

## **MEETING OF THE BOARD OF COUNTY COMMISSIONERS**

### **REGULAR MEETING**

**NOVEMBER 28, 2001**

The Regular Meeting of the Board of the County Commissioners of Sedgwick County, Kansas, was called to order at 9:00 A.M., on Wednesday, November 28, 2001 in the County Commission Meeting Room in the Courthouse in Wichita, Kansas, by Chair Carolyn McGinn; with the following present: Chairman Pro Tem Ben Sciortino; Commissioner Betsy Gwin; Commissioner Tim R. Norton; Commissioner Thomas G. Winters; Mr. William P. Buchanan, County Manager; Mr. Rich Euson, County Counselor; Mr. John Nath, Director, Kansas Coliseum; Ms. Marilyn Cook, Director of Operations, COMCARE; Ms. Karen McNally, Director, Community Support Services, COMCARE; Ms. Annette Graham, Director, Department on Aging; Mr. Troy Bruun, Deputy Chief Financial Officer, Finance Department; Dr. Charles Magruder, M.D., Director, Community Health Department; Mr. David Spears, Director, Bureau of Public Works; Ms. Iris Baker, Director, Purchasing Department; Ms. Kristi Zukovich, Director, Communications; and, Ms. Lisa Davis, Deputy County Clerk.

### **GUESTS**

Colonel Robert Hester, JROTC Program.  
Mr. Steve Flesher, Service Development Director, City of Wichita.  
Mr. Mark Dick, Auditor, Allen, Gibbs & Houlik.

### **INVOCATION**

The Invocation was led by Ms. Dorisalene Hughes of the St. Paul AME Church/Inter-Faith Ministries.

### **FLAG SALUTE**

### **ROLL CALL**

The Clerk reported, after calling roll, that all Commissioners were present.

### **CONSIDERATION OF MINUTES:      **Regular Meeting, November 7, 2001****

The Clerk reported that all Commissioners were present at the Regular Meeting of November 7, 2001.

**Chair McGinn** said, "Commissioners, you've had a chance to review the Minutes of the meeting of

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November 7, what's the will of the Board?"

**MOTION**

Commissioner Sciortino moved to approve the Minutes of the Regular Meeting of November 7, 2001.

Commissioner Norton seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Tim Norton	Aye
Commissioner Thomas Winters	Aye
Commissioner Ben Sciortino	Aye
Chair Carolyn McGinn	Aye

**Chair McGinn** said, "Next item."

**PROCLAMATION**

**A. PROCLAMATION DECLARING DECEMBER 2001 AS "LUCIANO PAVAROTTI CELEBRATION MONTH."**

**Chair McGinn** said, "Commissioners, I have this Proclamation I'd like to read into the record."

**PROCLAMATION**

**WHEREAS**, Luciano Pavarotti is ranked among the greatest tenors of all time; and

**WHEREAS**, Luciano Pavarotti's impact on the world of music has been enormous, broadening the horizons of classical music and introducing untold numbers of new fans to the world of opera, making him a worldwide icon; and

**WHEREAS**, Luciano Pavarotti consistently draws record-breaking audiences to sold-out arena concerts in many countries, and shares his music with huge audiences in the great public parks of

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the world, including New York's Central Park, London's Hyde Park and Beijing's Forbidden City; and

**WHEREAS**, Luciano Pavarotti, will perform his first concert in the state of Kansas on April 6, 2002 at the Kansas Coliseum, and will celebrate Wichita Grand Opera Inc. inaugural season as guest of honor at the first Pavarotti Opera Ball to be held at Century II; and

**WHEREAS**, Sedgwick County is honored that the Rudas Organization is bringing Luciano Pavarotti to share his magnificent voice with us, accompanied by a 64-member orchestra comprised of Kansas musicians.

**NOW THEREAS BE TO RESOLVED**, that I, Carolyn McGinn, Chair of the Board of Sedgwick County Commissioners, do hereby proclaim December, 2001 as

**“LUCIANO PAVAROTTI CELEBRATION MONTH”**

and urge all citizens to experience premiere opera in Sedgwick County, Kansas.

What's the will of the Board on this item?"

**MOTION**

Commissioner Gwin moved to adopt the Proclamation and authorize the Chair to sign.

Chairman Winters seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Tim Norton	Aye
Commissioner Thomas Winters	Aye
Commissioner Ben Sciortino	Aye
Chair Carolyn McGinn	Aye

**Chair McGinn** said, "Today we have John Nath accepting the Proclamation. Good morning, John."

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**Mr. John Nath**, Director, Sedgwick County Coliseum, greeted the Commissioners and said, “We are very pleased, as is the promoter, with the way ticket sales are going. We do go on sale Monday with the event. It’s a little departure from what we normally present. It is not often that we get a world-class event such as Luciano Pavarotti. I do know that come Christmas morning there are going to be some very happy people. There are tickets available in all the price categories still. The show is not until April 6<sup>th</sup>. I can tell you that we have sold tickets coast to coast. We have covered seven states and just about every zip code in the State of Kansas. So far things are going along very well. The concert is going to be magnificent. I just imagine that the opera ball afterwards is going to be spectacular with the Wichita Opera Society. That is going to be something else. If there are any questions, I can answer them at this time.”

**Chair McGinn** said, “John, when people go on to the Kansas Coliseum site, can they see the price range of the tickets and where they will be located?”

**Mr. Nath** said, “They can see where the price range is and where the tickets are and then they can go through the virtual tour and they can see where their ticket location is and see what the stage is going to look like from where they will be.”

**Commissioner Gwin** said, “Which web site is that John?”

**Mr. Nath** said, “There is a link right at the bottom of the Coliseum web site where you can go to 360wichita.com and get the virtual tour of the inside of the Coliseum.”

**Commissioner Gwin** said, “What is the Coliseum web site for the folks who don’t know it?”

**Mr. Nath** said, “It’s [www.kansascoliseum.com](http://www.kansascoliseum.com).”

**Chair McGinn** said, “This is very exciting for our community and for the Kansas Coliseum. Commissioner Sciortino.”

**Commissioner Sciortino** said, “Thank you, Madam Chair. John, just once again, maybe for the benefit of the public. How did the Kansas Coliseum get picked? This is the first time they’ve come into the State of Kansas. You can tell us it was all because of your efforts. This is an honor for us.”

**Mr. Nath** said, “Pavarotti plays approximately ten dates a year and he plays places where traditionally there hasn’t been any opera or where he certainly has not played. One of his missions is to bring opera to everybody. So he looks for places where you probably would not expect. Last year he played Boise and Fresno and some areas like that. I had a previous agreement with the

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Rudas Organization. We presented Pavarotti in '92 in Cincinnati. I've been making contacts with old clients, just keeping the lines of communication open. The fact that Parvon is here with the Wichita Opera Society and he has contacts and it really helped. I think it was just a combination of factors and we're very pleased to have him."

**Commissioner Sciortino** said, "That is an understatement. I think we're excited about it. Thank you."

**Chair McGinn** said, "This is great and I'll look forward to April. Thank you, John. Clerk, call the next item please."

**APPOINTMENT**

**B. APPOINTING RESOLUTIONS.**

**1. RESIGNATION OF JAN SHIRE FROM THE SEDGWICK COUNTY AGING ADVISORY COUNCIL.**

**Mr. Richard A. Euson**, County Counselor, greeted the Commissioners and said, "We have received this resignation and I would ask that you approve it."

**MOTION**

Commissioner Gwin moved to accept the resignation.

Commissioner Sciortino seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Tim Norton	Aye
Commissioner Thomas Winters	Aye

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Commissioner Ben Sciortino	Aye
Chair Carolyn McGinn	Aye

**Chair McGinn** said, "Next item."

**2. RESOLUTION APPOINTING VIRGINIA CASTER (COMMISSIONER GWIN'S APPOINTMENT) TO THE SEDGWICK COUNTY AGING ADVISORY COUNCIL.**

**Mr. Euson** said, "Commissioners, this appointment is to fill the vacancy just created. It is for a term to end in February 2003. The Resolution is in proper form."

**MOTION**

Commissioner Gwin moved to adopt the Resolution.

Commissioner Sciortino seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Tim Norton	Aye
Commissioner Thomas Winters	Aye
Commissioner Ben Sciortino	Aye
Chair Carolyn McGinn	Aye

**Chair McGinn** said, "Commissioners, at this time, I'd like to take an Off Agenda item."

**MOTION**

Commissioner Gwin moved to take an Off Agenda item.

Commissioner Norton seconded the Motion.

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There was no discussion on the Motion, the vote was called.

### VOTE

Commissioner Betsy Gwin	Aye
Commissioner Tim Norton	Aye
Commissioner Thomas Winters	Aye
Commissioner Ben Sciortino	Aye
Chair Carolyn McGinn	Aye

### OFF AGENDA ITEM

**Chair McGinn** said, “Today we have a Community Enrichment Award. I’d like for Colonel Robert Hester to please come up here. Before I tell you why he is getting this award, I was reading his background and I found it to be quite interesting that we have someone like this in our community serving the public. Colonel Bob Hester is a field artillery officer who has retired in 1995, after more than 26 years of active military service. He began his career in 1969 following graduation from West Texas State University and commissioning through the R.O.T.C. Following completion of the basic course, he was assigned to Germany to a Missile Battalion as a Battery Commander. He then served in Vietnam and latter returned to Fort Sill where he commanded a field artillery battery.

“Colonel Hester has commanded at battery and battalion level and held staff assignments and personnel operations and intelligence. He has spent almost eight years as a resource manager and alternate specialties. One of his last assignments was Chief of Staff of Three Core Artillery at Fort Sill, the largest artillery organization in the U.S. Army, consisting of more than 8,500 soldiers. His oversea assignments include Germany, Vietnam, Korea, Greece, and Belgium. That is just a start.

