

## **MEETING OF THE BOARD OF COUNTY COMMISSIONERS**

### **REGULAR MEETING**

**JUNE 18, 1997**

The Regular Meeting of the Board of County Commissioners of Sedgwick County, Kansas, was called to order at 9:00 A.M., Wednesday, June 18, 1997, in the County Commission Meeting Room in the Courthouse in Wichita, Kansas, by Chairman Thomas G. Winters; with the following present: Chairman Pro Tem Paul W. Hancock; Commissioner Betsy Gwin; Commissioner Melody C. Miller; Commissioner Mark F. Schroeder; Mr. William P. Buchanan, County Manager; Mr. Rich Euson, County Counselor; Ms. Becky Allen-Bouska, Director, Bureau of Finance; Mr. J. Kenneth Hales, Director, Department of Corrections; Mr. James Alford, County Clerk; Mr. Gerald Franz, County Appraiser; Mr. Tom Pollan, Director, Emergency Medical Service; Mr. Steve Gilbert, Administrator, Regional Forensic Science Center; Mr. John Nath, Director, Kansas Coliseum; Mr. Kenneth W. Arnold, Director, Capital Projects Department; Ms. Jennifer Sanderson, Personal Property Manager, Appraiser's Office; Ms. Deborah Donaldson, Director, COMCARE; Mr. David C. Spears, Director, Bureau of Public Services; Ms. Nola Foulston, District Attorney; Mr. Darren Muci, Director, Purchasing Department; Mr. Michael Pisciotte, Management Intern; Mr. Fred Ervin, Director, Public Relations; and Ms. Linda M. Leggett, Deputy County Clerk.

### **GUESTS**

### **INVOCATION**

The Invocation was given by Mr. Bob Bruner of the Christian Businessmen's Committee.

### **FLAG SALUTE**

### **ROLL CALL**

The Clerk reported, after calling roll, that all Commissioners were present.

### **CONSIDERATION OF MINUTES: Regular Meeting, May 28, 1997**

The Clerk reported that all Commissioners were present at the Regular Meeting of May 28, 1997.

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**Chairman Winters** said, "Commissioners, you've had an opportunity to review the Minutes, what's the will of the Board?"

**MOTION**

Commissioner Hancock moved to approve the Minutes of January 15, 1997, as presented.

Commissioner Gwin seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul W. Hancock	Aye
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Chairman Winters** said, "Next item."

**CERTIFICATION AS TO THE AVAILABILITY OF FUNDS**

**Ms. Becky Allen-Bouska**, Finance Director, greeted the Commissioners and said, "You have previously received the certification of funds for expenditures on today's Regular Agenda. I am available for questions if there are any."

**Chairman Winters** said, "I see no questions. Thank you Becky. Next item."

**APPOINTMENTS**

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**A. APPOINTMENTS.**

**1. RESOLUTIONS (2) APPOINTING STEVE SHEPERD AND GARY WETZEL TO THE SEDGWICK COUNTY BOARD OF BUILDING EXAMINERS AND APPEALS.**

**Mr. Richard A. Euson**, County Counselor, greeted the Commissioners and said, "These appointments are to a five-member board. One of them is a Structural Engineer representative and the other is a Commercial Contractor representative. These are three year terms and they would expire on June 17, 2000. We recommend these Resolutions for your approval."

**MOTION**

Commissioner Schroeder moved to adopt the Resolutions.

Commissioner Hancock seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul Hancock	Aye
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Chairman Winters** said, "Does Steve Sheperd or Gary Wetzel happen to be here this morning? I don't believe they are. Thank you. Next item."

**2. RESOLUTION APPOINTING RICHARD E. LANDERS TO THE SEDGWICK COUNTY BOARD OF ELECTRICAL EXAMINERS AND APPEALS.**

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**Mr. Euson** said, "Commissioners, this board is also a five-member board and this term is also a three year term. This is a reappointment with the term to expire on June 17, 2000. We recommend this Resolution for your approval."

**Chairman Winters** said, "Thank you. Is there a Motion?"

**MOTION**

Commissioner Gwin moved to adopt the Resolution.

Commissioner Hancock seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul Hancock	Aye
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Chairman Winters** said, "Is Richard Landers here this morning? Please come forward and someone from the County Clerk's Office will swear you in."

**Mr. James Alford**, County Clerk, said, "Please repeat after me."

*"I do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Kansas and faithfully discharge the duties of the Office of Electrical Examiners and Appeals Board so help me God. Do you so swear?"*

**Mr. Richard Landers** said, "I so swear."

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**Chairman Winters** said, "Richard, thank you very much for being willing to serve on that board. When citizens step forward to serve on these types of boards it is very helpful. Thank you. Next item."

**3. RESOLUTIONS (2) APPOINTING ALAN LEFORS AND TOM SALTER TO THE SEDGWICK COUNTY BOARD OF MECHANICAL EXAMINERS AND APPEALS.**

**Mr. Euson** said, "Commissioners, these are also reappointments. This is likewise a five-member board. These are three year terms. Mr. Salter is the Master Mechanics' representative to this board and Mr. Lefors is the Mechanical Engineers' representative on this board. These terms by the terms of the Resolution would expire on June 17, 2000. We recommend these for your approval also."

**MOTION**

Commissioner Hancock moved to adopt the Resolutions.

Commissioner Miller seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul Hancock	Aye
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Chairman Winters** said, "Are Alan Lefors or Tom Salter here this morning? I don't believe they are. Thank you. Next item."

