

## **MEETING OF THE BOARD OF COUNTY COMMISSIONERS**

### **REGULAR MEETING**

**January 28, 2004**

The Regular Meeting of the Board of the County Commissioners of Sedgwick County, Kansas, was called to order at 9:00 A.M., on Wednesday, January 28, 2004 in the County Commission Meeting Room in the Courthouse in Wichita, Kansas, by Chairman Thomas G. Winters; with the following present: Chair Pro Tem David M. Unruh; Commissioner Tim Norton; Commissioner Carolyn McGinn; Commissioner Ben Sciortino; Mr. Rich Euson, County Counselor; Mr. Don Brace, County Clerk; Mr. Mark Masterson, Director, Department of Corrections; Mr. Mike Mueller, Employment Manager, Division of Human Resources; Lieutenant Mike Oliver, Investigations, Sheriff's Department; Mr. John Schlegel, Director, Metropolitan Area Planning Department (MAPD); Mr. Bob Lamkey, Director, Division of Public Safety; Ms. Chris Morales, Systems Integration Coordinator, Department of Corrections; Ms. Kathy Sexton, Assistant County Manager; Mr. Tom Pollan, Director, Emergency Medical Services; Mr. David Spears, Director, Bureau of Public Works; Ms. Iris Baker, Director, Purchasing Department; Ms. Kristi Zukovich, Director, Communications; and, Ms. Bethany Carpenetti, Deputy County Clerk.

### **GUESTS**

Mr. Clair Donnelly, Mayor, City of Maize.

Ms. Theresa Solana, Salem Township Treasurer.

Ms. Yvonne Coon, Member, Sedgwick County Building Commission.

Ms. Tuy Le Tran, Member, Sedgwick County Advisory Board of Health.

Ms. Susan C. Fry, Member, Sedgwick County Advisory Board of Health.

### **INVOCATION**

The Invocation was led by Chaplain Jon Braswell, Sr., Sedgwick County Sheriff's Department.

### **FLAG SALUTE**

### **ROLL CALL**

The Clerk reported, after calling roll, that Commissioner Sciortino was absent.

**Chairman Winters** said, "Commisisoners, Commissioner Sciortino is going to be a bit late, but I do expect him to join us here shortly. Next item."

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**CONSIDERATION OF MINUTES:** Regular Meeting, December 31, 2003  
Regular Meeting, January 7, 2004  
Special Meeting, January 12, 2004

The Clerk reported that Commissioner McGinn was absent at the Regular Meeting of December 31<sup>st</sup>, 2003 and the Regular Meeting of January 7<sup>th</sup>, 2004. All Commissioners were present at the Special Meeting of January 12<sup>th</sup>, 2004.

**Chairman Winters** said, “Commissioners, you’ve had a chance to review the Minutes. What’s the will of the Board concerning the Minutes of December 31<sup>st</sup> and January 7<sup>th</sup>?”

**MOTION**

Commissioner Norton moved to approve the Minutes of the Regular Meetings of December 31, 2003 and January 7, 2004.

Commissioner Unruh seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner David M. Unruh	Aye
Commissioner Tim Norton	Aye
Commissioner Carolyn McGinn	Abstain
Commissioner Ben Sciortino	Absent
Chairman Thomas Winters	Aye

**Chairman Winters** said, “Now the Special Meeting of January 12<sup>th</sup>. Commissioners, what’s the will of the Board?”

**MOTION**

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Commissioner Norton moved to approve the Minutes of the Special Meeting of January 12, 2004.

Commissioner McGinn seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner David M. Unruh	Aye
Commissioner Tim Norton	Aye
Commissioner Carolyn McGinn	Aye
Commissioner Ben Sciortino	Absent
Chairman Thomas Winters	Aye

**Chairman Winters** said, "Next item."

**PRESENTATION**

**A. PRESENTATION REGARDING CITY OF MAIZE, KANSAS.**

**Chairman Winters** said, "Commissioners, as you all know we started a policy last year giving all the cities in Sedgwick County an opportunity to come to a commission meeting and share with us what's going on in their community. Maize has selected today as their day and so we're pleased to have Mayor Clair Donnelly and City Administrator Carol Bloodworth here today. So Clair, welcome to our meeting."

**POWERPOINT PRESENTATION**

**Mr. Clair Donnelly**, Mayor, City of Maize, greeted the Commissioners and said, "Thank you. I also have Councilman Nick Art with us today. And I'd like to thank you for this opportunity to showcase our little city."

Maize is a great place to live. I thought you might enjoy a little history on the City of Maize, so we put this in there. I'll give you a moment to read that. We're quite an old city and we did have a kind of a small college there at the onset of our . . . at the start of our city. This is our vision statement and we truly believe that Maize is the best small city in Kansas."

**Commissioner McGinn** said, "Just for the audience, and you don't have to go back to the previous

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slide, but I thought it said that Maize was founded in 1860. Okay.”

**Mr. Donnelly** said, “86.”

**Commissioner McGinn** said, “86, got that down, 1886. All right.”

**Mr. Donnelly** said, “These are the values and once a year we have what we call a town hall meeting. We invite all of the residents of Maize to participate in this. We have table discussions and the council and the mayor and the staff work one of the tables and we take all of the ideas that come out of this town hall meeting and prioritize it for things to work on for the next year.

This is a list of the priorities that came out of our last town hall meeting and these are things that we’re working on now. You know we’re working pretty hard on number four up there. Sorry to bring that up.

Each day . . . This is some of the schools in Maize and we have 6,000 students and teachers that come into our community each day for the school system. It keeps us very busy during the school days and during the school year. This is a picture of our city hall at the top right and the bottom left is a picture of our park building at Dugan Park, which was donated by John Dugan. As I told Commissioner McGinn, that building is available for your use anytime that you need to use it.

This is a picture of our waste treatment plant. We’re running about 45% capacity now. When we built this, we made it large enough so that when we had a chance to grow, that we would have plenty of room for whatever we needed and we won an award for this plant in 1999.

This is when we were building, putting in our water system which is now in and complete and we’re very proud that we were able to get these water rights and get this service available to the citizens. We have a water tower that holds 5,000 gallons. We have two wells with well houses, four miles of transmission line, 13.5 miles of distribution lines, 102 fire hydrants, which has lowered our fire rating and made citizen’s fire insurance quite a bit cheaper. And we have 802 service connections at this time.

We also won an award for our water system. Carol went to Nashville, Tennessee and received this award a few weeks back. We were selected for innovative problem solving and providing long-term benefits to the community in the development of our water system.

We have an excellent police department. That’s our police chief there at the top, Matt Ginskey. We now have 24/ 7 protection and they do us a very good job.

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This is a picture at our senior citizens building and the young at heart meet here and have their dinners here. And we're working right now on trying to get some senior housing into the Maize area. We hope that will come about soon.

This is a picture of our current boundaries, our current annexations that we have done and what we're working on. These are some of the Maize area issues that we are faced with that we are working on and working to get through. We are putting a new drainage pond in at just east of 53<sup>rd</sup> and Maize Road that will help the drainage in the north end of our city.

Maize is a growing community. The bottom left is the picture of they're starting to build a new, complete high school. This complete high school, they had it in cement annex buildings and they've taken kids that probably wouldn't have graduated and really helped them to grow and to graduate and each year it just kept getting bigger and bigger and the school board finally decided that they needed to have a building of their own.

And up in the right hand corner, I think it's kind of neat, this is a housing development that we have going on on 45<sup>th</sup> Street. It's about the corner of James Street in Maize. These are all insulating, concrete foam homes. There will be ten of them there and this is the only complete ICF community in Sedgwick County.

This is a new strip mall that's in Maize. It's complete and home to Dopps Chiropractor, E.G. Edwards, Maize Liquor Sales, Subway Sandwich Shop and directly across the street east we have a new Kwik Shop that's open and operating. And that's about where we are now. Any questions or anything?"

**Chairman Winters** said, "Well, mayor thank you very much for being here and you know one of the things, when you said you all believe you have the best small city in Kansas, you know it's amazing how many small cities in Kansas believe they are the best and how many good small cities there are. Commissioner McGinn."

**Commissioner McGinn** said, "Thank you. Well I just want to congratulate you all, especially on getting the water. I don't think people realize being from such an urban county, how many small cities out there do not have public water supplies. And I was even surprised when I found this out several years ago that everybody was on a private well in the City of Maize and so it makes it very difficult to grow and it also takes leaders such as yourself and other council people to have that vision to step up, because I know that you had some people that said, 'We're doing just fine, we don't want a public water supply, we don't want to pay for it' and those kinds of things. But I know your administrator Carol Bloodworth worked very hard to get some grants and this was a long process and I remember clear back when she started on it and I just think it's great that you received some national recognition for doing what you did in the City of Maize."

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**Mr. Donnelly** said, "I forgot to mention too that Carol Bloodworth worked hard and got a grant that put 220 some of our lower income citizens were able to hook up to the water without any charge."

**Commissioner McGinn** said, "Right. And anyway, I think it's really going to be great for your community and you guys have just really been moving forward and there's been a lot of changes in Maize here in the last couple of year, actually and I'm sure water was a big contribution to all of that."

One thing you said that I guess I wasn't aware of, that complete high school, it was my understanding that they're building a school just for troubled kids or kids that need extra help."

