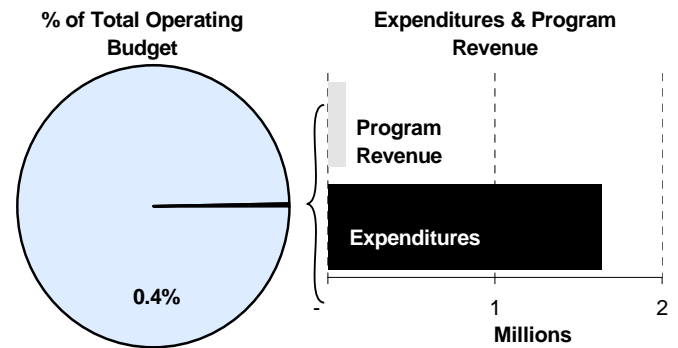
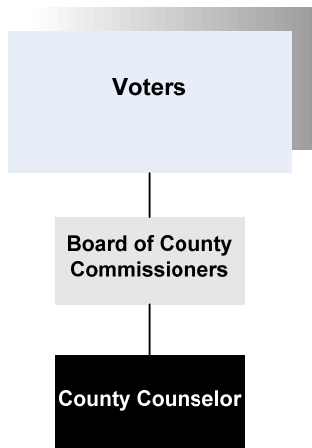




Rich Euson
 Sedgwick County Counselor
 525 N. Main, Suite 359
 Wichita, Kansas 67203
 316-660-9340
reuson@sedgwick.gov

Mission:

- Provide high quality, non-partisan legal services to the County Commissioners, elected and appointed officials, departments and advisory boards.



Program Information

As set out in Sedgwick County Charter Resolution Number 46, the County Counselor provides legal advice and representation to the Board of County Commissioners, County elected and appointed officials, County management and advisory boards on civil matters affecting the County and Fire District #1. Their services include drafting and reviewing resolutions, contracts and other legal documents, giving advice and rendering opinions as requested, and prosecuting and defending the County’s interests before State and Federal courts and administrative agencies. The County Counselor provides similar services to the Wichita Area Technical College (WATC) and its governing body.

The County Counselor also represents the County in administrative hearings before the Kansas Court of Tax Appeals (COTA), which is set out in Kansas Administrative Regulation 94-2-10. This Administrative Regulation also states the procedures that must be followed by the County Counselor when representing the County Appraiser and/or the County Treasurer in all

ad valorem valuation and tax matters being heard by COTA. In doing so, the Counselor defends not only the County’s own ad valorem values, but all of the taxing jurisdictions within the County. In the past these cases were handled in an informal manner, but the process has become more formalized, requiring additional time and resources from the County Counselor’s Office

The County Counselor also prosecutes violations of all County resolutions in County Court, which is prescribed in Kansas Statutes 19-4701 through 19-4739. These violations include code enforcement and nuisance citations, traffic infractions, or misdemeanors committed within unincorporated areas of Sedgwick County.

County Court enforces violations issued by the Juvenile Intake and Assessment Center (JIAC) to parents who failed to pick up their children from JIAC. County Court also handles citations for illegal dumping and trespassing in the “Big Ditch” area. For convenience, fines may be paid online on the County website www.sedgwickcounty.org under County Fine Violation Payment Center.



Departmental Sustainability Initiatives

The County Counselor’s Office promotes and supports the creation of wealth and employment opportunities in our region by providing legal services to the aforementioned clients. These services come into play in many areas of economic development and grant applications being submitted by the County. In turn, the County Counselor’s Office assists the organization in sustaining and developing resources both internally and externally.

Work is also being undertaken to mitigate the Department’s impact on the environment. The County Counselor has one staff member who serves on the County’s Sustainability Task Force. Also, the Department actively recycles paper and aluminum cans, and reuses paper and other office supplies when possible. Recycled toner cartridges are purchased and are also recycled. The County Counselor’s Office also carpools when feasible and is working to cut down on mileage by performing business by other means when possible.

