

**MEETING OF THE BOARD OF COUNTY COMMISSIONERS**

**REGULAR MEETING**

**MAY 8, 1996**

The Regular Meeting of the Board of County Commissioners of Sedgwick County, Kansas, was called to order at 9:00 A.M., Wednesday, May 08, 1996, in the County Commission Meeting Room in the Courthouse in Wichita, Kansas, by Chairman Thomas G. Winters; with the following present: Chair Pro Tem Melody C. Miller; Commissioner Betsy Gwin; Commissioner Paul W. Hancock; Commissioner Mark F. Schroeder; Mr. Michael Hill, Sheriff; Ms. Susan E. Crockett-Spoon, County Clerk; Mr. William P. Buchanan, County Manager; Mr. Stephen Plummer, County Counselor; Ms. Louanna Honeycutt Burress, Administrative Officer, Department of Housing and Economic Development; Mr. J. Kenneth Hales, Director, Department of Corrections; Ms. Becky Allen Bouska, Director, Bureau of Finance Department; Ms. Mary Ann Mammoth, Director, Personnel Department; Ms. Deborah Donaldson, Director, Bureau of Health Services; Mr. David C. Spears, Director, Bureau of Public Services; Mr. Darren Muci, Director, Purchasing Department; Mr. Fred Ervin, Director, Public Relations; and Ms. Cecilia Maggard, Deputy County Clerk.

**GUESTS**

Mr. Rex Knepp, President, Aero Machine Company

**INVOCATION**

A moment of silence was observed.

**FLAG SALUTE**

**ROLL CALL**

The Clerk reported, after calling roll, all Commissioners were present

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**CONSIDERATION OF MINUTES:        **Regular Meeting, April 3, 1996**  
   **Regular Meeting, April 10, 1996****

The clerk reported that all Commissioners were present at the Regular Meetings of April 3, and April 10, 1996.

**Chairman Winters** said, "Thank you. Commissioners, you've seen those Minutes, what's the will of the Board?"

**MOTION**

Commissioner Gwin moved to approve the Minutes of April 3, 1996, and April 10, 1996, as presented.

Commissioner Miller seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul W. Hancock	Aye
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Chairman Winters** said, "Thank you. Next item please."

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

**Ms. Becky Allen Bouska** , Finance Director, greeted the Commissioners and said, "You've previously received the certification of funds for the expenditures on today's regular and fire district agendas. I am available for questions if there are any?"

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**Chairman Winters** said, "Seeing none. Thank you very much, Becky. I see no questions. Commissioners at this time I would like to move that we take up two off agenda items. One a Proclamation, and one concerning an appointment."

**MOTION**

Commissioner Schroeder moved to take two off agenda items.

Commissioner Miller seconded the motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul W. Hancock	Aye
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Chairman Winters** said, "Thank you very much. At this time I would to read into the record of a Proclamation concerning law enforcement officers, and those who we give the ultimate sacrifice, and who we are going to recognize next week. Proclamation of Sedgwick County, Kansas."

**PROCLAMATION**

**A. PROCLAMATION OF SEDGWICK COUNTY KANSAS.**

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**PROCLAMATION**

**“WHEREAS**, to serve the public, where it requires dedication, commitment, integrity and a desire to help others; and

**“WHEREAS**, Law Enforcement Officers take an oath to uphold the Constitution and laws of the United States and Kansas; and

**“WHEREAS**, on May 14, 1996, we honor and remember the brave men and women who have given their lives in protection of the citizens of Wichita and Sedgwick County;

**“NOW THEREFORE BE IT RESOLVED**, That I, Tom Winters, Chairman of the Board of Sedgwick County Commissioners, do hereby proclaim Tuesday, May 14, 1996, as

**“LAW ENFORCEMENT MEMORIAL DAY”**

in Sedgwick County, and encourage all our citizens to remember the Law Enforcement Officers, who have made the supreme sacrifice in the line of duty.”

**MOTION**

Commissioner Gwin moved to adopt the Proclamation and authorize the Chairman to sign.

Commissioner Hancock seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul W. Hancock	Aye
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

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**Chairman Winters** said, "Here to accept the Proclamation is Sheriff Michael Hill."

**Mr. Michael Hill**, Sheriff, said, "Thank you very much Mr. Chairman, Commissioners, for the Proclamation regarding Law Enforcement Memorial Day . This is a special day to us and I wish we didn't have to have this particular day. In my career I have had ten incidents where a brother or sister of law enforcement I had personally known, have given the ultimate sacrifice. As an administrator that is probably the worst phone call you can get in the middle of the night. Of course, weekly the phone rings in the middle of the night. When the phone rings and someone has given the ultimate sacrifice, it is very tearing and heart wrenching.

"Those at the Memorial, I know some of you are busy, next Tuesday, where we always have it over on the east lawn, I invite all of you there. It will be like all the other Memorials, except this one we are going to have to add another name, which is Kevin Easter, the name of a brother we lost here not too long ago. We will also unveil the Memorial Plaque that the County has graciously allowed us to have; the one wall down in the lobby of the courthouse and it will be affixed to that wall permanently. By the grace of God, hopefully, we will never have to put up another. On behalf of the men and women of all law enforcement in Wichita and Sedgwick County area, I thank you for the Proclamation."

**Chairman Winters** said, "Thank you Sheriff Hill. We appreciate you being here and appreciate the officers who are here in the meeting room today. This next Tuesday will be a very special and solemn event, and appreciate you being here. Thank you.

"We also have an off agenda item concerning an appointment. Mr. Plummer do you have information about that?"

### **OFF AGENDA: Letter of Resignation**

**Mr. Stephan B. Plummer**, County Counselor, Legal Department, greeted the Commissioners and said, "You have in front of you a letter of resignation for Eugene Fry, Valley Center Township Trustee. I recommend you accept his letter of resignation."

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**MOTION**

Commissioner Hancock moved to accept the letter of resignation.

Commissioner Schroeder seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul W. Hancock	Aye
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Chairman Winters** said, "Thank you."

**Mr. Plummer** said, "Next we have a Resolution appointing Mr. Don Crossman to the vacant position as Valley Center Township Trustee. I recommend you adopt that resolution and make that appointment."

**MOTION**

Commissioner Miller moved to adopt the Resolution to appoint Mr. Crossman for Valley Center Township Trustee.

Commissioner Hancock seconded the Motion.

There was no discussion on the Motion, the vote was called.