**Mr. Donnelly** said, "That's correct."

**Commissioner McGinn** said, "And is it being built over there where all the new high school is being built?"

**Mr. Donnelly** said, "It's being built on Central Street, just west of our community building."

**Commissioner McGinn** said, "Okay, so in town, in the heart of town. Okay. Well, I think that's great too. You know, it's not just a school district, it's also a community to say we want to make things different in a positive way for our community."

And then the other thing, I noticed you had a slide up there with Governor Sebelius and you didn't share why she was here and it was to open the new . . . I don't want to get it wrong, what's the name of it?"

**Mr. Donnelly** said, "It's the ethanol 85 pump that they have there."

**Commissioner McGinn** said, "Right, at 53<sup>rd</sup> and Maize Road and you guys I think are the only ones in this area that have that type of fuel. So that's, I think, another thing that says that you have a lot of vision in your area and so thank you for being here today. And we know we have some growth challenges and I want to thank you for being at some of our planning meetings and summits and trying to come to the table and resolve some of those problems. But you do have a great city and I wish you great planning growth in the future."

**Chairman Winters** said, "Commissioner Unruh."

**Commissioner Unruh** said, "Thank you. I just want to tell you thank you also for coming this

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morning. It was a good presentation and you presented the City of Maize very well and also compliment you on your town hall meeting concept. That's very similar to what we're doing in our vision foundation meetings and to get citizen input to see where do you want your city to go in the future and what do the citizens want and that's just very parallel to what we're doing. So we're supportive of that effort, but good presentation, you've got a great city and thanks for coming."

**Chairman Winters** said, "Thank you, Dave. Commissioner Norton."

**Commissioner Norton** said, "Well, just one brief comment. As we move forward, and we've had planning summits, the small cities have changed from ALARM to SCAC, but I'm real proud that Maize has been at the table and consistently comes to those meetings, as we try to figure out how to grow our community, which includes Wichita and Sedgwick County and all the small cities, I think it's important that small cities and their leaders are at the table consistently and Maize has done that. I really . . . my hat is off to Mayor Donnelly and Carol Bloodworth for being engaged in those conversations. They advocate well for Maize and it's obvious they're getting good results by doing that. But as we try to move this forward as county commissioners to have that dialogue, it's nice that the small cities have public servants that will show up, be engaged, advocate well and then try to figure out how to collaborate and partner with other communities to make things happen and you're doing a pretty darn good job doing that. My hat's off to you, mayor."

**Mr. Donnelly** said, "I have an excellent council that works with me on that, very proud of them."

**Chairman Winters** said, "Thank you, Commissioner. Commissioner McGinn."

**Commissioner McGinn** said, "I just wanted to add that council member Ard was there too and I just think that's great that they had that many people from a small community that want to be part of the process."

The other thing I thought I'd throw out, Commissioner Norton when he was chair started the idea of the visionary meetings for Sedgwick County and we've had four of them now and I'm having two of them and we have one tonight at 7:00 at the Valley Center Community Building and I think Maize is coming to that one as well. So we kind of divided up my district and had two locations, but that's at 7:00 tonight. It's my understanding from the other commissioners that these have been well received and people are having an opportunity to share what their vision for their future is and the future of our county.

And then we have another meeting, the last one is Saturday morning at 9:00 and that one is at Park City, so for those of you that are watching today, if you are interested in being part of this, just call the County Manager's Office and let them know you're coming."

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**Chairman Winters** said, “All right, thank you very much. So Commissioners, do we have a Motion to receive and file this report?”

**MOTION**

Commissioner Norton moved to Receive and file.

Commissioner McGinn seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner David M. Unruh	Aye
Commissioner Tim Norton	Aye
Commissioner Carolyn McGinn	Aye
Commissioner Ben Sciortino	Absent
Chairman Thomas Winters	Aye

**Chairman Winters** said, “Mayor Donnelly, Councilman Ard, Ms. Bloodworth we thank you very much for being with us this morning. Madam Clerk, call the next item.”

**APPOINTMENTS**

**B. APPOINTMENTS.**

**1. RESIGNATION OF ROBERT BILLINGSLEY FROM APPOINTMENT AS TREASURER OF SALEM TOWNSHIP.**

**Mr. Rich Euson**, County Counselor, greeted the Commissioners and said, “This resignation has been accepted [sic] to you and I recommend that you accept it.”

**Commissioner Norton** said, “Mr. Chair, this is Clyde Billingsley, has served well on the Salem Township board for many years. He is moving out of state I understand and I move we accept his resignation and applaud him for his work in Salem County [sic] for many, many years.”

**MOTION**

Commissioner Norton moved to Accept the resignation.

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Commissioner McGinn seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner David M. Unruh	Aye
Commissioner Tim Norton	Aye
Commissioner Carolyn McGinn	Aye
Commissioner Ben Sciortino	Absent
Chairman Thomas Winters	Aye

**Chairman Winters** said, "Next item."

**2. RESOLUTION APPOINTING THERESA SOLANA (COMMISSIONER NORTON'S APPOINTMENT) AS TREASURER OF SALEM TOWNSHIP.**

**Mr. Euson** said, "Commissioners, this resolution will fill the vacancy just created. This is until the next election, January of 2005, and I recommend you adopt the resolution."

**Commissioner Norton** said, "Mr. Chair, Theresa is here today. She's been active in the Salem Township community for years and I think Joanie Stork and Paul Branch have suggested that she take over Clyde's position and I would like to move that we adopt the resolution and swear Theresa into the new position."

**MOTION**

Commissioner Norton moved to Adopt the Resolution.

Commissioner Unruh seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner David M. Unruh	Aye
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Commissioner Tim Norton	Aye
Commissioner Carolyn McGinn	Aye
Commissioner Ben Sciortino	Absent
Chairman Thomas Winters	Aye

**Mr. Don Brace**, County Clerk, said, "Please raise your right hand.

*I do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of Kansas, and faithfully discharge the duties of the office of Salem Township Treasurer, so help me God.*

**Ms. Theresa Solana**, Salem Township Treasurer, said, "I do."

**Mr. Brace** said, "Congratulations."

**Commissioner Norton** said, "And Theresa, I'll ask you if you would like to speak. That's great, but I will charge you with keeping the books as well as Clyde did, because he was pretty darn particular at the meetings I had been to. They had always really applauded him for the way he kept the books in Salem Township, so you've got big shoes to fill."

**Ms. Solana** said, "Yes I do and with eleven and a half years of bookkeeping background, that is my every intension. I consider this an honor and a privilege to do so."

**Chairman Winters** said, "Well, thank you very much and thank you for being here today. We do appreciate it. Good luck and be sure and call your commissioner whenever you need anything."

**Ms. Solana** said, "I sure will."

**Chairman Winters** said, "Thank you again. Next item."

**3. RESOLUTION APPOINTING YVONNE COON (COMMISSIONER NORTON'S APPOINTMENT) TO THE SEDGWICK COUNTY PUBLIC BUILDING COMMISSION.**

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**Mr. Euson** said, “Commissioners, we’ve prepared this resolution of appointment and recommend it for your adoption.”

**Chairman Winters** said, “Thank you. Commissioners, what’s the will of the Board? Commissioner Norton.”

**Commissioner Norton** said, “Well, I’d like to make this Motion. Yvonne is here today and she’s served well in a capacity in Clearwater for many, many years and is retired but is ready to do some more public service and we’re so glad to have her as our appointment to the Public Building Commission.”

**MOTION**

Commissioner Norton moved to Adopt the Resolution.

Commissioner Unruh seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner David M. Unruh	Aye
Commissioner Tim Norton	Aye
Commissioner Carolyn McGinn	Aye
Commissioner Ben Sciortino	Absent
Chairman Thomas Winters	Aye

**Chairman Winters** said, “Mr. Brace.”

**Mr. Brace** said, “Please raise your right hand.

*I do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of Kansas and faithfully discharge the duties of the office of Sedgwick County’s Public Building Commission so help me God.”*

**Ms. Yvonne Coon**, Member, Sedgwick County Public Building Commission, said, “I do.”

**Mr. Brace** said, “Congratulations.”

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**Chairman Winters** said, “Yvonne, thank you very much.”

**Ms. Coon** said, “I want to thank you for your confidence in me and I’ll do the best I can.”

**Chairman Winters** said, “Well, thank you. We’re certainly aware of your work at the City of Clearwater for a number of years and we appreciate your willingness to step forward and serve on this board. So, thank you for being here today.

Next item.”

**4. RESOLUTION APPOINTING TUY LE TRAN (COMMISSIONER NORTON’S APPOINTMENT) TO THE SEDGWICK COUNTY ADVISORY BOARD OF HEALTH.**

**Mr. Euson** said, “Commissioners, this is a four-year reappointment to this board and I recommend you adopt the resolution.”

**Chairman Winters** said, “Thank you. Commissioner Norton.”

**Commissioner Norton** said, “I’m getting overworked here, I’ll tell you. Well, Tuy Le Tran has been on our Advisory Board of Health for several years and has done exemplary work and she has graciously admitted to me she’d like to continue her activities, so I’d like to reappoint her.