The County Counselor’s Office is intricately involved in ensuring that services and assistance are provided in a fair and equitable manner. Specifically, the County Counselor’s Office routinely trains County supervisors on County policies and local and federal laws that support diversity, anti-discriminatory practices and other processes intended to provide access to all citizens.

To ensure the financial and institutional viability of the organization, the County Counselor’s Office uses internal resources for litigation when possible. The Office also provides training to departments on legal issues that affect the organization’s day-to-day and long term operations, in an effort to avoid wrong-doing and potential litigation. For example, training is conducted for detention recruits, commissioned deputies, and reserve officers on civil liability and use of force, as well

as training commissioned deputies on adult entertainment regulations on a routine basis. Training is also provided to the appraisers on property tax law and new security officers in writing citations as needed. Overall, these trainings and efficient work methods conserve resources for the County.

Department Accomplishments

The County Counselor’s Office recently began serving as General Counsel for the Wichita Area Technical College (WATC). While not a department within the County, WATC has had a longstanding relationship and partnership with Sedgwick County. Providing legal services to the WATC is seen as a way to strengthen this partnership and continue to work toward the common goal of providing a quality workforce to sustain the local aviation industry.

In 2008, through the prudent use of settlement negotiations, mediations, administrative hearings, and bench and jury trials, the County Counselor’s Office was able to dispose of six lawsuits, four 12-105b claims, five Kansas Human Rights Commission and Equal Employment Opportunity Commission matters, as well as assisting with the disposition of five cases handled by outside counsel and several matters handled through Risk Management. In addition, nine habeas corpus cases were dismissed and 183 economic

units were concluded before the Court of Tax Appeals.

Budget Adjustments

Changes to the County Counselor’s 2010 budget reflect an increase in benefits costs and a 2.0 percent general pay adjustment for employees earning less than \$75,000. No increases were provided for contractals, commodities, and capital equipment from the 2009 Adopted budget for property tax supported funds.

Alignment with County Values

- **Commitment -**
The County Counselor and staff are individually and collectively dedicated to their jobs and the organization in providing quality services to meet client/customer needs
- **Professionalism-**
The County Counselor’s Office is a professional office and promotes the same through honesty, respect and pride in its work product, adhering to a high standard of ethical conduct and competence

Goals & Initiatives

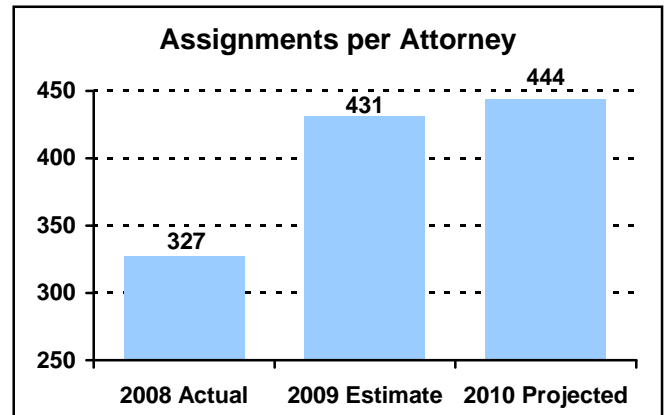
- **Assist County departments and leadership by prevention and avoidance of legal claims**
- **Render sound legal advice in a prompt and responsive manner**
- **Provide training to County Officers and Managers**

PERFORMANCE MEASURE HIGHLIGHTS

The following chart illustrates the Key Performance Indicator (KPI) of the County Counselor’s Office.

Assignments per Attorney -

- Measure of the number of assignments, which includes oral and written opinions, drafting and reviewing correspondence, contracts/agreements, and pleadings and resolutions, per attorney on an annual basis.



