

BOARD OF BIDS AND CONTRACTS MARCH 4, 2010

1. AGENDA CREATION SOFTWARE -- MANAGER'S OFFICE

FUNDING -- MANAGER'S OPERATING BUDGET

(Request for Proposal sent to six (6) vendors)

RFP #09-0370

	Daystar Computer Systems	NovuSolutions	Destiny Software	Cutting Edge Solutions	SIRE
	Legistar	NovusAgenda	AgendaQuick	OnBase	Agenda Plus
Software License Fees	\$39,812.00	\$19,500.00	\$14,950.00	\$22,750.00	\$40,245.00
3 rd Party Software Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Travel and Other Costs	\$3,600.00	\$0.00	\$0.00	\$36,500.00	\$7,600.00
Training Costs	\$16,000.00	\$8,400.00	\$2,500.00	\$0.00	\$6,880.00
Hardware Costs (County may opt to purchase any compatible hardware outside of this contract).	\$0.00	\$0.00	\$0.00	\$0.00	N/A
Additional costs anticipated by the proposer, but not otherwise addressed in this table.	\$6,400.00	\$10,600.00	\$0.00	\$0.00	\$17,845.00
Total project cost to fully provide all functionality.	\$79,708.00	\$38,500.00	\$17,450.00	\$61,250.00	\$72,570.00
Ongoing Maintenance & Support					
Year One	\$0.00	\$0.00	\$0.00	\$0.00	\$8,049.00
Year Two	\$14,590.00	\$3,800.00	\$3,500.00	\$4,095.00	\$8,049.00
Year Three	\$15,320.00	\$3,800.00	\$3,500.00	\$4,095.00	\$8,049.00
Year Four	\$16,086.00	\$3,800.00	\$3,500.00	\$4,095.00	\$8,049.00
Year Five	\$16,890.00	\$3,800.00	\$3,500.00	\$4,095.00	\$8,049.00
Total Maintenance and Support Cost	\$62,886.00	\$15,200.00	\$14,000.00	\$16,380.00	\$40,245.00
Total five year cost	\$142,594.00	\$53,700.00	\$31,450.00	\$77,630.00	\$112,815.00

The recommendation of the Manager's Office is to **accept the proposal from Daystar Computer Systems for an initial cost of \$79,708.00 and establish a five (5) year contract for maintenance and support.** Jennifer Dombaugh moved to accept the proposal. Ron Estes seconded the motion. The motion passed unanimously.

Agenda creation software will be used to create efficiencies in the agenda creation process from item submission, to workflow, to voting and minutes. The workflow process that will be part of this software can be used in other areas of the county to improve efficiencies and used any where that has a similar process, i.e. advisory boards. The solution will allow agendas to be posted online for public viewing and public comments before and after the Commission meeting. The workflow process will allow for agendas to be created in a more timely fashion without the need to hand deliver agenda items to each department in the approval process. The software also has the ability to track status and has ticklers for reminders throughout the process.

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Overall goals and benefits for this solution are to speed up workflow, provide scheduling capabilities, reduce paper usage, and improve recording and reporting capabilities.

A review committee comprised of Richard Vogt-DIO, Jill Tormey-Manager's Office and Kim Evans-Purchasing reviewed the responses. Two vendors were shortlisted, NovuSolutions and Daystar. Demonstrations of each system were provided to the review committee and key stakeholders from various departments who process agenda items. Both vendors were scored based on layout, ease of item creation, ease of adding attachments, search functions (internal and external) ability to track minutes and votes during meetings, and management of user access. Daystar received the highest score from the group. References were checked and all were positive.

Richard Vogt indicated that NovuSolution's response did not meet the mandatory requirement for public comment module (feedback) capability. NovuSolutions also offered a limited number of processes; after that number is reached NovuSolutions would have to come back and do additional configuration which will cost more money. Cutting Edge Solutions did not meet all requirements. Destiny Software's solution does not integrate with Granicus (video product for recording weekly BoCC meetings). The representative from Granicus confirmed. Project has been approved by TRC.

Note that Daystar's travel costs will be billed as incurred and maintenance costs are not to exceed a 5% increase per year.

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**2. AIR AND LIGHT FIRE APPARATUS (TRUCK & EQUIPMENT) -- FIRE DISTRICT
FUNDING -- FIRE DEPARTMENT**

(Request for Proposal sent to twelve vendors)

RFP #10-0036

	Max Fire Apparatus / SVI Trucks	KME Fire Apparatus / Fire Fox Rescue Option 1	KME Fire Apparatus / Fire Fox Rescue Option 2	Hackney	Weis Fire & Safety
Air and Light Fire Apparatus	\$539,881.00	\$558,291.00	\$553,291.00	No Bid	No Bid
Estimated Delivery Date	365 days ARO	300 days	300 days		

On the recommendation of Dallas Shaffer, on behalf of the Sedgwick County Fire District, Ron Estes moved to **accept the low proposal from Max Fire Apparatus/SVI Trucks in the amount of \$539,881.00.** Irene Hart seconded the motion. The motion passed unanimously.

Note: The Air and Light Fire Apparatus provides additional lighting, refills the air packs for the SCBA (self contained breathing apparatus) gear and carries some rehabilitation equipment, (for usage of staff during incidents).

This purchase replaces a piece of equipment that is 28 years old. The old apparatus may be used as backup, however a final decision has not been made.

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**3. WHOLE BODY IMAGE SCANNER -- SHERIFF'S OFFICE
FUNDING -- SHERIFF'S OFFICE**

(Request for Proposal sent to four vendors)

RFP #10-0040

	L3 Communications	American Science & Engineering	Rapiscan
Scanner, Installation and Shipping	\$157,188.00	\$104,030.00	\$109,500.00
Training (estimate hours of training required)	\$3,954.00	\$0.00	\$0.00
First Year Maintenance		\$0.00	\$0.00
2 nd Year Maintenance	\$8,500.00	\$7,100.00	\$10,950.00
3 rd Year Maintenance	\$8,750.00	\$7,350.00	\$13,140.00
4 th Year Maintenance	\$9,000.00	\$7,600.00	\$15,330.00
5 th Year Maintenance	\$9,500.00	\$7,850.00	\$19,710.00
Estimated costs for any subcontractors (electricians etc)	\$0.00	\$0.00	\$0.00
Additional Costs not addressed in this table	\$0.00	\$0.00	\$0.00
Grand total	\$196,892.00	\$133,930.00	\$168,630.00

On the recommendation of Kimberly Evans and the Sheriff's Office, Irene Hart moved to **accept the low proposal from American Science and Engineering for an initial cost of \$104,030.00 and establish contract pricing through March 31, 2012. Contract pricing for maintenance and support pricing is locked in for five years and the same rate will apply to any future product purchases.** Anne Smarsh seconded the motion. The motion passed unanimously.

This is for the safety and security of the Sedgwick County Detention Facility staff, inmates and the public. It will detect contraband hidden between clothing and human body and will be located in the booking area to eliminate the need for a strip search or pat search. This is the same type of equipment used by TSA and the military and will be only used for people who have been arrested.