**4. RESOLUTIONS (2) APPOINTING BRADLEY J. DUNN AND SUSAN ERLLENWEIN TO THE SEDGWICK COUNTY BOARD OF PLUMBING EXAMINERS AND APPEALS.**

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**Mr. Euson** said, "Commissioners, by now it shouldn't surprise you to find out that this is also a five-member board. These are three year terms. Susan Erlenwein is the Environmental Services representative to this board and Bradley Dunn is the Master Plummer representative and these will expire also on June 17, 2000. Recommend these for your approval."

**MOTION**

Commissioner Schroeder moved to adopt the Resolutions.

Commissioner Gwin seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul Hancock	Aye
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Chairman Winters** said, "Next item."

**5. RESOLUTION APPOINTING GERALD C. FRANTZ AS SEDGWICK COUNTY APPRAISER.**

**Mr. Euson** said, "Commissioners, last but not least is the appointment of Gerald Frantz as County Appraiser. He has served the County for the remainder of the term that began July 1, 1993. This is a four year appointment. We have prepared a Resolution and recommend it for your approval."

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**MOTION**

Commissioner Schroeder moved to adopt the Resolution.

Commissioner Gwin seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul Hancock	Aye
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Chairman Winters** said, "Gerald Franz is here. Gerald, if you would please come to the podium for just a moment. I certainly would like to publicly recognize you and for the work that you've done for Sedgwick County and the Appraiser's Department. I think there has been a lot of improvement in the way the County Appraiser's Office has been run. I think there is probably, as with all of us, places that we could go beyond here to make it even better. Speaking as one Commissioner, I certainly have a lot of confidence in the abilities and performance of the entire department. It's been much to your leadership that's caused that to happen. I think this Board is certainly pleased to be able to reappointment you to this position for the term that is outlined. Do you have any response or would you like to make any comments?"

**Mr. Gerald Franz**, County Appraiser, said, "My fifth grade teacher always said that when you have a moment in the sun you should take it and therefore I will do so. It really is an honor for me to serve this Commission, the five of you. It is an honor for me to continue to serve the people of Sedgwick County. I've been truly blessed to have found this job and have you guys hire me and now to reappointment me is truly a privilege. I'm also blessed to have a staff and some of my administrative staff is sitting here today. I think the fact that I'm getting reappointed today is primarily because of the quality of the folks that are my partners in the office. I guess that's it. I'm blessed. Thank you."

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**Chairman Winters** said, "Thank you. Commissioner Gwin has a comment."

**Commissioner Gwin** said, "Thank you Mr. Chairman. I certainly echo what the Chairman had to say Gerald. Our thanks and kudos aren't probably near as important as the very positive statements that I hear from employees about you and about the changes in your office and how it has improved and their joy of working with and for you. Those speak more to me than anything else. Your employees, the people who work in the Appraiser's Office, your staff, like to be there and speak very highly of you. I think that is a great compliment."

**Mr. Franz** said, "You were the Chairman when I was hired and I think that speaks very highly for you as well."

**Commissioner Schroeder** said, "Gerry, thank you. I appreciate the effort that you've put out in the last few years. I don't know how much better that department can get. You guys have done a tremendous job and that shows up when we get to our panel level of our hearings. It tells me a lot about what we're doing at the informal level. I think the education to the public from your folks has made a tremendous difference in our job and I appreciate that."

**Mr. Franz** said, "Thank you Commissioner."

**Commissioner Schroeder** said, "Thank you."

**Chairman Winters** said, "All right, thank you Gerald. Next item."

### **PUBLIC HEARING**

#### **B. PUBLIC HEARING REGARDING APPLICATION TO THE BUREAU OF JUSTICE ASSISTANCE FOR LOCAL LAW ENFORCEMENT BLOCK GRANT FUNDS.**

**Mr. Michael Pisciotte**, Management Intern, greeted the Commissioners and said, "For the second year in a row Sedgwick County has been named eligible for Bureau of Justice Assistance Grant. This year, the amount is \$54,887. There is a 10% match requirement. That equals \$6,098. This grant is meant to support local law enforcement efforts by providing additional dollars to the effort."



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“We received five applications internally this year. In compliance with the grant requirements, an advisory board was convened yesterday. This consisted of Commissioner Miller, who chaired the Board, Nola Foulston from the District Attorney’s Office, Judge Paul Buchanan from the District Court, Carrie Jones from the Metropolitan Family Preservation, and Colonel Mike Pulice from the Sheriff’s Department.

“The Board is making a non-binding recommendation today to fully or partially fund four of those requests. Five thousand dollars (\$5,000) for the Office of the District Attorney to provide educational material for juveniles related to crime prevention. Nineteen thousand five hundred sixty dollars (\$19,560) to the Regional Forensic Science Center for a head space analyzer. This is used to determine if alcohol is present in post mortem or blood or urine samples for DUIs, these types of things. Two thousand nine hundred eighteen dollars (\$2,918) for the Security Department for time lapse video recorders in the new security addition of the courthouse. Thirty four-thousand nine-hundred thirty dollars (\$34,930) for the Sherriff’s Department purchase of fourteen new radar units in their vehicles.

“A public hearing is required for this grant and I’m available for questions if there are any. If there are none, I would recommend that you open the public hearing.”

**Chairman Winters** said, “Thank you Michael. At this time, we will open the public hearing to receive public comment. Is there anyone here in the room this morning who would like to address the Commission concerning item B on the agenda, Bureau of Justice Enforcement block grant funds? Is there anyone here who would like to address the Commission? Seeing no one, we’ll close the public hearing part of this proceeding. Commissioners, any questions or comments?”

#### **MOTION**

Commissioner Miller moved to direct staff to submit the grant application.

Commissioner Schroeder seconded the Motion.

There was no discussion on the Motion, the vote was called.

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**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul Hancock	Aye
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Chairman Winters** said, "Thank you very much Michael for brining that together and Commissioner Miller and the others that looked at that."

