



Sedgwick County Association of Cities

AGENDA

Sedgwick County Association of Cities

January 14, 2023

8:30 -10:00 a.m.

Sedgwick County 6th floor Conference Room

100 N. Broadway

Wichita, KS 67202

1. Welcome & Introductions, Mayor Randy White, SCAC Chair
2. Approval of November 12, 2022 SCAC Meeting Minutes (pp. 2-5)
Recommended Action: Approve the Minutes from the November 12, 2022 SCAC meeting
3. Approval of January 1, 2023 Treasurer's Report (pg. 6)
Recommended Action: Approve the January 1, 2023 Treasurer's Report
4. SCAC Appointment to the Sedgwick County Fire District 1 Steering Council (pp. 7-13)
Recommended Action: Appoint one SCAC representative to the Sedgwick County Fire District One Steering Council
5. Sedgwick County Update
6. Around the County: City and other reports

Upcoming Meetings:

- Saturday, March 11, 2023, 8:30am, City of Park City
- Saturday, May 13, 2023, 8:30am, City of Derby
- Saturday, July 8, 2023, 8:30am, TBD
- Saturday, September 9, 2023, 8:30am, TBD
- Saturday, November 11, 2023, 8:30am, TBD

Sedgwick County Association of Cities

<http://www.sedgwickcocities.com>

scac@sedgwickcocities.com



Sedgwick County Association of Cities

Sedgwick County Association of Cities (SCAC) Meeting Minutes

**Haysville Activity Center
523 Sarah Lane
Haysville, KS 67060
November 12, 2022**

SCAC Met at 9:00am on Saturday, November 12, 2022 at the Haysville Activity Center. SCAC Chair, Mayor Randy White (Derby), presided. SCAC members and visitors are shown on the attached list.

Welcome: Mayor White welcomed members and guests. Haysville Mayor Russ Kessler welcomed everyone to Haysville and spoke about a new housing development, a new assisted living facility and the Veteran's Day celebration.

Cities in Attendance: Bel Aire, Derby, Haysville, Kechi, Maize, Mount Hope, Mulvane, Park City, Sedgwick and Valley Center

Approval of September 10 2022 Meeting Minutes

The Minutes from the September 10, 2022 meeting was submitted for approval.

ACTION TAKEN: Motion made by Council Member Gina Gregory (Valley Center) to APPROVE the September 10, 2022 meeting minutes. Seconded by Mayor Pat Stivers (Maize). **Motion Passed 10-0.**

Approval of November 1, 2022 Treasurer's Report

Council Member Gina Gregory (Valley Center), SCAC Treasurer, presented the November 1, 2022 Treasurer's Report.

ACTION TAKEN: Motion made by Council Member Janet Parton (Haysville) to APPROVE the November 1, 2022 Treasurer's Report. Seconded by Mayor Ashley Velazquez (Kechi). **Motion Passed 10-0.**

Sedgwick County Update: Commissioner Jim Howell

- Election: Commissioner-elect Ryan Baty to replace Commissioner Lacey Cruse and will be sworn in in January
- Sedgwick County Commission and Administrative Offices moved to 6th floor Ruffin Building



Sedgwick County Association of Cities

Sedgwick County Regional Forensic Science Center Report: Mayor Shelly Steadman,
Director, Sedgwick County Forensic Science Center

- Coroners Office and Crime lab are under one roof which allows more efficiency
- In Kansas, forensic/autopsies are performed by either Sedgwick or Johnson County
- In Sedgwick County, we work in half as much space with twice the case load
- Case load continues to increase
- Unclaimed body cremation continues to increase
- Drug identification lab - Fentanyl has skyrocketed
- Overdose deaths up to 113%
- Arson and firearms investigations has increased
- DNA lab cases have increased
- Grant funding is critical to our facility

ACTION TAKEN: Motion made by Mayor Jim Benage (Bel Aire) to receive and file report.
Seconded by Mayor Russ Kessler (Haysville). **Motion Passed Unanimously.**

Sedgwick County Emergency Management: Jon Marr, Deputy Director, Sedgwick County
Emergency Management

