

BOARD OF BIDS AND CONTRACTS SEPTEMBER 3, 2009

1. FIRE/VOICE ALARM SYSTEM UPGRADE - FACILITIES DEPARTMENT FUNDING - MODERNIZE FIRE ALARM SYSTEM -HCH

(Request for Bid sent to fifty vendors)

RFB 09-0202 Req 10039113

	Shelley Electric, Inc.	Kansas Electric, Inc.	A & H Electric, Inc	Atlas Electric, LLC
1. Base bid	\$154,690.00	\$178,600.00	\$178,560.00	\$158,800.00
Manufacturer's Equipment provided	Simplex Grinnell	Simplex Grinnell		Simplex Grinnell
2. Substantial completion	91 days	180 days		90 days
3. Final completion	14 days	30 days		15 days
Total days	105 days	210 days		105 days
4. Annual Cost for Annual Tests as required	\$1,620.00 yr	\$1620.00 yr	\$1620.00 yr	\$1620.00 yr
5. Annual Cost for Full Maintenance & Repair Contract	\$2,146.00 yr	\$2146.00 yr	\$2,146.00 yr	\$2146.00 yr
6. "Normal" Business hours, Hourly Rate	\$91.00 hr	\$91.00 hr	\$91.00 hr	\$91.00 hr
7. "After" Business Hours, Hourly Rate	\$136.00 hr	\$136.50 hr	\$135.00 hr	\$136.50 hr
Major Subcontractors	Simplex Grinnell	Simplex Grinnell	Simplex Grinnell	Simplex Grinnell
	Hillmann Painting		Hillmann Painting	
Bid bond	Y	Y	Y	Y
Acknowledge Addendums	Y	Y	Y	#2

On the recommendation of Joe Thomas, on behalf of Facilities Department, Irene Hart moved to **accept the low bid from Shelley Electric, Inc. in the amount of \$154,690.00 and establish contract pricing on maintenance and repairs for three years.** David Spears seconded the motion. The motion passed unanimously.

A committee comprised of Vance Hill and Greg Tuxhorn - Facilities, Jason Wenzel -WDM Architects, Prin Tippayagosai - MKEC, and Joe Thomas - Purchasing reviewed and evaluated bids. After review, the low bid from Shelley Electric, Inc. was recommended.

This project will consist of modifying and upgrading the existing fire alarm and voice alarm communication systems throughout the Historic Courthouse and adjacent Munger Building to comply with current codes and with the Americans with Disabilities Act (ADA) on strobes and alarms. The fire alarm systems of both buildings will communicate with each other and via the Historic Courthouse will directly report to the Main Courthouse Security Department across Main Street for 24-hour monitoring.

The current system is over 20 years old and is at its capacity; it requires constant maintenance. Recent alarms have not worked correctly and after the panel has been reset, system has been found to be untrustworthy.

The new contract will have a one-year warranty to cover the first year's expenses. Contract pricing for years 2, 3 and 4 has been established to cover routine maintenance, testing and inspection. Anything beyond that will be covered by the hourly rates listed.

Lindsey Mahoney, County's ADA coordinator, Wichita fire department and Sedgwick County fire department were consulted during the development of the specifications for the upgrade.

BOARD OF BIDS AND CONTRACTS SEPTEMBER 3, 2009

2. SURPLUS PROPERTY INTERNET AUCTION SERVICES -- DIVISION OF FINANCE

FUNDING -- DIVISION OF FINANCE

(Request for Proposal sent to fifteen vendors)

RFP 09-0203

	GovAssets4Sale	GovAssets4Sale Option 1	GovDeals	Propertyroom.com
Surplus Property Internet Auction Services. Percentage (%) of gross auction proceeds.	0% County County collects payments	0% County Fee for collecting payments to be agreed on.	7.5% \$0-100,000 5.5% \$100,001- \$500,000 3.5% > \$500,000	50% \$0-\$1,000 25% >\$1,000 5% Seized Vehicles
	Purple Wave, Inc	Lone Star Auctioneers	InterActive Procurement Technologies by Bidnet	Bud Palmer Auction
Surplus Property Internet Auction Services. Percentage (%) of gross auction proceeds.	0% County 10% Buyer Fee	3% County \$250.00 One time setup fee 8% Buyer Fee	5% County	0% County 3% credit card processing fee 10% Buyer Fee

On the recommendation of Kandace Johnson, on behalf of the Division of Finance, Ron Estes moved to **accept the proposal of Purple Wave, Inc., establish contract pricing and execute a two-year contract, with three one-year options to renew.** Irene Hart seconded the motion. The motion passed unanimously.