**Commissioner Schroeder** said, "Nola, would you like to say anything?"

**Ms. Nola Foulston**, District Attorney, said, "I just want to thank the Commission and Commissioner Miller for the work that we did. We had worked on this last year. This is the second year that we've done this and I think we've finally gotten in tune thanks to Michael. We looked at the grants and we looked at the application and we try and prioritize and then we try and share equally among those that had viable programs within our grant. It's worked well our second year in a row and I think that everyone benefits. The fifth grant application was a little bit premature to be included this year, but it certainly is viable for years in the future."

**Commissioner Miller** said, "I do agree."

**Chairman Winters** said, "Thanks for being here this morning Nola. Next item."

**DEFERRED ITEM**

**C. RESOLUTIONS (6) ADOPTING REVISIONS TO THE SEDGWICK COUNTY POLICIES AND PROCEDURES MANUAL.**

- **OPERATING POLICIES FOR SEDGWICK COUNTY**
- **BOARD OF COUNTY COMMISSIONERS' AGENDA**
- **EMERGENCY CLOSING OF COUNTY FACILITIES**

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- **FISCAL MANAGEMENT OF THE CENTRAL MOTOR POOL SELF-INSURED FUND**
- **FISCAL MANAGEMENT OF THE COUNTY FLEET MAINTAINED BY THE CENTRAL MOTOR POOL**
- **NEWS RELEASES AND NEWS CONFERENCES**

**Mr. Pisciotte** said, “This item was before you two weeks ago and was deferred. The County has put together a set of operating policies and procedures, adopted by the Board of County Commissioners in the form of a notebook called the Sedgwick County Policies and Procedures Manual. From time to time, it is necessary that we review and revise these policies to keep them up to date. As a result of our most recent review, you have before you six policies that are being recommended for revision and part of the revision is to rescind the previous resolution. This will help clarify the records of the County.

“The review process of the policies involved the effected departments of the Manager’s senior staff and also the County Counselor’s Office. These policies are largely technical in nature and do not pertain really to the scope or intent of the policy. The six policies are the operating policies and procedures for Sedgwick County. This essentially changes the term administrator to manager and directs those who propose policy revisions to forward a copy of the adopted policy to the Manager’s Office for distribution.

“The second policy is the Board of County Commissioner meeting agenda. This largely changes again the administrator term to manager, updates the agenda request information and clarifies the procedure for agenda request items. It also specifies that public comment should be limited to five minutes, emergency closing of county facilities due to hazardous waste conditions, updates departmental names and consolidates repetitious paragraphs.”

**Chairman Winters** said, “That is hazardous weather conditions, right? You said waste, I thought.”

**Mr. Pisciotte** said, “If I did I apologize. That’s from another project. Hazardous weather, yes, thank you.

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“The fourth policy is the fiscal management of the county fleet. This basically is used to clarify text and eliminate redundancy. The fifth is fiscal management of the Central Motor Pool self insurance fund. The only change here is a change from the word ‘will’ to ‘may’. This allows some situational discretion on the part of the director. The sixth is the news releases and press conference policy. This would establish a purpose and procedure and would focus most of the contact with the news media through the Public Relations Office. My recommendation is to adopt the Resolution. I am available for questions if there are any.”

**Chairman Winters** said, “Thank you. Commissioners, are there questions of Michael or comments?”

**MOTION**

Commissioner Gwin moved to adopt the Resolutions.

Commissioner Hancock seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul Hancock	Aye
Commissioner Melody C. Miller	Absent at vote
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Chairman Winters** said, “Thank you very much Michael. We’ve been fortunate to have, for this past several months, two exceptional interns in Carlota Ponds and Michael Pisciotte have been involved in very meaningful work for Sedgwick County and this was part of it. Thanks Michael.”

**Mr. Pisciotte** said, “Thank you very much Chairman. Thank you Commissioners.”

**Chairman Winters** said, “Next item.”

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**NEW BUSINESS**

**D. RESOLUTION AUTHORIZING SALE OF REAL PROPERTY LOCATED IN THE VICINITY OF MERIDIAN AND 51ST STREET NORTH.**

**Mr. Euson** said, “Back in 1996 the county was proceeding to acquire a five-acre tract for a floodway in order to construct improvements to Meridian Avenue between the north City of Wichita limits and the south city limits of Valley Center. During the time, trying to acquire this, we did not reach an agreement with the landowner. We went to condemnation and the court appointed appraisers awarded the land owner damages in excess of \$83,000. for that five acres. At that time, we decided to enter into negotiations for the purchase of the entire property and we did so, acquiring 34 ½ acres of property near Meridian for the sum of \$183,000.

“ Since that time, in March of this year, we have been able to sell a portion of that, about seven acres, to a party that was interested in developing an adjoining parcel and we were able to sell that for the sum of about \$33,000. That leaves us a parcel of about 21 ½ acres and we are before you this morning in order to obtain your authority to sell that. This is a non-improved tract that is in the unincorporated part of the county in between the city limits of those cities. It is south of 51st Street North and is located just east of Meridian. This tract is, because of its size and its probable value, we believe needs to be offered at public sale.

“The statute says that if the property has a fair market value in excess of \$50,000., that the property shall be offered to the public at a public sale, subject to protest, within 45 days of the first publication of two percent of the County’s electors. So we need to have you authorize and approve a Resolution that will allow us to start that publication, allow the protest period to expire, and allow us to offer this at a sealed bid sale. The Resolution is prepared and the terms and conditions as required by the statute have been attached to it and we recommend it for your approval. I might note to you that the statute says that in the event we receive no bids, or in the event we reject any and all bids, that we are still required to offer this property at a public sale. It is just that we don’t need to go through a republication and a protest. I’ll be glad to answer any questions you have about this and I recommend the Resolution for your approval.”

