

**BOARD OF SEDGWICK COUNTY COMMISSIONERS
PROCEEDINGS**

MEETING OF THE BOARD OF COUNTY COMMISSIONERS

REGULAR MEETING

NOVEMBER 20, 2002

9:00 AM

Pursuant to Resolution #215-1986, adopted by the Board of County Commissioners on September 24, 1986, members of the public are allowed to address the County Commission for a period of time limited to not more than five minutes.

ORDER OF BUSINESS

CALL MEETING TO ORDER

INVOCATION: Reverend David McCord
West Side Christian Church, Wichita

FLAG SALUTE

ROLL CALL

CONSIDERATION OF MINUTES: Regular Meeting, October 23, 2002

PROCLAMATION

A. PROCLAMATION DECLARING NOVEMBER 2002 AS “NATIONAL FAMILY CAREGIVERS MONTH.” Presented by Ben Sciortino, Chairman.

RECOMMENDED ACTION: Adopt the Proclamation and authorize the Chairman to sign.

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RETIREMENT

- B. PRESENTATION OF RETIREMENT CLOCK TO ROBERT BORING, FIREFIGHTER, FIRE DISTRICT #1.** Presented by Doug Russell, Director, Division of Human Resources.

Mr. Boring will retire January 1, 2003 after 24 years of service.

RECOMMENDED ACTION: Present the clock.

NEW BUSINESS

C. HEALTH DEPARTMENT.

- 1. PRESENTATION REGARDING THE HEALTH DEPARTMENT TRANSITION.** Presented by Jerry Frantz, Interim Director, Health Department.

RECOMMENDED ACTION: Receive and file.

- 2. AMENDMENT TO CONTRACT WITH KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT PROVIDING CONTINUED DISTRIBUTION OF SMOKE DETECTORS THROUGH THE KANSAS FIRE INJURY PREVENTION PROGRAM.** Presented by Pat MacDonald, Director of Community Education.

RECOMMENDED ACTION: Approve the Amendment to Contract and authorize the Chairman to sign.

- 3. AGREEMENT WITH UNIFIED SCHOOL DISTRICT NO. 259 (USD 259) FOR HEALTH DEPARTMENT TO PROVIDE HEPATITIS B IMMUNIZATIONS FOR USD 259 STAFF.** Presented by Pam Martin, Director, Clinical Services.

RECOMMENDED ACTION: Approve the Agreement and authorize the Chairman to sign.

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D. CREATION OF AN ENTERPRISE RESOURCE PLANNING (ERP) DEPARTMENT. Presented by Chris Chronis, Chief Financial Officer, Division of Finance.

1. ADDITIONS TO THE ERP STAFFING TABLE.

- **ONE ERP BUSINESS MANAGER POSITION, RANGE 31**
- **FOUR ERP BUSINESS ANALYST POSITIONS, RANGE 29**
- **ONE ADMINISTRATIVE SPECIALIST POSITION, RANGE 19**

2. DELETIONS FROM STAFFING TABLES.

- **ONE FINANCIAL PROJECT ASSISTANT POSITION, RANGE 18, FROM THE DIVISION OF FINANCE STAFFING TABLE**
- **ONE VAN/BUS DRIVER POSITION, RANGE 15; ONE ASSISTANT CASE MANAGER POSITION, RANGE 13; AND ONE OFFICE SPECIALIST POSITION, RANGE 15; FROM THE DIVISION OF HUMAN SERVICES STAFFING TABLE**
- **ONE SENIOR ENGINEERING TECHNICIAN POSITION, RANGE 19, FROM THE PUBLIC WORKS STAFFING TABLE**
- **ONE PROGRAMMER POSITION, RANGE 23, FROM THE DIVISION OF INFORMATION AND OPERATIONS (DIO) STAFFING TABLE**
- **ONE DIRECTOR OF COMMUNITY HEALTH POSITION; AND TWO EQUIPMENT OPERATOR POSITIONS, RANGE 17; FROM THE HEALTH DEPARTMENT STAFFING TABLE**
- **TWO REAL PROPERTY APPRAISER II POSITIONS, RANGE 19, FROM THE APPRAISER'S STAFFING TABLE**

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3. FUNDING TRANSFERS FROM THE DIVISIONS OF FINANCE, HUMAN SERVICES AND DIO, AND PUBLIC WORKS, HEALTH DEPARTMENT AND APPRAISER TO FUND A 2003 ERP DEPARTMENT BUDGET OF \$501,412.

RECOMMENDED ACTION: Approve creation of the ERP Department, and related staffing table adjustments and funding transfers.