Today, he is here to accept the Community Enrichment Award. Colonel Hester has been the director of Army Instruction for the Wichita public schools for the past six years. Under his direction, the program has grown to include more than 1,500 middle school and high school students. Junior R.O.T.C. is offered in all seven comprehensive high schools as well as the Northeast Magnet high school. Recently, he developed a leadership program that is now offered in four middle schools. Sedgwick County continues to emphasize the importance of youth activities as a means of keeping kids involved in school and community activities. Through Junior R.O.T.C., students have performed more than 13,000 hours of community service. Clearly, Colonel Hester is the ideal role model for many kids and

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is able to prepare our youth for careers in the military and leadership in our community. Good morning, Colonel Hester. I'd like to present to you Sedgwick County's Community Enrichment Award for 2001."

**Colonel Robert Hester** said, "Chair McGinn, County Commissioners, I'm of course very honored to receive this recognition. Obviously, I enjoy what I do tremendously with the Junior R.O.T.C. Program because I can see the change in the youth as they grow into outstanding young Americans and American citizens. I think we've come a long way in Wichita in our Junior R.O.T.C. and our leadership program. Most importantly though, while I have overall responsibility for the program, it is the instructors in the schools who really are the ones who are teaching and mentoring our youth. They're the ones who are so committed, so dedicated. They care and they are very professional in what they do with these youth and they're the ones who are making this program a real success.

I've asked one of our instructors who I have a great deal of admiration for, Command Sergeant Major Fields. Sergeant Major Fields has served 30 years in the United States Army. He's been in Wichita for the last four years as one of our Junior R.O.T.C. instructors at Southeast High School. I'd also like to recognize Doctor Terry Barrett. I met Terry the first day I was here in Wichita and Terry has been a mentor to me for the last 6 ½ years. I'd just like to recognize Sergeant Major Fields because he is . . . N.C.O.'s like Sergeant Major Fields is the reason that our program is so successful. Thank you very much."

**Chair McGinn** said, "Thank you. Thank you for being here today."

**Commissioner Winters** said, "I met Colonel Hester two years ago at a Veteran's Day event. Kind of a short quick story, this year, right before Veteran's Day, one of the Junior R.O.T.C. young people were here and we did a proclamation. Chair McGinn and I had visited about what we were going to be doing that weekend over Veteran's Day. It was really jam packed but a very good weekend. I told her that I had been to the Junior R.O.T.C. program at Century II the year past and I tried to paint a picture of what it was like to see those young people as they went through their drills and they had just a great presentation. Well, I did not go this year, I went to a ribbon cutting for a new shopping center. Chair McGinn went to the Junior R.O.T.C. program and we met up the next day at a Veteran's Day parade in downtown Wichita. The first thing Chair McGinn said is 'Tom, you didn't do one half of the description of what I really saw and felt at that program'. That is a great program. So often we get

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caught up in working with kids that are in trouble, with problems, trying to help them, and we really forget about those 1,500 kids that were at Century II celebrating Veteran's Day. Colonel, you're doing a fantastic job. Your instructors are doing a fantastic job. I think we need to send a note too to the school board commending them for promoting and allowing these events to take place because they clearly fit in with what Sedgwick County is trying to do for our young people. Colonel, you've certainly got all our congratulations again and I'm certainly glad that Chair McGinn presented you with this award. Great job."

**Chair McGinn** said, "Commissioner Sciortino."

**Commissioner Sciortino** said, "Thank you, Madam Chair. Colonel, picking up a little on what Tom just said, do you work with at risk kids? I mean, kids that the schools have said are maybe at risk of dropping out or getting into trouble. Do you work with those children?"

**Colonel Hester** said, "Yes Sir, we work with all the kids in our school district. The best way we can have a successful program is if we can get a cross-section of the kids in each school, because the best teachers that we have are the kids themselves. They become peer mentors for the other kids and what we want is we want the Junior R.O.T.C. program to represent the population in the schools. The mission is to make cadets better American citizens. It doesn't matter about their background on their disabilities. We want all the kids to be better citizens."

**Commissioner Sciortino** said, "I agree, this could be an alternative group of peers because I think peer pressure is what gets kids sometimes into trouble and this could be an alternative group of peers that could pull them out of trouble. I think that's great. That's all I have."

**Chair McGinn** said, "Again, I want to say congratulations and thank you for all the work that you, Mr. Fields, and the schools of 259 have done to help the youth of our community. Thank you very much."

**Commissioner Sciortino** said, "Just one other thing, having come through the ranks of the non-commissioned officers, I really know who is doing all the work."

**Chair McGinn** said, "Thank you. Clerk, call the next item please."

### **PRESENTATION**

#### **C. "LOW FARE STRATEGY" AIR SERVICE DEVELOPMENT EFFORTS FOR**

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### **SOUTH CENTRAL KANSAS.**

#### **POWERPOINT PRESENTATION**

**Mr. Steve Flesher**, Air Service Development Director, City of Wichita, greeted the Commissioners and said, "I'm the Air Service Development Director of Wichita Mid Continent Airport. I'd like to begin by thanking you for your interest in air service development efforts at Wichita Mid Continent Airport and for the invitation today to discuss the strategies that will bring low fare service to south central Kansas. Air service and air fare issues currently rank among the top agenda items for many of the public and private organizations across south central Kansas and rightfully so. Airports have become two-way portals to the world for business expansion and tourism opportunities. Quality, affordable, comprehensive transportation in our case by road, by rail and by air, is the life-blood of economic growth and development. It opens opportunities for expanded national and international markets and provides better and more cost-effective access to resources and talent. It facilitates stronger client relationship and customer service initiatives.

As a region, we have been challenged with some of the highest and most restrictive airfare structures in the nation. This has hampered and in some cases detoured our region from realizing our full economic potential. It is my pleasure to announce today that we have the opportunity to change this. With your help, the communities of south central Kansas can reshape air service and fare structures through Mid Continent Airport in such a way that they support and drive economic expansion within our region. Through the course of today's presentation, we will review strategies and targeted airlines that will help our region achieve these objectives.

Each of you has been given a packet of materials. Inside the package you will find a copy of today's presentation. It will match the cover slide that is on the screen. Please feel free to use that handout to follow along with the discussion and take any necessary notes. In addition, you will find a travel survey form, frequently asked questions and answers piece, and a summary of progress to date for the low fare initiative.

As we progress through the presentation our communities ask each of you to be thinking how your organization can support and actively participate in efforts to secure the opportunities now available to us. If businesses and organizations across south central Kansas work together on this initiative and combine their resources, we will be successful. Now for an overview of the opportunities.

Communities of Wichita and south central Kansas have issued mandates to the air service development efforts of Mid Continent Airport. Those mandates have included finding ways to expand service levels, finding ways to reduce fares. In response to those mandates, our air service development efforts have

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initiated a number of activities. Among those activities were included market research, group studies, dialogue with industry experts, discussions with a sampling of large air service users. What did we learn from these initiatives? We learned that of the total potential market for south central Kansas, only one third currently flies in and out of Mid Continent Airport. One third currently originates flights in and out of Kansas City, Tulsa, and Oklahoma City with their dollars stimulating the economy of those cities versus the economy of south central Kansas. One third simply does not fly or flies much less due to fare and schedule restrictions. The last thing we learned from these activities is that by altering our carrier mix at Mid Continent Airport, but not just altering it in any way, but altering it in the right way, we can achieve the objectives of expanded service and competitive fares.

Out of all of this, a low fare strategy began to emerge and included the following airlines, Air Tran Airways. Air Tran Airways could potentially serve the passengers of south central Kansas to the northeast and southeast regions of the United States through hub operations in Atlanta, Georgia. Air Tran currently serves 34 destinations out of Atlanta, 22 of those are in the Mid Continent Airport top 100 markets as reported by the Department of Transportation. Recent market research identified Atlanta, Orlando, and Washington, D.C. as top markets for drive-away passengers. In addition, discussions with large national and international businesses suggest that Boston and New York are untapped markets with tremendous passenger volume stimulation potential if we can address the service and fare issues. These are top Air Tran markets. Air Tran service and fare strategies will play a major role in reclaiming south central Kansas passengers that are originating travel from surrounding markets. It will also play a major role in stimulating travel by organizations and individuals where that travel might have been restricted or otherwise nonexistent.

A second airline in the three-carrier strategy is Frontier Airlines. Frontier Airlines could potentially serve the passengers of south central Kansas to the western regions of the United States through hub operations in Denver, Colorado. Frontier currently serves 23 destinations from Denver. Twenty-two of those are in the Mid Continent Airport top 100 destinations as reported by the D.O.T. Los Angeles, Las Vegas, Phoenix are in the top market for drive away passengers according to market research. Denver is currently one of Mid Continent Airports highest yield markets. Frontier is in a position to help reclaim these drive-away passengers, expand passenger choice, and reduce fares on these routes.

The third airline in the three-carrier strategy is American Trans Air, also referred to as A.T.A. A.T.A. could potentially serve passengers of south central Kansas to the north and northeast regions of the United States for our purposes through hub operations in Chicago. A.T.A. currently serves 36 destinations from its hubs in Chicago and in Indianapolis. Twenty-six of those destinations are in the Mid Continent Airport top 100 destinations as reported by D.O.T. We look at all of the destinations that citizens of south central Kansas drive to other markets for, Chicago is the top drive-away market. It is important to note here that although we do not yet have specific fare information for these carriers as it would apply to our market, we can look at their history as price leaders in other communities to project price strategies that would apply to this market. History shows that when one or more of these

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carriers enter into a market place, we'll typically see a 30 to 60% reduction in fares by route. There are more specific fare objections by our top routes that have been included in frequently asked questions which is included in your packet.

In addition, when these carriers enter into a market place, we'll see fewer fare restrictions. That translates into no Saturday night stay requirement. That will really help our short notice leisure travelers and our small and mid size businesses that don't have enough clout with airlines to negotiate on direct contracts. In addition, we'll see for all intents and purposes no one-way trip penalties. One-way trip fares will be half of what round trip fares will be. We'll also see that citizens of south central Kansas will have access to best available or very competitive fares within five to seven days of departure.