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**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul W. Hancock	Aye
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Chairman Winters** said, "Thank you very much. I believe we have Mr. Crossman here this morning, if Ms. Susan Crockett-Spoon, County Clerk, would please swear Mr. Crossman in."

**Ms. Susan E. Crockett-Spoon**, Sedgwick County Clerk said, "Raise your right hand and repeat after me:

*"I do solemnly swear, that I will support the Constitution of the United States, and the Constitution of the State of Kansas, and faithfully discharge the duties of the office, of Valley Center Township Trustee, so help me God.*

**Mr. Crossman repeated the oath.**

**Ms. Crockett-Spoon** said, "Thank you very much for serving for us."

**Audience Applauded.**

**Chairman Winters** said, "Thank you very much, Don. We appreciate it very much when citizens step forward to serve the community. Next item."

**PUBLIC HEARING**

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**A. PUBLIC HEARING AND RESOLUTION REGARDING AN AD VALOREM ECONOMIC DEVELOPMENT TAX EXEMPTION TO AERO MACHINE CO., INC.**

**Ms. Louanna Honeycutt Burress**, Administrative Officer, Department of Housing and Economic Development, greeted the Commissioners and said, "Article 2, Section 13, of the Kansas State Constitution allows cities and counties to offer economic development tax exemptions if the exemption results in the creation of jobs. This morning we have with us Mr. Rex Knepp, Aero Machine Company. He is here to request that you grant his company, Aero Machine, an economic development tax exemption for equipment that he is purchasing. The total amount of the purchase is just over \$357,000.00 and in return he is committing to create six new jobs for Sedgwick County residents.

The appropriate notice has gone out to the school districts and we have also published in the official county paper, the public hearing this morning. At this time I would recommend that you conduct the public hearing and approve a five year, 100% economic development tax exemption to Aero Machine. Mr. Knepp is here if you have some specific questions regarding his company."

**Chairman Winters** said, "Thank you very much. Commissioners are there any questions before we open the public hearing? Alright, seeing none, at this time I will open the public hearing and ask if there is anyone from the public here who would like to speak to this item on our agenda today? Is there anyone from the public who would like to speak to this item today? I see no one from the public wishing to speak, at this time I will close the public hearing and limit the discussion to the staff and bench. Louanna, any follow-up words?"

**Ms. Burress**, said, "We will answer any questions you might have."

**Chairman Winters** said, "Commissioners, you have heard the presentations, any questions, or what's the will of the Board?"

**Commissioner Hancock** said, "Chairman, if there are no questions or comments, I move to adopt the resolution."



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**MOTION**

Commissioner Hancock moved to approve to adopt the Resolution.

Commissioner Gwin seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul W. Hancock	Aye
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Chairman Winters** said, "We wish you the best of luck and success in your current business expansion and if Sedgwick County can help, let us know."

**NEW BUSINESS**

**B. CONSENT AGREEMENT WITH KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT REGARDING OVERPOPULATION AND REGULATORY COMPLIANCE AT THE JUVENILE DETENTION FACILITY.**

**Mr. J. Kenneth Hales**, Director, Department of Corrections, greeted the Commissioners and said, "As the Commissioners are all well aware, the detention center has experienced chronic overpopulation since 1994. In late 1995, the Secretary of the Department of Health and Environment (KDHE) initiated a dialogue with representatives of County leadership to discuss one of the State's intentions concerning the assessment of penalties when violating licensing regulations, and two, to explore both short and long term solutions to the overpopulation problem, and under what conditions the State may stay the assessment of penalties. The product of that dialogue is the Consent Agreement before you.

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“In general, in this agreement, the county agrees to do four general things, basic things. One, to take a series of immediate short term steps to control the detention population to 45 after June 1.

“Secondly, we agree to conduct a detention utilization needs analysis to give us population projections or a projection on the demands for detention services over the next several years, and we are to submit a report on that to the Secretary of KDHE by August 1 of this year.

“Third, we agree to outline recommendations and possible alternatives on how to address this need, and this report is to be submitted to Secretary of KDHE by August of next year.

“Lastly, we agree to submit by August 1, 1998, a plan of action approved by the Board of County Commissioners on what the county will actually do to bring detention services in this county into full regulatory compliance.

“The Kansas Department of Health and Environment agrees to withhold any penalty for violations of the overpopulation regulation. The agreement does allow the Secretary to assess civil fines for violating conditions of this agreement. That could be \$50.00 a day, for failure to submit required reports on time; or could be \$75.00 a day, per incidence of going over the population cap. There is a limit of \$500.00 a day.

“However, it’s the judgement of the department and I believe County Legal and my discussions with Ed Randels, that the level of penalty is just as severe, if not more severe, under the current circumstances. If we choose not to enter into this agreement at this time, we could be subject to these assessment of penalties immediately for being overpopulated, for which we are almost every day.

“As a recommendation of myself and the department, that the Board of County Commissioners approve the agreement and authorize the Chairman to sign. Thank you.”

**Chairman Winters** said, “Thank you. Commissioner Gwin.”

**Commissioner Gwin** asked, “Ken, tell me how the intake and assessment of a new piece of this is going to affect our population?”

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**Mr. Hales** said, "I know how we want it to work, and then I know how we feel it might work. What we wanted to do is to be a screening, an area that would actually screen more vigorously the intakes coming into detention. The detention utilization committee a product of this agreement has devised a new screening tool to decide who is detained and not detained. This tool will be used by juvenile intake and assessment. A key part of that is, often now we will have kids come in who may warrant detention, but we cannot find the family to take the kid back, you know, to pick the kid up and take him home, or we can't find the appropriate services that need to be addressed immediately. That kind of crisis and intervention is supposed to be done by intake and assessment.

"That would one, defer kids from detention and, secondly reduce demand on our staff. That is what we hope to transpire. The fear is this is modeled off of the intake and assessment in the centers from Florida and, they bring so many more kids into contact with the assessment center, that they have broadened the net of who may be entertained for a detention. Their experience has been counter-productive. They opened up intake and assessment and detention rates went up. The screening form that we did with the detention utilization committee, was specifically designed to help control that from happening."

**Commissioner Gwin** said, "Just for the public's sake, can you tell us who the members of the detention utilization committee are?"

**Mr. Hales** said, "That consists of the Chairman, who is Administrative Judge Ron Rogg. On the committee is Presiding Juvenile Judge, Jim Burgess, a representative from the District Attorney's Office, Doug Roth, myself, representing the County, Chairman Winters representing the Commissioners is on the committee, also, John Sullivan from the Kansas Department of Social and Rehabilitation Services (SRS) is on the committee. We have a representative from the Defense Bar, and I hope I'm not forgetting somebody."