Department Performance Measures	2008 Actual	2009 Est.	2010 Proj.
Assignments per Attorney (KPI)	327	431	444
Citations per staff - County Court	630	696	696
Customer satisfaction	100%	100%	100%
Customer satisfaction – County Court	98%	98%	98%
Number of assignments	n/a	3,450	3,554
Number of cases – County Court	1,291	1,600	1,600
Number of attorneys	7.66	8.00	8.00
Number of staff – County Court	2.05	2.30	2.30
Timeliness	97%	97%	97%
Average length of disposition of cases in days – County Court	29.9	35.0	35.0

Significant Adjustments From Previous Budget Year

- No significant adjustments for the budget year

Expenditures Revenue FTEs

Total - - -

Budget Summary by Category

Budget Summary by Fund

	Expenditures			2010 % Chg.		Expenditures	2009		2010
	Actual	Adopted	Revised	Budget	09-10		Revised	Budget	
Expenditures									
Personnel	1,089,332	1,225,477	1,225,477	1,235,249	0.8%	General Fund-110	1,626,865	1,636,637	
Contractual Services	390,258	391,138	391,138	395,538	1.1%				
Debt Service	-	-	-	-	-				
Commodities	6,282	10,250	10,250	5,850	-42.9%				
Capital Improvements	-	-	-	-	-				
Capital Equipment	-	-	-	-	-				
Interfund Transfers	-	-	-	-	-				
Total Expenditures	1,485,872	1,626,865	1,626,865	1,636,637	0.6%	Total Expenditures	1,626,865	1,636,637	
Revenue									
Taxes	-	-	-	-	-				
Intergovernmental	-	-	-	-	-				
Charges For Service	-	-	-	-	-				
Other Revenue	93,471	87,614	87,614	105,092	19.9%				
Total Revenue	93,471	87,614	87,614	105,092	19.9%				
Full-Time Equivalents (FTEs)	14.50	15.50	15.50	15.50	0.0%				

Budget Summary by Program

Program	Fund	Expenditures				2010 % Chg.		Full-Time Equivalents (FTEs)		
		2008 Actual	2009 Adopted	2009 Revised	2010 Budget	% Chg. 09-10	2009 Adopted	2009 Revised	2010 Budget	
Counselor's Office	110	115,680	120,025	120,025	123,552	2.9%	2.10	2.10	2.10	
General Legal Services	110	1,257,016	1,381,958	1,381,958	1,381,217	-0.1%	10.60	10.60	10.60	
Sedgwick County Court	110	113,177	124,882	124,882	131,868	5.6%	2.80	2.80	2.80	
Total		1,485,872	1,626,865	1,626,865	1,636,637	0.6%	15.50	15.50	15.50	



Personnel Summary by Fund

Position Title(s)	Fund	Band	Budgeted Personnel Costs			Full-Time Equivalents (FTEs)		
			2009 Adopted	2009 Revised	2010 Budget	2009 Adopted	2009 Revised	2010 Budget
KZ2 - Professional	110	PRO TEM	-	-	14,400	0.50	0.50	0.50
County Counselor	110	B534	121,534	125,759	125,759	1.00	1.00	1.00
Deputy County Counselor	110	B532	95,816	99,971	99,971	1.00	1.00	1.00
Assistant County Counselor	110	B431	100,067	104,391	104,391	1.00	1.00	1.00
Chief Attorney	110	B429	327,090	339,398	339,398	4.00	4.00	4.00
Senior Attorney	110	B327	57,830	60,224	60,224	1.00	1.00	1.00
Administrative Officer	110	B321	36,434	38,019	38,019	1.00	1.00	1.00
Administrative Assistant	110	B218	125,980	130,565	130,566	4.00	4.00	4.00
Office Specialist	110	B115	46,396	47,992	47,992	2.00	2.00	2.00
Subtotal					960,720	15.50	15.50	15.50
Add:								
Budgeted Personnel Savings (Turnover)					-			
Compensation Adjustments					5,536			
Overtime/On Call					-			
Benefits					268,993			
Total Personnel Budget					1,235,249			



• Counselor's Office

Administration in the County Counselor's Office is responsible for all aspects of Counselor's operations shared in common, such as management, budgeting, purchasing and reception for the department.

