

BOARD OF BIDS CONTRACTS DECEMBER 04, 2008

8. GOVERNMENT RELATIONS REPRESENTATION-COUNTY MANAGER'S OFFICE

FUNDING-COMMUNICATIONS

(Request for Proposal "Lobbying Services" sent to 36 vendors)

RFP #08-0294

	Little Government Relations, LLC	Conlee Consulting Group	Capitol Strategies, LLC	Connie Hubbell, LLC
Lobbying Services for 2009 Legislative Session December 2008-May 2009	\$4,620/month (includes personnel and expenses required for rfp) \$27,720.00	\$60,000.00 (includes travel, lodging, & some entertainment)	\$12,000.00/month \$72,000.00	\$3,000.00/month \$36,000.00 (annual) (includes travel within Topeka)
Expenses	Reimbursement of actual expenses for travel	Additional operating expenses, not to exceed \$6,000.00	\$3,000.00 (Includes some entertainment expenses, and projected travel and operating expenses)	Reimbursement of actual expenses (including travel outside of Topeka and operating expenses)
Options				Vote tracker software \$750.00 annually

On the recommendation of Iris Baker on behalf of the Manager's office, Anne Smarsh moved to **accept the proposal from Little Government Relations, LLC and execute a contract.** Don Brace seconded the motion. The motion passed unanimously.

A committee comprised of Iris Baker, purchasing; Debbie Donaldson, COMCARE; Mike Pepoon, County Counselor's office; and Kristi Zukovich, Communications office, evaluated proposal responses on expertise, qualifications, approach to work and cost.

The County had a full time employee for many years that served in this position. The board of county commissioners has asked staff to look at options for filling the role, which was vacated this past year. The contract only includes the 2009 legislative session so that this method of representation can be evaluated to determine if this direction is a viable option for the County. The key to success will be constant communication and involvement of county staff, which follows the same process and expectations when the position was held by a county employee.