



**SEDGWICK COUNTY, KANSAS**  
**DIVISION OF FINANCE**  
**Purchasing Department**

525 N. MAIN, SUITE 823,  
WICHITA, KANSAS 67203  
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[www.sedgwickcounty.org/purchasing](http://www.sedgwickcounty.org/purchasing)

**REQUEST FOR PROPOSAL**  
**09-0185**

**FOLDING CHAIRS and CARTS for INTRUST BANK ARENA (4.10 and 4.11)**

June 30, 2009

Sedgwick County, Kansas (hereinafter referred to as “the County”) is soliciting proposals from qualified firms to provide Folding Chairs for the new INTRUST Bank Arena. The intent of the award of this proposal is for the initial purchase of 2000 chairs and carts and to establish contract pricing for (1) year with two (2) additional one (1) year options to renew. It is anticipated that an official purchase order will be issued after award by Board of County Commission.

This document provides information necessary to aid participating firms in formulating a thorough response. Should you elect to participate, you must submit one (1) original and three (3) copies of the entire document, along with any additional information requested and one (1) cd-rom containing all documents in Microsoft Word or Excel format in a sealed container/envelope to the Sedgwick County Purchasing Department, 525 N. Main Street, Suite 823, Wichita, KS 67203, **on or before 1:45 p.m. CDT, Tuesday, July 14, 2009.** Late responses will not be accepted and will not receive consideration for final award. The time stamp clock in the Purchasing Department will determine the time of receipt.

All questions regarding this document should be submitted in writing to Kandace Johnson, Senior Purchasing Agent at email: [kjohnson@sedgwick.gov](mailto:kjohnson@sedgwick.gov) and Dallas Shaffer, Purchasing Agent at email: [drshaffe@sedgwick.gov](mailto:drshaffe@sedgwick.gov) no later than 5:00 p.m. CDT, July 6, 2009. Any questions of a substantial nature will be answered in written form as an addendum and posted on the Sedgwick County Purchasing website at [www.sedgwickcounty.org/purchasing](http://www.sedgwickcounty.org/purchasing), under VENDOR SERVICES; Current Request for Bids and Proposals, below the RFB/RFP number, by 5:00 p.m. CDT, July 8, 2009. **Vendors are responsible for checking the web site and acknowledging any addendums in their response form.**

**TENTATIVE TIME LINE**

The following dates are provided for information purposes and are subject to change without notice.

Request for Proposal Issued .....	June 30, 2009
Questions Due by 5:00 p.m. CDT .....	July 6, 2009
Response to questions posted by 5:00 p.m. CDT.....	July 8, 2009
Sealed proposals due before 1:45 p.m. CDT.....	July 14, 2009
Review proposals, conduct interviews.....	July 15 through July 22, 2009
Board of Bids and Contracts recommendation .....	July 23, 2009
Board of County Commission award.....	July 29, 2009

Kandace Johnson, CPPB  
Senior Purchasing Agent

## **1. PROPOSAL CONTENT**

The proposal should be organized in the following format and information sequence:

1. State full name and address of your organization and provide a brief description of your firm, including qualifications, experience, depth of staff, quality control, and the demonstration of your ability to deliver a quality product
2. Provide a list of four (4) past or current client references; include organization, address, date of services, scope of services/product, contact person, telephone number, and an email address.
3. Clearly address in sequential order each of the minimum qualifications listed in Section 4, page 3.
4. Clearly address in sequential order each of the general requirements listed in Section 5, page 3. *Proposers must clearly delineate and describe in detail any exceptions to the requirements and specifications.*
5. Clearly address in sequential order each of the minimum requirements/specifications listed in Section 6, page(s) 3 through 5. *Proposers must clearly delineate and describe in detail any exceptions to the requirements and specifications.*
6. Provide complete warranty information.
7. Provide manufacturer name, model/style number and specifications of product proposed.
8. Complete and return the completed Proposal Response Form that is provided at the end of this document.

