questions and Answers

Brandi Bailly: Yes. My question on this is the same. How come the Leather Package on this when it is going to be used mostly for a Facilities Manager to transport their tools and equipment? Is leather necessary on this one?

Ashley Sublett: Leather is preferable just for cleaning purposes. There was a cloth option but it did not fit within the scope of the rest of the requirements that we requested.

Britt Rosencutter: That is correct. The specs in the bid were for leather not cloth. The vendor quoted cloth thinking that they would be a lower price that way.

Brandi Baily: Since this will be used primarily by the Facilities Manager to transport larger items, is a SUV a feasible vehicle or should we be looking possibly at a truck?

Ashley Sublett: So it is going to be used not just for me, I'm the Facility Manager, but it will be used by the rest of the Admin Staff. This was the best option for all of the parties involved.

Russell Leeds: You are transporting materials and supplies but there are also times that you are transporting personnel?

Ashley Sublett: Correct. Yes sir.

Russell Leeds: The specs of the bid were leather or leather like?

Britt Rosencutter: Right. Leather or vinyl.

Russell Leeds: And what they bid was leather?

Britt Rosencutter: They actually bid cloth and they gave us the leather option which the leather is what we wanted.

Russell Leeds: That was what was in the bid?

Britt Rosencutter: Correct.

New recommendation made by Commissioners at BoCC dated August 9, 2023:

This vehicle is to be ordered with the Cloth Package only. Leather Package request was unanimously rejected.