The last thing that we see when these carriers come into a market place is we see tremendous passenger volume stimulation. On average, 100 to 300% average passenger volume stimulation by route is projected when one or more of these carriers enter into service of a community, one community that was successful in securing Air Tran Service overall passenger volume stimulation of 1500%. This is because these carriers drive the absolute lowest fares and do so without compromising customer service. They earn repeat business by providing value.

So what will a combination of these carriers do for south central Kansas? A combination of Air Tran, Frontier, and A.T.A. will bring low fare service to the majority of the Mid Continent Airport top 50 markets. Those top 50 markets represent 75% of the passengers currently flying in and out of south central Kansas. A combination of these carriers will drive Mid Continent Airport average fares to levels comparable to those from Kansas City, which is our top drive away market. There won't be a reason to drive any longer. They will enable the air service development efforts to reclaim the majority of drive away passengers from this market. They will stimulate passenger volume growth for all airlines serving south central Kansas through Mid Continent Airport. We're not looking at recruiting these carriers to lose an existing carrier. We need those existing carriers.

Passenger volume growth will lead to new non-stop service destinations by all carriers. Fare savings on existing Mid Continent Airport travel are expected to approach \$55,000,000 to \$60,000,000 annually. Those fare expenditures in our market place will also translate into additional ancillary spending. The direct economic impact on the economy of south central Kansas from the ancillary spending is projected to approach \$1,000,000,000 annually from a campaign that captures full market potential.

How can Sedgwick County help? You are in a position to help extend the reach of this low fare campaign throughout south central Kansas by a couple of means. First of all, as a board representative of the citizens of Sedgwick County, our community asks that you consider endorsing this low fare

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strategy. Second of all, as an organization with air travel needs, our community asks that you consider the following. First of all, that you continue sharing your air travel information with our efforts. We ask that you evaluate these low fare opportunities against your current travel needs or your employee's current travel needs. We ask you to go one step further and pledge a portion of your organization's air travel to Air Tran, Frontier and/ or A.T.A. We ask that you remain loyal to those pledge commitments and because there are so many organizations that travel in and out of south central Kansas and because our air service development efforts are limited in staff, we ask that you encourage other organizations to participate.

In conclusion, the communities of south central Kansas can successful recruit a combination of Air Tran, Frontier, and A.T.A. to serve Mid Continent Airport and realize the direct and indirect economic benefits associated with increased passenger traffic. To do so, we must combine our air traffic volumes and use the collective travel as leverage in negotiations. Businesses and organizations must join our air service development efforts in negotiations directly with the airlines and we must make formal, unwavering commitments to perspective carriers. Sedgwick County can play a vital role in helping to secure quality, stable, affordable fare service in and out of south central Kansas through Mid Continent Airport. The citizens of south central Kansas ask can we count on your support?

Some contact information for those of you that would be interested in actively participating in these efforts, my office is currently out at Airport Administration at Mid Continent Airport. These are the phone numbers that I can be reached at, this is the physical address where mail comes to my office and this is my E-mail address and I'd be happy to entertain questions."

**Chair McGinn** said, "Thank you for the information. We do have some questions. Commissioner Winters."

**Commissioner Winters** said, "Thank you very much. Steve, we certainly appreciate your coming to our Board meeting today. I've had the opportunity to hear part of this through the R.E.A.P. organization, the Regional Economic Area Partnership, but I thought it was important to give you one more opportunity to at least address the Commission and any of our audience on our program this morning or our rebroadcast. I think this plan has some great opportunities and we all have airfares at the top of our list of things we would like to see changed in this community. I guess our intention today is probably to receive and file your report. I think our management staff has been involved in researching what the County's flying habits have been and needs are. I'm hopeful they will come back with a recommendation about it if there is a way we can participate in this air bank at all. Can you comment on any of the responses you've had to this point? I know that you've made presentations to several different groups and to businesses and industry. Is it too early to tell whether there has been a real good positive response yet?"

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**Mr. Flesher** said, “Any response has been overwhelmingly positive. We began this initiative towards the end of August and we began with a handful or sampling of businesses that were in and around the Wichita area. We wanted to see how close this strategy came to actual travel needs. We wanted to explore interest with not only our small to midsize businesses and our leisure passengers. We wanted to explore the interest level by our largest businesses so that initial focus group, if you will, sampled that. The response was overwhelmingly positive and encouraged us to move forward.

Since that point, we’ve received endorsements and active participation by a number of organizations helping us take this message through their memberships. Those organizations include the Regional Economic Area Partnership or R.E.A.P., the Wichita Area Chamber of Commerce, Wichita Airport Advisory Board, Wichita Area Outlook Team, the Business Investment Group also known as B.I.G. which is the next generation economic, inc. bidder for the community, the Hutchinson Reno County Chamber of Commerce, and dozens of public and private organizations. To date, our presentations have directly touched approximately 400 organizations in the expanded metro area.

The response has been very good. Even though we have not initiated the formal pledge drive, we are receiving formal pledges of support from businesses and organizations. To date, those organizations have asked that we not release their names publicly. Next week, we will formally launch a pledge drive and that will run through mid January. If we’re successful at rallying sufficient support, the first of these carriers will be in our market in June of next year.”

**Commissioner Winters** said, “That sounds good. Thank you very much. I appreciate you being here.”

**Chair McGinn** said, “Commissioner Sciortino.”

**Commissioner Sciortino** said, “Steve, one of my questions was answered. You haven’t started the formal pledge drive yet and I was going to ask when. I read in the paper that our goal is somewhere between \$4,000,000 to \$5,000,000 into this travel bank. What is our goal?”

**Mr. Flesher** said, “Good question. Each of our carriers will incur approximately \$20,000,000 in costs to set up service with three round trip flights a day to their hubs in Atlanta or Chicago or Denver. What we were looking at doing is attempting to find a way to partner with them during the highest risk phase of new start up. That is usually the first three to six months. So as we look at each individual carrier and we look at that cost base of approximately \$20,000,000 and we know that in order to secure their commitment to serve this region that they are going to have to have ridership on their planes. The best way we can partner as a community and partner as individual businesses is to share their risk. So as

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you've read the newspaper accountings, we've been asking for businesses and organizations to look at committing 90 to 180 days of their air travel budget as it relates to the destinations these carriers serve as our formal pledge of commitment to support these carriers. We would like to see roughly 25% of their cost bases covered over that first 90 to 180 days, that is \$5,000,000 per carrier.

To give you an idea of how that ranks in relation to the market place. The Department of Transportation provides us summary information in our market place. Mid Continent Airport currently is about a \$225,000,000 market. If we're successful in capturing full market potential and we can factor in discounts for what the total market will be if we have a successful campaign and capture the full market potential, we're looking at close to a \$500,000,000 market place. So \$15,000,000 in pledges is approximately about three to four percent of the total market place."

**Commissioner Sciortino** said, "So our goal is \$15,000,000 in the travel bank."

**Mr. Flesher** said, "The goal will be two fold, \$5,000,000 per carrier to be utilized over the first 90 days. The second goal will be for businesses and organizations to look at their travel policies and implement revisions that will support the new carriers. If the service and the fares are right, we need to make sure that these carriers are supported not only in the initial phase of start up but they continue to be supported throughout the tenure in this market. That is the only way that we can ensure that the fares will stay at the level that they will be when they first enter into the market place and that actually we'll be able to capitalize on stimulating passenger volume into Mid Continent Airport. There will be spill over from these efforts into the other carriers. So actually, all businesses, all carriers will expand and that will allow us to negotiate for new non-stop service on the existing carriers, so all carriers will benefit. We need to ensure that we have rider-ship to these three carriers from day one and that it stays loyal so that we can continue to advance our air service strategic plan in the direction that citizens of south central Kansas have asked to go. Did that answer your question?"

**Commissioner Sciortino** said, "No, let me try again. I read originally that we needed \$5,000,000 but surely that was just for bringing in one carrier and now if we're going to try to go after three, which I think that is kind of exciting, to really even be sure that we're covering 25% of each carrier's start up cost we would need to have a travel bank of \$15,000,000."

**Mr. Flesher** said, "That's correct."

**Commissioner Sciortino** said, "Now, right now we don't know for sure if we're going to get one, two or three, that will I assume depend on how successful we are in developing the bank."

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**Mr. Flesher** said, "There is interest by the carriers in this market place and I think you can go back to the Wichita Eagle accountings because this is an economic development issue and because these carriers do not typically teletype their future plans to competitors due to fear of anti-competitive tactics, they don't allow me to comment on our level of negotiations. Yet, if you go back to the Eagle's accountings over the last four to six weeks, you will have seen comments from Air Tran and Frontier specifically that this is the type of market that they would look at expanding into. I was thrilled that they said that."

**Commissioner Sciortino** said, "The thing I'm trying to get at is if we're being asked to go out and encourage businesses or other groups to pledge, if say one company's main travel is to Chicago, then they're going to be interested in putting it into the airfare bank only if that carrier that has that hub in Chicago starts. If they pledge the money and that carrier doesn't come in, then I don't know that we could count on them to continue to keep that money in if the carrier that comes in has a hub in Denver. Are you going to be able to respond to those kinds of inquiries when asked?"

**Mr. Flesher** said, "As we launch this pledge drive, what we're looking for is a representation of commitment on corporate letterhead, not funding of the accounts. Accounts will not be funded until we actually achieve or secure a commitment from an airline to establish service. The commitments or the pledges on corporate letterhead now will allow us to accelerate negotiations. I am at liberty to say that if we rally in support through this pledge drive, the first of these carriers will be into the market in June of next year. Our level of negotiations are different with each carrier. One is advanced enough to where it will be here in June if we can rally sufficient support. The other two carriers will be looking at how our community responds and we may be able to accelerate our negotiations and their entry into the market as a result of what happens with the first carrier and the level of support that we see from the community in this pledge drive."

**Commissioner Sciortino** said, "I'm trying to get my hands around this. This is like a prepaid credit card. We would put the money in the account and then as we need to fly to this destination there would be a transaction where we would end up getting a ticket and that would be a debit to the account that is already credited."