## **2. ABOUT THIS DOCUMENT**

This document is a Request for Proposal. It differs from a Request for Bid/Quotation in that the County is **seeking a solution**, as described on the cover page and in the following Background Information section, **not a bid/quotation** meeting firm specifications for the lowest price. As such, **the lowest price proposed will not guarantee an award** recommendation. As defined in Charter Resolution No. 57, Competitive Sealed Proposals will be evaluated based upon criteria formulated around the most important features of a product or service, of which quality, testing, references, availability or capability, may be overriding factors, and price may not be determinative in the issuance of a contract or award. The proposal evaluation criteria should be viewed as standards that measure how well a vendor's approach meets the desired requirements and needs of the County. Those criteria that will be used and considered in evaluation for award are set forth in this document. The County will thoroughly review all proposals received. The County will also utilize its best judgment when determining whether to schedule a pre-proposal conference, before proposals are accepted, or meetings with vendors, after receipt of all proposals. A Purchase Order/Contract will be awarded to a qualified vendor submitting the best proposal. **Sedgwick County reserves the right to select, and subsequently recommend for award, the proposed equipment/service that best meets its required needs, quality levels and budget constraints.**

Proposed base pricing for product/services may be disclosed at a public meeting to receive and file responses of this and other solicitations, and at the Sedgwick County Board of Bids and Contracts meeting. It should be noted that other information provided in your response will be considered proprietary and will not be divulged during the proposal review process. More than one proposal option may be submitted for consideration. Because purchases or contractual agreements of this nature require the expenditure of public funds and/or use of public facilities, the successful proposer will understand that portions (potentially all) of their proposal (including any final contracts) will become public record after its acceptance by the Board of County Commissioners. Accept our assurance that the information provided will be used for evaluating the ability of your firm to handle this account and will not be shared with any persons not involved with the selection process.

### **3. SELECTION CRITERIA**

The selection process will be based on the responses to this Request for Proposal and any related information or communication required verifying the ability of proposers to provide product/services in response to this document. A review committee will evaluate proposal responses and select the proposal for award that appears most beneficial for Sedgwick County. Representatives of Sedgwick County will judge each proposers response as determined based on the following criteria, in no particular order:

1. Meeting all Request for Proposal Conditions, miscellaneous instructions, qualifications and requirements as outlined herein, and the clarity, completeness and comprehensiveness of the proposal.
2. Relevant experience and knowledge in providing similar products.
3. Demonstrated success, as verified by references.
4. Quality, performance, warranty and lifecycle cost of product proposed.
5. Proposing services and product described herein with the most advantageous and prudent methodology, costs and schedule to the County.

### **4. MINIMUM QUALIFICATIONS**

The successful proposer must:

1. Have experience with the product, technical ability, personnel and facilities to properly complete, coordinate and administer the contract, if awarded.
2. Have proven ability to provide high quality service(s) and/or product(s) within the specifications, mandatory requirements, miscellaneous instructions and conditions as outlined in this and future related documents.
3. Provide product/services following all applicable federal, state, and local laws, regulations, and ordinances.

### **5. GENERAL REQUIREMENTS**

1. Proposer shall furnish all labor, materials, tools, equipment, transportation, licenses, services and incidentals necessary for delivery of chairs and carts called for in specifications.
2. Product must be new.
3. Provide a lead time for production. This information shall be used in an effort to minimize storage and manage coordination of delivery.
4. Provide a minimum of ten (10) year warranty on chair frame.
5. Guarantee pricing for one (1) year.
6. Provide manufacturer name, model proposed and include specifications.

### **6. MINIMUM REQUIREMENTS and SPECIFICATIONS**

The specifications outlined in this document are based on Clarin 4400B chair. They are intended to serve as minimum specifications and proposers responding to this document shall meet or exceed the specifications outlined. **Any exceptions to the specifications should be clearly identified and detailed in proposer's response.**

Item #	Requirement/Specification	Yes	No	Comments
	<b>Chair Frame</b>			
1.	19 gauge, ¼ hard steel construction.			
	<b>Legs</b>			
2.	19 gauge, ¼ hard steel construction. Legs should be adequately reinforced for use in an arena application. This includes the use of steel stretchers and cross braces.			
	<b>Seat Frame</b>			
3.	Fold independently of the chair frame folding action.			