**Chairman Winters** said, “Thank you. The Resolution would allow us to reject any and all bids if none are acceptable, is that correct?”

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**Mr. Euson** said, “Yes sir, both the statue and the Resolution provide for that contingency.”

**Chairman Winters** said, “Okay. Commissioner Miller has stepped away from the bench for a moment. This Resolution requires a four fifths vote. I don’t see any discussion so I assume that we’re okay.”

**MOTION**

Commissioner Schroeder moved to adopt the Resolution.

Commissioner Gwin seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul Hancock	Aye
Commissioner Melody C. Miller	Absent at vote
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Mr. Euson** said, “Thank you Commissioners.”

**Chairman Winters** said, “Thank you Rich. Next item.”

**E. RESIDENTIAL CENTER PROGRAM RENEWAL AGREEMENT WITH THE KANSAS STATE DEPARTMENT OF EDUCATION NUTRITION SERVICES TO RECEIVE MEAL REIMBURSEMENT FUNDS FOR YOUTH SERVICES.**

**Mr. Kenneth Hales**, Director, Department of Corrections, greeted the Commissioners and said, “The Kansas State Board of Education manages a program to allocate to local schools and residential centers reimbursements to meals provided to students. We’ve been a participant in this program since 1982. The Juvenile Detention Center, Residential Facility, and the Boys’ Ranch qualify for this program.

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“We estimate revenue of approximately \$90,000 in the next year from this reimbursement program. It provides us about 75% of the cost of each meal, each lunch and breakfast for the students at those three locations. I recommend the Commission approve this Agreement and authorize the Chairman to sign.”

**Chairman Winters** said, “Thank you. Commissioners?”

**MOTION**

Commissioner Schroeder moved to approve the Agreement and authorize the Chairman to sign.

Commissioner Gwin seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul Hancock	Aye
Commissioner Melody C. Miller	Absent at vote
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Chairman Winters** said, “Thank you Ken. Next item.”

**F. BUREAU OF COMPREHENSIVE COMMUNITY CARE.**

- 1. AGREEMENT WITH UNIFIED SCHOOL DISTRICT NO. 259 (USD 259) PROVIDING DAY PROGRAM SERVICES FOR EXCEPTIONAL CHILDREN.**

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**Ms. Deborah Donaldson**, Director, COMCARE, greeted the Commissioners and said, “This is a renewal of the Agreement with the school system for a day school or partial hospital program that we provided this last school year and this will allow us to provide that program for the next school year. They do pay us so much per student for their participation in this program. I’d be glad to answer any questions.”

**Chairman Winters** said, “Thank you. Commissioners, are there questions or comments?”

**MOTION**

Commissioner Gwin moved to approve the Agreement and authorize the Chairman to sign.

Commissioner Hancock seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul Hancock	Aye
Commissioner Melody C. Miller	Absent at vote
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Chairman Winters** said, “Next item.”

**2. AGREEMENT WITH USD 259 PROVIDING MENTAL HEALTH SERVICES TO DISTRICT STUDENTS.**

**Ms. Donaldson** said, “Commissioners, this particular Agreement does not involve any expenditure or receiving any funds. It simply allows us to go into the school system and provide services to children that we are already seeing and working within that particular setting. I’d be glad to answer any questions.”

**Chairman Winters** said, “All right. Commissioners, any questions or comments?”



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**MOTION**

Commissioner Hancock moved to approve the Agreement and authorize the Chairman to sign.

Commissioner Gwin seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul Hancock	Aye
Commissioner Melody C. Miller	Absent at vote
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Chairman Winters** said, "Next item."

**3. DELETION OF A VACANT HALF TIME SENIOR SOCIAL WORKER POSITION, RANGE 22; ADDITION OF A HALF TIME ARNP POSITION, RANGE 27.**

**Ms. Donaldson** said, "Commissioners, this particular item involves the deletion of one position and the addition of another half time position and we're adding a half time ARNP position with another halftime ARNP position to establish a full time position to provide medical oversight of our clinic at the Community Support Services Program. This is funded through state funds. I'd be glad to answer any questions."

**Chairman Winters** said, "Thank you. Commissioners, questions or comments?"

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**MOTION**

Commissioner Hancock moved to approve the deletion and addition to the COMCARE Staffing Table.

Commissioner Gwin seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul Hancock	Aye
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Chairman Winters** said, "Thank you Debbie. Next item."

**G. INCREASE MOVING PERMITS FEE TO \$100.00.**

**Ms. James Alford**, County Clerk, greeted the Commissioners and said, "In an ever increasing direction to try to run our office in a smart way, we have been looking at some of the things that we now do and some of the fees that we now charge and it came to our attention that moving permits are one of those items that we might want to review and see if there was possibly for an increase in the costs of moving permits that we charge. In 1997, so far we sold 43 permits. In 1996, we sold 98 permits. We sell these for a dollar per permit. I bring to you today that we have actually been basically giving these away because there are costs associated with what the moving permits allow people to do. In talking to Mr. Spears, we found that his people spend about an hour determining what road surfaces they will travel and making sure that the bridge capacities can be met and also to determine the road surfaces that they will travel over. The Clerk's Office spends about half an hour and the total cost to both of these offices is \$49 for time spent to basically approve the moving permit. We are asking you today to consider raising the fee for a moving permit to \$100.