**Commissioner Gwin** said, "I think that was important for the public to know who that mix is. Thank you."

**Chairman Winters** said, "Thank you. Ken could you talk just a little bit about, you outlined the four things that we're going to need to do to short term, get the population down and then do an analysis of the detention needs, was two and step number three. Could you talk about those steps and what that process is going to be involved?"

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**Mr. Hales** said, "Sure, it will be my pleasure. After we conduct the population analysis, what we hope to have from that is a real good picture of what the demands are going to be. How many kids are going to be brought in, and what those offenders are going to look like. After we know what the demand is going to be, I'm hoping we will secure the services of a detention plan, and then to say, these are the things you can do to meet that demand. It may involve alternative off site utilization, or it may involve remodeling, or it may involve a new building or whatever the combination of remedies are. That is what I'm hoping to have come about in 1997, the detention planning part of it.

"Again a part of that is also involved with the key stake holders identifying what is our goal for detention, what is our priorities so we know which ones are going to be detained and which are not. Once we have that figure, we can give the Commission a good idea; these are the number of beds we're going to have to have through the year 2000. Is it 50, is it 45, is it 65, that question."

**Chairman Winters** asked, "So, that's the determination we'll make by the end of August of this year?"

**Mr. Hales** said, "Correct."

**Chairman Winters** asked, "Then step three was, what was that again?"

**Mr. Hales** said, "Again, that would say, OK, if your demand is going to be a need for 20% increase in beds over the next five years, and between a 5% in beds over the next ten years, these are options on how you can meet that. If building is necessary, this is the way you would have to build something new, or this is the way you would expand to remodel facilities to meet that demand. One thing we would want to do though, in the front part is identify how much of that demand is to be met in-house, and how much of that demand we can meet through alternatives to detention housing locally."

**Chairman Winters** said, "You know that you've heard me say this several times that the two areas I'm certainly interested in us exploring is one, privatization of parts of this and there is now a company in operation in Kansas that is apparently doing a very good job, in fact has even taken over the operation of a Western Kansas regional facility, that a group of counties were having trouble to make work and this private company has taken over that operation and seems to be doing a good job.

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“So I want us to continue to explore that privatization side and, secondly, you have heard me talk about this also, there are really what I would call alternative building construction designs out there, that some would describe as a tent, but I would describe as some kind of facility with a softer wall than made out of bricks. I think some of them look very promising and I think we could do some of that construction. My understanding, in visiting with some of these companies, at a much reduced rate than would be a regular brick and mortar type building. Those are the two areas I’m going to continue press us to examine to the fullest.

“One last comment, I think the citizens need to be assured that, as we look, as this detention committee has worked, we certainly have the intention and it is our intention to make sure that every person that is a juvenile that needs to be in some kind of detention, will be. We will work very hard to make sure that we’re not letting somebody out that should actually be in, as we’re attempting to reduce our population, and we have a plan in affect that will hopefully accomplish that.”

**Commissioner Miller** said, “Mr. Chairman and Ken, I just have a couple questions. One relates to the actual numbers of detainees or juveniles that we are going to be detaining. Could you kind of give us an overview of where we’re at now in terms of Juvenile Detention Facility (JDF) today, and how that’s impacted by our sourcing or outside of the city being able to house ex number of juveniles and then relate that to, what’s our druther? Is our druther going to be to be able to house whatever the population is going to be in five years from now, here locally or is that going to continue to be one of the alternatives for the future is to be able to house them outside of this area?”

**Mr. Hales** said, “In response to the first inquiry, the population has been running over the last several weeks in the low 40's, to the low 50's depending on the day. This past weekend we went from 41 to 52 or 53, and then had to bring it back down. At the same time we have housed offsite approximately 20 kids a day, or 22 rooms a day in the Topeka facilities. Detention utilization by Sedgwick County has raised from 60 to 70, when you think about all of it.

“In response to your second inquiry, I believe that is going to be something entertained by the planners, but the final decision probably will rest with the Commission on if we continue to use an offsite alternative; what is the target population that we’re going to put offsite; what is the target population that we’re going to want to serve locally; and some decisions made on who that should be.

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“For example, right now we’ve targeted offsite utilization for those kids already in SRS custody awaiting placement. We’ve also talked about, with the contract, kids who have yet to be placed, and we’ve targeted moving up kids and juveniles who are at least three weeks away from their court hearing. So there is particular catchments in that, that we may say is most suitable for offsite, or most suitable to be kept locally. That would be part of what we’d have to look at.”

**Commissioner Miller** asked, “A second part would be; what’s the time frame that’s associated with this contract?”

**Mr. Hales** said, “This contract or agreement would terminate after we submit to the Secretary a report indicating that we have fulfilled all the obligations. That would be sometime, subsequent to the August 1, 1998, time. Following that, and if the Secretary agrees that we have satisfied these conditions, if we go a six month period without going over the cap, it terminates.”

**Commissioner Winters** said, “Thank you. Commissioners are there any other questions that Ken could answer at this time?”

### MOTION

Commissioner Schroeder moved to approve the Agreement

Commissioner Miller seconded the Motion

There was no discussion on the Motion, the vote was called.

### VOTE

Commissioner Betsy Gwin	Aye
Commissioner Paul W. Hancock	Aye
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Chairman Winters** said, “Thank you. Next item please.”

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**C. BUREAU OF COMPREHENSIVE COMMUNITY CARE.**

**1. CONTRACT WITH VIA CHRISTI REGIONAL MEDICAL CENTER  
- ST. JOSEPH CAMPUS TO DEVELOP A CRISIS RESOLUTION  
SERVICE IN SEDGWICK COUNTY.**

**Ms. Deborah Donaldson**, Director, Bureau of Comprehensive Community Care, greeted the Commissioners and said, "This first contract was one that was developed over a long period of time. It needs assessment through our screening program to find out where we had gaps in services, and time and time again, it was telling us that if we had a crisis resolution service available, that we in fact could probably divert an additional 20% of the folks that were going in for inpatient care. The result of that is this contract and some negotiations that have gone on for several months, and we feel that this will truly be a need in our community. I will be glad to answer any questions."

**Chairman Winters** said, "You have heard the report, any questions?"

**MOTION**

Commissioner Gwin moved to approve the Contract and authorize the Chairman to sign.

