

Election Commissioner

Mission: To provide all eligible Sedgwick County citizens the opportunity to register to vote and participate in an informed manner in simple, accessible and secure elections.

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Sedgwick County Election Commissioner

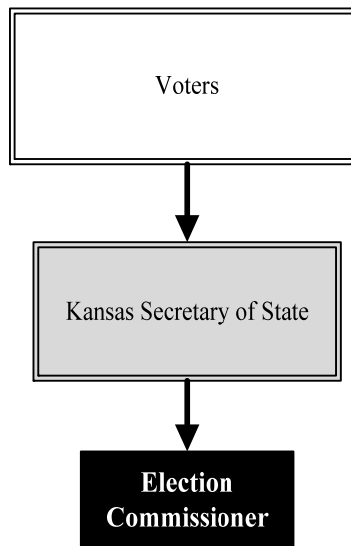
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Overview

The Election Commissioner, who is appointed by the Kansas Secretary of State, oversees all voter registration and elections within Sedgwick County. Many State statues relate to the conduct of elections, but the primary statutes governing Elections are found in Chapter 25 of the Kansas Statutes. Statutes specifically outlining the main duties and responsibilities of the Election Commissioner are in Kansas Statutes 19-3419 through 19-3439.

To make the election process flow as smoothly as possible and to accomplish the goals and the mission of the Election Commissioner, the Election Office receives valuable support from the County. This financial, logistical, personnel and technical support is received from the Board of County Commissioners, the County Manager and other county departments.



Strategic Goals:

- Provide voter registration to all eligible citizens within Sedgwick County
- Expand the awareness and opportunity for advanced voting
- Increase accessibility and awareness for voters at all voting locations

Highlights

- Hundreds of board workers assisted in advance voting, Election Day voting and worked long hours to ensure that all registered voters have the opportunities to cast their votes at election time.
- In 2012, the Election Office processed nearly 70,000 voter registrations, more than 70,000 advance applications and enabled more than 270,000 voters to cast a ballot.



Accomplishments and Priorities

Accomplishments

During 2012, the Election Office conducted three scheduled and four special elections. Additionally, the Election Office completed the State, County, City and School District redistricting process.

Priorities

Beginning in January of 2012, new legislation took effect to increase the security and integrity of the election process. All voters now have to show government issued photo ID when voting in person and must provide specific identification when voting by mail. After January 1, 2013, persons registering for the first time in the State of Kansas must prove citizenship before their registration will be complete.



Significant Budget Adjustments

Changes to the Election Commissioner's budget include the addition of 2.0 FTE positions funded effective January 1, 2014.

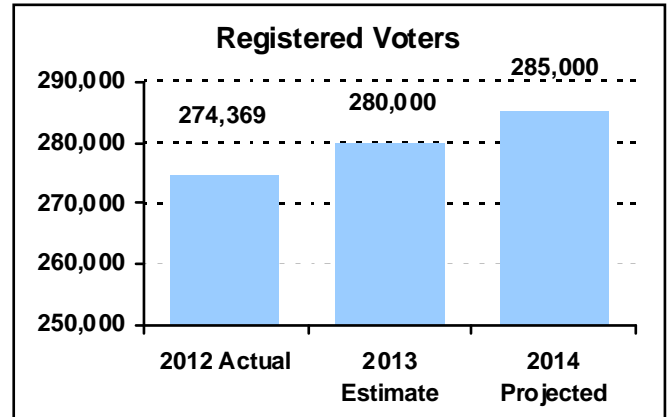
The Election Commissioner's budget includes a \$115,755 increase in expenditures for machine maintenance and internal battery replacements for voting machines. The budget also includes additional funds of \$121,688 related to the 2014 election cycle.

PERFORMANCE MEASURE HIGHLIGHTS

The following chart illustrates the Key Performance Indicator (KPI) of the Election Commissioner’s Office.

Registered Voters in Sedgwick County -

- Measure of the number of voters registered to vote in Sedgwick County. This measure helps determine the extent to which the Election Commissioner is providing citizens the opportunity to register to vote in a simple and accessible manner.



Department Performance Measures	2012 Actual	2013 Est.	2014 Proj.
Registered voters in Sedgwick County (KPI)	274,369	280,000	285,000
Voter participation rate for April/November elections	67%	62%	65%
Number of advanced ballots cast in April/November elections	92,675	4,794	70,000
Number of permanent FTE’s	4	4	4
Number of polling places on April/November election	62	62	68
Number of registered voters per FTE	68,592	70,000	71,250

Significant Adjustments From Previous Budget Year

	Expenditures	Revenue	FTEs
• Increase to budget related to election cycle in 2014	121,688		
• Add 2.0 FTE for elections support	107,069		2.00
• Increase contractals for machine maintenance and internal battery replacements	115,755		
Total	344,512	-	2.00

Budget Summary by Category

	2012 Actual	2013 Adopted	2013 Revised	2014 Budget	% Chg. '13-'14
Expenditures					
Personnel	572,557	414,453	419,825	603,330	43.7%
Contractual Services	158,388	156,296	146,296	293,087	100.3%
Debt Service	-	-	-	-	-
Commodities	82,519	9,000	19,000	44,500	134.2%
Capital Improvements	-	-	-	-	-
Capital Equipment	-	-	-	-	-
Interfund Transfers	-	-	-	-	-
Total Expenditures	813,463	579,749	585,121	940,917	60.8%
Revenue					
Taxes	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Charges For Service	77,775	8,376	8,376	15,911	90.0%
Other Revenue	1,617	11	11	1,709	15436.4%
Total Revenue	79,392	8,387	8,387	17,620	110.1%
Full-Time Equivalents (FTEs)	13.22	13.22	13.22	15.22	15.1%

