



SEDGWICK COUNTY, KANSAS

Division of Public Safety

KIM PENNINGTON
Director

ELORA RANDLEAS
Deputy Director

EMERGENCY COMMUNICATIONS

Sedgwick County Emergency Communications Internship Application

Name: _____
Last First Middle

Address: _____
Street (Apt) City, State Zip Code

Contact Information: _____
Home Phone Cell Phone Email Address

Date of Birth: _____ Driver License State, Number and Expiration: _____

Are you a U.S. citizen? _____ If not, are you legally eligible to work in the U.S.? _____

Have you ever been arrested? _____ If so, when, where and an explanation of the incident? (including any juvenile or expunged records) _____

Employment Information: _____
Current Occupation and Employer Name

Employer's Address City, State Zip Code

714 N. Main, Wichita, Kansas 67203

Administration Fax
(316) 660-4977 (316) 383-8060

www.sedgwickcounty.org

College Attending: _____

Area of Study: _____ Hours Completed: _____ Current GPA: _____

I certify that all of the statements in this application are true and complete to the best of my knowledge. I understand that a false or incomplete answer may be grounds for not considering me or for my dismissal. I grant Sedgwick County Emergency Communications permission to conduct a background investigation on me.

Signature: _____ Date: _____

Internship Program Information

The Emergency Communication's Internship Program offers college students an opportunity to observe and participate in a large communications center. Interns cycle through every facet of the dispatch center including training, call taking, dispatching for law enforcement, EMS and fire, dispatching on all three shifts, supervising, and Quality Assurance.

Eligibility: A candidate must be at least 18 years of age, currently enrolled at a college or university, have completed at least one year of college, and be in good standing academically.

Scheduling: Interns are expected to work at least 3 days or 20 hours per week during the twelve week internship. Individual schedules will be determined upon acceptance into the internship program. Internships are available year round dependent on current openings.

Application Procedures: Candidates must complete an application form and submit it along with a cover letter, resume, three letters of reference, and a 250 word essay explaining their interest in public safety, why they are interested in an internship with Sedgwick County Emergency Communications, and what they hope to gain through the internship process. All application items must be submitted as a complete package. Incomplete applications will not be reviewed.

Mail Applications to: Major Elora Randleas
Sedgwick County Emergency Communications
714 N Main
Wichita, KS 67203

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