Commissioner Hancock seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul W. Hancock	Aye
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Chairman Winters** said, "Thank you. Next item."

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**2. CONTRACT WITH VIA CHRISTI REGIONAL MEDICAL CENTER-ST. JOSEPH CAMPUS TO PROVIDE SHORT-TERM CRISIS STABILIZATION BEDS FOR ADOLESCENTS.**

**Ms. Donaldson** said, "This particular contract is different, in that we actually purchased inpatient beds for very short periods of time for adolescents, when we need to have some type of break, usually from the family to re-work the treatment plan and get the child back home. We have had this contract for several years, and this is just a renewal, and it is also a contract we don't use very often, but is very helpful when we do need it. I'd be glad to answer any questions."

**Chairman Winters** said, "What's the will of the Board?"

**MOTION**

Commissioner Hancock moved to approve the contract and authorize the Chairman to sign.

Commissioner Gwin seconded the motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul W. Hancock	Aye
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Chairman Winters** said, "Thank you. Next item."



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### 3. AGREEMENTS (2) WITH THE INDEPENDENT LIVING CENTER OF SOUTH CENTRAL KANSAS, INC. AND ARROWHEAD WEST, INC. TO ALLOW THEM TO OPERATE AS SEDGWICK COUNTY COMMUNITY DEVELOPMENTAL DISABILITY ORGANIZATION AFFILIATES.

**Ms. Donaldson** said, "These particular agreements are our standard affiliation agreements with providers who provide services for individuals who have developmental disabilities. I would be glad to answer any questions."

#### MOTION

Commissioner Gwin moved to approve the Agreements and authorize the Chairman to sign.

Commissioner Hancock seconded the Motion.

**Commissioner Miller** said, "Debbie, just for a sideline for the public, when we do renew or extend agreements with service renders, do we take into consideration, or do we do a spot check; how do we keep up with the services being provided; the environment that the services are being provided within or the contractors that we are going to contract with?"

**Ms. Donaldson** said, "We have affiliated agreements and always try to oversee, and look at quality issues and make sure the services are provided and that is done in a very efficient and effective way for individuals that are served. In fact, if we find there is a quality issue that we become aware of, we will put together a corrective action plan to have that taken care of."

**Commissioner Miller** asked, "So when you say oversee, is this on a quarterly basis, or just on call, as we're called to an issue?"

**Ms. Donaldson** said, "We try to have ongoing meetings and contacts with the different providers, and also we certainly listen to any consumers who contact us, or as we become aware of any problem."

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**Commissioner Miller** asked, “Is this going to be impacted in terms of how we’re going to do business at this point, meaning that our dollars are going to follow the consumer, as opposed to just being designated to the actual provider.”

**Ms. Donaldson** said, “Actually, I think with having the dollar following the consumer, it is going to be easier to monitor, because those dollars are actually that person, and so they basically have the choice where they go, and because of programs funded, if they are not happy there, previously they basically had to stay. Now they can choose to go to another program that can better meet their needs.”

**Commissioner Miller** said, “Very good. Thank you.”

**Chairman Winters** said, “Thank you Commissioner Miller. We have a motion to approve these agreements, any other discussion. Seeing none, call the vote.”

### VOTE

Commissioner Betsy Gwin	Aye
Commissioner Paul W. Hancock	Aye
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Chairman Winters** said, “Thank you. Next item.”

#### **4. ADDENDUM TO UNITED METHODIST URBAN MINISTRY OF WICHITA DROP-IN CENTER AGREEMENT TO PROVIDE TWO FULL-TIME STAFF POSITIONS.**

**Ms. Donaldson** said, “Commissioners, this particular addendum is allowing the Drop-In Center to make some provisions to have staff coverage. Our staff had been doing, providing some of that service, and we have really needed to get them out into the community, so this allows for a transition time until the new contract renewal, and at that time they will pick that up. I will be glad to answer any questions.”

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**Commissioner Miller** said, "You said at that time they will pick it up, are you talking about Urban Ministries?"

**Ms. Donaldson** said, "Yes."

**Commissioner Miller** asked, "So this is short term for Sedgwick County, not to supply or provide funding for?"

**Ms. Donaldson** said, "Yes."

**Commissioner Miller** said, "Okay. Thank you."

**Chairman Winters** said, "Thank you. Any other questions? Seeing none, do we have a Motion?"

**MOTION**

Commissioner Gwin moved to approve the addendum to the Agreement and authorize the Chairman to sign.

Commissioner Hancock seconded the Motion

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul W. Hancock	Aye
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Chairman Winters** said, "Thank you. Next item."

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**5. AMENDMENTS (10) TO DEVELOPMENTAL DISABILITY SERVICE AGREEMENTS.**

- **THE ARC OF SEDGWICK COUNTY**
- **STEPS INC.**
- **GOODWILL EASTER SEAL SOCIETY OF KANSAS, INC.**
- **KANSAS ELKS TRAINING CENTER FOR THE HANDICAPPED, INC.**
- **RAINBOWS UNITED, INC.**
- **CATHOLIC SOCIAL SERVICES, INC.**
- **CEREBRAL PALSY RESEARCH FOUNDATION OF KANSAS, INC.**
- **STARKEY INCORPORATED**
- **THE INDEPENDENT LIVING CENTER OF SOUTH CENTRAL KANSAS, INC.**
- **ARROWHEAD WEST, INC.**

**Ms. Donaldson** said, “These particular amendments allow for some changes in language and some changes in terms of additional clarification with the agreements that we already have. This was a result of mediation of some of the providers in the State and the providers felt very strongly that they wanted to have this connected with their agreements. I will be glad to answer any questions.”

**Chairman Winters** said, “Thank you. Madam Clerk, would you go ahead and read those ten into the record, so the record will reflect who those are with?”

**The Clerk listed the ten agreements for the record.**

**Chairman Winters.** asked, “Are there any further discussions, or is there a motion?”

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**MOTION**

Commissioner Schroeder moved to approve the addendum

Commissioner Hancock seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul W. Hancock	Aye
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Chairman Winters** said, "Thank you. Next item."

- 6. ADJUSTMENT OF THE COMCARE STAFFING TABLE TO DELETE ONE SUBSTANCE ABUSE COUNSELOR I, RANGE 17, AND ONE SUBSTANCE ABUSE COUNSELOR II, RANGE 19, AND ADD ONE MASTER'S LEVEL THERAPIST, RANGE 22.**

**Ms. Donaldson** said, "Commissioners, this particular item allows us to delete two positions and add one at a master's level. The intent of this is to have a provider on staff that is recognized by managed care companies, plus without Federal contract, most of the services that they will pay for, need to be provided by master's level staff person. I will be glad to answer any questions."