Budget Summary by Fund

	2013 Revised	2014 Budget
Expenditures		
General Fund-110	585,121	940,917
Total Expenditures	585,121	940,917

Budget Summary by Program

Program	Fund	Expenditures				Full-Time Equivalents (FTEs)			
		2012 Actual	2013 Adopted	2013 Revised	2014 Budget	% Chg. '13-'14	2013 Adopted	2013 Revised	2014 Budget
Administration	110	280,304	363,749	369,120	489,885	32.7%	4.00	4.00	6.00
Election Operations	110	533,159	216,000	216,001	451,032	108.8%	9.22	9.22	9.22
Total		813,463	579,749	585,121	940,917	60.8%	13.22	13.22	15.22



Personnel Summary by Fund

Position Title(s)	Fund	Band	Budgeted Personnel Costs			Full-Time Equivalents (FTEs)		
			2013 Adopted	2013 Revised	2014 Budget	2013 Adopted	2013 Revised	2014 Budget
Chief Deputy Election Commissioner	110	B324	-	45,562	45,562	-	1.00	1.00
Chief Deputy Election Commission	110	B324	43,958	-	-	1.00	-	-
Administrative Officer	110	B321	35,387	35,971	35,971	1.00	1.00	1.00
Election Specialist	110	B219	-	-	61,240	-	-	2.00
Fiscal Associate	110	B216	24,648	25,056	25,056	1.00	1.00	1.00
Election Commissioner	110	APPOINT	78,098	78,098	78,098	1.00	1.00	1.00
Poll Worker	110	0	-	132,600	151,260	-	8.50	6.80
Temp Admin Workers	110	0	3,500	3,500	50,000	0.70	0.70	2.40
KZ4 Election 2nd job	110	0	1,100	1,100	1,100	0.02	0.02	0.02
Poll Workers	110	0	132,600	-	-	8.50	-	-
			-	-	-	-	-	-
Subtotal					448,287	13.22	13.22	15.22
Add:								
Budgeted Personnel Savings (Turnover)					-			
Compensation Adjustments					6,148			
Overtime/On Call/Holiday Pay					207			
Benefits					148,688			
Total Personnel Budget					603,330			



• Administration

The Election Commissioner is appointed by the Kansas Secretary of State for a four-year term. The Office is responsible for registering citizens to vote, negotiating with other entities for polling location arrangements, and organizing and scheduling employees and volunteers to staff polling places for elections, provide advance ballots, and tabulating the results of voting. Indirect costs for the election process are funded from this program.

Fund(s): General Fund 110

66001-110

	2012	2013	2013	2014	% Chg.
	Actual	Adopted	Revised	Budget	'13-'14
Expenditures					
Personnel	216,671	265,566	270,937	383,400	41.5%
Contractual Services	54,276	89,183	89,183	94,985	6.5%
Debt Service	-	-	-	-	-
Commodities	9,357	9,000	9,000	11,500	27.8%
Capital Improvements	-	-	-	-	-
Capital Equipment	-	-	-	-	-
Interfund Transfers	-	-	-	-	-
Total Expenditures	280,304	363,749	369,120	489,885	32.7%
Revenue					
Taxes	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Charges For Service	-	-	-	-	-
Other Revenue	-	11	11	-	-100.0%
Total Revenue	-	11	11	-	-100.0%
Full-Time Equivalents (FTEs)	4.00	4.00	4.00	6.00	50.0%

Goal(s):

- Provide voter registration to all eligible citizens within Sedgwick County
- Expand the opportunity for Advance Voting
- Increase accessibility and awareness for voters at traditional voting locations

• Election Operations

This program is established to capture the direct costs associated with conducting annual elections. The largest expense is for Election Day board worker salary and mileage. These employees are hired on a temporary basis prior to, during and after the election. Also included is printing of ballots, payment to polling places, set up and delivery of voting machines, administrative costs, voter registration, and voter outreach.

This program also captures the revenue generated by fees candidates pay to file for election and reimbursements received for special elections. These fees are not enough to cover the cost of elections and the majority of funding comes from the County's general fund.

Fund(s): General Fund 110

	2012	2013	2013	2014	% Chg.
	Actual	Adopted	Revised	Budget	'13-'14
Expenditures					
Personnel	355,886	148,887	148,888	219,930	47.7%
Contractual Services	104,111	67,113	57,113	198,102	246.9%
Debt Service	-	-	-	-	-
Commodities	73,162	-	10,000	33,000	230.0%
Capital Improvements	-	-	-	-	-
Capital Equipment	-	-	-	-	-
Interfund Transfers	-	-	-	-	-
Total Expenditures	533,159	216,000	216,001	451,032	108.8%
Revenue					
Taxes	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Charges For Service	77,775	8,376	8,376	15,911	90.0%
Other Revenue	1,617	-	-	1,709	-
Total Revenue	79,392	8,376	8,376	17,620	110.4%
Full-Time Equivalents (FTEs)	9.22	9.22	9.22	9.22	0.0%

Goal(s):

- Coordinate sufficient numbers of volunteers and temporary employees to staff all voting locations
- Increase Advance Voting participation rates over previous years of same election type

