



SEDGWICK COUNTY, KANSAS

DIVISION OF FINANCE

Purchasing Department

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ADDENDUM #1

RFP #02-0057

ENERGY EFFICIENCY AND CONSERVATION SERVICES PROGRAM FOR MAIN COURTHOUSE

August 30, 2002

The following is clarification of questions addressed at the pre-proposal meeting Tuesday, August 20, 2002, as well as other clarifications to the RFP. Also attached is the history for water, gas, and electric.

Questions are in bold typeface. ANSWERS GIVEN DURING THE PRE-PROPOSAL MEETING ARE IN CAPITAL LETTERS. *Additional explanation is italicized.*

1. Do we need to state specific Cost of Service Contracts on page 14 of the proposal?

MONITORING IS KEY. THE PROJECT SAVINGS IS BASED ON SUGGESTED IMPLEMENTED IDEAS. VENDORS ARE RESPONSIBLE FOR MONITORING. IN EVALUATING THE COST OF THE PROPOSALS, THE COUNTY REQUIRES THAT THE REQUIRED SERVICE CONTRACT COST BE ESTABLISHED OVER THE LIFE OF THE CONTRACT. SEDGWICK COUNTY INTENDS TO PERFORM ROUTINE MAINTENANCE, BUT VENDOR SHOULD PLAN FOR AND IDENTIFY COSTS OF THEIR SERVICE FOR INSTALLATIONS SUCH AS CONTROL SYSTEMS.

2. Is an on going maintenance part of this?

YES. IF WE PROJECT SAVINGS OVER 10 YEARS WE NEED TO KNOW SERVICE IS PREDICABLE AND EXPECTED. SEDGWICK COUNTY INTENDS TO PERFORM ROUTINE MAINTENANCE, BUT VENDOR SHOULD PLAN FOR AND IDENTIFY COSTS OF THEIR SERVICE FOR INSTALLATIONS SUCH AS CONTROL SYSTEMS.

3. Is the County asking for a maintenance contract?

YES. THE COUNTY WILL LOOK FOR PROPOSALS THAT WILL PROVIDE MAINTENANCE SERVICES (OTHER THAN THE ROUTINE MAINTENANCE REFERRED TO ABOVE) OVER THE TERM OF THE CONTRACT. THE MAINTENANCE CONTRACT SHOULD INCLUDE THE COSTS OF REPLACING FAILED OR MALFUNCTIONING EQUIPMENT DURING THE LIFE OF THE CONTRACT. THE COUNTY WOULD DO ROUTINE MAINTENANCE. DESCRIBE WHAT YOU ARE WILLING TO PROVIDE AND WHAT WOULD BE REQUIRED.

4. How does payment happen?

A FINANCING PLAN NEEDS TO BE PROPOSED.

5. Can we submit more than one plan?

YOU MAY COMBINE WITH MULTIPLE SUGGESTIONS.

6. *Refer to paragraph 2.2 on page 6 of the RFP. On the second sentence, delete the words “this program will occur annually”.*

7. *Refer to page 5 paragraph 1.2 provide references and background information for all “performance contracting” or “energy services” contracts during the past 4 years. THIS ITEM WAS DISCUSSED AT THE PRE-PROPOSAL CONFERENCE. SEDGWICK COUNTY REQUIRES THIS PARAGRAPH TO REMAIN AS ORIGINALLY WRITTEN IN THE RFP.*

Page 12, paragraph 8 shall be changed as follows:

8. *Provide a list of ALL Performance Based Energy Contracts within the past 4 years, similar in size and complexity. Include customer name and telephone number, brief description of the project, specific savings components, and period of time the contract existed.*

Please acknowledge the receipt of this addendum on your response form.