4.	Steel seat frame supporting and protecting the seat cushion and seat baseboard shall be constructed of 11 gauge steel, measuring 15 ½"L x 16 ½"W.			
5.	Riveted or tamper proof screwed to the main and rear frames.			
6.	Nylon or approved equal silencing bumpers shall be attached to seat support frame at contact points to ensure quiet operation.			
	<b>Seat Cushion</b>			
7.	Seat cushion shall be designed and constructed to fit the seat frame. Finished dimensions of overall seat shall be 15 ½ "L x 16 ½ "W.			
8.	Foam seat cushion shall be 3" polyurethane foam, supported on ¼" thick hardboard base. The foam seat cushion shall conform to the requirements and test procedures of ASTM Specifications D-3574-01 and meet flammability requirements of CAL 117 bulletin.			
9.	Baseboard and foam seat cushion shall be covered with the upholstery material specified below, properly stitched to form a box cushion without welts, and attached to the underside of the baseboard with metal staples. Underside of seat unit shall be finished with color matching chair frame. Vent holes in seat base shall allow for air discharge. Area 4" x 6" coated with durable black chalkboard paint shall be attached to the seat base.			
	<b>Back Cushion</b>			
10.	The back cushion shall be 1/8" thick contoured plywood/hardboard, with 7/8" foam covered with the material specified below. Backrest shall be attached to welded steel back panel by four vandal-proof plated screws, or approved equal. Upholstered back seat rest shall be 16.5" wide and 8" deep.			
	<b>Rubber Feet</b>			
11.	Bases of steel legs shall have heavy-duty, non-marring, vandal-proof rubber feet or foot glide. The design of the leg shall be such that if the rubber wears through the exposed surface will not cause damage to the floor.			
	<b>Ganging Device</b>			
12.	The interlocking of the chairs shall be accomplished by means of heavy-duty steel ganging bracket. Ganging is to be achieved in a quick, easy manner. Ganging shall be positive so that any movement between chairs is kept to a minimum and maintains the ganged chairs on a maximum of 18.25" on-center.			

	<b>Finish</b>			
13.	All metal surfaces shall be cleaned to resist rust and prepare the surface for finishing. The finish shall be warranted for a minimum of 10 years. The color is to be selected from the available options. Describe the finish and the process for applying finish.			
	<b>C.O.M. Upholstery Fabric</b>			
14.	DesignTex, Unique Solutions, 724/2013449-20, 100% Lytyn, 54			
	<b>Flammability</b>			
15.	The upholstery specified must conform to: Motor Vehicle Safety Standard 302; State of California 117- E. Port Authority of NY & NJ; City of New York Bulletin #44; Boston Fire Dept IX-1 and the Uniform Fire Code standards for flammability.			
	<b>Warranty</b>			
16.	A minimum of 10 years from the date of acceptance shall be required on chair frame. State warranty on all other components.			
	<b>Service and Replacement Parts</b>			
17.	Describe manufacturing plant location and the ability to furnish replacement parts and service to INTRUST Bank Arena, Wichita, KS within 72 hour period during warranty period.			

## **7. DELIVERY and LEADTIME**

The following are requirements established for delivery of product:

1. Equipment to be delivered to INTRUST Bank Arena dock, 500 E. Waterman, Wichita, KS 67202, as directed by County.
2. It is anticipated that delivery will occur between October 1 and November 15, 2009 and will be coordinated with the successful vendor. In the event of delay to delivery once the order is placed, proposers should include a storage cost in the response form, if applicable.
3. All costs associated with delivery shall be included in cost (this includes any surcharges).
4. SHIPMENT OF FOLDING CHAIRS & CHAIR CARTS: Chairs shall be delivered on stacking storage carts, unboxed and individually wrapped with one plastic bag separated with cardboard insert. All steps to protect chairs, carts, etc during shipment shall be taken.

## **8. TERMINATION**

The County reserves the right to cancel the purchase order and discontinue services with a thirty (30) day written notice as a result of the failure of the provider to provide acceptable services as delineated in the response to this document or if determined that services can be better provided by other sources. In the event of termination of this agreement as a result of a breach by contractor hereunder, the County will not be liable for any fees and may, at its sole option, award an agreement for the same services to another qualified firm with the best proposal, or call for new proposals and award an agreement for the same services to another qualified firm to provide services.