I would like to just acknowledge that I’ve got in front of me an official certificate from the House of Representatives of the State of Kansas to Ms. Tuy Le Tran in recognition of her exemplary service to the Indo-Chinese population and to the community of Wichita and to her dedication to helping her fellow citizens, dated January 23<sup>rd</sup>, 2004. And that comes from the House of Representatives and Bonnie Huy had suggested that they recognize Tuy Le and I’m pretty proud that my appointee is very well known outside the confines of Sedgwick County. So congratulations for that, Tuy Le.”

**MOTION**

Commissioner Norton moved to Adopt the Resolution.

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Commissioner McGinn seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner David M. Unruh	Aye
Commissioner Tim Norton	Aye
Commissioner Carolyn McGinn	Aye
Commissioner Ben Sciortino	Absent
Chairman Thomas Winters	Aye

**Chairman Winters** said, “Thank you very much. Mr. Brace.”

**Mr. Brace** said, “Please raise your right hand.

*I do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of Kansas, and faithfully discharge the duties of the office of Sedgwick County Advisory Board of Health, so help me God.”*

**Ms. Tuy Le Tran**, Member, Sedgwick County Advisory Board of Health, said, “I do.”

**Mr. Brace** said, “Congratulations.”

**Chairman Winters** said, “Would you like to make a comment?”

**Ms. Tran** said, “Well, I’m a little bit shaking. Everything is come up to me more than I do. I don’t think that I got that award but thank you for give it to me and I am very glad to try my best to serve as my good citizenship to United State as the Vietnamese.”

**Chairman Winters** said, “Well, thank you very much and thank you for serving on this board and thank you for everything else you do in the community related to all kinds of activities that you’re involved in. We do appreciate your service on this board, so thank you again.

**Commissioner Norton** said, “If I could, I’d like to get this back to Tuy Le Tran. I want to be sure that this gets back to her, so that I’m not holding onto it.”

**Chairman Winters** said, “It’s a very nice honor that they’ve given you. Thank you. All right,

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Commissioners, next item please.”

**5. RESOLUTION APPOINTING SUSAN FRY, RN MED (COMMISSIONER UNRUH’S APPOINTMENT) TO THE SEDGWICK COUNTY ADVISORY BOARD OF HEALTH.**

**Mr. Euson** said, “Commissioners, this is also a reappointment for a four-year term to this board and I recommend that you adopt this resolution too.”

**Chairman Winters** said, “Thank you. Commissioner Unruh.”

**Commissioner Unruh** said, “Thank you. Well, I’m very happy to make this appointment. Susan Fry has been serving the Advisory Board of Health and she brings a great deal of experience from an administrative side and from a practical side and the delivery of medical services. She’s been executive with Via Christi and has experience there and now she’s an executive with the Presbyterian Manors of Mid-America and I think that her experience and insight will really be helpful, as we try to reshape and look at the possibilities in delivery of health services in Sedgwick County. So thank you for being here.”

**MOTION**

Commissioner Unruh moved to Adopt the Resolution.

Commissioner Norton seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner David M. Unruh	Aye
Commissioner Tim Norton	Aye
Commissioner Carolyn McGinn	Aye
Commissioner Ben Sciortino	Absent
Chairman Thomas Winters	Aye

**Chairman Winters** said, “Mr. Brace.”

**Mr. Brace** said, “Please raise your right hand.

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*I do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of Kansas, and faithfully discharge the duties of the office of Sedgwick County Advisory Board of Health, so help me God."*

**Ms. Susan C. Fry**, Member, Sedgwick County Advisory Board of Health, said, "I do."

**Mr. Brace** said, "Congratulations."

**Mr. Fry** said, "I just want to say thank you for your confidence. I look forward to serving you in an advisory capacity. I think these are exciting times, as we move forward in trying to really ascertain what we need to do for the health for the citizens of Sedgwick County. Thank you very much."

**Chairman Winters** said, "Thank you, Susan. Next item."

**6. RESOLUTION APPOINTING MEMBERS TO THE SEDGWICK COUNTY SOLID WASTE MANAGEMENT COMMITTEE.**

- **TO BE NAMED AT A LATER DATE (FIRST CLASS CITIES)**
- **DION AVELLO (SECOND CLASS CITIES)**
- **RANDY PARKER (THIRD CLASS CITIES)**
- **CLEMENT DICKERSON (UNINCORPORATED AREA)**
- **PAUL RHODES (GENERAL PUBLIC)**
- **KAROL SCHLICHER (CITIZENS ORGANIZATIONS)**
- **CLIFF SONES (PRIVATE INDUSTRY)**
- **DAVID LIES (ANY SOLID WASTE MANAGEMENT INDUSTRY OPERATING IN SEDGWICK COUNTY)**
- **BRIDGET LEMEN (ANY PRIVATE RECYCLING OR SCRAP MATERIAL PROCESSING INDUSTRY OPERATING IN SEDGWICK COUNTY)**
- **JO SANDERS (SEDGWICK COUNTY RECYCLING COORDINATOR)**
- **WESS GALYON (COMMISSIONER UNRUH'S APPOINTMENT)**
- **SUSAN SAIDIAN (COMMISSIONER NORTON'S APPOINTMENT)**
- **DAVID BUCHHOLZ (CHAIRMAN WINTERS' APPOINTMENT)**
- **DEAN FRANKENBERY (COMMISSIONER MCGINN'S APPOINTMENT)**
- **MARTY CORNEJO (COMMISSIONER SCIORTINO'S APPOINTMENT)**
- **NICKI SOICE (NON-VOTING CHAIR)**

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**Mr. Euson** said, “Commissioners, in December, 2003 the Board of County Commissioners restructured the Solid Waste Management Committee and restructured it into a 16 member board and there are 15 members to be appointed this morning, one to be appointed at a later time representing the City of Wichita as a first-class city. So this morning the appointments to this board are Dion Avello, who would represent the second-class cities, Randy Parker who would represent the third-class cities, Clement Dickerson representing the unincorporated area, Paul Rhodes representing the general public, Karol Schlicher representing citizens’ organizations, Cliff Sones representing private industry, David Lies representing the solid waste management industry operating in Sedgwick County, Joe Sanders . . . I’m sorry, Bridget Lemen representing a private recycling or scrap material processing industry operating in Sedgwick County, Joe Sanders representing Sedgwick County recycling, who is the Sedgwick County Recycling Coordinator, Wes Galyon who is Commissioner Unruh’s appointment, Susan Sadian who is Commissioner Norton’s appointment, David Buchholz who is Chairman Winters’ appointment, Dean Frankenbery who is Commissioner McGinn’s appointment, Marty Cornejo who is Commissioner Sciortino’s appointment and Nicki Soice who fills the non-voting position as Chair of this committee.

These appointments all serve a term that will expire December 31 of 2005 and I recommend that you adopt the resolution.”

**Chairman Winters** said, “All right, thank you. Commissioner Norton.”

**Commissioner Norton** said, “I think it’s important to note that this changing the makeup of the Solid Waste Committee still falls in the guidelines of the State’s solid waste policies as far as makeup of the Solid Waste Committee. I think as we’ve had probably a year’s worth of debate and dialogue and discernment about the makeup of the committee, we felt that it was pretty cumbersome to have a 30-man or 30-person makeup. I find 15 people a pretty good size for a board, where you can really get things done, you can be agile and fluid with the knowledge capacity of the group. I also like the idea that we’re appointing a non-voting chair so that they can facilitate the meetings and are not so encumbered in trying to make up their minds about policy and maybe even guiding the bias of the group based on what they think, but can be wonderful . . . Nicki Soice has really fit that bill for a year, but this will take some of the pressure off of her, trying to be a voting member and facilitating the group.

So I’m pretty pleased with what we’ve come up with. I like the structure. I’m sure it will evolve over the next few years, but I’m going to be very supportive of the resolution.”

**Chairman Winters** said, “All right, thank you. Are there other comments? And if not, what’s the will of the Board?”

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**MOTION**

Commissioner Norton moved to Adopt the Resolution.

Commissioner Unruh seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner David M. Unruh	Aye
Commissioner Tim Norton	Aye
Commissioner Carolyn McGinn	Aye
Commissioner Ben Sciortino	Absent
Chairman Thomas Winters	Aye

**Chairman Winters** said, "Commissioner Norton."

**Commissioner Norton** said, "When they, Mr. Chair, when will they get sworn in? Or are they sworn in?"

**Chairman Winters** said, "I think they're going to be sworn in at their first meeting, at their next meeting. I think County Clerk Don Brace will attend that meeting and swear them all in at that time."

**Commissioner Norton** said, "I think it would be appropriate that we have at least one commissioner there for that swearing in. I don't know that I care who that person would be, but I think it would be appropriate that one of us show up with Don Brace to make sure that swearing in is really appropriate and they're honored for the service they do."

**Chairman Winters** said, "Okay, good idea. Anything else on this issue? Madam Clerk, call the next item."

**DONATION**

- C. DONATION BY WOMEN'S BAR ASSOCIATION AUXILIARY OF TWO PLAY STATION II'S AND TWO GAMES, VALUED AT \$500, TO BE USED AT THE JUVENILE DETENTION FACILITY AND JUVENILE RESIDENTIAL FACILITY.**

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**Ms. Chris Morales**, Systems Integration Coordinator, Department of Corrections, greeted the Commissioners and said, "I'm here today filling in for Mark Masterson. The Women's Bar Association has recently visited our Juvenile Detention and Residential Facilities and they wish to donate some equipment and games for the residents to use during the recreation time.