**Mr. Flesher** said, "Exactly."

**Commissioner Sciortino** said, "Now, how does the carrier draw the money out of the account?"

**Mr. Flesher** said, "The account is accessed through normal credit card clearance processes. It would be set up exactly like a prepaid credit card account with debit cards or Visa/ Mastercards issued."

**Commissioner Sciortino** said, "So they would get the money, if I'm paying into this account then the

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carrier gets that money to offset their start-up costs and that carrier is giving us the tickets as we need them?”

**Mr. Flesher** said, “They only get the money as you purchase tickets. The money is in an account that is owned exclusively by the organization making the pledge.”

**Commissioner Sciortino** said, “So they only get the money when they debit it for our ticket. It just gives them some assurance that they’ve got the money coming. What happens if the company that has pledged it anticipates spending ‘x’ for this next year but there is a big economic turn down and they have to cut back and they never draw upon it, how does that benefit the carrier? They need the money.”

**Mr. Flesher** said, “Exactly, that is one of the risks associated with this. The method is that it is a formal pledge with money exclusively earmarked for one or more of the carriers for service to one or more destinations. We’re attempting to customize the program versus what other communities have utilized so it is business friendly. We need to make sure that if there is a situation beyond a businesses control and they need access to the money that there would be some provisions to allow for that. We still also need to manage the risks to the carrier because they’re going to be counting on some of this revenue and this ridership in order to make a stand in this market place. So we need to make sure we manage both sides of the risk. But the program ultimately will be structured to be very business friendly. We’re in the process now of securing an aviation consultant that has expertise in setting these types of programs up in other communities around the United States. They will coordinate the logistics for us in this community.

We also are currently working with a consortium of banking institutions so that these programs can be offered from any bank in any community across south central Kansas. Slowly but surely, that organization is coming together. It will be a very formal process. Before it is finally structured, we will actually initiate some focus groups with small, medium, and large size businesses so we can get their feedback in the final setup of it. It will contain provisions that will ensure the funds are secure and can be used only for what they are intended to be used and the pledges now will be based upon proof of price in the scheduling. There is a leap of faith here. We know what they’ve done in other communities and how those communities have benefited, but there is still a bit of a leap of faith until we actually have contract terms and spell it out. So the pledge letters, there is a sample copy of one in the frequently asked questions materials that we gave you. The pledge is subject to the pricing schedule. It gives an out even to the pledge if things don’t materialize as we anticipate.”

**Commissioner Sciortino** said, “I just have two more questions and feel free to be as succinct as possible in your response. Since they can’t use the money until I actually purchase the ticket, why do

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we have any restrictions on how they use the money once they get it since I've already purchased the ticket. They can't access the fund, I mean I pledged it and it is in an account some place and now I purchase the ticket and that is the only way they can get the money, why do we have any restrictions on how they spend the money then since it would be the same if I just bought a ticket."

**Mr. Flesher** said, "Well, we want to be sure it is only used for air travel, number one, on their airline. If you are pledging to Air Tran, we want to make sure that the pledge is direct to them and that manages the risk on their side. They are using this as a formal representation of commitment."

**Commissioner Sciortino** said, "They could probably use that as leverage to borrow money or what have you, knowing that they have it. Okay, my last question. We're going to put money into an account, it could be as high as \$15,000,000, I assume that we're going to put that money into some kind of interest bearing certificates because that's a lot of money, who gets the benefit of the interest and the interest that was earned on the money?"

**Mr. Flesher** said, "First of all, the account is set up in the names of the individual organizations making the pledges. There won't be a consolidated account that will have this money. It will be just like a credit card account that you have paid in advance. The account will be owned by your organization and under the control of your organization, but it will be restricted for use solely to those carriers so that we can manage their risk side of this."

**Commissioner Sciortino** said, "They won't be interest bearing accounts?"

**Mr. Flesher** said, "We're working on provisions that would allow interest to be paid on money that is deposited in advance. We're also working on options for some of our organizations that may have cash flow issues where they may not be able to come up with money to deposit in advance for air travel and pay the existing air travel commitments that they have until service is finally set up, that looks like a line of credit and the banking institutions that we talked about the consortium are currently working on a way to offer that to patrons as well, so we can expand the base of businesses and organizations that can cooperate in this effort without effecting adversely their cash flow."

**Commissioner Sciortino** said, "Thank you. That's all I have."

**Chair McGinn** said, "Thank you. Commissioner Gwin."

**Commissioner Gwin** said, "Steve, what's the reaction or response of existing airline companies when

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these airlines enter their markets?”

**Mr. Flesher** said, “The response has been that they lower their fares to match. They increase their frequent flyer programs to try to retain the passengers that have been flying on them in the past and they initiate whole scale marketing initiatives into the market place to brand their image versus someone else. We also see, in some cases, where they upgrade equipment. If there were a turbo prop flight, you’ll see an upgrade to regional jets or even mainline jet service.”

**Commissioner Gwin** said, “Then is this air bank then the only viable way to assure the long term success of these lower fare airlines?”

**Mr. Flesher** said, “It is a portion of the solution. What other communities have done and the best way to answer that question, let’s just point to a recent win for another community, Pensacola, Florida. Pensacola, Florida put together a public private partnership with Air Tran Airways to establish service between Pensacola and Atlanta. Businesses of the Pensacola region, 300 of them, came together and put together \$3,200,000 in prepaid travel commitments dedicated exclusively to Air Tran. In addition, the community of Pensacola entered into a public private partnership in which they allocated or committed to participate in the launch and promotion of service through cooperative advertising dollars. They tied the name of Air Tran into a tourism campaign that was being conducted in the area. Another component of that public private partnership was to consider a reduction or a waiver in airport fees for a period of time. A combination of those offers were successful in bringing Air Tran service to Pensacola, Florida, and that service started I believe two weeks ago. So in the current economic environment, it appears that to be successful we look at communities that are successful in bringing low fare carriers or any carrier for that matter in this market place, there needs to be some component of a public private partnership. We need to have representation by the businesses and organizations that travel routinely in and out of south central Kansas so they will commit to the new carrier and support them. We need to have partnership with regards to promoting and growing that service and we need to address cost issues.”

**Commissioner Gwin** said, “With rider-ship up, which obviously is our ultimate goal, if you have low enough fares or reasonable enough fares then you really do get the critical mass of folks flying in and out of Wichita Mid Continent. With rider-ship up, then could we be as optimistic then to think that other airlines who are not currently serving our market might chose to appear?”

**Mr. Flesher** said, “Yes. As passenger volume increases and airlines are businesses, as they can look at bottom line contribution, if this market makes sense for them to expand into they will and in our five-year strategic plan it is more than just these three carriers.”

**Commissioner Gwin** said, “Okay, thank you, Steve for the information. Thank you, Madam Chair.”

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**Chair McGinn** said, "Thank you Steve for being here today and giving us this report. I look forward to hearing about the success of the program."

**MOTION**

Chairman Winters moved to receive and file.

Commissioner Norton seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Tim Norton	Aye
Commissioner Thomas Winters	Aye
Commissioner Ben Sciortino	Aye
Chair Carolyn McGinn	Aye

**Chair McGinn** said, "Thank you. Next item."

**NEW BUSINESS**

**D. READY TO RESPOND PROGRAM UPDATE.**

**Mr. William P. Buchanan**, County Manager, greeted the Commissioners and said, "There has been a lot of activities this weekend, ready to respond, and you've heard of a few activities proposed for the coming weekend. We've delivered a Shelter in Place seminar to 35 COMCARE managers and employees. The reason that is important is that COMCARE, as you are certainly aware, deals with about 7,000 clients a year, citizens in our community. By providing that kind of information to the managers and employees, we think we're touching more than just the 35 people who took the class. Frankly, we have touched more people in shelter than the seminar.

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We have a new partner, the City of Wichita Fire Department has come on board and joined to support in the fire extinguisher, fire safety component of the training in the Wichita Ready to Respond seminars. So the Wichita Fire Department will be involved when we are in the City of Wichita. Of course, our fire fighters have been involved from day one doing these programs in and around the County. We plan to show the leadership partnering by offering training to other counties. It was your idea that we help and be supportive of other counties. We are having a meeting next week with quad counties to talk to them about the Ready to Respond Program, but we're also setting up training for the emergency management folks in and around the other counties. They would come here. We would train them. We will offer our materials. They can use our materials. We print them, we copy them, put their logos on them, we don't care. We've already done that for Harper County and they will retain the Sedgwick County logo on their materials and add their logo to it. That's progressing nicely as we reach out to other governments.

You may have read in this morning's paper about the M.M.R.S., Metropolitan Medical Response System a practice that occurred Tuesday at the hospitals. Emergency Management, E.M.S., and others had a major exercise to test our ability to receive patients from other places. Part of the medical response is that our hospitals would receive patients from elsewhere if that was necessary and we need to figure out where those people are going to land, how we're going to get them to the hospitals and what hospitals and how we do that.

Our G.I.S. folks are working very closely with the M.M.R.S., Metropolitan Medical Response System, mapping out how we would distribute drugs if that was necessary and the routes we'd take. So we are involved in using our technology for development of distribution models. Kristi Zucovich and Pat McDonald along with the hospitals and selected businesses are developing a whole communications plan about distribution of drugs if they're required. Next week, as Kristi indicated, we'll be at the Risen Savior Lutheran Church tomorrow night and that is an open session. The next open session is December 11<sup>th</sup> and that is in the City of Bentley, people are welcomed there. We have closed programs in the next week or so and if people need information about this I would suggest they call 383-7546 or log on to [www.sedgwickcounty.org](http://www.sedgwickcounty.org) and it is emergency management and you can get all the information there. Any questions?"

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**Chair McGinn** said, "I don't see any. Thank you for that update. I want to thank staff and others for getting that information out. I see the results of this getting out because people are starting to talk about it. I'm very interested in going to some of these meetings as well. Thank you, Bill."