## **9. REQUEST FOR PROPOSAL CONDITIONS**

In submitting a response to this Request for Proposal, vendors hereby understand the following:

1. Pricing offered in the proposal document will be provided to other local governments and governments whom Sedgwick County regularly enters into agreements.
2. Alternate proposals (two or more proposals submitted) will be considered for an award. Sedgwick County reserves the right to make the final determination of actual equivalency or suitability of such proposals with respect to requirements outlined herein.
3. Sedgwick County will retain the right to reject any part of or any and/or all proposals received, or to accept any item or items in the proposal, if determined to be non-responsive in any form, or if determined to be in the best interest of Sedgwick County. It will further be understood that each responder's sureties and insurers are subject to the approval of the County.
4. Sedgwick County may award a purchase contract, based on initial offers received, without discussion of such offers. **A vendor's initial offer should therefore be based on the most favorable terms available from a price and technical standpoint.** The County may, however, have discussion with those vendors that it deems in its discretion to fall within a competitive range. It may also request best and final offers from such proposers, and make an award and/or conduct negotiations thereafter.
5. Sedgwick County reserves the right to negotiate separately with any proposer after the opening of this Request for Proposal when such action is considered in its best interest. Subsequent negotiations may be conducted, but such negotiations will not constitute acceptance, rejection, or a counteroffer on the part of the County.
6. Proposals may not be withdrawn for a period of 120 days following the opening of this *Request for Proposal*. Prices MUST also be free of duties, federal, state, and local taxes unless otherwise imposed by a governmental body, and applicable to the material on the proposal.
7. Proposers MUST return the entire document with any supplementary materials to Sedgwick County, Kansas, Purchasing Department, 525 North Main, Suite 823, Wichita, KS 67203, on or before 1:45 p.m. on the proposal due date. The time clock stamp in the Purchasing Department will determine the time of receipt. Bids and Proposals will be opened and acknowledged at 2:00 p.m. the same day and location unless other specified.
8. Envelopes/container containing Responses must be sealed and marked on the lower left-hand corner with the firm name and address, proposal number, proposal due date, and proposal opening time.
9. Sedgwick County interprets the term "lowest responsible and best bidder/proposer" as requiring Sedgwick County to: (a) choose between the kinds of materials, goods, wares, or services subject to the proposal, and (b) determine which proposal is most suitable for its intended use or purpose. Sedgwick County can consider, among other factors, such things as labor cost, service and parts availability, and maintenance costs of items upon which proposals are received. Sedgwick County can determine any differences or variations in the quality or character of the material, goods, wares, or services performed or provided by the respective responders.
10. All requested information must be supplied. If proposers cannot respond to any part of this request proposers should state the reason they cannot respond. Proposers may provide supplemental information, if necessary, to assist Sedgwick County in analyzing their proposal.
11. A purchase order and/or contractual agreement constitutes Sedgwick County's offer to the service provider upon the terms and conditions stated herein, and shall become binding for all terms set forth herein, when it is accepted by the service provider by acknowledgment or performance, and subject to the terms and conditions of the County to be memorialized by written agreement.
12. After the award, if the successful contractor/supplier refuses or fails to make deliveries of the materials/services within the times specified in the *Request for Proposal*, purchase order or contractual agreement, Sedgwick County may, by written notice, terminate the contract OR purchase order. The successful respondent will certify and warrant that goods, personal property, chattels, and equipment sold and delivered are free and clear of any and all liens, or claims of liens, for materials or services arising under, and by virtue of the provisions of K.S.A. 58-201, et seq., and any other lien, right, or claim of any nature or kind whatsoever.
13. The proposer responding to this proposal proposes to furnish all materials, labor, supplies, equipment and incidentals necessary to provide the equipment/materials/services described herein in accordance with the Notification of Solicitation (if applicable), Request for Information (if applicable), Request for Proposal, Addenda, Contract, Bonds, Insurance, Plans, Specifications, Mandatory Requirements and Conditions.