Specifically, it is two Playstation II machines and two games. The donations will enhance the recreational activities at both facilities. I ask that you accept their generous donation and authorize the Chair to sign a letter of appreciation to this organization. Be happy to answer any questions you might have."

**Chairman Winters** said, "All right, thank you. Are there questions of Chris? If not, what's the will of the Board?"

**Commissioner Norton** said, "I move that we accept the donation and authorize the Chairman to sign and just an aside, I think it's wonderful that the Bar Association has stepped forward and has seen a need and taken care of that."

**MOTION**

Commissioner Norton moved to Accept the donation and authorize the Chairman to sign a letter of appreciation.

Commissioner Unruh seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner David M. Unruh	Aye
Commissioner Tim Norton	Aye
Commissioner Carolyn McGinn	Aye
Commissioner Ben Sciortino	Absent
Chairman Thomas Winters	Aye

**Chairman Winters** said, "Thank you. Next item."

**DEFERRED ITEMS**

**D. PRESENTATION REGARDING "HRePARTNERS – AN E-GOV PARTNERING SUCCESS," SHOWCASING SHARED WEB ENABLED RECRUITMENT AND**

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**APPLICANT MANAGEMENT SYSTEM.**

**POWERPOINT PRESENTATION**

**Mr. Mike Mueller**, Employment Manager, Division of Human Resources, greeted the Commissioners and said, "I want to thank you for allowing me to be here today to talk to you about a project that HR and DIO and our partners have been working on for quite some time now. It's one we're quite proud of and one that I believe is a great example of Sedgwick County working for you.

What I've just put in front of you right now are Sedgwick County's mission and goals. I don't need to talk about mission and goals, but I would like to point out that this project came directly from the heart of our organization, directly from our mission and goals. Our mission and goals tell us who we are and what we do and I believe this project shows how we do that.

Let me first of all apologize a little bit. My voice is in critical condition today. I'm going to do my very best and I appreciate your bearing with me. Thanks."

**Chairman Winters** said, "Just stand real close to the microphone there, Mike."

**Mr. Mueller** said, "About five years ago, the County Manager came to HR with some challenges. Basically, what he was telling us was that he knew that we were very hardworking folks, that we did the job we did very, very well but the job we were doing was in essence killing us. Our processes were slow, they were bureaucratic, they were duplicative and they simply got in the way. They were paper intensive and got in the way. They did not take advantage of the technology that was available to us. He also told us that, as an organization, we had created boundaries or cocoons around ourselves that, although added comfort to our existence, it created barriers to our customers and it got in the way of us doing our business.

So we knew that we needed to look for a technology, preferably web-based solution and a partner-based solution to address these challenges. In other words, the Manager wanted us to use technology to bust bureaucracy and use partnering to bust our barriers. We created a vision that will share web-enabled recruitment and applicant management system. This would include a common application form. That's an application that anybody can use to apply for multiple jobs at multiple organizations. A shared process whereby an applicant or a customer could come to one

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place and fill out one form for multiple jobs and to seek out collaboration on recruiting and employment processes among the partners. It's a great concept.

We started to take this to other organizations that we thought were appropriate partners for the project and immediately some hang-ups got in the way and they basically fell along the line of technology and partnering. For example technology, the availability of technology, some of our partners or potential partners would say things such as 'We have a hard time maintaining our own website, how could we get involved in something this large?' 'What about the digital divide?' 'What will this process, going electronic, do to our customers?' And then of course the partnering issues, the egocentric-ism, the process can't be any good unless it's my way and has my seal at the top of the page.

We went through a number of informal meetings and presentations with potential partners and finally one person emerged at one of our meetings, Mr. Ron Menousek from the City of Derby. He was their HR coordinator and their web designer at that time. He came to us and he said, 'This is a great idea, let's go with it' and so finally we had our first partner, the City of Derby.

We created a team to address this project. The team included Ron, from the City of Derby, Greg Faber, Jeff Piper and John Peterson from DIO and myself and Rhea Evans from HR. We went live with HR-e Partners on December 26<sup>th</sup>, 2000 and so now Sedgwick County and the City of Derby have been paperless in their employment process for three years. In fact, just celebrated our third anniversary.

Within 12 months, our partnership grew to include three Kansas counties and 8 cities, for 11 members. In two and a half years, it was 15 members with four counties, 10 cities and Wichita State University classified employment services. Now we're at 22 members. This includes six counties, 13 cities, Wichita State University, Rhatigan Student Center and the Kansas Fire Service Partnership.

This slide just lays out the various logos from the partnering organizations and I think demonstrates the diversity and size and personality of our partners and the magic piece about this is that it works for everyone.

On this slide I've sort of laid out our growth on the map for us. You can see the first two partners, Sedgwick County and the City of Derby. This is how we grew. This points out that our partnership now extends from the eastern border, or Missouri border of Kansas at Miami County, as far west as Garden City, as far south as Cowley and Sumner County and as far north as Saline County and the City of Hays. So you can see our partnership does cover a wide portion of our state.

The employee populations of a partner range from fewer than 50 employees to approximately 2,800

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and the important key here is that each partner manages their own business. We're not in this partnership to tell anybody else how to do their business.

A few statistics, In December of 2003 we had over 25,000 customers walking through our e-door. This is opposed to web hits, these are actual customer sessions, 25,000, that's over 800 a day, Monday through Sunday. That answers the fourth question, when we do it and that's 24-hours-a-day, 365 days a year. You might ask where? At any web-enabled computer anywhere in the world. In fact, I would guess that if you're on the International Space Station right now, you might be able to apply for a job through HR-e Partners. That's about as universal as we can get. Our database in December was exceeding 45,000 unique applications and continues to grow everyday. This is an important statistic. Nearly half of our business occurs outside normal business hours. As you can see here, one-third of our customer sessions or customer contacts happen after 5:00 and before 8:00 in the morning and nearly one in seven of our customers come to us on the weekends, again truly a 24/7 operation.

Last year, Sedgwick County had over 1,100 applicants monthly. That's as opposed to applications. These are unique people applying for jobs that could represent 1,800 or 2,000 applications, but 1,100 people or customers applying to Sedgwick County jobs through HR-e Partners. We estimate this is an increase of over 125% in applicant flow from the last year we used paper and we estimated it halved our advertising costs. And then again in December of last year, we have our 1,200 applicants for Sedgwick County.

This is an important slide because it illustrates, on the left is the Sedgwick County labor force as estimated by the Kansas Department of Human Resources. On the right is applications that we received for Sedgwick County jobs in the fourth quarter of 2003. You can see that our applicant pool is far more diverse than would be predicted by the workforce in our community. Our results, increased applicant flow, decreased costs, enhanced diversity.

I'd like to share with you some comments from our customers and our partners. Christy loves it, she calls it awesome. Our friend Marilyn Leemer from Saline County talks about how joining this partnership has streamlined her process effortlessly and she bemoans the time when she stood in front of the copier with paper copies.

Our friend Nancy Thacker, at City of Ottawa, talks about how well this partner worked with utilities superintendent and a supervisor. This is important because it talks about taking it out of HR and down to the actual supervisor and manager who is making the hiring decision and how well it worked for them.

Kathy calls it an ideal solution and Bill calls it a slam-dunk success. No only have our partners and customers acknowledged the success of it, but our colleagues and peers across the country have acknowledged our success. In fact, in 2001, Sedgwick County and the City of Derby received a

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2001 Best Practice award from the International Public Management Association for Human Resources, their Central Region Organization, for this project.

That same year, Sedgwick County HR won the International award as an agency of excellence based upon this project. And then in 2002, the partnership won the 2002 e-governance Silver Seal of Distinction by National Academy of Public Administration. I'd like to call this a win/win/ win. Our taxpayer customers win because it's more respectful use of the resources that they entrust to us. Our applicant customers win because it provides greater access to opportunity and process. Our partner customers win because it provides them greater resources and greater capabilities than they ever could have had without it.

Commissioners, we're very proud of this project. We're very happy to be here today to present it to you and I'd be delighted to answer any questions you may have."

**Chairman Winters** said, "All right, thank you very much, Mike. I apologize that you didn't get to make a presentation last week, but in hindsight, we were running short. I'm glad we postponed you today, up front in the beginning of the meeting, where we could really have full attention to this project. So, I'm sorry for the inconvenience, but I think this turned out much better and just a great presentation."

**Mr. Mueller** said, "I thank you for the opportunity. Thank you so much."

**Chairman Winters** said, "Commissioner Unruh."

**Commissioner Unruh** said, "Thank you. Mike, it was a great presentation and you know, you're being complimented for the project and the success of it. I don't know what one adds to all the awards that this project has received from your professional peers and so forth, but from a layperson, I would tell you that this is great. But one of the things that I think remarkable is that you were able to take what came as constructive criticism a few years ago and were able to look into the mirror and evaluate yourself and be a little introspective and take that and make something out of it. It doesn't come easily, I know. You had to exert a lot of energy and put a lot of man-hours and so forth into making this thing work.

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So, to look at yourself, to exert the energy and then to develop a product that is so successful I think is a compliment to you and to the people who helped develop this, but it's indicative I think of the culture that's been developed in Sedgwick County government and a philosophy that we have here, through all of our departments, and you have given us a good example of how to express that to the public. So, for a lot of reasons I'm excited, pumped up and happy to be part of this government and thank you for kind of leading the way and giving us something to talk about here."