- Work for all 20 cities
- Community Emergency Response Team (CERT) training
- Born out of two major earth quakes in Mexico City and Japan
- Two programs: basic training and advanced training
- Basic training:
 - Train & Release
 - Prepare individuals and families
 - Education and skills to respond
 - Build confidence and defines expectations
 - Creates resiliency within your community
 - May be requested as a reserve contingent in extreme situations
- Advanced Team Training:
 - Advanced FEMA training
 - Deployable skills
 - Organized volunteer team
 - Specially trained to supplement professional responders
 - May be deployed out of county of state
- Will manage expectations and provide life saving interventions and incident stabilization
- Training will be offered through fire departments
- 20 hour FEMA created program - Friday evening, all day Saturday and Sunday afternoon
- The goal is to bring the programs to the vulnerable communities
- Classes will be formed per request from fire chiefs
- CivicReady: Mass notification and public alerting will allow cities to send alerts to residents on an opt-in basis, primarily email based
- Alerts will include public safety, public health and community bulletin alerts
- Alerts can be geo-targeted
- Beta testing will begin soon and available to all cities in Q4
- This is a free service

Sedgwick County Association of Cities

<http://www.sedgwickcocities.com>

scac@sedgwickcocities.com



Sedgwick County Association of Cities

Recommended ACTION TAKEN: Motion made by Council Member Ben Saucedo to receive and file. Seconded by Mayor Terry Somers. **Motion Passed Unanimously**

Around the County: City and other reports

- Derby Fire Department 70th Anniversary Celebration
- Haysville pickleball courts open and Haysville Fall Festival
- 60th Annual Fall Festival in Valley Center and city-wide garage sales Oct. 7-8
- One Pill can Kill campaign from Jeff Easter
- SCKEDD 50th Anniversary Celebration 1:30-5:30PM on Sept. 22 at Prairie Hill Vineyard

Upcoming Meetings

Saturday, January 14, 2023 8:30am-Sedgwick County

Saturday, March 11, 2023, 8:30am, City of Park City

Meeting adjourned at 10:29am

Respectfully submitted by:

Laura E. Rainwater, Executive Director for Sedgwick County Association of Cities

Date of Minutes Approval: _____



Sedgwick County Association of Cities

Meeting Attendance:

Mayor Randy White	Derby
Chief Doug Williams	SG County
Commissioner Jim Howell	SG County
Deputy Chief Kevin Nelson	SG County
Fire Marshall Brad Crisp	SG County
Council Member Ron Colbert	Valley Center
Council Member Gina Gregory	Valley Center
Mayor Russ Kessler	Haysville
Danielle Gabor	Haysville
Council Member Bob Rardin	Haysville
Council Member Janet Parton	Haysville
Will Black, City Administrator	Haysville
Mayor Jim Benage	Bel Aire
Council Member Emily Hamburg	Bel Aire
Mayor Pat Stivers	Maize
Council Member Karen Fitzmier	Maize
Council Member Jeff Hohnbaum	Maize
Council Member Jennifer Herington	Maize
Mayor Bryan Chapman	Sedgwick
Mayor Terry Somers	Mount Hope
Mayor Ashley Velazquez	Kechi
Council Member Tom Jones	Park City
Council Member George Capps	Park City
Chad Parasa	WAMP
Marc Howell	SCKEDD
Tonya Bronleewe	WSU
Lonny Wright	
Paul Davis	
Laura Rainwater	SCAC



Sedgwick County Association of Cities

Sedgwick County Association of Cities

TREASURER'S FINANCIAL REPORT

For Month Ending December 31, 2022

BEGINNING BALANCE (November 1, 2022) **\$8,945.92**

INCOME (Deposits)

Date	Description	Amount
TOTAL INCOME		\$0.00

EXPENSES

Date	Check No.	Description	Amount
TOTAL EXPENSES			\$0.00

ENDING CASH BALANCE (December 31, 2022) **\$8,945.92**

TOTAL OUTSTANDING DEPOSITIS

TOTAL OUTSTANDING CHECKS

RECONCILED BANK BALANCE **\$8,945.92**

Respectfully submitted,

Gina Gregory, Secretary/Treasurer, Sedgwick County Association of Cities

Sedgwick County Association of Cities
Sedgwick County Fire District 1 Steering Council
Submitted by Laura Rainwater
January 14, 2023

Item #4

The Sedgwick County Fire District Number One Steering Council was established by the Sedgwick County Board of County Commissioners sitting as the Fire Board. As a stakeholder within the Fire District, Sedgwick County Association of Cities will appoint one member to the council.