A committee comprised of Chris Chronis, Chief Financial Officer; Anne Smarsh, Director of Accounting; Daniela Rivas, Accountant and Kandace Johnson, Senior Purchasing Agent evaluated proposals based on proposed services, qualifications and cost to the County. Purple Wave will come on site, take photos, inventory surplus and collect revenue. They also provide local marketing with Wichita Business Journal, Wichita Eagle and selected trade journals at no cost to the County. They are based in Manhattan, KS with forty employees. They have representatives in both Derby and Hays, Kansas.

Note: The low proposal from GovAssets4Sale is based in Clearwater Florida and has three employees. If they collect the payment from the buyers, we would have to agree to a fee for those services. They rely on advertising vendors for their revenue.

Currently our process requires that Finance take the pictures, post them on-line, conduct the pick up and collect the revenue. Purple Wave will take on that responsibility and county resources will focus on coordinating surplus with county departments and listing items on our own internal free bay site for a week, prior to involving Purple Wave. Fourteen to twenty days after the item is sold we will receive a check from Purple Wave for 100% of the sale of the item; Purple Wave receives 10% percent from the buyer.

BOARD OF BIDS AND CONTRACTS SEPTEMBER 3, 2009

**3. CHANGE ORDER #2 - BOUNDLESS PLAYGROUND PARKING LOT DESIGN FOR
SEDGWICK COUNTY PARK- FACILITIES DEPARTMENT
FUNDING - BOUNDLESS PLAYGROUND PARKING**

(On-Call Architectural Services #06-0003)

Req 10039082

	WDM Architects
1. Phase 2 - Architectural Fees (not to exceed)	\$800.00
2. Phase 2 - Civil Fees (not to exceed)	\$2,000.00
3. Phase 1 - Survey Fees (not to exceed)	\$1,934.00
Total	\$4,734.00

Original Purchase Order 4500030739 is for \$13,480.00. Cumulative total for change orders 1 and 2 is \$5,384.00 and represents 39.94% increase to original contract.

On the recommendation of Joe Thomas, on behalf of Facilities Department, Ron Estes moved to **accept the change order and amend the contract with WDM Architects in the amount of \$4,734.00**. Anne Smarsh seconded the motion. The motion passed unanimously.

The parking lot project has undergone a number of changes in design due to the discovery of a utility easement which was not uncovered during the initial project survey. Change order #1 was for an easement survey.

During the re-design to move the parking lot away from the easement, the County requested surface drainage as the primary method of surface water evacuation. Upon completion of the design development and cost estimating, that decision was re-evaluated due to the large cost of bringing in fill dirt to obtain proper drainage (estimated to be \$60,000.00). The architect refigured cost estimates based on a storm drain instead of surface drainage and calculated potential savings of approximately \$45,000.00 to the construction cost.

This change order request is to pay for the additional surveying and engineering costs involved to install 400 feet of storm drainage pipe, as well as, architectural changes to the drawings to reflect the new grading plans (costs are itemized in the table).

The original design was in an entirely different location. It would require some storm drainage but not to 400 feet. Due to the architect's error, the parking lot has to be moved entirely. The architect has acknowledged their error and have asked for no additional funds in design involved in relocating the parking lot.

Question was asked about any provision for ensuring the quality of water that will be drained into the lake?

This water will percolate into the lake anyway, and all the groundwater ends up in the lake. We can install catch or filtration basins for natural filtration of the dirt, which will minimize pollutants.

BOARD OF BIDS AND CONTRACTS SEPTEMBER 3, 2009

4. JUMBO ROLL TOILET PAPER & JUMBO ROLL PAPER TOWELS -- FACILITIES DEPARTMENT

FUNDING -- VARIOUS DEPARTMENTS

(Request for Bid sent to nine vendors)