**Mr. Mueller** said, "Thank you, Commissioners. A couple of comments I would like to make, following up on that. One is one of the wisest things I think Bill said to us was I don't know what the future looks like, but I know it doesn't look like what I see now and sort of sets us loose. I think that too is indicative of this organization.

The second comment I'd like to make is again to give credit to where it's really due, and that's that creative team, specifically Greg Faber, Jeff Piper and John Peterson with DIO and also I'd like to recognize Judy Nordhus, who has now joined the team as part of that. And also our first partner, Ron Minosac. Without that impetus, nothing ever could have happen. So, thank you for your comments, I appreciate it."

**Commissioner Unruh** said, "Well, it's risky to try to do something new and especially when you're investing so much in it, but I'm glad it's a great success and we're proud of you. That's all I had."

**Chairman Winters** said, "Thank you. Commissioner Norton."

**Commissioner Norton** said, "Certainly, this kind of innovation has been out in the private sector, as companies look at those kind of on-line applications and everything. But you know, traditionally, bureaucracies change very slowly and taxpayers kind of have the idea that we do things to them, not for them. And this is one of those great examples where we've looked at what the customer needed, what our internal mechanisms were, tried to be innovative and came up with a solution that was really taxpayer, customer friendly that makes it very easy for them to connect with Sedgwick County, understand our policies and apply for a job.

The thing that really amazes me is the regional statewide implications. You're at 22 partners now, but you know I could see in the future that this could spread its tentacles to every county, every small city that has capabilities. And you know, what better kind of message do we send to the public than all government entities are working together, trying to maximize results and minimize taxpayer dollars and I think it's a wonderful start. Twenty-two is good but boy, wouldn't 122 even be better and I think that's probably your next challenge, to continue to deliver good customer service to Sedgwick County but to also take this out to the whole state and make sure that everybody has that access. That's all I have, Mr. Chair."

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**Chairman Winters** said, "Thank you. Commissioner McGinn."

**Commissioner McGinn** said, "Thank you, Mr. Chairman. Well, it's great to see this today. I remember when it got off the ground and just the few partners we had and that the one slide you had where it's showing all the partnerships that we've gained over the last few years I think it's just great and a great connection to our entire state and even to the nation, people thinking about coming here can click to find out what kind of job.

And you know, once in a while, people will call and say, 'Hey, is there a job at the County' and I'm like, 'Well, I really don't know'. We have so many positions open and it's not the function of the County Commissioners to even try to fill those jobs and what I simply share to them is that just go to our HR line on-line and look to see what's out there because we have many but once they get there, they can see what else is out there that we're all connected with.

We did have an opportunity, I did on the Cowtown Board, when we were trying to find a director and we were able to, just for that situation, put that in there and we had hundreds of hits. And so it was great in the fact that we were opening to a nationwide search. The down side was having to go through all those applications and take a look at who might be . . . yeah, but it's a great tool and I know that we've had staff people and others work very hard on this and this is a great . . . I think this says a lot for Sedgwick County and so thank you to all of you who have worked so hard on this."

**Mr. Mueller** said, "Thank you so much."

**Chairman Winters** said, "All right, thank you very much Mike. Do we have a Motion to receive and file this report?"

### **MOTION**

Commissioner Norton moved to Receive and file.

Commissioner McGinn seconded the Motion.

There was no discussion on the Motion, the vote was called.

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**VOTE**

Commissioner David M. Unruh	Aye
Commissioner Tim Norton	Aye
Commissioner Carolyn McGinn	Aye
Commissioner Ben Sciortino	Absent
Chairman Thomas Winters	Aye

**Chairman Winters** said, “Thank you again, Mike. Madam Clerk, you can let the record show that Commissioner Sciortino has joined the meeting. Next item please.”

**Commissioner Sciortino arrived at 10:00 a.m.**

**E. PROJECT SAFE NEIGHBORHOODS GRANT.**

**Lieutenant Mike Oliver**, Investigations Division, Sheriff’s Department, greeted the Commissioners and said, “Let me tell you a little bit about Project Safe Neighborhoods to start out with. Project Safe Neighborhoods is a program through the federal government, in conjunction with the ATF and Department of Justice dedicated to the fight against violent crime through the aggressive enforcement of currently existing statutes. The focus on the career criminal and the violent offender, especially those violations involving the use of and possession of firearms.

The Sedgwick County Sheriff’s Department wishes to further the goals of Project Safe Neighborhood by implementing the program within the department. The Sheriff’s Office has sought a grant totaling \$60,000 to combat crime in the community under the Project Safe Neighborhoods program. The grant involves the using of existing personnel and does not require any additional or matching county funds. By using this grant, the goal of the Sheriff’s Office will be to first of all identify and investigate individuals who commit violent and drug-related crimes and second, to identify and investigate individuals with extensive criminal histories who commit crimes with firearms or possess illegal firearms.

The grant monies will be used to train and equip deputies to focus their attention on the offender who poses a significant threat to the citizens of Sedgwick County. This could include being a victim of a violent crime or other crimes that impact a citizen’s lifestyle. Such included crimes could include robbery, rape, burglary, theft, identity-theft, weapon and drug charges. We ask that the Chairman authorize the signature of the application and approve the grant. I would be happy to answer any questions that you may have about the grant or its administration at this time.”

**Chairman Winters** said, “All right, thank you Mike. Are there questions of Mike or issues we need to talk about and if not, what’s the will of the Board?”

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**MOTION**

Commissioner McGinn moved to Receive and file.

Commissioner Sciortino seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner David M. Unruh	Aye
Commissioner Tim Norton	Aye
Commissioner Carolyn McGinn	Aye
Commissioner Ben Sciortino	Aye
Chairman Thomas Winters	Aye

**Chairman Winters** said, “Mike, thanks for the update and the briefing on this grant. Good luck. Next item.”

**F. AGREEMENT WITH COWLEY COUNTY COMMUNITY COLLEGE FOR SEDGWICK COUNTY EMERGENCY MEDICAL SERVICE (EMS) TO PROVIDE FIELD INTERNSHIPS FOR STUDENTS.**

**Mr. Tom Pollan**, Director, EMS, greeted the Commissioners and said, “This is a field internship agreement and it basically provides us a couple of opportunities. One, an opportunity for the student to come and be involved in a service that is one, making contact with a lot of patients in a diverse level of care and also it provides us an opportunity to see and meet and evaluate new students that are coming out of class. So we both gain by this, it’s a win/win agreement and I would recommend your approval. It has been reviewed by the Legal Department.”

**Chairman Winters** said, “All right. Commissioner Sciortino has a question.”

**Commissioner Sciortino** said, “Tom, about how many interns do we work with on an annual basis?”

**Mr. Pollan** said, “Between 25 and 40 on a large year, sometimes smaller than that.”

**Commissioner Sciortino** said, “And they actually do get then the field experience that they need to go on to continue their chosen profession?”

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**Mr. Pollan** said, "Yes. As a part of the requirements by the State of Kansas, they must have this type of field internship experience. It allows them an opportunity to do all of the skill levels we do because of how busy we are. It gives them an opportunity to do all the skill levels and make contact with patients."

**Commissioner Sciortino** said, "Am I right in my assumption that if we didn't have these 20, 25 people that we would probably have to be incurring some additional expenses or additional personnel to cover the work that they're doing for us more or less gratis as far as their salaries are concerned?"

**Mr. Pollan** said, "Well, I don't see a dollar savings in here except the recruitment process. In other words, we would have to go out and recruit, may even have to hire people who are not trained and put them through the school. That would be rather expensive, so it does save us that cost, because these are students that have paid their way through school and they're coming in here for an internship that we don't pay them for their time here, so there's no cost to the County there."

**Commissioner Sciortino** said, "So maybe it gives us an opportunity to look at the best of the best and then mildly suggest that they apply for a job that we may have open, so we get first look at them. Is that correct?"

**Mr. Pollan** said, "Oh, agree, yes."

**Commissioner Sciortino** said, "Great, thanks."

**Chairman Winters** said, "All right, thank you. Are there other questions of Tom? If not, what's the will of the Board?"

### **MOTION**

Commissioner Unruh moved to Approve the Agreement and authorize the Chairman to sign.

Commissioner Norton seconded the Motion.

There was no discussion on the Motion, the vote was called.

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**VOTE**

Commissioner David M. Unruh	Aye
Commissioner Tim Norton	Aye
Commissioner Carolyn McGinn	Aye
Commissioner Ben Sciortino	Aye
Chairman Thomas Winters	Aye

**Chairman Winters** said, “Thank you, Tom. Next item.”

**PLANNING DEPARTMENT**

- G. CASE NUMBERS ZON2001-00067 AND CON2001-00059 – EXTENSION OF TIME TO COMPLETE PLATTING REQUIREMENT FOR A ZONE CHANGE FROM “RR” RURAL RESIDENTIAL TO “SF-10” SINGLE FAMILY, AND A CONDITIONAL USE FOR AN ON-SITE COMMUNITY ALTERNATIVE SEWAGE SYSTEM, GENERALLY LOCATED NORTH OF 47<sup>TH</sup> STREET SOUTH AND WEST OF GREENWICH. DISTRICT #5.**

**POWERPOINT PRESENTATION**

**Mr. John Schlegel**, Director, Metropolitan Area Planning Department, greeted the Commissioners and said, “In January of 2002, this Board approved a zone change for this 80-acre parcel from Rural Residential to ‘SF-10’ Single-Family and at the same time you also approved a conditional use for an on-site community alternative sewage system for the property.