**Chairman Winters** said, "Thank you. Commissioner Miller."

**Commissioner Miller** said, "You have probably already said this and I was in the process of reading, but currently, those are two counselor positions that are servicing approximately how many clients?"

### **Regular Meeting, May 8, 1996**

**Ms. Donaldson** said, "I'm not exactly sure where the current case load is that use our addiction treatment services. I know on outpatient, we run around 100, so I assume it's probably between 80 and 100."

**Commissioner Miller** said, "In our conversation you were saying that more than likely this one position, which is a master's level therapist position would handle all of those, would take the bulk of those cases?"

**Ms. Donaldson** said, "They will handle a case load, but they won't actually have two case loads that are that high. We feel this is probably a more sufficient use of the services, and with managed care, some of the volume has slowed down."

**Commissioner Miller** said, "Well, I understand that it is more efficient in terms of reimbursement. I have no problem with that, I'm just trying to assure myself coming from the background, that this person is not going to be overloaded in their case load management, and that probably some of those will be spread to some other counselors."

**Ms. Donaldson** said, "Yes."

**Commissioner Miller** said, "Alright, thank you Debbie."

**Chairman Winters** said, "Thank you Commissioner. Other discussion, or what's the will of the Board?"

#### **MOTION**

Commissioner Gwin moved to approve the adjustment to the Comcare Staffing Table.

Commissioner Hancock seconded the Motion.

There was no discussion on the Motion, the vote was called.

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**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul W. Hancock	Aye
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Chairman Winters** said, "Thank you. Next item."

**D. WORKSITE AGREEMENT REGARDING PARTICIPATION IN THE 1996 SUMMER YOUTH PROGRAM PROVIDED BY THE FEDERAL JOB TRAINING PARTNERSHIP ACT AND SPONSORED BY THE CITY OF WICHITA.**

**Ms. Mary Ann Mamoth**, Director, Personnel Department, greeted the Commissioners and said, "The City of Wichita Human Services Department is responsible for operating the 1996 Summer Youth Program sponsored by the Federal Job Training Partnership Act (JTPA), to provide eligible area use between the ages of 14 and 21, the opportunity to have meaningful employment and they are asking for our participation in this program. We have participated in the past as you well know. The need is for Sedgwick County to provide safe and well supervised work sites, and jobs of value to the community.

"Eligibility for use is based on family size and income and the Worksite staff are responsible for training you in necessary job skills. There is no cost to Sedgwick County and all these wages and benefits are paid by the City of Wichita. This is an excellent opportunity and we are encouraged to participate in this program. I am here to ask for your approval so that we may contact the departments in regards to this program."

**Chairman Winters** said, "Thank you. Commissioner Miller."

**Commissioner Miller** said, "Yes, Mr. Chairman, good morning Mary Ann. First of all I need to say that I'm very proud that Sedgwick County has participated in, I know, for many years, as long as the program has probably been available.

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“This type of a program, I firmly believe, that if we continue to put our actions, but they are not putting dollars in this instance, but definitely put our actions in the area of front end of this ever growing cycle of violence that we have here meaning, able to give good kids an opportunity to work and feel good about themselves and earn some money so that they can do some other things either for their families or themselves. We are then that much further ahead.

“I’m also pleased, it looks as though, it’s going to be funded, I mean there was a moment in congress it was a challenge as to whether or not if it would get the funding or get substantially the same amount of funding, if not a decrease in it. I just needed to be able to say that publicly. Approximately how many youths do we hire that work with Sedgwick County?”

**Ms. Mamoth** said, “Last year the Sedgwick County Zoo and the Kansas Coliseum, the Zoo had ten youngsters who they employed out there and the Coliseum employed about five or six. Last year’s program they targeted some special skills in the accounting and financial area, and so we didn’t have a large participation. This year we’re hoping we’ll do better.”

**Commissioner Miller** said, “Good. Thank you.”

**Chairman Winters** said, “Thank you. Commissioner Gwin.”

**Commissioner Gwin** said, “Just a clarification, the backup in your presentation, you indicated that the wages and benefits be paid by the City of Wichita. I’m assuming what you mean is the checks are going to be written by Wichita. The money is just passed through from the Federal program. JTPA funds are not available to counties?”

**Ms. Mamoth** said, “I presume that they are, I don’t know if we have ever been in the arena of looking at applying for any of those grant funded monies.”

**Commissioner Gwin** said, “I was just curious. I mean if counties had access to it...”

**Ms. Mamoth** said, “I’m not sure, but I can find out, most certainly, if we have the ability to do that.”

**Commissioner Gwin** said, “I would be interested in knowing that. Thank you.”



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**Chairman Winters** said, "Thank you. Commissioners, you have heard Mary Ann's report, what's the will of the Board?"

**MOTION**

Commissioner Schroeder moved to approve the agreement.

Commissioner Miller seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul W. Hancock	Aye
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Chairman Winters** said, "Thank you. Next item."

**E. PRESENTATION OF THE 1995 SEDGWICK COUNTY COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) AND APPROVAL OF APPLICATION TO THE GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA) FOR ITS CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING..**

**Ms. Becky Allen Bouska**, Director, Department of Finance said, "Today we have with us our auditors who came in earlier in the year to review our 1995 accounting books. Mark Dick who is partners with Allen, Gibbs & Houlik is here today to present his findings. After which we will do a brief presentation on what's contained in the CAFR which is this document here for 1995."

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**Mr. Mark Dick**, Auditor, Allen, Gibbs & Houlik, greeted the Commissioners and said, "I'm pleased to be able to be here this morning, and provide you with the results of the annual financial and compliance audit to aid in that presentation, I have prepared a short outline that is being distributed to you right now, which I think will speed up our discussion here, and we don't want to spend a lot of time with it. As you are well aware, the federal government and state law requires that the County have an annual financial and compliance audit."

"As we go through that process and issue nine different opinions, etc..., we are really trying to answer three basic questions. Are the financial statements fairly stated? Two, did the County have adequate control over the resources, and did those controls work? Three, did you comply with all the laws and regulations, all the way from the Federal level down to your local ordinances, and resolutions? As we go through this, I'll answer those three questions, pretty quickly.

