

**BOARD OF BIDS AND CONTRACTS JANUARY 10, 2008**

**LIVERY SERVICES – FORENSIC SCIENCE CENTER  
FUNDING – FORENSIC SCIENCE CENTER**

(Request for Bid sent to twenty-one vendors)

RFB 07-0209

	Wichita Mortuary Services	Yoder Embalming Services, LLC	<b>Preferred Mortuary Services</b>
Livery Services*	\$39.00 Per each	\$120.00 Per each	<b>\$45.00 Per each</b>

On the recommendation of Dallas Shaffer, on behalf of the Forensic Science Center, Jennifer Dombaugh moved to **accept the low responsible bid from Preferred Mortuary Services and establish contract pricing and execute a two (2) year contract with three (3) one (1) year options to renew.** Irene Hart seconded the motion. The motion passed unanimously (4 to 0).

The committee consisting of Dr. Timothy Rohrig, Shari Beck, Dr. Jamie Oeberst of the Forensic Science Center, Dallas Shaffer and Iris Baker, Purchasing Department were involved in reviewing all proposals. An interview was conducted with Wichita Mortuary Services with a request to provide a detailed Standard Operating Procedure to cover services rendered by the contractor (part of the bid request). The information provided is not sufficient to cover the needs of the Forensic Science Center.

\*Livery Services is the transportation of deceased individuals at the direction of the Coroner. These individuals are deemed a coroner case which includes all non-natural deaths.

Preferred Mortuary Services is our current vendor with an annual expenditure of approximately \$20,000. The old price was \$40.00 and this will add about \$3,000 annually.