The zone change and conditional use were approved at that time subject for platting within one year and, in accordance with adopted board policy, that platting deadline was extended by one year to January 2<sup>nd</sup>, 2004. The applicant has made this request for a further extension of time, simply because the property is in the process of being sold and the new owner wants to retain the approved zoning.

Just a little bit more background on this; the plat that’s associated with this property has been going through a concurrent review by the Metropolitan Area Planning Commission. A number of neighboring property owners have voiced their concerns at the Planning Commission meetings where the plat has been reviewed regarding a proposal to use a community sewage lagoon in place of the approved community alternative sewage system.

At its January 22<sup>nd</sup> meeting, the Planning Commission deferred action on the plat for two weeks to allow the applicant to meet with the neighbors to resolve that issue, plus several other issues related to the platting.

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I'm bringing these issues up today simply because they may come up in the discussion about the item. The item before you though, I'd like to stress, is simply an extension of time on the previously approved zoning and on the conditional use for the community alternative sewage system.

The applicant has told us that they want to seek a change in the conditional use from a community alternative sewage system to the community sewage lagoon system. However, that change is not before you today. If the applicant wants to make that change in sewage systems, they will have to apply for an amendment to the conditional use and that action would require notice to the neighbors, a public hearing before the Planning Commission and a potential appeal ultimately to this board.

So what we're recommending today as staff is that you grant this extension of time, extending the current platting deadline to January 2<sup>nd</sup>, 2005 and the issues that relate to the plat and the conditional use should be dealt with at appropriate times in this process.

I have a letter here that was sent to me by a Jim L. Martin, who is a neighbor and he asks that it be distributed and entered into the record, so I'll hand this to the Clerk now. And with that, I'll be glad to take any questions you might have."

**Chairman Winters** said, "All right. Commissioner Sciortino."

**Commissioner Sciortino** said, "Thank you. John, I'm well aware of the fact that whether or not the new owner wants to continue with the way we approved the conditional use and the zone change with an alternative sewer system, or wants to go with a lagoon program, I was at that meeting at the Planning Commission last week and it's my very strong opinion that that's the direction that he would prefer and I know we're not going to use any of that in our decision today. But the question I want to ask is it says here in the backup that he could do that either through an administrative adjustment of the conditional use, if the change is determined to be minor, meaning it would never come back to us. Do you consider that type of adjustment to be minor?"

**Mr. Schlegel** said, "I do not and I've already communicated that to the applicant. Now the applicant has filed an application for that administrative adjustment. I have not formally replied to that application, simply because they have not paid the fee for it and we're waiting for the fee to be paid before I will response formally, but using informal channels, we've already told him that we would not consider this a minor amendment."

**Commissioner Sciortino** said, "Okay. So this board shouldn't have any concern that it would not be coming back to us, should that be something that the new owner wants to pursue."

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**Mr. Schlegel** said, “No, this board should not be concerned about that. I will not treat it as a minor amendment.”

**Commissioner Sciortino** said, “Okay. Well, I mean this is a sidebar that has nothing to do with what’s before us but I think it’s important just to remind this board that’s why we got involved in the Four Mile Creek sewer program was because of community lagoons and what have you.

Okay, I just wanted to make sure that you didn’t feel that that type of request was determined to be minor. Okay, that’s all I have, thank you.”

**Chairman Winters** said, “All right, I see no other questions.”

**Commissioner Norton** said, “Mr. Chair, I think this is pretty consistent with what I’ve seen over the three years that I’ve been a commissioner to extend. I don’t think that I’ve ever known that we’ve denied that.”

### MOTION

Commissioner Norton moved to Approve a one-year extension of time to complete platting.

Commissioner Unruh seconded the Motion.

**Commissioner Sciortino** said, “Can I ask one question?”

**Chairman Winters** said, “Yes you can.”

**Commissioner Sciortino** said, “I’d like to ask one question of you, Mr. Euson. Am I right in my position that I can’t use the knowledge that somebody may not come before us and change the sewer system as a reason to deny or approve what’s before us today? Is that correct?”

**Mr. Euson** said, “That is correct.”

**Commissioner Sciortino** said, “Okay, thank you.”

**Chairman Winters** said, “And I guess, Mr. Euson, I’d just ask a question then. Then this is a proper request and we have . . . I mean, we’re in proper stead to go ahead and approve this one-year extension?”

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**Mr. Euson** said, "I think it's legally proper for you to go ahead and approve the one-year extension, yes."

**Chairman Winters** said, "All right, thank you. Commissioners, we have a Motion to approve the one-year extension of time on this plat. Is there any other discussion? Seeing none, Madam Clerk, call the vote."

**VOTE**

Commissioner David M. Unruh	Aye
Commissioner Tim Norton	Aye
Commissioner Carolyn McGinn	Aye
Commissioner Ben Sciortino	Aye
Chairman Thomas Winters	Aye

**Chairman Winters** said, "Thank you. That extension is done. Next item."

**NEW BUSINESS**

**H. AGREEMENT WITH CITY OF HAYSVILLE PROVIDING DEEDING OF PROPERTY AT 6410 SOUTH MABEL TO SEDGWICK COUNTY.**

**Mr. Bob Lamkey**, Director, Division of Public Safety, greeted the Commissioners and said, "Back in the early '90s, in order to serve the City of Haysville and south Wichita better, Sedgwick County constructed an EMS post at 6401 [sic] South Mabel in the City of Haysville. The location was chosen in concert with the City and the post opened actually in 1992. Unfortunately, no formal agreement, lease or deed was completed addressing the relationship between Sedgwick County and the City of Haysville regarding the land on which the post sits.

Although there's never been an adverse issue, I guess a sound legal practice is that we have a defined relationship between both parties regarding the land. The City of Haysville has agreed to deed the property in question for the princely sum of one dollar to Sedgwick County for as long as we use it for an EMS post. Should the County abandon the site or chose to change its purpose, then the premises revert to the City of Haysville. And so I would stand ready for any questions and ask you to approve the agreement and authorize the Chairman to sign."

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**Chairman Winters** said, “All right. Commissioner Norton.”

**Commissioner Norton** said, “Well this just really cleans up something that probably should have happened in 1992. If you know that station, it’s right on 63<sup>rd</sup> Street at Mabel, next to the ball fields. Right across the street from this station is the City of Wichita. This is the one place where Haysville and the City of Wichita touch, so it serves just as much of south Wichita as it really does Haysville. It’s a great location that was picked, but it is land right at the ball field in Haysville and this just cleans up something that should have been done in 1992.”

**Chairman Winters** said, “All right, very good. Commissioners, any other questions of Bob or Commissioner Norton? What’s the will of the Board?”

**MOTION**

Commissioner Norton moved to Approve the Agreement and authorize the Chairman to sign.

Commissioner Unruh seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner David M. Unruh	Aye
Commissioner Tim Norton	Aye
Commissioner Carolyn McGinn	Aye
Commissioner Ben Sciortino	Aye
Chairman Thomas Winters	Aye

**Chairman Winters** said, “Thank you, Bob. Next item.”

**DIVISION OF HUMAN SERVICES – DEPT. OF CORRECTIONS**

**I. GRANT APPLICATION TO KANSAS JUVENILE JUSTICE AUTHORITY FOR FUNDING OF CORE PROGRAMS.**

**Mr. Chris Morales**, Systems Integration Coordinator, Department of Corrections, greeted the Commissioners and said, “As you know, this is the time of year that we submit our community funding grant applications to the Kansas Juvenile Justice Authority. Today we’re here with the CORE Program application for state fiscal year 2005.

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The CORE programs include our Juvenile Intake and Assessment Center, Juvenile Case Management program and Juvenile Intensive Supervision program. It is anticipated that the award for these programs will remain the same as the current award or the current funding level. That is at \$2,666,992. If the award were to change, after the legislative session has ended, we would come back to you with a revised proposal.

Your Juvenile Corrections Advisory Board Team Justice has approved this grant application. We're asking you to approve it and authorize the Chair to sign. I'll try to answer any questions you have."

**Chairman Winters** said, "All right, thank you. Commissioners, are there questions? I think this is pretty straightforward of requesting our CORE services for Juvenile Justice programs."

**MOTION**

Commissioner Norton moved to Approve the Grant Application and authorize the Chairman to sign all necessary documents, including a grant award agreement containing substantially the same terms and conditions as this Application; and approve establishment of budget authority at the time the grant award documents are executed.