RFB 09-0216

	Massco	Midwest Single Source	Office Plus of Kansas / American Fun Food	XPEDX	Southwest Paper	UniSource
1. Toilet Paper						
1a. Cost per Case (12 rolls/case)	\$19.11 cs	\$18.18 cs	\$17.75 cs	\$27.15 cs	\$21.84 cs	no bid
1b. Brand/Product Number	Apex	Green Source	Green Source	SCA	Nibroc	
1c. First available delivery date	8/19/09	9/1/2009	8/21/2009	stock item	in stock	
Cost per roll*	\$1.59	\$1.51	\$1.48	\$2.26	\$1.82	
2. Paper Towels						
2a. Cost per Case (6 rolls/case)	\$19.54 cs	\$20.29	\$19.83 cs	\$20.63	\$17.00 cs	
2b. Brand/Product Number	SCA	Green Source	Green Source	SCA	Georgia Pacific	
2c. First available delivery date	8/19/09	9/1/09	8/21/09	stock item	in stock	
Cost per roll*	\$3.26	\$3.38	\$3.30	\$3.44	\$2.83	
Acknowledge Addendum	Y	Y	Y	N	Y	

On the recommendation of Kimberly Evans, on behalf of the Facilities Department, Anne Smarsh moved to **accept the low bids from Office Plus of Kansas/American Fun Food for Jumbo Roll Toilet Paper and Southwest Paper for Jumbo Roll Paper Towels and establish contract pricing for one (1) year with two (2) one year options to renew**. Any increases/decreases in unit price will be tied to indices and are subject to final approval by Purchasing. David Spears seconded the motion. The motion passed unanimously.

Paper products were tested by Facilities staff for absorption properties and a decision to split the contract between the two vendors was made based on price and results of such tests. It is estimated the County will spend \$14,200.00 on toilet paper and \$13,600.00 on paper towels each year.

Xpedx was non responsive as samples arrived after bid due date.

BOARD OF BIDS AND CONTRACTS SEPTEMBER 3, 2009

These products are the large rolls that fit into the dispensers located in most Courthouse restrooms.

*All toilet tissue is 2 ply, 3.75" x 1000' per roll. All paper towels are 7.875" x 800'.

County follows federal guidelines for post consumer (recycled) content. This specification is a requirement of the bid.

Question: Are these the same quality of products we are currently using? Yes

Comment was made indicating paper towels do not always dispense well. Vance Hill and Ray Affleck responded by stating that the majority of the problem has to do with improper paper installation into dispensers and the age of some of the older dispensers. These older dispensers are being replaced as they stop functioning with newer ADA compliant dispensers.

BOARD OF BIDS AND CONTRACTS SEPTEMBER 3, 2009

5. FOLDING TABLES and CARTS for INTRUST BANK ARENA -- FACILITIES DEPARTMENT

FUNDING -- ARENA SALES TAX

(Request for Bid sent to nineteen vendors)

RFB 09-0244 Req 10039111

	Qty	Mity-Lite		LeDoux Industries, Inc		Midwest Folding Products		Virco, Inc	
		Unit Price	Ext Price	Unit Price	Ext Price	Unit Price	Ext Price	Unit Price	Ext Price
1. 15 ea, 18" x 72" Table	15	\$121.11	\$1,816.65	\$152.00	\$2,280.00	\$152.10	\$2,281.50	\$191.56	\$2,873.40
2. 35 ea, 18" x 96" Table	35	\$133.82	\$4,683.70	\$161.00	\$5,635.00	\$162.80	\$5,697.88	\$204.18	\$7,146.30
3. 20 ea, 30" x 72" Table	20	\$135.92	\$2,718.40	\$171.00	\$3,420.00	\$168.38	\$3,367.53	\$209.83	\$4,196.60
4. 80 ea, 30" x 96" Table	80	\$151.95	\$12,156.00	\$186.00	\$14,880.00	\$180.93	\$14,474.52	\$223.52	\$17,881.60
5. 30 ea, 72" Round Table	30	\$245.34	\$7,360.20	\$303.00	\$9,090.00	\$287.09	\$8,612.73	\$330.45	\$9,913.50
6. Transport Carts for rectangle tables	*	\$214.23/12 ea	\$2,570.76	\$188.00/3 ea	\$564.00	\$352.50/3 ea	\$1,057.50	\$246.89/10 ea	\$2,468.90
7. Transport Carts for round tables	*	\$326.80/6 ea	\$1,960.80	\$197.00/9 ea	\$1,773.00	\$359.60/10 ea	\$3,596.00	\$220.30/3 ea	\$660.90
Transport Carts*		n/a		\$245.00/3 ea	\$735.00	\$385.05/4 ea	\$1,540.20	\$431.73/5 ea	\$2,158.65
Freight & Installation		n/a			\$2,100.00		\$1,555.00	n/a	
Storage Rate per day						n/a		n/a	
Grand total			\$33,266.51		\$40,477.00		\$42,182.86		\$47,299.85
Lead time for product		30 days		3-4 weeks ARO				15-60 days; Virco Product	
Acknowledge Addendum		Y		Y		N		Y	
	Qty	Palmer Snyder Furniture		Tables N Chairs, LLC		Single Source		Unit Price	Ext Price
		Unit Price	Ext Price	Unit Price	Ext Price	Unit Price	Ext Price		
1. 15 ea, 18" x 72" Table	15	\$122.98	\$1,844.70	no bid		no bid			
2. 35 ea, 18" x 96" Table	35	\$136.24	\$4,768.40						
3. 20 ea, 30" x 72" Table	20	\$156.52	\$3,130.40						
4. 80 ea, 30" x 96" Table	80	\$166.11	\$13,288.80						
5. 30 ea, 72" Round Table	30	\$246.27	\$7,388.10						
6. Transport Carts for rectangle tables	*	\$441.00/4 ea	\$1,764.00						
7. Transport Carts for round tables	*	\$465.50/2 ea	\$931.00						
Transport Carts*		\$313.60/2 ea	\$627.20						
Transport Carts*		\$328.00/7 ea	\$2,298.10						
Storage Rate per day		n/a							
Grand total			\$36,040.70						
Lead time for product		6-8 weeks							
Acknowledge Addendum		Y							