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“That will cover the \$49 cost that it takes right now to approve moving permits and it will also be a little extra that in case of contingency problems, say if someone were to pull a home over a curb on a street, they would possibly wreck that and we would eventually have to repair it down the line. Those are things we can’t conceive at the time we sell them. We figure that \$100 will more than amply cover any potential down the road problems that we might have with the move. My request to you today is that you approve the fee increase.”

**Chairman Winters** said, “Thank you Mr. Alford. Commissioner Gwin.”

**Commissioner Gwin** said, “Thank you Mr. Chairman. James, I assume that when you proposed this you checked to see what other local area governments charge for this kind of permit. What did you find?”

**Mr. Alford** said, “A hundred dollars is right in line with what surrounding communities charge. The city charges \$100.00 and they do less work than we do. It is just simply, it is really a basic kind of thing and it is not a whole lot of cost for us, but we do incur some liability by selling the moving permit, so we thought we ought to charge at least a reasonable fee that is in line with others.”

**Commissioner Gwin** said, “I appreciate that. It is my goal to try to keep our goals at or even beneath, if possible, those of other local or area governments. I think we want to continue to be a government that is friendly and easy to work with. I don’t know how my colleagues feel, but I might be able to look at something less than \$100.00 if my colleagues would consider that too. I don’t think as low as the singular cost, because I agree with you, there are some ancillary costs that may occur that we are not aware of at the time we issue the permit. I’d like to keep us a little on the low side if we can of other local area governments. I think that it sends a better message about the kind of government Sedgwick County is. Thank you Mr. Chairman.”

**Chairman Winters** said, “Thank you. Commissioner Schroeder.”

**Commissioner Schroeder** said, “Mr. Counselor, the issue that Mr. Alford brought up regarding damage to curbs. Is that not something that would be covered by the mover? I mean, just as somebody would have a wreck and knock over a telephone pole, is that not covered by the insurance company of the driver of the vehicle? Wouldn’t that be the same instance?”

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**Mr. Euson** said, "I would presume that a mover would have insurance that would cover that, but I don't know. That is up to the contract between the mover and the owner of the property."

**Commissioner Schroeder** said, "Okay, but when we do the permit, isn't that part of the discovery process, to see if they have proper insurance to move a structure through the streets of the County or the City of Wichita? Should we not make that part of the process, to make sure that they're insured? My question is, if the city doesn't check out road structures, then what is the permit fee for? I think if these people are moving these houses, shouldn't they be insured?"

**Mr. Euson** said, "I don't recall if the statute requires that they be insured or not. It merely requires them to get a permit and it requires the Board of County Commissioners to set it in an amount that you find to be reasonable. Obviously, the purpose of the permit is to cover the administrative costs that are incurred by the County Clerk and determining that everything has been done."

**Commissioner Schroeder** said, "What did you say, \$49.00?"

**Mr. Alford** said, "Basically \$49.00 total."

**Commissioner Schroeder** said, "Okay. I agree with Commissioner Gwin. I would be more apt to approve something less than \$100.00, because the city charges a hundred, I don't know if that is right for us. We know how the City operates. If we were to do something less, maybe \$75.00. I think we need to justify that rather than just tack it on for lack of a better term. I would rather do something less than \$100.00 like Commissioner Gwin has suggested. I think we ought to look into that issue of insurance. I don't know."

**Mr. Alford** said, "Actually, it is the homeowner who purchases the moving permit. In essence, they come in and buy the permit to move their house and they give that permit to a contractor. I don't know if we have a requirement at this time to check insurance or the mover themselves, because that is a contract between the person wanting the house moved and the person that is moving it."

**Commissioner Schroeder** said, "Do you think we should look at that? Do you think we ought to be looking at that?"

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**Mr. Alford** said, "It would be my guess that we should, but we have never been directed to do that."

**Commissioner Schroeder** said, "I don't know whether we've ever had any problems with that kind of thing. What did you say we had last year, 75?"

**Mr. Alford** said, "Actually we put 75 as an average, but we actually sold 98 permits last year."

**Commissioner Schroeder** said, "It's not that many. I'd be willing to consider something less if the majority wants to do that."

**Chairman Winters** said, "Thank you. I would speak in favor of the \$100.00 myself if somebody in the Bureau of Public Services is spending an hour or so and someone in the Clerk's Office is spending some time, you could easily convince me that we've got a \$100.00 invested in time and effort. I guess I think the \$100.00 would be appropriate and I could support that. I agree with both speakers so far. It certainly ought to be more than a dollar, a dollar is not right. I could support the \$100.00 myself. Any other questions or comment?"

**MOTION**

Commissioner Schroeder moved to approve the fee increase to \$75.00.

Commissioner Gwin seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul Hancock	No
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Chairman Winters** said, "Thank you James."

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**Mr. Alford** said, "Thank you very much."

**Chairman Winters** said, "Next item."

**H. RECOMMENDATION TO THE STATE BOARD OF TAX APPEALS THAT A TAX REFUND BE GRANTED IN THE MATTER OF THE APPLICATION OF DEALERS LEASING, INC. FOR RELIEF OF A TAX GRIEVANCE IN SEDGWICK COUNTY, KANSAS.**

**Ms Jennifer Sanderson**, Personal Property Manager, Appraiser's Office, greeted the Commissioners and said, "The proposed action is that you grant Dealers Leasing a refund for an error that was found in the Appraiser's Office at issue is application computer software that was assessed in error per the PBD guidelines and it was something that wasn't noticed until recently, that it was applicational software. Dealers Leasing has paid the taxes for the two at issue. The Board of Tax Appeals cannot act on this issue because it is further back than the three years, so it is up to the Board to grant the refund. The refund for 1993 would be \$201.31 and for 1994 would be \$169.33."