Commissioner Sciortino seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner David M. Unruh	Aye
Commissioner Tim Norton	Aye
Commissioner Carolyn McGinn	Aye
Commissioner Ben Sciortino	Aye
Chairman Thomas Winters	Aye

**Chairman Winters** said, "Chris, tell Mark Masterson we missed him, but you did an excellent job. Next item."

**J. PUBLIC WORKS.**

- 1. AGREEMENT WITH PARSON, BRINCKERHOFF, QUADE AND DOUGLAS, INC. TO PROVIDE ENGINEERING SERVICES ON SEDGWICK COUNTY PROJECTS.**

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- **B-405 BRIDGE ON 375<sup>TH</sup> STREET WEST BETWEEN 103<sup>RD</sup> AND 111<sup>TH</sup> STREETS SOUTH \$66,000**
- **B-396 BRIDGE ON 375<sup>TH</sup> STREET WEST BETWEEN 103<sup>RD</sup> AND 111<sup>TH</sup> STREETS SOUTH \$56,000**
- **B-426 BRIDGE ON MACARTHUR BETWEEN HOOVER AND RIDGE ROADS \$88,000**

**Mr. David Spears**, P.E., Director/County Engineer, Bureau of Public Works, greeted the Commissioners and said, “Item J-1 is an agreement with Parsons Brinckerhoff Quade and Douglas to design three bridge projects this year. For the record, the bridges are in the Capital Improvement Program and are designated as B-405, a bridge on 375<sup>th</sup> Street West between 103<sup>rd</sup> and 111<sup>th</sup> Streets South. B-396, also located on 375<sup>th</sup> Street West between 103<sup>rd</sup> and 11<sup>th</sup> Streets South and B-426, a bridge on MacArthur between Hoover and Ridge. The total cost is \$210,000, which includes: surveying, hydrology, permits for the division of water resources, geology, right of way documents, utility coordination and of course the design. I recommend that you approve the agreement and authorize the Chairman to sign.”

**Chairman Winters** said, “Commissioners, are there questions or comments?”

**MOTION**

Commissioner Sciotino moved to Approve the Agreement and authorize the Chairman to sign.

Commissioner Norton seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner David M. Unruh	Aye
Commissioner Tim Norton	Aye
Commissioner Carolyn McGinn	Aye
Commissioner Ben Sciortino	Aye
Chairman Thomas Winters	Aye

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**Chairman Winters** said, "Next item."

- 2. AGREEMENT WITH MKEC ENGINEERING CONSULTANTS, INC. TO PROVIDE ENGINEERING SERVICES FOR SEDGWICK COUNTY PROJECT 608-28-3135, BRIDGE ON 45<sup>TH</sup> STREET NORTH BETWEEN HYDRAULIC AND HILLSIDE. CIP# B-433. DISTRICT #1.**

**Mr. Spear** said, "Item J-2 is an agreement with MKEC Engineering Consultants to provide engineering services for the bridge project on 45<sup>th</sup> Street North between Hydraulic and Hillside designated as B-433 in the Capital Improvement Program. The total cost is \$43,600, which includes: surveying, hydrology, permits for the Division of Water Resources, geology, right of way documents, utility coordination and design. I recommend that you approve the agreement and authorize the Chairman to sign."

**Chairman Winters** said, "Thank you. Commissioners, you've heard the report on a contract for design with Mid-Kansas Engineering. Any other discussion?"

**Commissioner Norton** said, "Is this Dave's one bridge?"

**Commissioner Unruh** said, "This my one bridge."

**MOTION**

Commissioner Unruh moved to Approve the Agreement and authorize the Chairman to sign.

Commissioner Norton seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner David M. Unruh	Aye
Commissioner Tim Norton	Aye
Commissioner Carolyn McGinn	Aye
Commissioner Ben Sciortino	Aye
Chairman Thomas Winters	Aye

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**Chairman Winters** said, "Next item."

- 3. AGREEMENT WITH COOK, FLATT AND STROBEL ENGINEERING, P.A. TO PROVIDE ENGINEERING SERVICES FOR SEDGWICK COUNTY PROJECT 622-9-1754, BRIDGE ON 15<sup>TH</sup> STREET SOUTH BETWEEN 263<sup>RD</sup> AND 279<sup>TH</sup> STREETS WEST. CIP# B-394. DISTRICT #3.**

**Mr. Spears** said, "Similar to the two previous items, Commissioners, this is an agreement with Cook, Flatt and Strobel Engineering to provide engineering services for the bridge project on Harry between 263<sup>rd</sup> and 279<sup>th</sup> Streets West, designated as B-394 in the Capital Improvement Program. The total cost is \$27,900. And I do want to mention, Commissioners, before I get away from this, that in total for all five bridges, we are under budget by \$31,500, net. So, I recommend that you approve the agreement and authorize the Chairman to sign."

**MOTION**

Commissioner Sciortino moved to Approve the Agreement and authorize the Chairman to sign.

Commissioner Norton seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner David M. Unruh	Aye
Commissioner Tim Norton	Aye
Commissioner Carolyn McGinn	Aye
Commissioner Ben Sciortino	Aye
Chairman Thomas Winters	Aye

**Chairman Winters** said, "Next item."

- 4. RESOLUTION DESIGNATING AND CLASSIFYING CERTAIN STREETS TO SHERMAN TOWNSHIP.**

**Mr. Spears** said, "Item J-4, it is standard procedure that after a road is constructed within a platted residential subdivision, in accordance with County standards, that road is then assigned to the township system. In this particular case, Busy Bee Lane and Busy Bee Court located in the

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Bluestem Acres Second Addition will become the responsibility of Sherman Township. The Sherman Township Board was informed that this resolution would be on the County Commission agenda by letter, dated November 13, 2003. I recommend that you adopt the resolution.”

**Chairman Winters** said, “All right, Commissioners you’ve heard this item. Any questions or discussion? Seeing none, what’s the will of the Board?”

**MOTION**

Commissioner Unruh moved to Adopt the Resolution.

Commissioner Norton seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner David M. Unruh	Aye
Commissioner Tim Norton	Aye
Commissioner Carolyn McGinn	Aye
Commissioner Ben Sciortino	Aye
Chairman Thomas Winters	Aye

**Chairman Winters** said, “Thank you, David. Next item.”

**K. REPORT OF THE BOARD OF BIDS AND CONTRACTS’ REGULAR MEETING OF JANUARY 22, 2004.**

**Ms. Iris Baker**, Director, Purchasing Department, greeted the Commissioners and said, “The meeting of January 22<sup>nd</sup> resulted in seven items for consideration today.

**1) DATA STORAGE- DIVISION OF INFORMATION AND OPERATIONS FUNDING: DIVISION OF INFORMATION AND OPERATIONS**

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First item is a data storage system for the Division of Information and Operations. Recommend the low bid meeting specifications, less trade, from Storage Technology Corporation for a total three-year cost of \$147,605.58 and set credit from Storage Technology Corporation in the amount of \$15,424.80 for a net cost of \$132,180.78.

**2) PRARIE CROSSING STREET IMPROVEMENTS- PUBLIC WORKS  
FUNDING: PUBLIC WORKS**

Second item, Prairie Crossing street improvements for Public Works. Recommend the low bid from Ritchie Paving in the amount of \$173,101.14.

**3) RENTAL UNIFORMS- VARIOUS DEPARTMENTS  
FUNDING: VARIOUS DEPARTMENTS**

Third item, rental uniforms for various departments. Recommend the low bid, based on standard practice, from Western Uniform to establish contract pricing for one year, with two one-year options to renew.

**4) AIRPLANE MAINTENANCE CONTRACT- FLEET MANAGEMENT  
FUNDING: FLEET AIRPLANE**

The fourth item, airplane maintenance contract with Fleet Management. Recommend the contract with Service Center for a not to exceed amount of \$157,957.50.

**5) GENETIC ANALYZER- FORENSIC SCIENCE CENTER  
FUNDING: BYRNE GRANT**

The fifth item, a genetic analyzer for the Forensic Science Center. Recommend only bid received from Applied Bio-Systems in the amount of \$83,666.45 and the extended service agreement for a five-year cost of \$32,218.40, for a total value of \$115,884.85.

**6) SOFTWARE & EQUIPMENT SERVICE AGREEMENT- FORENSIC SCIENCE CENTER  
FUNDING: FORENSIC SCIENCE CENTER/ TOXICOLOGY**

Item six, software and equipment service agreement for Forensic Science Center. Accept the quote from Agilent Technologies in the amount of \$59,173.

**7) OMEGAMON II MAINTENANCE RENEWAL- DIV. OF INFORMATION & OPERATIONS**

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**FUNDING: SYSTEMS & SECURITY**

And the seventh item, Omegamon II maintenance renewal for the Division of Information and Operations. Recommend the quote from Candle Corporation in the amount of \$35,947.20.

Be happy to answer any questions, and ask that you approve the recommendations of the Board of Bids and Contracts, make a finding that the surplus County property identified in Item One is no longer required and authorize disposition of same.”

**Chairman Winters** said, “All right, Commissioners, you’ve heard the report of the Board of Bids and Contracts. Questions, comments? What’s the will of the Board?”

**MOTION**

Commissioner Sciortino moved to Approve the recommendations of the Board of Bids and Contracts; make a finding that the surplus County property identified in Item #1 is no longer required; and authorize disposition of same.