"First thing I want to point out is the difference between our responsibility as auditors, and the Counties. The Counties finance staff has done an excellent job, it's their responsibility to prepare this lengthy document that contains the financial statements. This year for the first time they have included the trends, and I'm sure Becky is going to talk about that, but we commend you for an excellent job on this document.

"Our job is really to audit the records, and just express an opinion on the amounts in the document. What we're trying to do is make sure it's fairly stated. I want to emphasize that an audit is not, the sole purpose is not to detect errors and irregularities. That is part of the thing, we're not auditing at the nickel and dime level. That would not be cost beneficial for you. That is part of the nature of auditing. We follow a set of standards, called General Accepted Auditing Standards, although those are the rules that we have to follow.

"Page Four, the scope of the audit. Scope means, what did we cover in our efforts? We covered all the funds and account groups of Sedgwick County Kansas, and this year that scope was expanded to include the Sedgwick County Public Building Commission. As you recall in 1994, the Public Building Commission (PBC) was created, but there were no financial transactions. The first year that there were actually financial transactions of the Public Building Commission was 1995, and we have issued a separate financial report on the PBC, which has been furnished to you.

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“In addition to that, it’s also included as part of the numbers in the Comprehensive Annual Financial Report. Other than that, there were no changes in the scope. The other thing, we are supposed to report to you if we find these things. I’m happy to report, we didn’t find anything, as kind of negative reporting, but this is on page five. We noted no errors or irregularities during 1995 that would have a significant effect on the financial statements. We noted no illegal acts, or violations of any compliance issues that would have a significant affect. As far as accounting policies, and in the way you record things, it was consistent from year to year.

“Therefore, you can look at this year’s numbers, compare them to the prior year, and they are comparable. There were no major changes there. Last but not least, we did have excellent cooperation from the County staff and full access to the books and records. Those are important things to know.

“Page six, very quickly, the financial audit, the opinions themselves, we issued what we call an unqualified opinion, which is the highest level that you can receive, and it simply says, the financial statements are fairly presented in accordance with GAAP. Our single audit reports show, in our opinion there were no compliance violations that would have a major impact on any of the Federal funds that you receive, as well as a lot of state funds, such as SRS funding, that type of thing. You indeed complied with the Kansas cash basis and budget law, which are very important.

“Additionally, we noted no material weaknesses at all in the control environment within the County. The internal controls were good and they were functioning. We have issued a separate management letter, and it’s my understanding the finance staff has discussed that in detail with you. I’m not going to take the time this morning to go through it in detail. I did want to point out we had, we identified a couple of areas of opportunity for what we think are improved efficiencies; things like looking at your payroll cycles and maybe decreasing that from 50 a year, to something much fewer.

“We are looking at some accounting changes and certain funds. One of the things that I want to emphasize is I would encourage the Commission to look at the accounting policies and procedures as just that, and that we begin to give the Bureau of Finance more control over establishing those procedures, on exactly how we do things. Rather than having the accounting procedures included in Board policy. I think you can set the broad policies, the Finance Bureau can implement those policies.

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“I know we’ve got some resolutions out there that are very, very definitive about accounting procedures, and that makes it difficult for them to operate and change things, and make things more efficient. As we go along, we really encourage you to be aware of those issues.

“Page eight, in summary, I think you can tell, those three basic questions are all answered in the affirmative. Yes, the financial statements are fairly presented. Yes, you had controls, they work. We complied with all the laws and regulations. We appreciate the opportunity to be of service. We want to congratulate the Bureau of Finance for their fine work. Again, they did an excellent job. I think that’s depicted by the results of our audit.”

**Chairman Winters** said, “Thank you very much Mr. Dick. Any questions at this time? I don’t see any, thank you very much.”

**Ms. Bouska** said, “As Daryl Gardner is setting up for the overheads, I would like to take a minute to thank Mark and his staff. Deanna Yates is in the audience and she was our audit manager. She is in the back of the room, and sitting with her is Dollie Shaffer, our Senior Accountant who is now across from me, who was the principal accountant working on the CAFR document you see in front of you.

“As with any situation, we’re dealing with three years right now, as you understand, this is the 1995 year we are discussing. We are living in the 1996 year and spending the 1996 budget. Right now we are also discussing with you the 1997 budget. So, I would like to emphasize to you that this is the 1995 budget. Daryl, if you could put up the first slide, please?”

### **SLIDE PRESENTATION**

“The first slide depicts the fiscal year 1995, and an overview of what the revenues look like. We had approximately \$100,000,000 in taxes. Taxes I would like to emphasize, include; sales tax, as well as motor vehicle tax, and ad valorem taxes. Next slide please.”

“The next slide, is a nice slide that finance people like to see. What you see here is a decrease in what we call the delinquency rate. Currently, in 1991, we collected 95% of total anticipated taxes, while in 1995, we increased 97.7%. Keep in mind, 1989 was the implement of reappraisal and re-classification. Delinquencies at that point in time were around 94%. We collected 94% in taxes.

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“The next slide is an overview of the expenditures. Traditionally, when you see us break out functions, you’ll see us put the District Attorney, Sheriff, and various pieces together, and call that public safety. General Accepted Accounting Principles have a different definition. So, within this general government, you see it’s much larger than you’re used to, it includes things like the DA, Election Office and Taxation. So, when you look at this, if you look at the CAFR in the front B section, you’ll see the breakout of all the things that are included within the general government area.

“I put these two graphs together on purpose. Although they are hard to see, I wanted to explain to you how cash differs when we’re talking about General Accepted Accounting Principles (GAAP), which is the top graph, verses when we discuss cash budget basis, which is by what State Law prescribes us to abide. The blueline you can see up here where it shows \$151,000,000 of revenue. The red-line shows \$147,000,000 worth of expenditures. That would naturally lead one to believe that we had additional cash at the end of the year than we had at the beginning of the year.

“The lower graph shows you the budget basis of what cash existed. One essential difference between GAAP and Budget Basis, is the fact that encumbrances, if the service has not begun, or been performed yet, they will not be shown as an expenditure. On a budget basis, the law is that the contracts made, it should be encumbered, and thus, not be eligible for expenditure. So, as you see here, there is a gap here that would show that there is cash. This deficit, or decrease in cash of 5.3 million shows you we are actually down from your expenditure ability 5.3 million. So, there is a significant decrease when we talk GAAP basis vs budget basis.”