**Chairman Winters** said, "Commissioners, you've heard that report, what's the will of the Board?"

**MOTION**

Commissioner Hancock moved to recommend that a refund be granted for the years where the applicant can provide evidence that he paid the taxes and the amount of the taxes.

Commissioner Schroeder seconded the Motion.

There was no discussion on the Motion, the vote was called.

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**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul Hancock	Aye
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Chairman Winters** said, "Thank you Jennifer. Next item."

**I. AGREEMENT WITH THE UNIVERSITY OF KANSAS SCHOOL OF MEDICINE-WICHITA PROVIDING SENIOR MEDICAL STUDENTS INTRODUCTION TO FORENSIC PATHOLOGY.**

**Mr. Steve Gilbert**, Administrator, Regional Forensic Science Center, greeted the Commissioners and said, "We've enjoyed a very excellent relationship with the University of Kansas School of Medicine - Wichita. For the last year we've been instructing medical students in the area of forensic medicine and medical legal investigations. Our agreement with the school is up for renewal effective July 1. The next one is for July 1 of this year through June 30, 1998. During that year, six students will be receiving these instructions by Dr. May and Dr. Johnson, our Deputy Coroner. We are recommending approval of this extension of this agreement. May I answer any questions?"

**Chairman Winters** said, "Thank you. Commissioners, have you questions or comments about this Agreement?"

**MOTION**

Commissioner Gwin moved to approve the Agreement and authorize the Chairman to sign.

Commissioner Hancock seconded the Motion.

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**Chairman Winters** said, "I think one of the aspects when we worked with the Forensic Science Center was what we thought could be a good connection with the University of Kansas Medical Center. We're glad to hear that that's working. Any other questions or comments? Seeing none, call the vote."

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul Hancock	Aye
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Chairman Winters** said, "Thank you Steve. Next item."

**J. EMERGENCY MEDICAL SERVICE.**

**1. AGREEMENT WITH COLUMBIA WESLEY MEDICAL CENTER PROVIDING CLINICAL EXPERIENCE IN SPECIALIZED CARE AREAS FOR PARAMEDICS.**

**Mr. Tom Pollan**, Director, Sedgwick County EMS, greeted the Commissioners and said, "The first item I have is with Columbia Wesley Medical Center and it is for a clinical internship rotation for our personnel that are full time. It meets two objectives that we're trying to do and that is, one, to have an uninterrupted clinical experience for our personnel. This revives a program that was done in the eighties and we want to try to do that in the nineties as well. The second piece is that they are required to have thirty hours of continuing medical education each year to keep certification. This will allow for us to meet part of that objective as well. I would recommend your approval and authorizing the Chairman to sign."



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**MOTION**

Commissioner Miller moved to approve the Agreement and authorize the Chairman to sign.

Commissioner Schroeder seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul Hancock	Aye
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Chairman Winters** said, "Next item."

**2. AGREEMENT WITH VIA CHRISTI REGIONAL MEDICAL CENTER PROVIDING CLINICAL EXPERIENCE IN SPECIALIZED CARE AREAS FOR PARAMEDICS.**

**Mr. Pollan** said, "This is a new partnership that we are doing with three facilities actually. This has two, the Via Christi Saint Francis campus and the St. Joseph Campus. Again, for all the reasons stated before, I would recommend the approval and allow the Chairman to sign."

**MOTION**

Commissioner Gwin moved to approve the Agreement and authorize the Chairman to sign.

Commissioner Miller seconded the Motion.

There was no discussion on the Motion, the vote was called.

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**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul Hancock	Aye
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Chairman Winters** said, "Thank you Tom."

**Mr. Pollan** said, "Thank you."

**Chairman Winters** said, "Next item."

**K. KANSAS COLISEUM MONTHLY REPORT.**

**Mr. John Nath**, Director, Kansas Coliseum, greeted the Commissioners and said, "May turned out to be a pretty good month for us. We had 17 events, 29 performances, and over 61,000 people in attendance. Our revenues for the month were in excess of \$119,000. This represented a 73% increase over the same period as last year. That puts us ahead so far this fiscal year, 32% over last year's pace. A lot of this can be attributed to the concert business we've done. So far this year, we've had six concerts, and just to give you an idea of the total numbers of dollars that can be expended over concerts, those six concerts have generated more than 1.2 million dollars in total spending. That is for gross ticket sales, concessions, novelties, and with Select-A-Seat picks up. The direct revenue to the Coliseum just for those six concerts was over \$163,000. The Reba McEntire, Brooks and Dunn Concerts on May 7 was actually one of the top ten reported grosses to an amusement business in the country on their May 26 addition. So, we actually got in the limelight a little bit there.

"We're going to be very busy this coming weekend with the big Gun and Knife show. We have the National Team Roping Championships in Pavilion I in the arena building. They have 1,500 team entries. Ninety per cent of those teams are from out of the area, so I'm pretty sure the hotels and restaurants are going to be pretty happy. We have a Building Materials Auction in Pavilion II. So, it is going to be real busy out there this weekend.

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“Other highlights for the month of May of course was the Stone Temple Pilots concert and the Park City Bluegrass Festival, which almost doubled its attendance from the previous year. They too used the new P-2 building. We’re very happy with the way it worked for them. We’re continuing with our remodeling of the Select-A-Seat phone room and we hope to open up with our marketing campaign for the circus at the end of August. Be happy to answer any questions if you should have some.”

**Chairman Winters** said, “Thank you John. Are there questions or comments regarding the Coliseum report?”

**MOTION**

Commissioner Schroeder moved to receive and file.

Commissioner Miller seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul Hancock	Aye
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Commissioner Hancock** said, “I have just one question. Did you say there was going to be a building materials auction?”