Commissioner Unruh seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

Commissioner David M. Unruh	Aye
Commissioner Tim Norton	Aye
Commissioner Carolyn McGinn	Aye
Commissioner Ben Sciortino	Aye
Chairman Thomas Winters	Aye

**Chairman Winters** said, “Thank you, Iris. Next item.”

**CONSENT AGENDA**

**L. CONSENT AGENDA.**

- 1. Annual Report for the Sedgwick County Foreign-Trade Zone #161 for Federal Fiscal Year 2002-2003.**
- 2. Amendment to the 2004 Capital Improvement Program (CIP) to adjust**

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**budgeted amounts within the 2004 bridge design program. CIP Nos. B-394, B-396, B-405, B-426 and B-433.**

- 3. Order dated January 21, 2004 to correct tax roll for change of assessment.**
- 4. General Bills Check Register(s) for the week of January 21 – January 27, 2004.**

**Ms. Kathy Sexton**, Assistant County Manager and CIO, greeted the Commissioners and said, “The consent agenda is before you. If you have any questions, I’d be glad to respond. Otherwise, I would recommend you approval.”

**Chairman Winters** said, “Okay, thank you. Commissioners, questions or comments about the consent agenda?”

**Commissioner Sciortino** said, “Just one real quick. Kathy, could I get a copy of that annual report of the Foreign Trade Zone?”

**Ms. Sexton** said, “Yes, sir. We’ll provide that to all commissioners.”

**Commissioner Sciortino** said, “Okay, thank you. That’s all.”

**Chairman Winters** said, “Other questions or comments? Seeing, none, do we have a Motion?”

**MOTION**

Commissioner McGinn moved to approve the consent agenda as presented.

Commissioner Norton seconded the Motion.

There was no discussion on the Motion, the vote was called.

**VOTE**

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Commissioner David M. Unruh	Aye
Commissioner Tim Norton	Aye
Commissioner Carolyn McGinn	Aye
Commissioner Ben Sciortino	Aye
Chairman Thomas Winters	Aye

**Chairman Winters** said, “Thank you. Commissioners, that concludes all the business. We do need to have a brief Fire District. Would you like to go to the Fire District now or talk about community issues now?”

**Commissioner McGinn** said, “Fire District.”

**The County Commissioner recessed into the Fire District #1 Meeting at 10:25 a.m. and returned at 10:30 a.m.**

**Chairman Winters** said, “I’ll call back to order the Regular Meeting of the Board of County Commissioners, January 28<sup>th</sup>. Commissioners, are there other issues that you’d like to discuss this morning? Commissioner Sciortino.”

**M. OTHER**

**Commissioner Sciortino** said, “Yes. I had occasion to be present down in Derby last Saturday picking up on what you had out in your district, Mr. Chairman, and what Commissioner Unruh had in his district and that was the third visioning workshop, if you will.

A couple of things came out. First, I was very heartened by the number of people that showed up and I got . . . if I had one time, it must have been five or six times of individuals there thanking us for allowing them to have input on our attempt at identifying what the mission of the County should be. So I think public likes the fact that routinely we do engage them in helping us make a decision. That the five of us don’t think we’re just so smart that we know what everybody is thinking out there.

The number one item that came out of my district meeting was economic development and the economy in general. Surprisingly, the jail floated to number two. I think that the people there were very pleased that we were willing to think out of the box as to what can we do to, if not eliminate, minimize our needs to expand cell space, and that was really the number two item that floated. And

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I was just real happy that the meeting, it was kind of a bad, cold day but the people did show up and that means they were interested. So, just wanted to share that.”

**Chairman Winters** said, “Thank you. Commissioner Norton.”

**Commissioner Norton** said, “Just a couple of things. I happened to be at a breakfast yesterday for NCCJ and they’re announcing some of their award honorees for this year and Dr. Doren Frederickson of the Health Department will be one of them and Dr. Sweet, who serves on our Advisory Board of Health, will also be recognized. I think the dinner is in April maybe, but they were announced yesterday and I’m very proud that two people pretty intimately connected with Sedgwick County and our public health system have been honored through NCCJ for their work in the community.

The second thing is that last night I had my vision meeting at Stanley/ Aley Neighborhood City Hall. We had a really good, lively turnout. I don’t know the final numbers, but I know it was over 40 people. I didn’t get the final count, very active, very lively, I think they had great conversations.

It is interesting that this morning, when I came to work, I already had three e-mails from individuals. One of them was longer than I could read before I got in here. It was like scroll, scroll, scroll, scroll, but I was very proud that the people were very engaged, very into the process and are continuing to e-mail . . . starting up e-mailing ideas and not letting it end just with that session. I think it’s so important and powerful that the community understands there is a website that you can go to for a public forum to give us input. We’d be willing to take input through e-mail or snail-mail, whichever. But the visioning will continue to go on. That I think Commissioner McGinn has two more sessions coming up and then we’re going to have a wrap-up on the visioning and then we’re probably going to take our results back out to the community and take it through the filter one more time.

I also thought it was interesting that at the end of the meeting, I threw out some of my ideas and just to see what people thought about that, because they weren’t topics that came up. And wholeheartedly, I thought individuals were pretty positive about thinking outside the box, moving us forward on some ideas that maybe they didn’t even think about, that weren’t in the nine boxes. So I thought it was a good session. It ties in very similar with the other three that we’ve had and I’m hoping that Commissioner McGinn has the same kind of turnout and the same kind of participation when she has her two coming up. That’s all I had.”

**Chairman Winters** said, “Thank you, Commissioner. Commissioner Unruh.”

**Commissioner Unruh** said, “Thank you. I would just mention that the vision meeting that we had

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was at Eastminster Presbyterian Church. We also had good participation and it seemed like the citizens there were actively and eagerly engaged in trying to help us think through this process. So it's gratifying to know that people are out there, they're thinking about what we're doing and they have some judgment and some analysis of it and are willing to share it.

But I think it was also worth noting that some of the e-mails I got indicated how pleased they were with our county staff and their involvement in helping facilitate this. When you get a lot of people in a room and a lot of ideas flying around, you have to have someone who is kind of steering a little bit to make sure everybody has their opportunity to say something. And our staff did a great job in helping us get this thing done, and I think we're going to have something, you know, really positive come out of it, so I'm looking forward to it.

Secondly, I just want to say that last Sunday I was present for the kickoff of the Big Brothers/ Big Sisters Bowl for Kids Sake and they received a kickoff pledge from Koch Industries in the amount of \$50,000. They have a big goal of \$775,000 this year and like any government or any charity, everybody is in a money crunch, so if anyone likes to bowl and has a heart for the youngsters in our community who need a little extra mentoring, well be sure to support Bowl for Kids Sake and the county needs to have a good team, raise a lot of money among us, so start practicing."

**Commissioner Sciortino** said, "So good team means we raise a lot of money, not necessarily that we're good bowlers."

**Commissioner Unruh** said, "You've got it exactly right. But it's a lot of fun."

**Commissioner Sciortino** said, "In that case, I want to invite Lori, if it doesn't mean you have to be good at bowling."

**Commissioner Unruh** said, "And lastly, this evening I get an opportunity to speak to the Friends of the Mental Health Association and we're going to talk about how that organization partners with COMCARE in delivering mental health services to the citizens in our county who have that special needs and so I'm looking forward to that meeting. And that's all I have."

**Chairman Winters** said, "All right, thank you. Commissioner McGinn."

**Commissioner McGinn** said, "Thank you. Well, I haven't had my visionary meetings so I'll just announce the times again, so if you didn't have a chance to go to any of the other commissioners' meetings, there's two more and tonight is in Valley Center at 7:00 at the community building and the other one is Park City at 9:00 on Saturday morning at the senior center. So if you want more

**Regular Meeting, January 28, 2004**

information or you would like to go, call the County Manager's Office at 660-9393."

**Chairman Winters** said, "Okay. Is that it? Thank you. Commissioner Norton."

**Commissioner Norton** said, "Well, one thought that I really didn't articulate and I wish I had, once Commissioner Unruh started talking, is that I was really impressed at how positive the groups were last night. It really didn't become a gripe session, an 'Oh me, poor me, what's wrong' and there was a little bit of that, but as I monitored the different working groups, it was really positive about solutions and ideas and what they could do to give us some guidance. It wasn't about just griping and complaining and moaning about way things are, but they really got into a very positive dialogue of what the described future could be and I think that's important that citizens know that we're trying not to use this as an avenue just to gripe and complain, but to help us describe the best outcomes for Sedgwick County and its citizens. Just something that Dave reminded me of."

**Chairman Winters** said, "Well, thank you very much and District 3 we had the visioning meeting in our district out at the Extension Service last week and that was the comment that I would make also. The 42 people that showed up were just very positive. They were talking about trying to be helpful and looking at things from different angles, but again there were few nay-sayers. It was most positive and I'm certainly pleased that we're started on this process."

All right, is there anything else to come before this meeting? This meeting is adjourned."

**N. ADJOURNMENT**

There being no other business to come before the Board, the Meeting was adjourned at 10: 39 a.m.

**BOARD OF COUNTY COMMISSIONERS OF  
SEDGWICK COUNTY, KANSAS**

\_\_\_\_\_  
**THOMAS G. WINTERS**, Chairman  
Third District

**Regular Meeting, January 28, 2004**

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**DAVID M. UNRUH**, Chair Pro Tem  
First District

\_\_\_\_\_  
**TIM R. NORTON**, Commissioner  
Second District

\_\_\_\_\_  
**CAROLYN McGINN**, Commissioner  
Fourth District

\_\_\_\_\_  
**BEN SCIORTINO**, Commissioner  
Fifth District

ATTEST:

\_\_\_\_\_  
**Don Brace**, County Clerk

APPROVED:

\_\_\_\_\_, 2004