“I want to discuss a little bit about the economy very quickly. Please note in 1994, Boeing was discussing laying off a lot of people, Sears Tele-Catalog Center was closing, and we had a lot of employment issues. The next graph shows you a contrast of what happened in the economy. In 1994, new construction increased, or permits increased to 291,000,000. In 1995, they increased to \$444,000,000. That is significant. That would naturally lead one to believe that new construction would have become stagnant, or even decreased during a time of higher unemployment. It did not happen. Our economy was more flexible than that.”

“Direct and overlap in depth we have discussed briefly, and the CAFR, but I wanted to point out to you that the red section here, Sedgwick County is really stable. Over the last five years, school districts have more than doubled. Cities have stayed fairly constant, where other districts had too. In 1991, there was \$343,000,000 of direct and overlapping debt.

### **Regular Meeting, May 8, 1996**

“In 1995, \$497,000,000. When we talk about a \$25,000,000 jail, that is fairly significant to this graph. It would add a larger bump.”

**Commissioner Gwin** asked, “That’s debt of Sedgwick County?”

**Ms. Bouska** said, “And all districts.”

**Commissioner Gwin** asked, “All other taxing entities?”

**Ms. Bouska** said, “All taxing entities.”

**Commissioner Gwin** said, “Thank you.”

**Ms. Bouska** said, “This next graph regarding bonded debt at year end is for Sedgwick County only, and shows you we have been fairly stable over the years. In 1993, where you see the slight increase, is when we issue \$10,000,000 for the jail. Bonded debt as percentage of adopted debt limit, we always like to see this very constant, that is what the rating agencies are looking from us. This wide area is good, because that’s showing you we’re 60%, and we still have 40% difference that we can still levy and not be at our debt limit, as prescribed by County policy, which is the 5% of assessed valuation.

“The next graph shows you special assessment collection. This is our final graph. In 1991, we began to see the difference in our changes to the special assessment policy. That’s easy for me to say. Whereas, in 1991, we had 61.9% collection rate. In 1995, it is up to 87%. We like to see that. I would like to take a minute, and once again thank Mark Dick for coming in and presenting his findings, and we are available for questions if there are any.”

**Chairman Winters** said, “Thank you very much. Good presentation. Commissioners you’ve had the report of the Counties Comprehensive Annual Financial Report, are there any questions for either Becky Allen Bouska, or Mark Dick, or others? I see no questions, thank you for your presentation.”

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**MOTION**

Commissioner Hancock moved to receive and file the CAFR.

Commissioner Schroeder seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul W. Hancock	Aye
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

- F. APPROVAL OF AN ESTIMATE FROM SEDGWICK COUNTY ELECTRIC COOPERATIVE FOR RELOCATION OF A LINE IN CONNECTION WITH SEDGWICK COUNTY PROJECT NO. 630-5-4580; BRIDGE ON 47TH STREET SOUTH BETWEEN 327TH AND 343RD STREETS WEST. CIP #B-249. DISTRICT #3.**

**Mr. David C. Spears, P.E.**, Director, Bureau of Public Works, greeted the Commissioners and said, "I am asking for this approval of proposal by Sedgwick County Electric Cooperative to relocate their electric line at a cost of \$4,285 in connection with the bridge project on 47th Street South between 327th Street West and 343rd Street West. This project is designated as B-249 in the Capital Improve Program (CIP). The line is not located in the public right-of-way. I recommend that you approve the relocation and cost estimate."

**MOTION**

Commissioner Hancock moved to approve the Proposal.

Commissioner Gwin seconded the Motion.

There was no discussion on the Motion, the vote was called

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**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul W. Hancock	Aye
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Chairman Winters** said, "Thank you. Next item please."

**G. REPORT OF THE BOARD OF BIDS AND CONTRACTS' MAY 2, 1996  
REGULAR MEETING.**

**Mr. Darren Muci**, Director, Purchasing Department greeted the Commissioners and said, "You have before you the minutes from the May 2 meeting of the Board of Bids and Contracts. There are just two items for consideration this morning.

**(1) ADMISSION TICKETS FOR THE KANSAS COLISEUM  
FUNDING: SELECT-A-SEAT TICKETS**

"Item One, admission tickets for the Kansas Coliseum was recommended to accept the low responsible bid of Boca Systems for \$12,318.

**(2) SANITARY SEWER IMPROVEMENTS-BUREAU OF PUBLIC  
SERVICES  
FUNDING: SPECIAL ASSESSMENTS**

"Item two, sanitary sewer improvements for the Bureau of Public Services is recommended to accept the low bid of BRB Contractors in the amount of \$132,452.



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**(3) AIRCRAFT ENGINE REPLACEMENT-MOTOR POOL AND SHERIFF'S DEPARTMENT  
FUNDING: MOTOR POOL**

“There is one item that does not require action at this particular time. That is replacement of aircraft engines for Motor Pool and Sheriff’s Department. It is moved to table this item indefinitely for review of further responses. I would recommend that you approve the recommendations as presented by the Board of Bids and Contracts.”

**MOTION**

Commissioner Schroeder moved the approve the recommendations of the Board of Bids and Contracts.

Commissioner Gwin seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Gwin	Aye
Commissioner Paul W. Hancock	Aye
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Chairman Winters** said, Thank you very much. Next item.”

**CONSENT AGENDA**

**H. CONSENT AGENDA.**

**1. Utility and Highway Permit Agreements.**

### **Regular Meeting, May 8, 1996**

- a. The City of Wichita is submitting this application requesting permission to make an entrance onto 13th Street North west of 119th Street West to service Hickory Creek Estates Addition. Attica Township. Highway Permit No. 011-96. Road No. 616-18. District #3.
- b. Southern Kansas Telephone Co. is submitting this application requesting permission to cross under and bury cable on the north side of 87th Street South east of 71st Street West (Ridge Road). Ohio Township. Utility Permit No. 044-96. Road No. 640-22. District #2.

### **2. Right-of-Way Easements.**

The following tracts of land have been granted by Easement for Right-of-Way at no cost to the County. These Easements were requested by the Director, Bureau of Public Services, as a condition of receiving a platting exemption on an unplatted tract of land.

- a. Road Number 642-16, Owners: Terry L. Shaver and Colette J. Shaver, located in the Northeast Quarter of Section 22, Township 29 South, Range 2 West, more specifically located on the south side of 95th Street South and west of 151st Street West. Ninnescah Township. District #3.
- b. Road Number 636-34, Owners: Clifford G. Alexander, Joyce E. Alexander and Kimberly M. Alexander, located in the Northwest Quarter of Section 3, Township 29 South, Range 2 East, more specifically located on the south side of 71st Street South and east of 111th Street East (Greenwich Road). Rockford Township. District #5.

