



SEDGWICK COUNTY, KANSAS

DIVISION OF FINANCE

Purchasing Department

604 N. Main, Suite F : Wichita, KS 67203 : Telephone (316) 660-7255 : Fax (316) 383-7055

Request for Proposal

07-0188

Custodial Services for the Division of Information and Operations

Addendum #3

September 19, 2007

It has been determined that more information is required for proposers to provide the best solution for the above referenced proposal for Custodial Services for Sedgwick County. It has been decided to issue this third addendum with clarifications and to **extend the due date; responses will not be due until Tuesday, September 25, 2007 at 1:45 p.m. (CDT).**

The following is to ensure that vendors have complete information prior to submitting a proposal; here are some clarifications for the Custodial Services Proposal.

Proposal Response Form Attachment D has conflicting requirements concerning the migration of the Juvenile Court and Juvenile DA buildings. This Addendum corrects that error as described below:

- Attachment D (first page) second paragraph states "*Contractor agrees to provide custodial service in compliance with scope of work and terms and conditions at a fixed price per month for the entire one-year period of the contract for the following locations:*" This paragraph shall be changed to: "*Contractor agrees to provide custodial service in compliance with scope of work and terms and conditions at a fixed price per month for the entire first 24-month period of the contract for the following locations:*"
- Attachment D (first page) includes a table at the bottom 1/3rd of the page. This table will be retained for informational purposes to illustrate the estimated total square feet to be cleaned after the migrations are complete. However, the last two columns for this section of the table will be deleted. Do not provide "\$ Monthly Contract Increase" and do not provide "\$ Annual Contract Increase" entries.
- Attachment D (second page) item 2. Cost: 2.1. Is correct. Proposers are to include the increased square footage at the Juvenile Court and Juvenile DA that will result in the migration. The estimated migration dates are included in the main body of the Request for Proposal, Section 2, footnotes 2 & 3. These estimated dates are: Juvenile Court – March 2008; and Juvenile DA – November or December 2008.
- The first two years (24-months) of the contract will be at a fixed cost to Sedgwick County.

Firms interested in submitting a proposal, must respond with eight (8) signed copies of the attached Response Forms and deliver **on or before 1:45 p.m. (CDT), Tuesday, September 25, 2007 to Sedgwick County Purchasing Department, 604 N. Main, Suite F, Wichita, KS 67203.** Late bids will not be accepted and will not receive consideration for final award.

PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE PROPOSAL RESPONSE PAGE.



Joe Thomas, C.P.M.
Senior Purchasing Agent