14. If a response to this Request for Proposal is accepted, the proposer agrees to execute and deliver to the County a contract in accordance with the Contract Documents (if applicable) within ten days of notice of the award to the Proposer.
15. If a proposer is awarded a contract, Domestic (Kansas) corporations shall 1) furnish evidence of good standing in the form of a Certificate signed by the Kansas Secretary of State. Foreign (non-Kansas) corporations shall furnish evidence of authority to transact business in Kansas, in the form of a Certificate signed by the Kansas Secretary of State; and 2) a copy of the Corporation Resolution evidencing the authority to sign the Contract Documents, executed by the Corporation's Secretary or Assistant Secretary.
16. The proposer hereby certifies that he or she has carefully examined all of the documents for the project, has carefully and thoroughly reviewed this Request for Proposal, understands the nature and scope of the work to be done; and that this proposal is based upon the terms, specifications, requirements, and conditions of the Request for Proposal and documents. The Proposer further agrees that the performance time specified is a reasonable time, having carefully considered the nature and scope of the project as aforesaid.
17. It will be understood that any proposal and any/all referencing information submitted in response to this Request for Proposal will become the property of Sedgwick County, and will not be returned. Sedgwick County will use discretion with regards to disclosure of proprietary information contained in any response, but cannot guarantee that information will not be made public. As a governmental entity, Sedgwick County is subject to making records available for disclosure after Board of County Commission approval of the recommendation. Any confidential or proprietary information should be clearly marked.
18. Sedgwick County reserves the right to cancel the work described herein prior to issuance and acceptance of any contractual agreement/purchase order by the recommended vendor even if the Board of County Commissioners has formally accepted a recommendation.
19. Sedgwick County will issue a purchase order/contract for the acquisition of products/services specified as a result of an award made in reference to this document. Contract documents will be subject to any regulations governed by the laws of the State of Kansas and any local resolutions specifically applicable to the purchase. Any dispute arising out of the contract documents or their interpretation will be litigated only within the courts of the State of Kansas.
20. County reserves the right to enter into agreements subject to the provisions of the Cash Basis Law (K.S.A. 10-1112 and 10-1113), the Budget Law (K.S.A. 79-2935). Agreements shall be construed and interpreted so as to ensure that the County shall at all times stay in conformity with such laws, and as a condition of agreements the County reserves the right to unilaterally sever, modify, or terminate agreements at any time if, in the opinion of its legal counsel, the Agreement may be deemed to violate the terms of such law.
21. No prepayment of any kind will be made prior to implementation. Payment of the seller's invoices is subject to adjustment for any shortage, or for the rejection of any item or items.
22. Unless specified elsewhere in the document, all prices quoted must be F.O.B. County destination and will include all delivery, handling, and any other charges related to delivery including surcharges.
23. The successful proposer may have access to private or confidential data maintained by the County to the extent necessary to carry out its responsibilities of the contract. Contractor shall be responsible for compliance with the privacy provision of the Health Insurance Portability and Accountability Act (HIPAA) and shall comply with all other HIPAA provisions and regulations applicable.
24. The successful proposer agrees all data, records and information, which the proposer, including its agents and employees, obtains access to for the purposes of this proposal, remains at all times exclusively the property of Sedgwick County. Proposer agrees it will take all reasonable steps and the same protective precautions to protect Sedgwick County's proprietary information from disclosure to third parties as with successful proposer's own proprietary and confidential information. **Proposer agrees that all data, regardless of form that is generated as a result of this Request for Proposal is the property of Sedgwick County.**
25. The Proposer agrees to comply with K.S.A. 44-1030, and hereby agrees that:
  - a. He or she will observe the provision of the Kansas Commission on Human Rights and will not discriminate against any person in the performance of work under the present contract because of race, religion, color, sex, national origin, ancestry, or physical disability;
  - b. In all solicitations or advertisements for employees, he or she will include the phrase, 'Equal Opportunity Employer,' or a similar phrase to be approved by the Kansas Commission on Human Rights;
  - c. If he or she fails to comply with the manner in which he reports to the Kansas Commission on Human Rights, he will be deemed to have breached the present contract, and it may be canceled, terminated, or suspended, in whole or in part, by Sedgwick County, Kansas;

- d. If he or she is found guilty of a violation of the Kansas Act Against Human Rights under a decision, or order of the Kansas Commission on Human Rights which has become final, he or she will be deemed to have breached the present contract, and it may be canceled, terminated, or suspended, in whole or in part, by Sedgwick County, Kansas; and,
  - e. He or she will include the provisions of subsections (a) through (d) inclusively of this paragraph in every subcontract or purchase order so that such provision will be binding upon such subcontractor or vendor.
26. Sedgwick County is desirous of allowing as many vendors as possible the opportunity to participate including minority men and women-owned businesses, and small businesses in the roles of providing goods and services to Sedgwick County. If your company does not fall into any of these categories, your efforts to contract with vendors who do fall into these categories are appreciated. Construction projects utilizing subcontractors requires a subcontracting worksheet. Contact purchasing department for details.
27. By submission of a response, the Proposer agrees that at the time of submittal, he or she: (1) has no interest (including financial benefit, commission, finder's fee, or any other remuneration) and will not acquire any interest, either direct or indirect, that would conflict in any manner or degree with the performance of Proposer's services, or (2) benefit from an award resulting in a "Conflict of Interest." A "Conflict of Interest" will include holding or retaining membership, or employment, on a board, elected office, department, division, or bureau, or committee sanctioned by and/or governed by the Sedgwick County Board of County Commissioners. Proposers will identify any interests, and the individuals involved, on separate paper with the response and will understand that the County, at the discretion of the Purchasing Director in consultation with the County Counselor, may reject their proposal.
28. No gifts or gratuities of any kind shall be offered to any County employee at any time.
29. The Proposer certifies that this proposal is submitted without collusion, fraud, or misrepresentation as to other Proposers, so that all proposals for the project will result from free, open, and competitive proposing among all vendors.
30. Prior to the opening of proposals, proposers may correct, modify, or withdraw their proposals. A proposer who wishes to withdraw a proposal must make the request in writing to the Purchasing Director. Any correction or modification to a proposal must be submitted in writing and in a sealed envelope clearly identifying the envelope as being a correction or modification to the proposer's proposal.