Fund(s): General Fund 110

63001-110

	2008	2009	2009	2010	% Chg.
	Actual	Adopted	Revised	Budget	09-10
Expenditures					
Personnel	111,747	116,125	116,125	119,402	2.8%
Contractual Services	3,858	3,800	3,800	4,050	6.6%
Debt Service	-	-	-	-	-
Commodities	75	100	100	100	0.0%
Capital Improvements	-	-	-	-	-
Capital Equipment	-	-	-	-	-
Interfund Transfers	-	-	-	-	-
Total Expenditures	115,680	120,025	120,025	123,552	2.9%
Revenue					
Taxes	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Charges For Service	-	-	-	-	-
Other Revenue	420	-	-	428	-
Total Revenue	420	-	-	428	-
Full-Time Equivalents (FTEs)	2.10	2.10	2.10	2.10	0.0%

Goal(s):

- Assist County by prevention and avoidance of legal claims
- Render sound legal advice in a prompt and responsive manner

• General Legal Services

The County Counselor provides in-house legal services to the Board of County Commissioners, elected and appointed officials, and advisory boards. Services include advising with oral and written legal opinions, representation in legal proceedings and the review and preparation of contracts, resolutions, policies and procedures and mitigation of all cases of liability against the County, including claims originating from the County jail. Primarily supported by County revenues, nearly half of the budget authority funds legal professional services (funding set aside for payment to attorneys hired to handle special situations and for funding sexual predator defense) and case settlement.

Fund(s): General Fund 110

63003-110

	2008	2009	2009	2010	% Chg.
	Actual	Adopted	Revised	Budget	09-10
Expenditures					
Personnel	871,821	993,490	993,490	990,679	-0.3%
Contractual Services	379,789	379,818	379,818	386,288	1.7%
Debt Service	-	-	-	-	-
Commodities	5,406	8,650	8,650	4,250	-50.9%
Capital Improvements	-	-	-	-	-
Capital Equipment	-	-	-	-	-
Interfund Transfers	-	-	-	-	-
Total Expenditures	1,257,016	1,381,958	1,381,958	1,381,217	-0.1%
Revenue					
Taxes	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Charges For Service	-	-	-	-	-
Other Revenue	549	5,312	5,312	560	-89.5%
Total Revenue	549	5,312	5,312	560	-89.5%
Full-Time Equivalents (FTEs)	9.60	10.60	10.60	10.60	0.0%

Goal(s):

- Assist County by prevention and avoidance of legal claims
- Render sound legal advice in a prompt and responsive manner



● Sedgwick County Court

County Court is authorized by K.S.A. 19-101(d) and was created to enforce County Codes and resolutions through the criminal prosecution of violators. It was created by BoCC resolution in 1991, when it handled only Animal Control cases. Since its creation, more “enforcing” departments have become aware of its functional authority and have begun to seek prosecution for violations of the County Code. The County Counselor is responsible for prosecution of all cases filed in County Court.

Fund(s): General Fund 110

63004-110

	2008	2009	2009	2010	% Chg.
	Actual	Adopted	Revised	Budget	09-10
Expenditures					
Personnel	105,764	115,862	115,862	125,168	8.0%
Contractual Services	6,611	7,520	7,520	5,200	-30.9%
Debt Service	-	-	-	-	
Commodities	802	1,500	1,500	1,500	0.0%
Capital Improvements	-	-	-	-	
Capital Equipment	-	-	-	-	
Interfund Transfers	-	-	-	-	
Total Expenditures	113,177	124,882	124,882	131,868	5.6%
Revenue					
Taxes	-	-	-	-	
Intergovernmental	-	-	-	-	
Charges For Service	-	-	-	-	
Other Revenue	92,502	82,302	82,302	104,104	26.5%
Total Revenue	92,502	82,302	82,302	104,104	26.5%
Full-Time Equivalents (FTEs)	2.80	2.80	2.80	2.80	0.0%

Goal(s):

- Provide and oversee an effective County Court system that prosecutes and adjudicates violations of County codes and resolutions