**MOTION**

Chairman Winters moved to receive and file

Commissioner Sciortino seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Tim Norton	Aye
Commissioner Thomas Winters	Aye
Commissioner Ben Sciortino	Aye
Chair Carolyn McGinn	Aye

**Chair McGinn** said, "Next item."

**E. DIVISION OF HUMAN SERVICES.**

**1. AGREEMENT WITH KANSAS HEALTH PLAN, INC. TO PROVIDE PARTICIPATING PROVIDER MENTAL HEALTH SERVICES.**

**Ms. Marilyn Cook**, Director, Clinical Operations, COMCARE, greeted the Commissioners and said, "This managed care contract outlines the policies and the procedures that are pertinent to COMCARE in providing mental health and behavioral health services to eligible consumers that have this coverage. It is the first time that we've had a contract with Kansas Health Plan, Inc., however, we have mental providers with their parent company, Preferred Health Systems for a number of years. In fact, it is one of the coverages that the County carries, P.P.K. coverage.

The advantage to this contract is that more of our providers will be eligible and credentialed and that the rates have increased over the last carrier of this benefit. Without this contract, we would continue to see

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consumers who have medical necessities be seen that would not be covered, the services would not be covered. So we are recommending that you approve the contract and I'm happy to answer any questions that you might have about it."

**Chair McGinn** said, "Commissioners, are there any questions for Marilyn on this item?"

**MOTION**

Commissioner Gwin moved to approve the Agreement and authorize the Chair to sign.

Commissioner Norton seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Tim Norton	Aye
Commissioner Thomas Winters	Aye
Commissioner Ben Sciortino	Aye
Chair Carolyn McGinn	Aye

**Chair McGinn** said, "Next item."

**2. ADDITION OF ONE CASE MANAGER, RANGE 16, TO THE COMCARE STAFFING TABLE.**

**Ms. Karen McNally**, Director, Community Support Services, COMCARE, greeted the Commissioners and said, "To frame our request this morning it is important to recognize that although the Hispanic community makes up 8% of the population in Wichita and is the fastest growing segment of Sedgwick County, that less than 3% of COMCARE's community support services consumers are Hispanic. It has been our experience that often the first time that we are introduced to a person with severe and persistent mental illness from the Hispanic community it is only after they've had to go to the state hospital. The State of Kansas also recognizes that minority populations frequently don't get needed mental health treatment and as a result, S.R.S. issued request for proposals this past summer.

COMCARE was selected and is recipient of a cultural diversity grant for \$48,000. The central component of this grant was to create an outreach case manager that would spend time in the

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Hispanic communities in Wichita. Basically becoming very familiar with agencies and their clients, the churches and their members, neighborhood associations. The Evergreen Health Station has agreed to partner in this effort from the outset.

Their first goal is to help increase awareness of mental illness and of the availability of mental health services so that this case manager can help people access mental health services. In doing that, they also identified people that have a severe and persistent mental illness. That case manager will provide direct services to those individuals. That case manager will be bilingual and bicultural to be able to be comfortable moving throughout that community and be able certainly to overcome the language barriers.

Another component of the grant includes funding for translation of COMCARE materials, medication information, brochures, and information in Hispanic publications. A third component involves collaboration with Breakthrough Club which will offer conversational Spanish language classes and also offer cultural diversity training to COMCARE, C.S.S. and affiliates at consumers and staff. This initiative is funded by state funds and our request is to add the addition of the outreach case manager. Be glad to answer any questions that you might have.”

**Chair McGinn** said, “You mentioned Evergreen, would this case manager also be working with La Familia Cultural Center?”

**Ms. McNally** said, “Absolutely, yes.”

**Chair McGinn** said, “I’ve been there for a couple of visits and I see a great need there and they continue to grow in trying to provide services to folks.”

**Ms. McNally** said, “That’s what they’ve reported to us as well.”

**Chair McGinn** said, “Commissioner Sciortino.”

**Commissioner Sciortino** said, “Thank you, Madam Chair. Just so I can get clear on this. We’re getting a grant for \$48,000 to cover the cost of a full time case manager, is that correct?”

**Ms. McNally** said, “Yes, and some of those additional translation and training costs.”

**Commissioner Sciortino** said, “Then under budget impact, it shows for the first six months of 2002 an impact of \$17,140, just times that by two and how come we didn’t just do the whole year?”

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**Ms. McNally** said, "Because it is on the state fiscal year and notice of grant award is late in arriving. We anticipate filling it for that six month period."

**Commissioner Sciortino** said, "Okay, so in showing the impact on the budget it just shows that while our expenses will go up \$17,140 we're receiving unbudgeted revenue to offset those expenses."

**Ms. McNally** said, "Yes sir."

**Commissioner Sciortino** said, "Okay, that's all I have."

**Chair McGinn** said, "Any other questions? If not, what's the will of the Board?"

**MOTION**

Commissioner Sciortino moved to approve the addition to the COMCARE staffing table.

Commissioner Gwin seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Tim Norton	Aye
Commissioner Thomas Winters	Aye
Commissioner Ben Sciortino	Aye
Chair Carolyn McGinn	Aye

**Chair McGinn** said, "Thank you. Next item."

**3. AGREEMENTS (14) TO PROVIDE TARGETED CASE MANAGEMENT SERVICES TO FRAIL ELDERS.**

- **KATHRYN COIT**
- **CINDY CRANGLE**
- **NANCY L. DORSEY**
- **MAE LOIS FIELDS**

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- **MELISSA HOGAN**
- **VALORIE HOWARD-WINDHOLZ**
- **LISA R. JOLLIFF**
- **KYLE JONES**
- **JODY LUJAN**
- **DEBBIE MCCLELLAN**
- **JULIE A. OLIVAS**
- **LISA E. PARKER**
- **CYNTHIA ROWLETTE**
- **MICHELLE SHAHEEN**

**Ms. Annette Graham**, Director, Department on Aging, greeted the Commissioners and said, "The contracts I bring you today cover the targeted case management services for Medicaid fiscal year 2002, which begins January 1, 2002 through December 31, 2002. It is in accordance with Kansas Department on Aging, S.R.S., and Medicaid application to the Blue Cross Blue Shield programs. These targeted case management contracts start our offices sixth year as a Medicaid program provider. The clients served are age 65 and older and are at risk of nursing home placement and chose in home services to help them remain independent and in their own communities in the home. Services are available under Medicaid throughout Sedgwick, Harvey, and Butler Counties.

The contracts for this fiscal year 2002 has been received from Kansas Department on Aging for the Medicaid program and all contracts are in accordance with the Medicaid applications. These contracted services will be totally reimbursed through the Medicaid program. No additional County funds are requested. We have contracts for 2002 that are with our existing targeted case managers and you have a list of those there. Those are the ones that we have at this point in time. We'll be recruiting additional case managers too in December and hope to get those initiated later on. I would request your approval and answer any questions."

**Chair McGinn** said, "Commissioners, are there any questions for Annette?"

**MOTION**

Commissioner Gwin moved to approve the Agreements and authorize the Chair to sign.

Commissioner Norton seconded the Motion.

There was no discussion on the Motion, the vote was called.

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**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Tim Norton	Aye
Commissioner Thomas Winters	Aye
Commissioner Ben Sciortino	Aye
Chair Carolyn McGinn	Aye

**Chair McGinn** said, "Next item."

**4. AGREEMENT WITH BUTLER COUNTY TO PROVIDE ADMINISTRATIVE SERVICES FOR THE CENTRAL PLAINS AREA AGENCY ON AGING.**

**Ms. Graham** said, "Sedgwick County Department on Aging administers and also operates as the Central Plains Area on Aging, which is one of 11 planning and service areas set up by the State of Kansas to provide aging services across the state. In P.S.A. 02, we are comprised of Butler, Sedgwick and Harvey County and are responsible for providing services for all federal and state funded aging programs in the tri-county area. Sedgwick County was designated as the County that would administer these funds and programs for Butler, Harvey, and Sedgwick County. Butler and Harvey Counties help and provide funding to help in the cost of administering these programs, compiling the reports, gathering the information, doing the evaluations and the outcome assessments. This agreement will provide funds needed to allow the Central Plains Area Agency on Aging to administer the aging program. This is a written contract between Butler and Sedgwick County for these funds. I would request your approval of the agreement and authorize the Chair to sign."

**Chair McGinn** said, "Commissioners, are there any questions for Annette?"

**MOTION**

Chairman Winters moved to approve the Agreement and authorize the Chair to sign.

Commissioner Sciortino seconded the Motion..

There was no discussion on the Motion, the vote was called.

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**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Tim Norton	Aye
Commissioner Thomas Winters	Aye
Commissioner Ben Sciortino	Aye
Chair Carolyn McGinn	Aye

**Chair McGinn** said, "Thank you, Annette. Next item."

**F. DIVISION OF FINANCE.**

- 1. RESOLUTION ADOPTING A BUDGET ADJUSTMENT POLICY AND PROCEDURES.**
- 2. RESOLUTION ADOPTING A CAPITAL ASSET CAPITALIZATION THRESHOLD POLICY.**
- 3. RESOLUTION ADOPTING A CONTROLLED ASSET POLICY.**

**Mr. Troy Bruun**, Deputy Chief Financial Officer, greeted the Commissioners and said, "As part of the E.R.P. system implementation we compared our existing policies and practices with the industry best practices in an effort to gain efficiencies and strengthen our internal control. The four policies before you are the result of those comparisons. Senior staff have reviewed these policies and are in agreement that they are in consistent with your desire to make Sedgwick County government more efficient and effective. Our external auditor, Mr. Mark Dick, of Allen, Gibbs and Houlik has also reviewed these policies and is present to answer any questions you may have.

The first policy is the budget transfer policy. This policy increases the administrative thresholds for routine transfers within an adopted budget. The Commission retains the authority to approve any new spending measures and any new budgets. The policy will eliminate the delay caused between the lag between the preparation of a routine transfer and its approval on the consent agenda. Be happy to answer any questions and if there are none, I'd recommend approval of the policy."