BOARD OF BIDS AND CONTRACTS SEPTEMBER 3, 2009

On the recommendation of Kandace Johnson, on behalf of Facilities, Irene Hart moved to **accept the low bid from Mity-Lite for an initial purchase in the amount of \$33,266.51 and to establish contract pricing for one (1) year.** Ron Estes seconded the motion. The motion passed unanimously.

These tables are high impact resistant, built for maximum usage and will be used throughout the arena. The number of tables were estimated by SMG (operations manager for the Arena).

Vendors were asked to identify and cost the transportation carts needed to the number and style of tables. A couple of vendors identified additional transport carts by size of table, and some by type of table. All vendors provided a complete bid based on the product they offered.

BOARD OF BIDS AND CONTRACTS SEPTEMBER 3, 2009

6. BASKETBALL SCORING TABLES for INTRUST BANK ARENA -- FACILITIES DEPARTMENT

FUNDING -- ARENA SALES TAX

(Request for Bid sent to fourteen vendors)

RFB 09-0201 Req 10039064

	Qty	Allied Scoring Tables, Inc		Basketball Products International, LLC		SIGNCO EDS	
1. 1 ea, Center Scorer's Table	1	\$2,000.00	\$2,000.00	\$2,455.00	\$2,455.00	\$3,475.00	\$3,475.00
2. 4 ea, End Press Tables	4	\$2,000.00	\$8,000.00	\$2,455.00	\$9,820.00	\$3,475.00	\$13,900.00
3. 1 ea, Bonus/Possession Arrow unit	1	\$250.00	\$250.00	\$400.00	\$400.00	\$300.00	\$300.00
4. 5 ea, Protective Covers	5	\$50.00	\$250.00	\$100.00	\$500.00	\$125.00	\$625.00
5. Additional costs for upgrade vinyl colors			\$0.00		\$0.00	n/a	
Storage Rate per day (if applicable)			\$0.00		\$0.00		\$0.00
Grand total			\$10,500.00		\$13,175.00		\$18,300.00
Warranty		6 yrs limited on craftsmanship		5 yrs on cabinet construction; 1 yr on electrical		1 yr parts & labor	

On the recommendation of Kimberly Evans, on behalf of the Facilities Department, Anne Smarsh moved to **accept the low responsive bid from Basketball Products International, LLC in the amount of \$13,175.00.** David Spears seconded the motion. The motion passed unanimously.

Allied Scoring Tables, Inc did not supply specifications as required in the Request for Bid document. They were contacted to obtain specifications for verification purposes and they did not meet all specifications as required in the Request for Bid.

Question was asked: What is the difference between a basketball scoring table and a regular old table?

These tables are made sit on the bottom bleacher or be freestanding. They have electrical components for advertising panels on the front of the table and include a bonus/possession arrow unit that shows which side is in possession of the ball. These are tables for scorers and press. All electrical components are included in the table, all we have to do is plug it in.