Guidance for appointee selection is located in Section 2. B., Section 2. C. 2. (b), and 4. -5 of the attached ordinance.

The appointee will need to be a resident (owner), or business owner, of a city within the Fire District. The resolution states that the person has owned their residence, or business, that is in the Fire District and is subject to ad valorem property taxation by the Fire District One that is located within a city not included in Section 2.A. (Goddard, Maize, Park City, Haysville and Bel Aire) of the resolution. The property must have been owned for at least two years.

Therefore, the appointee must be a resident (owner), or business owner within one of the following cities: Andale, Bentley, Garden Plain, Kechi, or Viola.

RECOMMENDED ACTION: Appoint one SCAC representative to serve a four-year term on the Sedgwick County Fire District One Steering Council.

RESOLUTION NO. 913-2022

DATE PUBLISHED: 12/8/2022

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS
OF SEDGWICK COUNTY, KANSAS SITTING AS THE GOVERNING BODY FOR
SEDGWICK COUNTY FIRE DISTRICT NUMBER ONE TO CREATE THE
SEDGWICK COUNTY FIRE DISTRICT NUMBER ONE STEERING COUNCIL**

WHEREAS, the Board of County Commissioners sits as the governing body for Sedgwick County Fire District Number One; and

WHEREAS, the Board of County Commissioners sitting as the governing body for the Fire District may exercise the powers indicated within K.S.A. 19-3601a, including doing all things necessary to effectuate the purposes of K.S.A. 19-3601, *et seq.*; and

WHEREAS, in order to most effectively exercise the powers as the governing body for Sedgwick County Fire District Number One, the Board of County Commissioners wishes to establish a Sedgwick County Fire District Number One Steering Council to generally advise and make recommendations to the Board on matters that pertain to Sedgwick County Fire District Number One; and

WHEREAS, consistent with the principles of a representative democracy, the Board of County Commissioners intends for the Sedgwick County Fire District Number One Steering Council to be comprised of Sedgwick County Fire District Number One taxpayers.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SEDGWICK COUNTY, KANSAS SITTING AS THE GOVERNING BODY FOR SEDGWICK COUNTY FIRE DISTRICT NUMBER ONE that:

Section 1. Creation.

For the purpose of advising the Board of County Commissioners on matters pertaining to Sedgwick County Fire District Number One, the Board of County Commissioners sitting as the governing body for Sedgwick County Fire District Number One hereby creates the Sedgwick County Fire District Number One Steering Council ("Steering Council").

Section 2. Composition.

The Steering Council shall be comprised of the following nine (9) members, with such members' staggered term lengths specified alongside each such member position:

- A. Five (5) members shall be put forward for potential appointment by cities located within Sedgwick County Fire District Number One. Each of the city councils for the cities included in this subsection shall be entitled to appoint one (1) individual to the Steering Council who meets the applicable specifications outlined within Section 2.C. of this resolution and then convey a written notice of such intended appointment to the Board of

County Commissioners. Such cities shall include:

1. City of Goddard (each term shall be for 4 years);
 2. City of Maize (the initial term shall be for 2 years and all subsequent terms shall be for 4 years);
 3. City of Park City (each term shall be for 4 years);
 4. City of Haysville (the initial term shall be for 2 years and all subsequent terms shall be for 4 years); and
 5. City of Bel Aire (each term shall be for 4 years).
- B. Four (4) members, specifically listed within Section 2.B.1. through 4. of this resolution, appointed at-large who meet the applicable specifications outlined within Section 2.C. of this resolution by the Board of County Commissioners sitting as the governing body for Sedgwick County Fire District Number One.
1. At-large Member #1 (each term shall be for 4 years)—Unincorporated Area;
 2. At-large Member #2 (each term shall be for 4 years)—Sedgwick County Association of Cities;
 3. At-large Member #3 (the initial term shall be for 2 years and all subsequent terms shall be for 4 years)—Unincorporated Area; and
 4. At-large Member #4 (the initial term shall be for 2 years and all subsequent terms shall be for 4 years)—Aircraft Manufacturing.
- C. Specifications for Steering Council member eligibility
1. Steering Council members appointed by city councils pursuant to Section 2.A. of this resolution must meet one (1) or both of the following qualifications:
 - (a) such person has owned his or her residence that is subject to *ad valorem* property taxation by Sedgwick County Fire District Number One and within the appointing city for at least two (2) years at the time of appointment; or
 - (b) such person has owned a business that owns real property that is subject to *ad valorem* property taxation by Sedgwick County Fire District Number One and within the appointing city for at least two (2) years at the time of appointment.
 2. Steering Council members appointed by the Board of County Commissioners sitting as the governing body for Sedgwick County Fire District Number One pursuant to Section 2.B. of this resolution must meet the following qualifications for their respective positions:
 - (a) At-large Members #1 and #3—Unincorporated Area
 - (1) Such person has owned his or her residence that is subject to *ad valorem* property taxation by Sedgwick County Fire District Number One and is located in the unincorporated area of Sedgwick County for at least two (2) years at the time of appointment; or

- (2) such person has owned a business that owns real property subject to *ad valorem* property taxation by Sedgwick County Fire District Number One and is located in the unincorporated area of Sedgwick County for at least two (2) years at the time of appointment.
 - (b) At-large Member #2—Appointment by Sedgwick County Association of Cities
 - (1) Such person has been put forward for potential appointment to the Steering Council by the Sedgwick County Association of Cities; and
 - (2) such person has owned his or her residence that is subject to *ad valorem* property taxation by Sedgwick County Fire District Number One that is located within a city not included within Section 2.A. of this resolution for at least two (2) years at the time of appointment; or
 - (3) such person has owned a business that owns real property that is subject to *ad valorem* property taxation by Sedgwick County Fire District Number One and within a city not included within Section 2.A. of this resolution for at least two (2) years at the time of appointment.
 - (c) At-large Member #4—Aircraft Manufacturing
 - (1) Such person has been put forward for potential appointment to the Steering Council by an aircraft manufacturing company that owns real property within Sedgwick County Fire District Number One and employs not less than 5,000 employees within Sedgwick County.
 - (d) Unfilled Vacancies—In the event that any of the Steering Council positions identified within Section 2.B. of this resolution shall remain unfilled due to a lack of candidates meeting the specified qualifications, the Board of County Commissioners sitting as the governing body for Sedgwick County Fire District Number One is authorized, by a two-thirds (2/3) vote, to fill such vacancies with any person who has owned his or her residence that is subject to *ad valorem* property taxes within Sedgwick County Fire District Number One for at least two (2) years at the time of appointment.
3. When city councils makes recommendations for appointment and when the Board of County Commissioners sitting as the governing body for Sedgwick County Fire District Number One makes appointments to the Steering Council, preference shall be given to individuals who possess at least five (5) years of experience in any the following: accounting, human resources, practice of law, and ownership or management of a business with at least 25 employees.
 4. Sedgwick County Fire District Number One employees shall not be eligible for

appointment to the Steering Council.

5. Members appointed to the Steering Council shall generally reflect the diversity of the community comprising Sedgwick County Fire District Number One. Such diversity shall include, but not be limited to, diversity of sex, race, age, and geography.
 6. The Board of County Commissioners sitting as the governing body for Sedgwick County Fire District Number One will generally utilize the process outlined within Sedgwick County Policy 1.105, enacted within Sedgwick County Resolution No. 229-2019, for the public announcement and consideration of applicants for appointment to the Steering Council pursuant to Section 2.B.1. and 3. of this resolution.
- D. In the event a member of the Steering Council does not complete their term, any member appointed to fill such vacancy shall be appointed to serve the remainder of the unexpired term.
- E. Members of the Steering Council shall not serve more than two (2) four-year terms as a member of the Steering Council. Any partial term a member may serve pursuant to Section 2.D. of this resolution or an initial two-year term shall not count as a term for purposes of this term limitation.
- F. Members of the Steering Council serve at the pleasure of the Board of County Commissioners sitting as the governing body of Sedgwick County Fire District Number One.
- G. If a member of the Steering Council no longer meets the member eligibility specifications stated within this section (e.g., if such member is no longer a Sedgwick County Fire District Number One taxpayer due to moving out of the district), such member shall submit their resignation from the Steering Council.