**Commissioner Winters** said, "I maybe need a bit of clarification in the fact that under Item F we've

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got four resolutions here. Somebody help me, we take each one of these separately and individually? The first resolution, Item F-1 is only an adoption to the budget adjustment policies. Okay, then I guess I have a question for Mark Dick. Mark, I know that our staff has been working on this project for some time and so I guess from your standpoint as we look to you as our outside auditor who each year your firm does the audit, can you make comments about maybe each one of these or somehow the concept of these four items we've got? What do you think about them, what your opinion is? Are they going to still allow you to do as an auditor what you need to do? Are they still going to give Commissioners, in your opinion, information that we need? I guess instead of, even though we're talking about one of these four, do you understand where I'm headed there?"

**Mr. Mark Dick**, Allen, Gibbs & Houlik, said, "I'd be pleased to, Commissioners. The first one, I'll just take them one at a time and I'll make some brief comments. The budget adjustment change in policy, it is important to remember that state law sets the level of budgetary control at the total fund level. In other words, if we have a million dollar budget in the general fund, irregardless of how it is allocated among departments, the million dollars is the level of legal control. The change in the policy simply allows management to make transfers more readily between departments and does not change that legal level of control. That still rests with the Board of County Commissioners. We've discussed that with the Finance staff. We feel you've had excellent budgetary control and we support this change. We don't see any problem with that at all.

The second area in this document relates to the general fixed assets of the County and what we have found with many of our clients, we need to understand there is a difference between safe guarding and accounting for assets versus reporting assets on financial statements. Let me give you an illustration. To report on financial statements, it is important that we report the buildings, the machinery, the equipment, but when it comes down to, as an example, an office chair, it is not significant in relationship to the total. What this policy does is raise the thresholds to a much more reasonable level of accounting for individual items. We fully support that. I think Troy and his staff have gone through and you'll see in your document, by raising the level, we're going to eliminate about 70% of the individual items that we have to account for. It is really going to improve efficiency. As far as dollar value, that 70% of the items only represents 20% of the dollar value roughly. Again, we support that.

In addition to that, you do, management has the option, as an example, if they want to keep track of lap top computers that fall below our capitalization threshold, there is still a mechanism in the system to track though as far as physical existence, who has them. So you haven't lost any physical control. We support that.

Purchasing, you have a very complex purchasing policy. It works very well. Again, the changes here I think merely raise some thresholds to allow some increased efficiencies in the process along with the credit card purchases that you've implemented. From our perspective, as we go through the accounting

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systems, look at the approvals on who has to sign off and what levels, we think these changes are appropriate. We see no real issues there. I think that is the last one.”

**Commissioner Winters** said, “So then as a position of our outside auditing firm, you think the staff has done a good job of modernizing these and you’re in support of them?”

**Mr. Dick** said, “Very much so. I want to emphasize they all are in compliance with state laws, good management practices and you’ve got adequate control over them.”

**Commissioner Winters** said, “Thank you Madam Chair. That’s all I have.”

**Chair McGinn** said, “You said that you can keep track of the laptops and all that. Troy, will we be doing that internally? Okay, thank you. Commissioner Sciortino.”

**Commissioner Sciortino** said, “Thank you, Madam Chair. Mark, I had a long conversation with Bill on this and Chris and I’m getting real comfortable with this concept. I’m glad that you’re signing off on it because I see this as a way of streamlining our organization, actually seg-waying more into the way the private sector runs where you designate authority levels and pass controls over. For example, the credit cards, the division department head would have to have his credit card usage reviewed by his division head and then the manager would be reviewing the division head so all those controls are still in place. If I understood it correctly, the reason why we were implementing item three is since we’ve raised the threshold on item two, we really then didn’t have a policy to manage small items like desks and chairs and laptop computers, so this is just making sure we haven’t created a loophole where something could walk out of the courthouse or be carried on your back or something and not have some adequate controls over it.”

**Mr. Dick** said, “That’s exactly right.”

**Commissioner Sciortino** said, “I’m very comfortable with this. Thank you, Madam Chair.”

**Chair McGinn** said, “Troy, do you have any more comment on one through three and I think we can take these together. Okay. Commissioners, I’d like to take items one through three. Commissioner Norton.”

**Commissioner Norton** said, “One of the things on item one I talked to Chris about when he came through was I didn’t have a problem with raising the threshold but I wanted a mechanism where at least the Commissioners were given good heads up information as they move that money around, not that it was going to change the ability to do that. That was when we put in the \$50,000 to \$250,000 threshold.

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Up to \$50,000, I don't know that the Commission needs to know about those small transfers, but when you get up to large amounts of money of \$250,000, we need to know ahead of time not just when it comes before the Commission. I think that is where the one-week mechanism was put in for that threshold and I think that is very important.

I also think it is important on Resolution 2 that we adhere to the 80/20 rule and put 80% of our time into 20% of our assets and not spend so much of our time with the small things. I think that is very important.”

**Chair McGinn** said, "Commissioners, if there aren't any other questions, what's the will of the Board on Item F, 1, 2, 3?"

**MOTION**

Commissioner Sciortino moved to adopt the Resolution F1, F2, and F3.

Commissioner Norton seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Tim Norton	Aye
Commissioner Thomas Winters	Aye
Commissioner Ben Sciortino	Aye
Chair Carolyn McGinn	Aye

**Chair McGinn** said, “Now we're ready for Item 4.”

**4. CHARTER RESOLUTION ADOPTING PURCHASING POLICIES AND PROCEDURES.**

**Mr. Bruun** said, “The fourth and final policy is the purchasing charter resolution. The substantial majority of the County's purchases are small dollar items. This policy will expedite the purchasing

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process without giving up the control of the purchasing process. It adds a level of approval authority to the County Manager and Bid Board. Based on present activity, Bid Board volume will decrease by 50% and the dollar amount of purchases reviewed will only involve 10%. Bid Board membership will stay the same but Bid Board members will no longer be allowed to delegate their responsibility to subordinates. The new thresholds are consistent with other like size governments in the Midwest. As a charter resolution this action is subject to a 60 day protest period and will take effect 60 days after Commission adoption unless a valid protest is filed.”

**Chair McGinn** said, “Commissioner Gwin.”

**Commissioner Gwin** said, “Just real quickly, from senior staff, Mr. Spears and Mr. Euson and Mr. Buchanan, are you all comfortable with this charter resolution?”

**Mr. Buchanan** said, “Yes.”

**Mr. Richard Euson**, County Counselor, said, “Yes, I am.”

**Mr. David Spears**, Director, Public Works, said, “Yes Ma’am.”

**Commissioner Gwin** said, “Thank you. That’s all I need to know.”

**Chair McGinn** said, “Any other questions? If not, what's the will of the Board?”

**MOTION**

Commissioner Gwin moved to adopt the Charter Resolution.

Chairman Winters seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Tim Norton	Aye
Commissioner Thomas Winters	Aye
Commissioner Ben Sciortino	Aye

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Chair Carolyn McGinn

Aye

**Chair McGinn** said, "Next item."

**G. COMMUNITY HEALTH DEPARTMENT AUGUST AND SEPTEMBER, 2001 MONTHLY REPORTS.**

**Dr. Charles Magruder**, M.D., Director, Community Health Department, greeted the Commissioners and said, "I guess we'll have to restart the computer. Does anyone have a comment or question of a general nature?"

**Commissioner Winters** said, "I want to thank you for being at the ALARM meeting a couple of Saturdays ago. There were a number of small communities there and Dr. Magruder gave a presentation on Anthrax and I wasn't able to stay for the whole meeting but the request had come to him to make it in four minutes I believe. He did a rapid fire presentation, Powerpoint, on Anthrax and Dr. Magruder is very good. It was to the point. I thought it was a very good report and I appreciate you attending the ALARM meeting at their request."

**Dr. Magruder** said, "We appreciate the opportunity to be there. I very much enjoy getting to meet those people. It was a lot of fun."

**Chair McGinn** said, "So Doctor, you can't share anything with us until you have that Powerpoint on."

**Dr. Magruder** said, "I certainly could."

**Chair McGinn** said, "We can talk about ties."

**Dr. Magruder** said, "This is another part of the infectious wearables collection. As you recall, that is the organization that donates money to various people, like for example to serve young children who are suffering from various things. This is a part of that collection. Today, this particular tie is a representation of what the organism syphilis."

**Chair McGinn** said, "Sorry I asked."

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### POWERPOINT PRESENTATION

**Dr. Magruder** said, “This is our monthly report and just to give you an idea about recent activities. As you know, one thing the Health Department has been involved in in many different respects is an examination of tobacco use in our County and through the State. This is a rather interesting way that we have been looking at that, spit tobacco education, that is the NBC baseball tournament and the activity that these events emphasize are the hazards of course of spit tobacco. As you can see, there are a number of different organizations that are involved in this process, the American Cancer Society, the Kansas Dental Association, and yes there is an organization called In-Step that specifically wants to educate about spit tobacco issues. Of course there were a number of other organizations there that had a booth to provide education.”

**Chair McGinn** said, “What are they doing in that lower right hand picture?”

**Dr. Magruder** said, “That is one of the booths, one of the demonstrations regarding dental issues.”

**Chair McGinn** said, “They’re doing a gum check.”

**Dr. Magruder** said, “Yes. The one specific item at this tournament that was biggest was the stand up against spit tobacco. In this particular situation, participants had to stand in the bleachers and remain tobacco free and they did have some motivation. The last person that was standing did when an all terrain vehicle. This process took place over the entire eight day period.

Just to give you an update on flu shots, interestingly, we’ve been getting some questions about whether or not this vaccination will also help with the common cold. To the best of our knowledge, that has not yet occurred so we want to make sure that people are aware of that. We also want to make sure that people are aware that we do now have ample supplies of flu vaccine and that the vaccine is now available to everyone in the community who desires to have it, not just those who fit into high risk categories.

In terms of our Anthrax response, just wanted to make you aware that we are and have been responding to a number of public and media requests. To the right there is the booth we set up during the special Saturday when we gave flu vaccine. The photo on the left is simply how this particular bacteria appears on a microscope. Just to give you an idea to the extent, you can see on the bottom, the information by week, 10/15 simply refers to October 15 across there and on the left hand side is simply the number and the top line is perhaps the summary which shows the total number of responses. The important thing to note here is that did have a sharp increase after the 9/11 incident and increased even more once the situation in the Anthrax letters came about. Now things have waned considerably.