**Mr. Nath** said, “Building materials auction in Pavilion II, that’s correct.”

**Commissioner Hancock** said, “How does that work exactly? I’m kind of interested in this deal.”

**Mr. Nath** said, “Well, a little lumber, a little window, a little leftover brick, big lots, little lots, why not?”

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**Commissioner Hancock** said, "Who is having it?"

**Mr. Nath** said, "I don't recall who the promoter is, but it will be Saturday."

**Commissioner Hancock** said, "Thank you."

**Chairman Winters** said, "Thank you John. Next item."

**L. MODIFICATION OF PLANS AND CONSTRUCTION, REQUEST NUMBER ONE, WITH J. C. SANDERS CONSTRUCTION FOR THE EVIDENCE STORAGE FACILITY. CIP #PB-243.**

**Mr. Kenneth W. Arnold**, Director, Capital Projects Department, greeted the Commissioners and said, "This is a change in the amount of \$800 for J. C. Sanders Construction Company for the security facility down there with the evidence. I'd be happy to answer any questions and recommend you approval."

**MOTION**

Commissioner Schroeder moved to approve the Modification of Plans and Construction and authorize the Chairman to sign.

Commissioner Gwin seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul Hancock	Aye
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Chairman Winters** said, "Thank you Ken. Next item."

**Regular Meeting, June 18, 1997**

**M. BUREAU OF PUBLIC SERVICES.**

- 1. ESTIMATE FROM BUTLER RURAL ELECTRIC COOPERATIVE FOR THE RELOCATION OF A LINE IN CONNECTION WITH SEDGWICK COUNTY PROJECT NO. 839-T-4851; BRIDGE ON 143RD STREET EAST BETWEEN 31ST AND 39TH STREETS SOUTH. CIP #B-275. DISTRICT #5.**

**Mr. David C. Spears**, P.E., Director/County Engineer, Bureau of Public Services, greeted the Commissioners and said, "Item M-1 is an approval of a proposal by Butler Rural Electric Cooperative to relocate their electric line at a cost of \$3,771.80 in connection with the bridge project on 143rd Street East between 31st Street South and 39th Street South. This project is designated as B-275 in the Capital Improvement Program. The line is not located in the public right-of-way. Recommend that you approve the relocation and costs."

**MOTION**

Commissioner Hancock moved to approve the estimate.

Commissioner Schroeder seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul Hancock	Aye
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Chairman Winters** said, "Next item."

- 2. RESOLUTION DESIGNATING AND CLASSIFYING CERTAIN STREETS TO THE SALEM TOWNSHIP SYSTEM. DISTRICT #2.**

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**Mr. Spears** said, "It is standard procedure that after roads are constructed in a platted subdivision in accordance with County standards, those roads are then assigned to the township system. In this particular case, Minnesota Court, Kansas Circle, 84th Street South, and 84th Street Court, which are located in the Myers Lake Addition, will become the responsibility of Salem Township. Recommend that you adopt the Resolution."

**MOTION**

Commissioner Schroeder moved to adopt the Resolution.

Commissioner Miller seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul Hancock	Aye
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Chairman Winters** said, "Thank you David. Next item."

**N. REPORT OF THE BOARD OF BIDS AND CONTRACTS' JUNE 12, 1997  
REGULAR MEETING.**

**Mr. Darren Muci**, Director, Purchasing Department, greeted the Commissioners and said, "You have before you the Minutes from the June 12 meeting of the Board of Bids and Contracts. There are three items for your consideration this morning."

**(1) ROOF REPLACEMENT - FIRE DEPARTMENT  
FUNDING: FIRE DEPARTMENT**

"Item one is roof replacement for various fire departments. It was recommended to accept the low total bid of Vander-Roofven for \$13,200."

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**(2) DISPOSITION OF PROPERTY 45TH & DODGE - EMERGENCY MANAGEMENT**  
**FUNDING: EMERGENCY MANAGEMENT**

“Item two, disposition of property near 45th and Dodge for Emergency Management and the Legal Department. This item was previously presented to you and it is recommended to accept the high bid of Dennis R. Martin for \$2,000.

**(3) LINKAGE OV/VUM SOFTWARE - COURT TRUSTEE**  
**FUNDING: COURT TRUSTEE**

“Item three is linkage OV/VUM software for the Court Trustee. It was recommended to accept the sold source bid of the publisher of Linkage Software for \$18,000, in accordance with our Charter Resolution. Be happy to answer any questions and would recommend approval of the Board of Bids and Contracts.”

**MOTION**

Commissioner Miller moved to approve the recommendations of the Board of Bids and Contracts.

Commissioner Gwin seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul Hancock	Aye
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	No
Chairman Thomas G. Winters	Aye

**Chairman Winters** said, “Next item. Thank you Darren.”

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**CONSENT AGENDA**

**O. CONSENT AGENDA.**

**1. Right-of-Way Easement.**

The following tract of land has been granted by Easement for Right-of-Way at no cost to the County. This Easement was requested by the Director, Bureau of Public Services, as a condition of receiving a Platting Exemption on an unplatted tract.

Road Number 592-26, Owners: Ralph S. Noone and M. Alice Noone, located in the Southeast Quarter of Section 8, Township 25 South, Range 1 East, more specifically located on the north side of 109th Street North and west of Broadway. Grant Township. District #4.

**2. Right-of-Way Instruments.**

- a. One Temporary Construction Easement and one Easement for Right-of-Way for Sedgwick County Project No. 630-6-4224; Bridge on 47th Street South between 311th and 327th Streets West. CIP #B-276. District #3.
- b. Two Temporary Construction Easements and one Easement for Right-of Way-for Sedgwick County Project No. 779-W-4027; Bridge on 327th Street West between 55th and 63rd Streets South. CIP #B-277. District #3.
- c. One Temporary Construction Easement and one Easement for Right-of-Way for Sedgwick County Project No. 797-K-1025; Bridge on 183rd Street West between 37th and 45th Streets North. CIP #B-287. District #3.
- d. One Easement for Right-of-Way and two Temporary Construction Easements for Sedgwick County Project No. 835-N½ P; Greenwich Road from Central to Douglas. CIP #R-240. District #1.