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**3. Right-of-Way Instruments.**

One Easement for Right-of-Way and one Temporary Construction Easement for Sedgwick County Project No. 630-5-4580; Bridge on 47th Street South between 327th and 343rd Streets West. CIP #B-249. District #3.

**4. The following Section 8 Housing Contracts are being amended to reflect a revised monthly amount due to a change in the income level of the participating client.**

<u>Contract Number</u>	<u>Old Amount</u>	<u>New Amount</u>
V95072	\$224.00	\$215.00
C95071	\$237.00	\$182.00
C94049	\$175.00	\$175.00
V96021	\$366.00	\$324.00
C96014	\$195.00	\$367.00
C87102	\$39.00	\$000.00

**5. Consideration of the Check Register of May 3, 1996.**

**6. Order dated May 1, 1996 to correct tax roll for change of assessment.**

**7. Budget Adjustment Requests.**

<u>Number</u>	<u>Department</u>	<u>Type of Adjustment</u>
960258	Legal	Supplemental Appropriation
960259	Comcare-Adult	
960260	Mental Health Reform	Supplemental Appropriation
	Comcare-MR/DD & Mental	Transfer
960261	Health Reform-Adult	
	Comcare	Supplemental Appropriation

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**Budget Adjustment Requests (continued).**

<u>Number</u>	<u>Department</u>	<u>Type of Adjustment</u>
960262	K-96 Expressway	Supplemental Appropriation
960263	1996 Bridge Projects	Supplemental Appropriation

**Mr. William P. Buchanan**, County Manager, said, "Commissioners, you have before you the consent agenda and I would recommend you approve it."

**MOTION**

Commissioner Gwin moved to approve the consent agenda as presented.

Commissioner Schroeder seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul W. Hancock	Aye
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**OFF AGENDA: Plat**

**Chairman Winters** said, "Thank you very much. Commissioners we have an off agenda item that would normally be contained on the consent agenda, it concerns a plat and the approval of a plat that is all ready to go, but has just got delayed and is not on this agenda. I would move at this time we take an off agenda consent item."

**Regular Meeting, May 8, 1996**

**MOTION**

Chairman Winters moved to take an off agenda consent item.

Commissioner Schroeder seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul W. Hancock	Aye
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Chairman Winters** said, "Thank you. Commissioner Hancock, do you want to say anything about this? You checked on this plat and it is all ready to go, right?"

**Commissioner Hancock** said, "Yes, we had an individual call us, who evidently the plat was scheduled for next week, however, they are ready to start building their home this week. We needed to get the plat all approved, and in checking with Lynn over at the Manager's Office, she said it was all ready to go, and everything was in order. What we needed to do was just approve it and get it signed and get it out of here."

**Chairman Winters** said, "It's the John Burba Addition Plat."

**MOTION**

Commissioner Schroeder moved to approve the plat.

Commissioner Gwin seconded the Motion.

There was no discussion on the Motion, the vote was called.

## Regular Meeting, May 8, 1996

### VOTE

Commissioner Betsy Gwin	Aye
Commissioner Paul W. Hancock	Aye
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Chairman Winters** asked, "Is there other business to come before this meeting? I see none. Do we have a Fire District agenda? Okay. At this time I'll recess the regular meeting."

**The Board of Sedgwick County Commissioner recessed into the Fire District #1 Agenda at 10:03 a.m. and returned at 10:04 a.m.**

### I. OTHER

**Commissioner Miller** said, "Mr. Chairman, I would like to request that in Executive Session for the County Commission Meeting being held."

### EXECUTIVE SESSION

#### MOTION

Commissioner Miller moved to convene into Executive Session for 20 minutes to consider consultation with Legal Counsel on matters privileged in the attorney-client relationship relating to pending claims and and personnel matters of non-elected personnel and returned no sooner than 10:25 a.m.

Commissioner Schroeder seconded the Motion.

**Commissioner Hancock** said, "Are we going to do evaluations?"

**Chairman Winters** said "Well, yes."

**Commission Hancock** said, "We've got lots of time to do them."

**Regular Meeting, May 8, 1996**

**Chairman Winters** said, "I wonder if we should extend that to an hour?"

**Commissioner Miller** said, "Okay, do I need to addend this also, or is it already included in the motion."

**Mr. Plummer** said, "Just amend the time you need and when you're coming back."

**Chairman Winters** said, "That would..... we may be able to do more than one, and I hadn't really thought about that until right now. Let's say until 11:00 a.m. Is that acceptable with you as maker of the motion?"

**Commissioner Miller** said, "That is fine. You've heard the motion again, we'll be in Executive Session for an hour. Let's take a vote"

**AMENDED MOTION**

Commissioner Miller moved to convene into Executive Session for one hour to consider consultation with Legal Counsel on matters privileged in the attorney-client relationship relating to pending claims and litigation and personnel matters of non-elected personnel and returned no sooner than 11:00 a.m.

Commissioner Schroeder seconded the Motion

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul W. Hancock	Aye
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Chairman Winters** said, "Thank you very much. We're in Executive Session.

**The Board of Sedgwick County Commissioners returned from Executive Session at 11:10 a.m.**

### **Regular Meeting, May 8, 1996**

**Chairman Winters** said, "I'll call back to order the regular meeting of the Board of County Commissioners May 8th. Let the record show there was no binding action taken in Executive Session. Is there anything else, Mr. Plummer?"

**Mr. Plummer** said, "Nothing further."

**Chairman Winters** said, "Thank you very much. This meeting is adjourned."

**J. ADJOURNMENT**



**Regular Meeting, May 8, 1996**

There being no other business to come before the Board, the Meeting was adjourned at 11:10 a.m.

**BOARD OF COUNTY COMMISSIONERS OF  
SEDGWICK COUNTY, KANSAS**

\_\_\_\_\_  
**THOMAS G. WINTERS**, Chairman  
Third District

\_\_\_\_\_  
**MELODY C. MILLER**, Chair Pro Tem  
Fourth District

\_\_\_\_\_  
**BETSY GWIN**, Commissioner  
First District

\_\_\_\_\_  
**PAUL W. HANCOCK**, Commissioner  
Second District

\_\_\_\_\_  
**MARK F. SCHROEDER**, Commissioner  
Fifth District

ATTEST:

\_\_\_\_\_  
**Susan E. Crockett-Spoon**, County Clerk

APPROVED:

\_\_\_\_\_, 1996