E. RESOLUTION DEFINING THE TERM "CAPITAL IMPROVEMENTS" IN CONNECTION WITH THE EXPENDITURE OF FUNDS COLLECTED FROM THE TAX IMPOSED PURSUANT TO K.S.A. 12-5302. Presented by Bob Lamkey, Director, Division of Public Safety.

RECOMMENDED ACTION: Adopt the Resolution.

F. AMENDMENT TO THE CAPITAL IMPROVEMENT PROGRAM (CIP) TO INCLUDE A PLANNING STUDY FOR ADULT DETENTION. Presented by Pete Giroux, Senior Management Analyst, Budget Department.

RECOMMENDED ACTION: Approve the CIP amendment.

G. KANSAS COLISEUM MONTHLY REPORT. Presented by John Nath, Director, Kansas Coliseum.

RECOMMENDED ACTION: Receive and file.

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H. PUBLIC WORKS. Presented by David Spears, Director/County Engineer, Public Works.

- 1. INTERLOCAL AGREEMENT WITH CITY OF MULVANE, KANSAS AND ROCKFORD TOWNSHIP FOR CONSTRUCTION OF 111TH STREET SOUTH (MULVANE) BETWEEN ROCK ROAD AND WEBB ROAD. CIP# R-293. DISTRICT #5.**

RECOMMENDED ACTION: Approve the Agreement and authorize the Chairman to sign.

- 2. CONTRACT WITH MKEC ENGINEERING CONSULTANTS, INC. TO PROVIDE DESIGN ENGINEERING SERVICES IN CONJUNCTION WITH SEDGWICK COUNTY PROJECT 646-32; 111TH STREET SOUTH (MULVANE) BETWEEN ROCK ROAD AND WEBB ROAD. CIP# R-293. DISTRICT #5.**

RECOMMENDED ACTION: Approve the Contract and authorize the Chairman to sign.

- 3. RESOLUTION DESIGNATING BRIDGE WEIGHT REQUIREMENTS FOR ALL BRIDGES WITHIN SEDGWICK COUNTY, KANSAS; PROVIDING PENALTIES FOR VIOLATIONS OF WEIGHT RESTRICTIONS; AND RESCINDING ALL PREVIOUS DESIGNATIONS OF BRIDGE WEIGHT POSTING REQUIREMENTS FOR ALL COUNTY BRIDGES WITHIN SEDGWICK COUNTY, KANSAS. ALL DISTRICTS.**

RECOMMENDED ACTION: Adopt the Resolution.

- 4. MODIFICATION OF PLANS AND CONSTRUCTION, REQUEST NUMBER ONE AND FINAL, ON SEDGWICK COUNTY PROJECT – 2002 MISCELLANEOUS HOTMIX OVERLAYS. CIP# R-181. ALL DISTRICTS.**

RECOMMENDED ACTION: Approve the Modification of Plans and Construction and authorize the Chairman to sign.

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- I. REPORT OF THE BOARD OF BIDS AND CONTRACTS' REGULAR MEETING OF NOVEMBER 14, 2002.** Presented by Iris Baker, Director, Purchasing Department.

RECOMMENDED ACTION: Approve the recommendations of the Board of Bids and Contracts.

CONSENT AGENDA

- J. CONSENT AGENDA.** Presented by William P. Buchanan, County Manager.

1. Right-of-Way Easements.

- a. One Temporary Construction Easement for Sedgwick County Project 799-O; 167th Street West between Central and 13th Streets. CIP# R-264. District #3.
 - b. Temporary Construction Easement for Sedgwick County Idlewild Street Drainage Project on Idlewild from Clifton to the Arkansas River. CIP# D-3. District #5.
 - c. One Temporary Construction Easement and One Permanent Floodway Reserve Easement for Sedgwick County Greenhaven Drainage Project. CIP# D-2. District #5.
 - d. Floodway Reserve Easement, located in the Northwest Quarter of Section 27, Township 29 South, Range 3 West. District #3.
- 2. Notice of Termination Letter for leased property housing a Health Department facility at 2624 East 21st Street North.**
- 3. Waiver of policy to hire a Public Safety Developer/Integrator Project Leader at Range 29, Step 7.**

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4. **Agreement with CSC Credit Services, Inc. to provide credit history information for employment screening of potential Sheriff's deputies.**
5. **Budget Adjustment Requests (two).**
6. **Order dated November 13, 2002 to correct tax roll for change of assessment.**
7. **Payroll Check Registers of November 8 and November 15, 2002.**
8. **General Bills Check Register(s) for the week of November 13 – 19, 2002.**

RECOMMENDED ACTION: Approve the consent agenda as presented.

K. OTHER

L. ADJOURNMENT