**Regular Meeting, June 18, 1997**

- e. One Utility Easement for Lot 30, Block 1 of Brookhaven Estates 2nd Addition, submitted as a requirement of Vacation Case V-2029. District #1.

**3. Section 8 Housing Assistance Payment Contracts.**

<u>Contract Number</u>	<u>Rent Subsidy</u>	<u>District Number</u>	<u>Landlord</u>
C97036	\$225.00	5	Helms Rental Properties
V97035	\$300.00	5	William Favreau
C97034	\$408.00	5	William Favreau
C97037	\$300.00		Clarence Walker

**4. The following Section 8 Housing Contracts are being amended to reflect a revised monthly amount due to a change in the income level of the participating client.**

<u>Contract Number</u>	<u>Old Amount</u>	<u>New Amount</u>
C95092	\$210.00	\$190.00
V96067	\$208.00	\$206.00
V74001	\$354.00	\$363.00
C94064	\$175.00	\$157.00
V96030	\$165.00	\$306.00
V96076	\$264.00	\$442.00
V94069	\$146.00	\$166.00
C96068	\$325.00	\$0.00
C94111	\$284.00	\$345.00
C96081	\$204.00	\$474.00

**5. Plat.**

**Regular Meeting, June 18, 1997**

Approved by the Bureau of Public Services. The County Treasurer has certified that taxes for the year 1996 and prior years are paid for the following plat:

L & D Taylor Addition

6. **Agreement with Madrigal & Associates, Inc. to provide on-line access to Sedgwick County's electronic data.**
7. **Order dated June 11, 1997 to correct tax roll for change of assessment.**
8. **Consideration of the Check Register of June 13, 1997.**
9. **Budget Adjustment Requests.**

<u>Number</u>	<u>Department</u>	<u>Type of Adjustment</u>
970321	Finance General/ Register of Deeds	Transfer
970322	Department of Corrections	Transfer
970323	COMCARE-CDDO	Transfer
970324	DEA Forfeiture and Seizure	Supplemental Appropriation
970325	COMCARE-Juvenile Intake & Assessment	Transfer
970326	Sheriff-MCT Grant	Supplemental Appropriation
970327	HOME Housing Rehabilitation	Supplemental Appropriation
970328	Capital Projects	Supplemental Appropriation
970329	Auto License	Transfer
970330	Road & Bridge Sales Tax	Transfer
970331	Road & Bridge Sales Tax	Transfer
970332	1997 Bridge Projects	Supplemental Appropriation

**Mr. William Buchanan**, County Manager, greeted the Commissioners and said, “You have the Consent Agenda before you and I would recommend you approve it.”

**Regular Meeting, June 18, 1997**

**MOTION**

Commissioner Hancock moved to approve the Consent Agenda as presented.

Commissioner Gwin seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul Hancock	Aye
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	No
Chairman Thomas G. Winters	Aye

**Chairman Winters** said, "Is there other business to come before this Board? Seeing none, we will recess the regular meeting of the Board of County Commissioners.

**The Board of Sedgwick County Commissioners recessed to the Fire District Meeting at 9:55 a.m. and returned at 10:03 a.m.**

**Chairman Winters** said, "At this time, I'll call back to order the Regular Meeting of the Board of County Commissioners, June 18, 1997. Is there other business to come before this Board?"

**P. OTHER**

**Commissioner Miller** said, "Yes there is Mr. Chairman."

**Regular Meeting, June 18, 1997**

**MOTION**

Commissioner Miller moved that the Board of County Commissioners recess into Executive Session for approximately 50 minutes to consider consultation with Legal Counsel on matters privileged in the attorney/client relationship relating to pending claims and litigation, legal advice, personnel matters of non-elected personnel, and preliminary discussions relating to the acquisition of real property for public purposes and that the Board of County Commissioners return from Executive Session no sooner than 10:50.

Commissioner Gwin seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Paul Hancock	Aye
Commissioner Melody C. Miller	Aye
Commissioner Mark F. Schroeder	Aye
Chairman Thomas G. Winters	Aye

**Chairman Winters** said, "We will recess into Executive Session for at least 50 minutes."

**The Board of Sedgwick County Commissioners recessed into Executive Session at 10:03 a.m. and returned at 11:20 a.m.**

**Chairman Winters** said, "I'll call back to order the Regular Meeting of the Board of County Commissioners, June 18, 1997. Let the record show that there was no binding action taken during Executive Session. Is there any other business to come before this Board? Mr. Manager? Mr. Euson? Seeing no other business, this meeting is adjourned."

**Q. ADJOURNMENT**

**Regular Meeting, June 18, 1997**

There being no other business to come before the Board, the Meeting was adjourned at 11:20 a.m.

**BOARD OF COUNTY COMMISSIONERS OF  
SEDGWICK COUNTY, KANSAS**

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**THOMAS G. WINTERS**, Chairman  
Third District

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**PAUL W. HANCOCK**, Chairman Pro Tem  
Second District

---

**BETSY GWIN**, Commissioner  
First District

---

**MELODY C. MILLER**, Commissioner  
Fourth District

---

**MARK F. SCHROEDER**, Commissioner  
Fifth District

ATTEST:

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**James Alford**, County Clerk

APPROVED:

\_\_\_\_\_, 1997