

**MEETING OF THE BOARD OF COUNTY COMMISSIONERS  
SITTING AS THE GOVERNING BODY OF FIRE DISTRICT #1**

**REGULAR MEETING**

**August 27, 2008**

The Regular Meeting of the Board of the County Commissioners of Sedgwick County, Kansas, was called to order at 11:06 a.m. on Wednesday, August 27, 2008 in the County Commission Meeting Room in the Courthouse in Wichita, Kansas, by Chairman Thomas G. Winters; with the following present: Chair Pro Tem Tim R. Norton; Commissioner David M. Unruh; Commissioner Kelly Parks; Commissioner Gwen Welshimer; Mr. William P. Buchanan, County Manager; Mr. Rich Euson, County Counselor; Mr. Douglas King, Records Manager/Freedom of Information Officer, Division of Information Operations; Mr. Rick Brazill, Deputy Chief, Fire District #1 and Ms. Bethany Carpenetti, Deputy County Clerk.

**ROLL CALL**

The Clerk reported, after calling roll, that all Commissioners were present.

**CONSIDERATION OF MINUTES:** Regular Meeting, July 30, 2008

The Clerk reported that all Commissioners were present at the Regular meeting of July 30, 2008.

**Chairman Winters** said, "Commissioners, you have had an opportunity to review those minutes. What's the will of the Board?"

**MOTION**

Commissioner Welshimer moved to approve the minutes of the Regular Meeting of July 30, 2008.

Commissioner Norton seconded the motion.

There was no discussion on the motion, the vote was called.

**Regular Meeting, Fire District #1, August 27, 2008**

**VOTE**

Commissioner Unruh	Aye
Commissioner Norton	Aye
Commissioner Parks	Aye
Commissioner Welshimer	Aye
Chairman Winters	Aye

**Chairman Winters** said, "Next item."

**NEW BUSINESS**

**A. RESOLUTION ADOPTING POLICIES AND PROCEDURES FOR RETENTION AND DISPOSAL OF RECORDS FOR SEDGWICK COUNTY FIRE DISTRICT NUMBER ONE.**

**Mr. Douglas King**, Records Manager/ Freedom of Information Officer, Division of Information Operations, greeted the Commissioners and said, "Very brief background on this item. Back in late April there was a plumbing leak at the old Fire administration offices. In the aftermath of that incident, Records Management helped Fire separate records from non records materials. There was a lot of wet stuff there. It was also an opportune time to look at records that were stored commercially. We realized early on in assembling a records destruction case that there may be a possibility that as separate legal entity, the Fire District might need its own records management policy. Legal counsel confirmed that, so we have developed that policy. The proposed policy formally adopts the essential policy points that are needed for the Fire District to comply with state law. The Fire Chief is assigned as his custodian for the records. County records management is assigned to assist with records retention and disposal and the governing body must approve any destructions. In essence, it formally extends the county records management policy provisions that have been in effect for ten years to the Fire District. Fire Chief, Curmode, and his staff have been involved in this process and concur with this policy and the recommendation. I would request your approval. I would answer any questions you may have. If I can't, I believe Mike Pepoon is right here, he was the legal counsel for this matter."

**Chairman Winters** said, "Alright. Thank you very much, Doug. Commissioner Euson, I would ask you. I see that your department has reviewed this resolution and everything is in order."

**Mr. Rich Euson** said, "It is, yes."

**Chairman Winters** said, "Ok, thank you. Commissioners, are there other questions or comments?"

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**MOTION**

Commissioner Unruh moved to adopt the Resolution and authorize the Chairman to sign.

Commissioner Parks seconded the motion.

There was no discussion on the motion, the vote was called.

**VOTE**

Commissioner Unruh	Aye
Commissioner Norton	Aye
Commissioner Parks	Aye
Commissioner Welshimer	Aye
Chairman Winters	Aye

**B. REAL ESTATE PURCHASE CONTRACT TO PURCHASE LAND FOR SCFD STATION 39.**

**Mr. Rick Brazill**, Deputy Chief, greeted the Commissioners and said, “This land purchase is for Fire Station 39. It’s located approximately 3600 South, 263rd Street West. This purchase is for part of our strategic fire station relocation plan to lower the insurance rates within Sedgwick County. I think you have a map there that kind of shows the area where that fire station is going to be located. It will serve the Garden Plain area and also Lake Waltanna area. I’d be happy to any questions.”

**Chairman Winters** said, “Alright, thank you. Commissioners, if you see for a location reference in the lower right-hand corner, you can see the edge of Lake Afton and the relationship of this proposed location as it relates to Lake Afton. This kind of gives you bearings of where it is. Chief Brazill, this is still on track with our fire station relocation plan that we started some time ago and we continue on with that relocation process.”

**Mr. Brazill** said, “That’s correct. We still have a little bit of planning work to finish up and go out for bid on this fire station. But we’re right on track.”

**Chairman Winters** said, “Alright thank you. Commissioners, what’s the will of the board regarding the purchase of this planned for Fire Station 39?”

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**MOTION**

Commissioner Unruh moved to approve the contract and authorize the Chairman to sign.

Chairman Winters seconded the motion.

There was no discussion on the motion, the vote was called.

**VOTE**

Commissioner Unruh	Aye
Commissioner Norton	Aye
Commissioner Parks	Aye
Commissioner Welshimer	Aye
Chairman Winters	Aye

**B. OTHER**

**Chairman Winters** said, “Thank you, Rick. Is there any other business to come before the commission sitting as the governing board of the Fire District? Any other business? Commissioner Parks?”

**Commissioner Parks** said, “I just wanted to say that I’d like to see this purchase of the land for the Fire Department without condemnation just as a comment.

**Chairman Winters** said, “Okay. No condemnation involved in the purchase of this property. Alright. Any other business to come before the Fire District Board? Seeing none, we are adjourned.”

**C. ADJOURNMENT**

There being no other business to come before the Board the Meeting was adjourned at 11:11 a.m.

**Regular Meeting, Fire District #1, August 27, 2008**

**BOARD OF COUNTY COMMISSIONERS OF  
SEDGWICK COUNTY, KANSAS**

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**THOMAS G. WINTERS**, Chairman,  
Third District

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**TIM R. NORTON**, Commissioner,  
Second District

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**DAVID M. UNRUH**, Commissioner,  
First District

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**KELLY PARKS**, Commissioner,  
Fourth District

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**GWEN WELSHIMER**, Commissioner,  
Fifth District

ATTEST:

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**Don Brace**, County Clerk

APPROVED:

\_\_\_\_\_, 2008