Section 3. Purpose.

The Steering Council shall act in an advisory capacity only to the Board of County Commissioners sitting as the governing body for Sedgwick County Fire District Number One. The scope of the Steering Council shall include any matters pertaining to Sedgwick County Fire District Number One, except those items specifically excluded in Section 3.B.

- A. Items the Steering Council may advise upon include, but are not limited to the following: human resources policies, information technology, salary and pay policies, operation and staffing of fire stations, and any operational policies of Sedgwick County Fire District Number One.
- B. The Steering Council would not act in an advisory capacity or have access to information regarding matters pertaining to specific individuals' employment and/or disciplinary matters, information protected by attorney-client privilege, and other private, personal, or otherwise confidential information.

Section 4. Meetings.

All meetings of the Steering Council shall be held in accordance with the Kansas Open Meetings Act (K.S.A. 75-4317, *et seq.*) and such meetings shall be held within property owned by Sedgwick County Fire District Number One. The Sedgwick County Fire Chief or his/her designee(s) shall staff Steering Council meetings. The Sedgwick County Fire Chief or his/her designee(s) shall be responsible for ensuring compliance with the Kansas Open Meetings Act, receiving requests for notice of meetings, and, if applicable, the preparation of agendas for Steering Council meetings.

Section 5. Effective Date.

This resolution shall become effective upon its publication.

[remainder of the page is intentionally blank]

Commissioners present and voting were:

PETER F. MEITZNER
SARAH LOPEZ
DAVID T. DENNIS
LACEY D. CRUSE
JAMES M. HOWELL

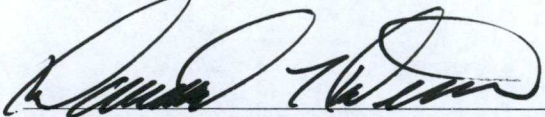
Aye
Aye
Aye
Aye
Aye

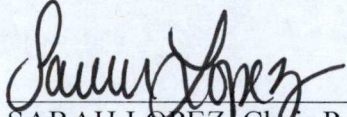
Dated this 16th day of November, 2022.

BOARD OF COUNTY COMMISSIONERS
OF SEDGWICK COUNTY, KANSAS
SITTING AS THE GOVERNING BODY
OF SEDGWICK COUNTY FIRE
DISTRICT NUMBER ONE


ATTEST:

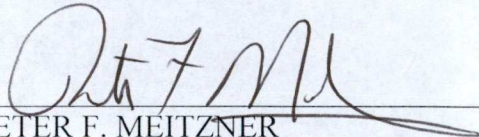

KELLY B. ARNOLD, County Clerk

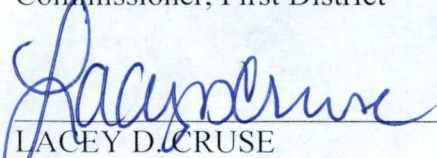


DAVID T. DENNIS, Chairman
Commissioner, Third District

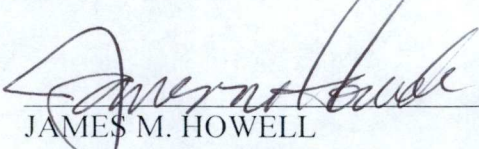

SARAH LOPEZ, Chair Pro Tem
Commissioner, Second District

APPROVED AS TO FORM:


JUSTIN M. WAGGONER
Deputy County Counselor


PETER F. MEITZNER
Commissioner, First District


LACEY D. CRUSE
Commissioner, Fourth District


JAMES M. HOWELL
Commissioner, Fifth District