**PROPOSAL RESPONSE FORM**  
**#09-0185**  
**FOLDING CHAIRS and CARTS for INTRUST BANK ARENA**

The undersigned, on behalf of the proposer, certifies that: (1) this offer is made without previous understanding, agreement or connection with any person, firm, or corporation submitting a proposal on the same project; (2) is in all respects fair and without collusion or fraud; (3) the person whose signature appears below is legally empowered to bind the firm in whose name the proposal is entered; (4) they have read the complete Request for Proposal and understand all provisions; (5) if accepted by the County, this proposal is guaranteed as written and amended and will be implemented as stated; and (6) mistakes in writing of the submitted proposal will be their responsibility.

FIRM NAME \_\_\_\_\_

CONTACT \_\_\_\_\_ E-MAIL \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY/STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_

TAXPAYER I.D. NUMBER \_\_\_\_\_

GENERAL NATURE OF BUSINESS \_\_\_\_\_

NUMBER OF LOCATIONS \_\_\_\_\_ NUMBER OF PERSONS EMPLOYED \_\_\_\_\_

COMPANY WEBSITE ADDRESS \_\_\_\_\_

TYPE OF ORGANIZATION: Check all which apply:

Public Corporation \_\_\_\_\_ Private Corporation \_\_\_\_\_ Sole Proprietorship \_\_\_\_\_ Partnership \_\_\_\_\_

Small Business \_\_\_\_\_ Manufacturer \_\_\_\_\_ Distributor \_\_\_\_\_ Retail \_\_\_\_\_ Dealer \_\_\_\_\_

Minority Business \_\_\_\_\_ (Certification #) \_\_\_\_\_ Woman-Owned Business \_\_\_\_\_

**ACKNOWLEDGE RECEIPT OF ADDENDA:** All addendum(s) are posted to our RFQ/RFP web page and it is the vendor's responsibility to check and confirm all addendum(s) related to this document by going to [www.sedgwickcounty.org/purchasing](http://www.sedgwickcounty.org/purchasing) under VENDOR SERVICES; Current Request for Bids and Proposals, below the RFB/RFP number.

NO. \_\_\_\_\_, DATED \_\_\_\_\_; NO. \_\_\_\_\_, DATED \_\_\_\_\_; NO. \_\_\_\_\_, DATED \_\_\_\_\_

We propose to furnish all labor, materials, tools, equipment, transportation, licenses, services and incidentals necessary for delivery of FOLDING CHAIRS and CARTS in accordance with proposal requirements and specifications, for the price of:

\* = Quantity intentionally left blank. It is understood each manufacturer may require varying quantities of transport carts and starter blocks. Proposer shall replace the asterisk with the appropriate quantity to store all chairs specified.

**ITEMIZED PRICING** for initial purchase and contract pricing for one year with two additional one year options to renew.

Item	Quantity	Description	Unit Price	Extended Price
1.	2000 each	Folding Chairs per specifications	\$	\$
2.	*	Transport Carts with casters	\$	\$
3.	*	Starter Blocks	\$	\$
<b>Grand Total</b>				<b>\$</b>

**Storage rate (per day), if applicable**

\$ \_\_\_\_\_

State manufacturer's lead time for product in calendar days (this information will be used for planning purposes) \_\_\_\_\_

Signature \_\_\_\_\_ Title \_\_\_\_\_

Printed Name \_\_\_\_\_ Date \_\_\_\_\_