



SEDGWICK COUNTY, KANSAS

DIVISION OF FINANCE

Purchasing Department

604 N. Main, Suite F, Wichita, KS 67203 Telephone (316) 660-7255 Fax (316) 383-7055

**REQUEST FOR BID
04-19569
COLOR CODED CASE FILE FOLDERS**

ADDENDUM #1

November 18, 2004

ATTN: Vendor

Several questions have been presented concerning this Request for Proposal. This addendum will address those questions. Proposal responses must be completed and returned to the Sedgwick County Purchasing Department on or before 1:45 p.m. CST, Tuesday, November 23, 2004. Late or incomplete responses will not be accepted and will not receive consideration for final award.

Please acknowledge receipt of this addendum in the appropriate place of the Request for Proposal. Thank You.

Kandace K. Johnson, CPPB
Senior Purchasing Agent

Questions received are in bold typeface. ANSWERS ARE IN CAPITAL LETTERS. *Additional explanation is italicized.*

1. **On the Appeals folders can the auxiliary flap be built in instead of glued?** YES
2. **The Appeals folders call for 700 of the total 800 to be numbered, is this correct since they are not end tab folders where are the numbers to be put?** These should not be numbered; all 800 should be blank (no numbering).
3. **Is the 1 7/8" expansion in the Social File CINC tyvek or just scored?** It is just scored.
4. **Can bid responses be faxed?** Yes, refer to # 27 in the Request for Bid Conditions.
5. **Can we bid if we can't meet the Dec 31st delivery expectation?** Yes, it is expected that vendors will work with the District Court department to do their best to meet the December 31st expectation. Progress shipments would be accepted.