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The other thing to point out regarding that is the Health Department did have an opportunity to do a show on PBS in which we were able to provide information over a 27 minute time frame as opposed to a two to three minute or less sound bite. Of course the other thing we want to emphasize to people is to let them know we do not have any document of Anthrax cases to this point in the State of Kansas. The photos on this slide are simply the characteristic presentation of the most common form of Anthrax, coetaneous or skin Anthrax, which we see naturally.”

**Commissioner Sciortino** said, “Is that a hole in the tissue?”

**Dr. Magruder** said, “No Sir. Perhaps the best way to describe that is to say this is the mechanism by which a scab is formed as the body responds to this infection. It is specifically called a black ‘s’ scar. In terms of a program update, just to let you know about the nurse family partnership, one of the things we’ve been able to do through that program is identify young women who are in need of other services that have slipped through the cracks for various reasons. We have been able to help a number of them get into Medicaid programs and also obtain food stamps. Also, to make you aware that we did have a recent oversight visit. As I told you about in the past, there is an organization in Denver, Colorado, that provides oversight for all nurse family partnership programs throughout the country. They recently came to us and said that we were doing extremely well.

In terms of the Healthy Start Initiative, I think I may have mentioned in the past that we do have a four year grant that has been renewed once more. Just to give you an example of one of the items that occurs, we do have a dietician that serves the population. This is a group of our consumers that works with us that came to a meeting. The dietician provided information to them and then afterwards was able to give them cooking lessons to help them understand different ways to use inexpensive foods and make nutritious meals.

Then finally, just in terms of collaborative effort, just to let you know that COMCARE, the Health Department and a number of other organizations have worked together to submit a grant to help us increase awareness on suicide prevention issues. Finally, before I take any other thoughts or comments, I just wanted to thank the Manager and all of you for the tremendous support that you have provided to the Metropolitan Medical Response System development. Without that support, many critical things would not be accomplished and we very much appreciate it and the tremendous number of hours that many County staff have put into that.”

**Chair McGinn** said, “Thank you, Dr. Magruder. Commissioners, are there any other questions for Dr. Magruder?”

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**Commissioner Winters** said, "Dr. Magruder, you might keep attuned to a new group working here in town, the Sedgwick County Brain Child Development Group. I'm not sure if you are aware of them, but I know that a couple of your staff people who are involved in the nurse family partnership have been connected with them. It is another group of folks who are really emphasizing this early childhood brain development and how important those first two or three years of life are. If you have an opportunity to interact with any of those folks, I hope we'd be able to do that, because again it is just another group out there that is working on this very critical time in a child's life. I attended one of their training seminars, an all day meeting a couple of weeks ago and I think they're going to be doing good work. I hope that we can stay connected with them so that we can all be working in the same direction."

**Dr. Magruder** said, "Yes sir, my apologies for not making you aware of this earlier, but I did attend the training and did attend the follow up meeting of a committee at looking how we are going to implement that in Sedgwick County. In fact, I have been given some work to do on that committee and part of that will involve making the request of some support from the Commissioners that I will be giving to the Manager later. There will be some follow up information."

**Commissioner Winters** said, "I think they're on the right track and I know our nurse/ family partnership has some really strict guidelines they follow to make sure we're doing the program the way it was specifically designed. But if we can get other groups and organizations focusing on this brain development issue I think we'll be ahead."

**Dr. Magruder** said, "This remains a very high priority for the Health Department."

**Commissioner Winters** said, "Thank you very much."

**Chair McGinn** said, "Commissioners, if there aren't any other questions, what's the will of the Board?"

### MOTION

Commissioner Gwin moved to receive and file.

Commissioner Sciortino seconded the Motion.

There was no discussion on the Motion, the vote was called.

### VOTE

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Commissioner Betsy Gwin	Aye
Commissioner Tim Norton	Aye
Commissioner Thomas Winters	Aye
Commissioner Ben Sciortino	Aye
Chair Carolyn McGinn	Aye

**Chair McGinn** said, "Thank you, Doctor. Next item."

**H. PUBLIC WORKS.**

- 1. CONTRACT WITH PROFESSIONAL ENGINEERING CONSULTANTS, P.A. TO PROVIDE DESIGN ENGINEERING AND CONTRACT ADMINISTRATION SERVICES IN CONJUNCTION WITH SEDGWICK COUNTY PROJECT 614-E 1/2 34, 35, 36; WIDENING OF 21ST STREET NORTH BETWEEN K-96 AND 159TH STREET EAST; CIP# R-256. DISTRICT 1.**

**Mr. David Spears**, Director/County Engineer, Public Works, greeted the Commissioners and said, "Item H-1 is the approval of an Agreement between Sedgwick County and Professional Engineering Consultants authorizing the design of 21<sup>st</sup> Street North, between K-96 and 159<sup>th</sup> Street East, which is the Butler County line, to a four-lane urban facility designated as R-256 in the Capital Improvement Program, and the cost will be \$439,578. I recommend you approve the Agreement and authorize the Chair to sign."

**Chair McGinn** said, "Commissioners, are there any questions for David? Commissioner Sciortino."

**Commissioner Sciortino** said, "David, you and I talked briefly about this a couple of days ago but while I know and I think there is probably good reason for it, that presently at Professional Services we don't let out for bid. When we get to an expenditure getting close to half a million dollars, could you tell us what you do to give us some comfort that indeed we are getting a very competitive bid. After a while, if you're just using one person, they may start getting the idea that I can charge them anything I want because I'm going to get the business. How do we assure the public that we're getting a very good price on these services?"

**Mr. Spears** said, "There are several factors involved. First, let me show you, like this chart here, I know it is not a very good reproduction, but this shows the fee that would be charged by consultants dependent upon the cost of the construction of the project. In this particular case, this project is

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estimated to cost \$7,200,000 and the fee, according to this chart would be 6.5%. If you look at P.E.C.'s fee, it is 6.1%, so we are well within what the industry standard would be. That's one factor.

Another thing the public should understand about a professional service is that the design fee is a minor cost compared to the overall construction of a project. I do have some information from the Kansas Engineering Society. It says that high quality consultant services are only a small percentage of the project costs, yet affect and influence the entire project costs and outcome. Therefore, if you didn't have a professional that you had confidence in and trust in, you could end up with a project that could have many change orders, increase change orders, very substantial. I think that is one of the key elements.

The other thing I wanted to just tell you about P.E.C. and we have used them for many projects throughout the 20 years that I have been here. For an example, we used them on K-96 to design four lanes from Maize to Hutchinson years ago. They had a contract with us for about \$3,200,000, that's just the design fee. They only used \$2,800,000 of that and in fact told us in this letter dated March 27, 1998, that they would not be using \$333,748.50 of the contract. So I guess what I'm trying to say is they are very ethical and just because they would have a contract of an upper amount, they keep track of their charges and only charge us for what they use. That's another thing. Another thing is when you use somebody over the years, say something comes up not even connected to this, some other project, which they always do, all we have to do is get on the phone and call them and they will do work for us without charging us to say come up with an estimate for a project, something like that."

**Commissioner Sciortino** said, "Because of the relationship."

**Mr. Spears** said, "That's because of the relationship."

**Commissioner Sciortino** said, "All right, that's all I have."

**Chair McGinn** said, "Commissioner Gwin."

**Commissioner Gwin** said, "Carolyn and I were just discussing that that is a huge project with an awful lot of money involved. Can you explain why you are recommending four lane urban standards on that stretch?"

**Mr. Spears** said, "Yes ma'am, because of its near proximity to Wichita and Wichita will in fact be annexing that. We feel like when you are close to the urban area like this is going to be and the development that is going to happen there, the proximity to K-96, that it should go to urban standards."

**Commissioner Gwin** said, "It is four lane urban west of K-96 on 21<sup>st</sup> Street, isn't it?"

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**Mr. Spears** said, "I wouldn't want to say one way or the other for sure on that."

**Commissioner Gwin** said, "Okay. I would assume that we'd make that connection. Didn't Andover do four lane urban or Butler County on 21<sup>st</sup> Street after you get into Butler? Haven't they curbed and guttered that?"

**Mr. Spears** said, "I would have to check that, but we feel like at some point there is a lot of development going on along 21<sup>st</sup> as you are well aware and it would have to be to an urban standard. If those other pieces aren't that way, they would have to be at some point. It is not a proper thing to have open ditches when you have development on both sides of that."

**Commissioner Gwin** said, "So you're putting two more lanes, storm sewer in instead of open ditches. So, you'll have curbs and gutters."

**Mr. Spears** said, "That's correct, much as we did up on Central as you know all the way from Greenwich out to 143<sup>rd</sup> and then of course we're going to do the other piece that way to 159<sup>th</sup> also. These are, Central, 13<sup>th</sup>, and 21<sup>st</sup>, are all main links as you are all aware, arterials out in that area."

**Commissioner Gwin** said, "So is this one of the projects that we had to scoot back a couple of years?"

**Mr. Spears** said, "Yes ma'am, it is scooted back and is actually shown now in the C.I.P. as out even past five years for the construction part of it."

**Commissioner Gwin** said, "Okay, so they'll start the design now and construction is in like 2005 or 2006, something like that?"

**Mr. Spears** said, "At least that far out. Now if something would happen, if we could get an influx of funds from the federal government, you would have the plans finished and you could go away and do something like that ahead of time. It is always nice to have the plans on the shelf. We know it is a project that is going to happen. It is a very high priority with us."

**Commissioner Gwin** said, "All right, thank you, David."

**Chair McGinn** said, "David, we just finished four laning Maize Road from 21<sup>st</sup> Street to the City of Maize and all the things you talked about, the development that is going to occur out east, the same thing is going to happen all along this corridor. It is open ditch and not curb and gutter. Explain to me what the difference is."

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**Mr. Spears** said, "Drainage problems, in two words. On Maize Road, it is very flat. As you know, they have a piece out there called Cadillac Lake, you also have a wetlands area. To put in a storm sewer there would be a tremendously high expense. We would have had to put a reinforced concrete box underneath the entire road to hold the drainage. It would have been so expensive that it was outlandish, actually. That was looked at, yes ma'am. Because of the cost, we just simply could not do it."

**Chair McGinn** said, "So some of these areas that are going to be annexed in the future, how come we can't just do open ditch on those and put the four lanes in like we did on Ridge Road?"

**Mr. Spears** said, "You could, but if you have the ways and means to do it and at a reasonable price, you should do a curb and gutter. It is just like for example down at Derby. When we do roads around them that they're going to end up annexing, we will tell them we're going to do a rural section, which is open ditch, they want the urban section and they pay for the difference between a rural and the urban. So it is the proper thing to do if it is feasible to do."

**Chair McGinn** said, "So, did we ask the City of Wichita to partner with us on that?"

**Mr. Spears** said, "No, we didn't."

**Chair McGinn** said, "But that is how we do it with other communities."

**Mr. Spears** said, "Yes, if there is a piece that is already annexed. This piece has not been annexed yet."

**Chair McGinn** said, "All right, thank you. Commissioners, are there any other questions?"

#### **MOTION**

Commissioner Gwin moved to approve the Contract and authorize the Chair to sign.

Chairman Winters seconded the Motion.

There was no discussion on the Motion, the vote was called.

#### **VOTE**

Commissioner Betsy Gwin                      Aye

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Commissioner Tim Norton	Aye
Commissioner Thomas Winters	Aye
Commissioner Ben Sciortino	Aye
Chair Carolyn McGinn	Aye

**Chair McGinn** said, "Next item."

**2. MODIFICATION OF PLANS AND CONSTRUCTION, REQUEST NUMBER ONE AND FINAL, WITH RITCHIE PAVING, INC. ON SEDGWICK COUNTY PROJECT 807-K, L, N 1/2 M; MAIZE ROAD FROM THE NORTH CITY LIMITS OF WICHITA TO 45TH STREET NORTH; CIP# R-246. DISTRICTS 3 AND 4.**

**Mr. Spears** said, "Item H-2 is a modification of plans and construction with Ritchie Paving for the Sedgwick County project on Maize Road from the north city limits of Wichita to 45<sup>th</sup> Street North, designated as R-246 in the Capital Improvement Program. This project has been constructed and is ready to be finalized. There will be a net decrease of \$59,181.85 due to variations in planning quantities from actual field measurements. I recommend that you approve the modification and authorize the Chair to sign."

**MOTION**

Chairman Winters moved to approve the Modification of Plans and Construction and authorize the Chair to sign.

Commissioner Gwin seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Tim Norton	Aye
Commissioner Thomas Winters	Aye
Commissioner Ben Sciortino	Aye
Chair Carolyn McGinn	Aye

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**Chair McGinn** said, "Next item."

- 3. MODIFICATION OF PLANS AND CONSTRUCTION, REQUEST NUMBER ONE AND FINAL, WITH CENTRAL PAVING, INC. ON SEDGWICK COUNTY PROJECT 823-D, E; HYDRAULIC BETWEEN 85TH AND 101ST STREETS NORTH; CIP# R-229. DISTRICT 4.**

**Mr. Spears** said, "Item H-3 is a modification of plans and construction with Central Paving, request one and final, for the Sedgwick County project on Hydraulic between 85<sup>th</sup> and 101<sup>st</sup> Streets North, designated as R-229 in the Capital Improvement Program. There will be a net decrease of \$32,981.62 due to variations in planning quantities from actual field measurements. I recommend that you approve the modification and authorize the Chair to sign."

**Chair McGinn** said, "Commissioners, are there any questions for David? If not, what's the will of the Board?"

**MOTION**

Commissioner Sciortino moved to approve the Modification of Plans and Construction and authorize the Chair to sign.

Chairman Winters seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Tim Norton	Aye
Commissioner Thomas Winters	Aye
Commissioner Ben Sciortino	Aye
Chair Carolyn McGinn	Aye

**Chair McGinn** said, "Thank you. Next item."

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**CONSENT AGENDA**

**I. CONSENT AGENDA.**

- 1. One Temporary Construction Easement for Sedgwick County Project No. 803-DD-360; Bridge on 135th Street West between 111th and 119th Streets South. CIP# B-370. District 3.**

- 2. Section 8 Housing Assistance Payment Contract.**

<u>Contract Number</u>	<u>Rent Subsidy</u>	<u>District Number</u>	<u>Landlord</u>
V010163	\$348.00	5	Ronald Lamar

- 3. The following Section 8 Housing Contracts are being amended to reflect a revised monthly amount due to a change in the income level of the participating client.**

<u>Contract Number</u>	<u>Old Amount</u>	<u>New Amount</u>
V20140	\$516.00	\$532.00
V20010	\$560.00	\$630.00
V2008	\$152.00	\$0.00
V2083	\$400.00	\$327.00
V95119	\$260.00	\$162.00
V01066	\$332.00	\$475.00
V98029	\$0.00	\$350.00
V2075	\$397.00	\$366.00
V98004	\$293.00	\$284.00
V95118	\$284.00	\$217.00
V2080	\$415.00	\$108.00
V010126	\$284.00	\$197.00

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V2085	\$255.00	\$210.00
V72016	\$270.00	\$193.00
V95117	\$213.00	\$194.00
V94081	\$344.00	\$336.00

4. **General Bills Check Register of November 23, 2001.**
5. **Budget Adjustment Requests.**

**Mr. Buchanan** said, "Commissioners, you have the Consent Agenda before you and I would recommend you approve it."

**MOTION**

Commissioner Gwin moved to approve the Consent Agenda as presented.

Commissioner Sciortino seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Tim Norton	Aye
Commissioner Thomas Winters	Aye
Commissioner Ben Sciortino	Aye
Chair Carolyn McGinn	Aye

**Chair McGinn** said, "I believe we have some other business, so I need to recess this meeting."

**The Board of Sedgwick County Commissioners recessed to the Fire District Meeting at 10:45 a.m. and returned at 10:50 a.m.**

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**Chair McGinn** said, "I'll call back to order our Regular Meeting. Is there any other business to come before this Board?"

### J. OTHER

**Commissioner Norton** said, "I had a chance to attend the annual meeting of the Association of Librarians in Wichita of about a five-county area earlier this week, pretty insightful. They had legislatures there and they were talking about their agendas and I was pleased to be a part of that. As all other boards that get government money, they're strapped to keep their services going throughout the small towns particularly in Sedgwick County. It was real interesting to see what their legislature issues were. Hopefully, as important as libraries are to the quality of life in Sedgwick County and the community, I'm hopeful that legislature will listen to their pleas to keep them fully funded or at least at the level they were last year. That's all I have."

**Chair McGinn** said, "Is there any other business?"

**Commissioner Winters** said, "Yes, Madam Chair I wanted to remind folks that tomorrow evening at the Sedgwick County Extension Office there will be a public meeting discussing the northwest bypass. That is going to be from six until nine with anyone who wants to get information about the current study that the State of Kansas is having done in that part of the County, Thursday evening at the Extension Services would be a place where they could get information."

**Chair McGinn** said, "I'd just like to announce that Old Time Christmas at Cowtown begins Friday, one of our big events. People certainly enjoy seeing all the lights and the smells and the dancers. You might even get involved in doing some of the dancing. Anyway, that starts Friday and Saturday this week and also will be next week, Thursday, Friday, and Saturday as well. I think they have box dinners or something like that if you don't want to cook that night. If you have any questions call 264-0671. Commissioner Sciortino."

**Commissioner Sciortino** said, "Thank you. I just want to let everyone know that tomorrow evening also, at the same time we're having a meeting for the northwest bypass. They'll have a meeting down at the Oaklawn Community Center. The Public Works people will be there. I will be present at that meeting to discuss with the citizens our plans for eliminating some of the flooding problems that have been going on for many years and we're going to present them with our plan and would encourage anyone in the Sunview area or even the Oaklawn area that would like to attend it. I'm not too sure about the cookies this time. I think it will be very informative. It has been a problem that has been around forever I think. I believe they'll be happy with the long term solution that we've come up with."

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That's all I have."

**MOTION**

Commissioner Sciortino moved that the Board of County Commissioners recess into Executive Session for 11 minutes to consider consultation with Legal Counsel on matters privileged in the attorney/client relationship relating to pending claims and litigation and legal advice and that the Board of County Commissioners return from Executive Session no sooner than 11:02.

Commissioner Gwin seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner Betsy Gwin	Aye
Commissioner Tim Norton	Aye
Commissioner Thomas Winters	Aye
Commissioner Ben Sciortino	Aye
Chair Carolyn McGinn	Aye

**Chair McGinn** said, "We're in Executive Session."

**The Board of Sedgwick County Commissioners recessed into Executive Session at 10:53 a.m. and returned at 11:05 a.m.**

**Chair McGinn** said, "We're back from Executive Session. Let the record show there was no binding action taken while in Executive Session. Is there any other business to come before this Board? Mr. Euson? Mr. Buchanan? We're adjourned."

**K. ADJOURNMENT**

**Regular Meeting, November 28, 2001**

There being no other business to come before the Board, the Meeting was adjourned at 11:05 a.m.

**BOARD OF COUNTY COMMISSIONERS OF  
SEDGWICK COUNTY, KANSAS**

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**CAROLYN McGINN**, Chair  
Fourth District

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**BEN SCIORTINO**, Vice Chair  
Fifth District

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**BETSY GWIN**, Commissioner  
First District

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**TIM R. NORTON**, Commissioner  
Second District

**Regular Meeting, November 28, 2001**

\_\_\_\_\_  
**THOMAS G. WINTERS**, Commissioner  
Third District

ATTEST:

\_\_\_\_\_  
**Don Brace**, County Clerk

APPROVED:

\_\_\_\_\_, 2001